WORKFORCE SOLUTIONS
COASTAL BEND

Board of Directors Meeting

Mission Career Center – 4981 Ayers Street – Mission Training Room
Corpus Christi, Texas

Join Zoom Meeting
https://us02web.zoom.us/j/6023106124?pwd=LGkM5d67Dtb6LmUIVkD2iPYqMpA2DX.1&omn=88429810795

Toll-Free Call In
888 475 4499 US Toll-free

Meeting ID: 602 310 6124
Passcode: 204502

Wednesday, February 25 2026 – 3:00 pm

AGENDA

Page

I. **Call to Order:** *Gloria Perez, Chair*

II. **TOMA Rules:** *Sarahi Vasquez*

III. **Roll Call:** *Lance Brown, Secretary*

IV. **Announcement on Disclosure of Conflicts of Interest**
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.

V. **Public Comments**

VI. **Board Comments**

VII. **Discussion and Possible Action on Minutes of the December 11, 2025 Annual Board of Directors Meeting**

VIII. **Chair Report:** *Gloria Perez*
- Board Updates, Key Meetings, Items of Interest, and Communication

IX. **President/CEO Report:** *Ken Trevino*
- Business Development, Public Relations and Organizational Update

(cont. page 2)

X. **CFO Report:** *Shileen Lee*
- Financials as of 12/31/2025

XI. **Committee Reports**

* *Child Care Services*	*Marcia Keener, Chair*
* *Youth Services*	*Dr. Leonard Rivera, Chair*
* *Workforce Services*	*Randy Seitz, Chair*
* *Public Relations*	*C. Michelle Unda, Chair*

XII. **Consent Agenda Action Items:** *(a note on Consent Agenda items is included at the end of this agenda):*
1. FY 25-26 Budget Amendment #2
   (*Reviewed and Approved for recommendation by Executive/Finance Committee on February 18, 2026)*
2. To Approve the President/CEO's Execution of a Lease Agreement for Fiscal Year 2025-26
   (*Reviewed and Approved for recommendation by Executive/Finance Committee on February 18, 2025)*
3. Target Occupation List (TOL) 2025-2026, Board Policy 1.0.110.04- Equal Employment Opportunity, Board Policy 1.0.114.03-Storage and Use of Disability Related Medical Information, Board Policy 4.0.120.06 Limited English Proficiency (LEP), Board Policy 5.0.102.03- Equal Opportunity- Accessibility Monitoring.
   (*Reviewed and Approved for recommendation by Workforce Services Committee on February 12, 2026)*

XIII. **Information Only:**
1. Monitoring Report: *Robert Gonzales*
2. Facilities & IT Updates: *Shileen Lee*
3. Update on Procurements & Contracts: *Shileen Lee*
4. Performance Measure Update: *Alba Silvas*

XIV. **Adjournment**

Notice: The Chair of the Board of Directors will be at 4981 Ayers Street, Corpus Christi, Texas where the Chair will preside over the Meeting.

Notice: One or more members of the Board of Directors may attend via video conference.

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

(cont. page 3)

Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

Consent Agenda. Items listed under the Consent Agenda have previously been reviewed and recommended for action by one or more Committees of the Board of Directors. All items listed under the Consent Agenda are ready for action by the full Board of Directors; however, a Board member can request that any item be pulled from the Consent Agenda for further review and discussion.

Texas Open Meetings Act (TOMA). All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at the **Mission Career Center, Mission Training Room** and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 4981 Ayers Street, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.