QUESTIONS AND RESPONSES

No.	Question	Response
1	Is this solicitation for assessment and strategic planning only, or does it include website development services?	This solicitation includes the redesign and development of the website. References to strategic planning have been removed from the scope of work.
2	Has WFSCB established a budget or anticipated funding range for this project?	WFSCB has not established a specific budget or not-to-exceed amount for this project.
3	Will the selected contractor be eligible to participate in a future website implementation project?	There is no separate website implementation project associated with this solicitation.
4	Is WFSCB requiring the use of WordPress, or will alternative content management systems be considered?	WFSCB is not requiring WordPress and will consider alternative content management systems.
5	Must the new website remain with the current hosting provider?	No. WFSCB is open to proposer recommendations regarding website hosting.
6	What language requirements should be included in the proposed solution?	The proposed website should support content in English, Spanish, and Vietnamese.
7	Will all existing website content and documents be migrated?	Only content and documents identified for retention will be migrated.
8	Will WFSCB accept proposals from firms utilizing remote project teams?	Yes. WFSCB will accept proposals from firms operating remotely.
9	Are all existing website documents required to be remediated for accessibility compliance?	No. Accessibility remediation applies only to retained content.
10	What are the anticipated roles and responsibilities of WFSCB staff during the project?	WFSCB staff will provide project guidance and support content retention decisions.
11	What are WFSCB priorities during the initial phase?	Discovery, content evaluation, information architecture, and project planning.
12	Are there third-party integrations that must be incorporated?	WFSCB currently utilizes an online employment application form and anticipates transitioning this functionality to Qualtrics.
13	What is the anticipated website launch date?	The current target launch date is April 26, 2027.
14	What challenges is WFSCB seeking to address?	Improve usability, accessibility, navigation, content management, and user experience.
15	Performance, uptime, cybersecurity, or disaster recovery requirements?	Respondents should describe security, backup, disaster recovery, and availability measures.
16	How many on-site meetings should respondents anticipate?	WFSCB has not established a required number of on-site meetings.
17	Will WFSCB permit a hybrid approach?	Yes. WFSCB will permit a combination of virtual and in-person meetings.
18	May respondents utilize subcontractors or consultants?	Subcontractors are not allowed.
19	May respondents include team members outside the United States?	Vendors must certify compliance with WIOA and: • NIST Cybersecurity Framework • NIST 800-53 rev 5 • Texas DIR security requirements

20	How should subcontractors be identified?	Subcontractors are not allowed.
21	What insurance coverage and limits are required?	Insurance requirements are identified in the solicitation documents.
22	When must insurance documentation be provided?	Prior to contract execution unless otherwise stated.
23	Are respondents outside the United States eligible?	Vendors must certify compliance with WIOA and: • NIST Cybersecurity Framework • NIST 800-53 rev 5 • Texas DIR security requirements
24	What registrations and compliance requirements apply?	See RFQ; various requirements listed.
25	How should foreign or out-of-state entities complete Attachments B and C?	Complete the attachments to the extent applicable.
26	Must respondents be registered to conduct business in Texas before submission?	Yes
27	Are there restrictions on countries from which personnel may operate?	Vendors must certify compliance with WIOA and: • NIST Cybersecurity Framework • NIST 800-53 rev 5 • Texas DIR security requirements
28	Will WFSCB accept references demonstrating website-related services?	Yes. Comparable website, UX, accessibility, and digital strategy references are acceptable.
29	Should references reflect projects within a specific timeframe?	Recent and relevant experience is preferred.
30	May respondents submit references from any sector?	Yes, if relevant to the solicitation requirements.
31	Is there a required proposal format beyond the RFP?	Follow the proposal format requirements identified in the RFP.
32	Should respondents include optional services?	Optional services may be identified separately. Will have no impact on award.
33	Will oral presentations or interviews be conducted?	WFSCB reserves the right to conduct interviews or presentations.
34	Will WFSCB make a single or multiple awards?	WFSCB reserves the right to make award(s) consistent with the solicitation.
35	Is milestone-based billing acceptable?	Final invoicing requirements will be addressed during negotiations.
37	Will information regarding incumbent vendors be provided?	This was previously managed in-house and hosted with Host Gator.
38	Does WFSCB have a preferred technology stack?	No required technology stack, CMS, hosting environment, or framework has been established.