WORKFORCE SOLUTIONS
COASTAL BEND

Executive Finance Committee Meeting

October 14, 2026
3:00 pm

Mission Career Center
4981 Ayers Street
Mission Training Room
Corpus Christi, TX

Join Zoom Meeting
https://us02web.zoom.us/j/6023106124?pwd=LGkM5d67Dtb6LmUlVkD2iPYqMpA2DX.1&omn=88389190111

Toll Free Dial-In
888 475 4499 US Toll-free

Meeting ID: 602 310 6124
Passcode: 205402

www.workforcesolutionscb.org

Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

Value Statement

Accountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.
Teamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.
Trust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.
Integrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.
Tenacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.
Understanding – We are serious and passionate about delivering our services with compassion and empathy.
Dignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.
Enthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

Conflict of Interest **–** A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

Appearance of a Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.

Executive/ Finance
Committee Roll Call Roster
October 14, 2026
(6 = Quorum)

_____Gloria Perez, Chair

_____ Judge Jim Huff Vice-Chair

_____ Lance Brown

_____ Travis Nelson

_____ Victor M Gonzalez, Jr.

_____Raynaldo De Los Santos, Jr.

____ Marcia Keener

____ Dr. Leonard Rivera

____ C. Michelle Unda

____ John Owen

_____
Signed

_____
Printed Name

WORKFORCE SOLUTIONS
COASTAL BEND

Executive/Finance Committee Meeting

Mission Career Center – 4981 Ayers Street
Mission Training Room
Corpus Christi, Texas 78415

Join Zoom Meeting
https://us02web.zoom.us/j/6023106124?pwd=LGkM5d67Dtb6LmUIVkD2iPYqMpA2DX.1&omn=88389190111

Toll-Free Call In
888 475 4499 US Toll-free

Meeting ID: 602 310 6124
Passcode: 205402

Wednesday, October 14, 2026 – 3:00 pm

AGENDA

I. **Call to Order**: *Gloria Perez, Chair*

II. **TOMA Rules**: *Celina Leal*

III. **Roll Call**: *Lance Brown, Secretary*

IV. **Announcement on Disclosure of Conflicts of Interest**
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.

V. **Public Comments**

VI. **Discussion and Possible Action on Minutes of the May 20, 2026 Executive/Finance Committee Meeting**

VII. **Chair Report:** *Gloria Perez*

VIII. **President/CEO Report:** *Ken Trevino*
- Business Development, Public Relations and Organizational Update

IX. **CFO Report**: *Shileen Lee* 9
- Financial Review as of August 31, 2026
- Operational Deficiency- Program Expenditure Plan (CAP)
- Fiscal Monitoring- Single Audit CAP

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X. **Committee Reports**

- *Child Care Services* — *Marcia Keener, Chair* 12
- *Youth Services* — *Dr. Leonard Rivera, Chair* 14
- *Workforce Services* — *Jeffrey West, Vice-Chair* 16
- *Public Relations* — *C. Michelle Unda, Chair* 18

XI. **Discussion and Possible Action to Approve FY25-26 Budget Amendment #4:** *Shileen Lee* 20

XII. **Discussion and Possible Action to Approve FY26-27 Budget:** *Shileen Lee* 24

XIII. **Information Only:**

1. Program & Subrecipient Monitoring Report: *Robert Gonzalez* 26
2. Facilities & IT: *Shileen Lee* 30
3. Update on Procurements & Contracts: *Shileen Lee/Imelda Trevino* 31
4. FY26-27- Holiday Schedule: *Shileen Lee* 42
5. Draft Agenda for the October 21,2026 Board of Directors Meeting: *Ken Trevino* 44

XIV. **Adjournment**

Notice: The Chair of the Executive Finance Committee will be at 4981 Ayers Street, Corpus Christi, Texas where the Chair will preside over the Meeting.

Notice: One or more members of the Executive Finance Committee and the Board of Directors may attend via video conference

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

Texas Open Meetings Act (TOMA). All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at our **Mission Career Center- Conference Room** and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 4981 Ayers Street, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

MINUTES

Workforce Solutions Coastal Bend – Executive/Finance Committee Meeting

Coastal Bend Food Bank- 5442 Bear Lane, Corpus Christi, Texas 78405

Join Zoom Meeting

https://us02web.zoom.us/j/6023106124?pwd=LGkM5d67Dtb6LmUlVkD2iPYqMpA2DX.1&omn=81885237130

Toll-Free Call In

888 475 4499 US Toll-free

Meeting ID: 602 310 6124
Passcode: 205402

Wednesday, May 20,2026

Committee Members Present

Gloria Perez, Chair
Judge Huff, Vice Chair
Lance Brown, Secretary
Travis Nelson, Treasurer
Victor M. Gonzalez Jr, Parliamentarian
Raynaldo De Los Santos Jr., Immediate Past Chair
Marcia Keener, Chair of Child Care Services Committee
Dr. Leonard Rivera, Chair of Youth Services Committee
Randy Seitz, Chair of Workforce Services Committee
C. Michelle Unda, Chair of Public Relations Committee
John W. Owen, Chair of Ad Hoc Administration Committee

Absent

Others Present

Ken Treviño, CEO/President
Alba Silvas, Workforce Solutions
Shileen Lee, Workforce Solutions
Sarahi Vasquez, Workforce Solutions
Christina Gonzalez, Workforce Solutions
Celina Leal, Workforce Solutions
Tracy McAfee, Workforce Solutions
Ernie Everett, Workforce Solutions
Milanda Ballesteros, Workforce Solutions
Robert Gonzales, Workforce Solutions
Luis Rodriguez, Workforce Solutions
Valerie De La Cruz, Workforce Solutions
Lucinda Garcia, Legal Counsel
Jeremy Barbatto, abip CPAs & Advisors
Robert Reyna Jr, C2GPS, LLC
Chaki Chehadi, C2GPS, LLC
Aaron Smith, C2GPS, LLC
Marissa Ransted, WFSWCT
Kenia Dimas, BakerRipley
Geri Escobar, C2GPS, LLC
Vicki Stonum, Workforce Solutions
Imelda Trevino, Workforce Solutions
Javier Pina, Workforce Solutions
Monica Cisneros, C2GPS, LLC
April Meija, C2GPS, LLC
Janine Simser, C2GPS, LLC
Kristi Vidaure, C2GPS, LLC

I. Call to Order

Mrs. Perez called the meeting to order at 1:00 pm.

II. TOMA Rules

Ms. Vasquez provided information on the Texas Open Meetings Act (TOMA) Rules.

III. Roll Call

The roll was called by Secretary Brown, and a quorum was present.

IV. Announcement on Disclosure of Conflicts of Interest

Attention was called to the Disclosure and Declaration of Conflict of Interest, and no disclosures were requested by the chair at this time.

V. Public Comments

Due to the new TOMA rules Mr. Trevino stated a laptop is setup at 5442 Bear Lane and is listed on the zoom call as Public. The laptop is available and open to the public.

VI. Discussion and Possible Action to Approve Minutes of the February 18, 2026 Executive/Finance Committee Meeting

Mrs. Perez entertained a motion to approve the Minutes of the February 18, 2026 Executive/Finance Committee meeting. Mr. Randy Seitz entered motion and the motion was seconded by Dr. Leonard Rivera and was passed.

VII. Chair Report: *Gloria Perez*

- Board Updates, Key Meetings, Items of Interest, and Communication

  Ms. Perez, provide report on Chair Activities & Engagement. Included meetings with President/CEO to identify opportunities for efficiencies. Ms. Perez informed committee on her attendance to the first annual WFSCB All-Staff Town Hall and how she appreciated the energy and participation of employers and all team members. Regarding Board Representation & External Engagement, Ms. Perez informed on the Visit of Commissioner Connett to the Coastal Bend; this visit included convening of key industry and community partners. Ongoing Governance & Leadership Coordination- continue with weekly meetings with President /CEO to discuss: Organizational business matters, public relations initiatives and governance preparation.

VIII. Discussion and Possible Action on President/CEO Report: *Ken Treviño*

- Business Development, Public Relations & Organizational Update

  Mr. Trevino informed on meetings with community stakeholders, along with Chair Perez. His report focused on areas of (1)Strategic Planning and (2)Evolution; by showcasing activities and events such as Leadership Retreats and planning up to 2030 and elevating the Mission in Motion project(s) to include the deployment of a WFSCB newsletter. Mr. Trevino concluded his report with an explanation of the “adopt a center” project, supporting a Customer Center Design.

IX. CFO Report:

Financial Review as of March 31, 2026

Ms. Lee provided information on a financial review of March 31,2026, where she discussed the Statement of Activities, and discussed budget amendments, and the balance sheet, expressed no current areas of concern.

X. Committee Reports:

Child Care Services

Mrs. Keener provided a report on the May 5,2026 Child Care Services Committee Meeting.

Youth Services

Dr. Rivera provided a report on the May 6, 2026 Youth Services Committee Meeting.

Workforce Services

Mr. Seitz provided a report on the May 7, 2026 Workforce Services Committee Meeting.

Public Relations

Ms. Unda provided a report on the May 7,2026 Public Relations Committee Meeting.

Ad Hoc Administration

Mr. Owen provided a report on the May 11, 2026 Ad Hoc Administration Committee Meeting.

XI. Discussion and Possible Action to Approve FY25-26 Budget Amendment #3: *Shileen Lee*
Ms. Lee provided information on the FY 25-26 Operating Budget Amendment #3 and attached a detailed budget narrative. Ms. Marcia Keener moved to approve the Budget Amendment #3, and was seconded by Michelle Unda and was passed

XII. Discussion and Possible Action To Approve September 30, 2025 & 2024 Annual Financial Audit:

A detailed report was presented to committee by abip/CPAs/ADVISORs on the Financial Statements; including an opinion, basis for opinion, responsibilities of Management for the Financial Statements, Auditor's responsibilities, Supplementary Information, and Other reporting required by Government Auditing Standards.

Mr. Owen moved to approve the FY24 & 25 Financial Audit, Mr. De Los Santos second the motion and passed

XIII. Discussion and Possible Action of Policy Updates:

Ms. Lee presented Board Policies: 1.0.116.03 Approval Process for Micro-Purchases, 2.0.102.02 Property Management-Inventory, and 2.0.103.02 Property Management-Receiving and Record Keeping

Mr. Randy Seitz moved to approved the board policies as presented, Dr. Rivera second the motion; motion passed.

XIV. Discussion and Possible Action on Annual Performance Evaluation of the President/CEO(Discussion of this item may be conducted in Closed Session Pursuant to TOMA Section 551.074:Personnel Matters).

Ms. Perez called the meeting into closed session at 1:31pm and closed session ended at 2:01pm.

Dr. Rivera moved that the performance evaluation report of the President/CEO be approved and that the following recommendations be presented to the Board of Directors regarding the President/CEO:

1. 5% one-time performance incentive based on current salary (2025-26).
2. 2 weeks' vacation to be used during the 2026-27 contract term and not to be a buy out
3. All other terms of the prior Employment Agreement to remain the same.

The motion was seconded by Mr. Seitz and passed.

XV. Information Only:
Mr. Robert Gonzales presented information regarding the(1) Subrecipient Contracts and TWC Contract Logs as well as (2)Update on Procurement and Contracts. (3) Ms. Lee provide update on the progress of Facilities and IT projects and improvements. (4)A performance update was provided by Ms. Silvas, regarding the communication received from TWC on April 21, 206. (5) Mr. Ken Trevino introduced the Draft Agenda for the May 20, 2026 Board of Directors meeting.

XVI. Adjournment: The meeting was adjourned at 2:21PM.

INFORMATION ONLY

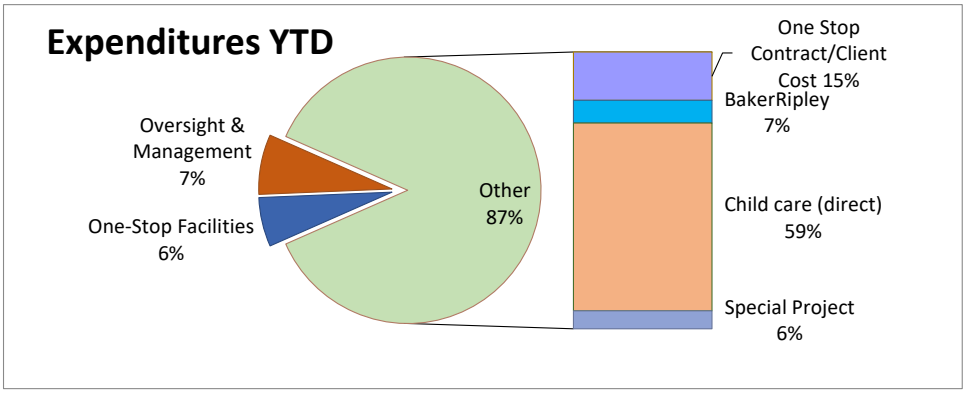
IX. CFO Report

BACKGROUND INFORMATION

CFO will present Financial Review as of August 31, 2026, Operational Deficiency- Program Expenditure Plan (CAP), Fiscal Monitoring- Single Audit CAP

WORKFORCE SOLUTIONS COASTAL BEND
STATEMENT OF ACTIVITIES
For the Month Ending
August 31, 2026

	FY2025-26 Amended Budget	YTD	% Expended
REVENUES			
Grant revenue - federal	45,162,206	41,837,988	93%
Grant revenue - Non federal	30,000	13,760	
	45,192,206	**41,851,749**	**93%**
EXPENSES			
Oversight & Management			
Salaries and benefits	2,298,958	2,228,485	97%
Facilities and related expense	327,600	266,721	81%
Furniture, equipment, & software	130,000	117,948	91%
General administrative expense	123,000	121,492	99%
Communication expense	55,000	44,743	81%
Professional fees and services	275,000	116,602	42%
Staff development expense	40,000	28,818	72%
Travel expense	80,000	48,194	60%
Total Oversight & Management Expe	**3,329,558**	**2,973,004**	**89%**
One Stop Operations			
Facilities and related expense	2,045,000	1,857,848	91%
Furniture, equipment, & software	410,000	365,464	89%
General administrative expense	96,500	79,287	82%
Communication expense	145,000	130,392	90%
Total One Stop Operations	**2,696,500**	**2,432,991**	**90%**
Contracted services	**39,171,148**	**35,544,847**	**91%**
Total expense	**45,197,206**	**40,950,841**	**91%**



Contract No.	Contract Program	Begin Date	End Date	Current Budget	Cum. Expenditures	Budget Balance	% Expended	TWC % Target
Expires 9/30/2026								
2226NCP001	Noncustodial Parent Choices Program	9/1/2025	9/30/2026	$292,402.00	$286,233.26	$6,168.74	98%	92%
2226RAG001	Resource Administration Grant	10/1/2025	9/30/2026	$4,778.00	$211.94	$4,566.06	4%	NA
2226SDR001	SNAP E&T TPR Contracts	10/1/2025	9/30/2026	$33,000.00	$0.00	$33,000.00	0%	NA
2226SNE001	SNAP E&T	10/1/2025	9/30/2026	$374,349.00	$335,605.00	$38,744.00	90%	92%
2226TRA001	Trade Act Services for Dislocated Workers	10/1/2025	9/30/2026	$5,000.00	$0.00	$5,000.00	0%	NA
2226WCI001	WCI - Workforce Commission Initiatives	10/1/2025	9/30/2026	$57,291.00	$16,712.37	$40,578.63	29%	NA
Expires 10/31/2026								
2226CCQ001	Child Care- CCQ	10/1/2025	10/31/2026	$1,401,578.00	$980,927.83	$420,650.17	70%	NA
2226CQF001	Child Care- CQF	10/1/2025	10/31/2026	$1,285,724.00	$895,060.66	$390,663.34	70%	NA
2226TAF001	TANF Choice	10/1/2025	10/31/2026	$2,811,446.00	$2,079,011.69	$732,434.31	74%	85%
Non TWC	VR Colocation-Recurring	9/1/2025	10/31/2026	$56,769.73	$7,935.33	$48,834.40	14%	NA
Non TWC	VR Colocation-One Time	9/1/2025	10/31/2026	$286,636.37	$107,345.41	$179,290.96	37%	NA
Non TWC	Student Hireability	9/1/2025	10/31/2026	$113,000.00	$47,133.70	$65,866.30	42%	NA
Expires 12/31/2026								
2226CCF001	Child Care - CCF	8/1/2025	12/31/2026	$29,735,129.00	$27,617,686.91	$2,117,442.09	93%	92%
2226CCM001	Child Care - Local Match	10/1/2025	12/31/2026	$1,858,292.00	$0.00	$1,858,292.00	0%	NA
2226CCP001	Child Care - DFPS	9/1/2025	12/31/2026	$1,457,000.00	$1,189,907.83	$267,092.17	82%	NA
2226WPA001	Wagner-Peyser Employment Services	10/1/2025	12/31/2026	$47,469.00	$12,786.30	$34,682.70	27%	NA
2226REA001	Reemployment Services and Eligibility Assessment	10/1/2025	12/31/2026	$663,742.00	$374,971.07	$288,770.93	56%	79%
Expires 1/31/2027								
2226EXT001	EXT - Externships for Teachers	2/19/2026	1/31/2027	$61,898.00	$369.67	$61,528.33	1%	NA
Expires 3/30/2027								
2225ATG0012	Apprenticeship Texas Expansion Grant	9/30/2025	3/30/2027	$99,000.00	$80,000.00	$19,000.00	81%	NA
Expires 4/30/2027								
Non TWC	TEA	3/18/2025	4/30/2027	$237,500.00	$48,950.08	$188,549.92	21%	NA
Expires 5/31/2027								
2226WOS001	WOS - Texas Internship Initiative	3/4/2026	5/31/2027	$197,157.00	$10,059.25	$187,097.75	5%	NA
Expires 6/30/2027								
2225WOA001	WIOA - FY26 Adult Allocation (Oct)	7/1/2025	6/30/2027	$1,297,401.00	$1,296,316.90	$1,084.10	100%	92%
2225WOA001	WIOA - PY25 Adult Allocation (July)	7/1/2025	6/30/2027	$547,378.00	$547,378.00	$0.00	100%	92%
2225WOD001	WIOA - FY26 Dislocated Worker Allocation (Oct)	7/1/2025	6/30/2027	$820,755.00	$351,338.43	$469,416.57	43%	92%
2225WOD001	WIOA - PY25 Dislocated Worker Allocation (July)	7/1/2025	6/30/2027	$363,369.00	$363,369.00	$0.00	100%	92%
2225WOY001	WIOA - PY25 Youth Allocation	7/1/2025	6/30/2027	$1,981,620.00	$1,837,824.71	$143,795.29	93%	92%
2226WOR001	WIOA - PY26 Rapid Response	7/1/2026	6/30/2027	$19,012.00	$0.00			
2226MTC001	MTC - Military to Civilian Employment	7/13/2026	6/30/2027	$64,861.00	$5,809.24	$59,051.76		
Non TWC	TESLA	NA	NA	$5,000.00	$2,037.96	$2,962.04	41%	NA
Non TWC	Port of Corpus Christi	NA	NA	$47,000.00	$35,182.92	$11,817.08	75%	NA
Expires 9/30/2027								
Non TWC	3022VRS047 - Summer Earn & Learn (SEAL)	10/1/2021	9/30/2027	$230,000.00	$0.00	$230,000.00	0%	NA
Expires 6/30/2028								
2226WOA001	WIOA - PY26 Adult Allocation (July)	7/1/2026	6/30/2028	$1,621,533.00	$46,736.21	$1,574,796.79	3%	14%
2226WOD001	WIOA - PY26 Dislocated Worker Allocation (July)	7/1/2026	6/30/2028	$986,313.00	$0.00	$986,313.00	0%	14%
2226WOY001	WIOA - PY26 Youth Allocation	7/1/2026	6/30/2028	$1,773,843.00	$147,584.38	$1,626,258.62	8%	14%
				$50,837,246.10	**$38,724,486.05**	**$12,093,748.05**		

COMMITTEE REPORT

X- 1. Child Care Services

Committee: Child Care Services

Marcia Keener, Chair
Dr. Michelle Cavazos
Cythia Alegria
Dr. Criselda Leal
Dr. Zachary Suarez
Michelle Tobar

Date of Committee Meeting: October 6,2026

The Committee did have a quorum.

The following items were reviewed, discussed, and taken action by the committee:

- Approved Child Care Services Committee meeting minutes from May 5, 2026.

The following items were discussed and for information purposes only:

- Child Care Services Update: TWC: Governor Abbot Directs Investigations into Potential Child Care Funding Fraud in Texas due to fraud in Minnesota.
    - TWC submitted protocols and procedures to Governor Abbott.
    - WFSCB created protocols and procedures.
    - 5 Programs reported in Q3. Programs reported flagged due to phone numbers not being listed and being over capacity.
    - Programs were monitored and found to be in compliance.
- Performance Update: Early Access to BCY 2026 Funding Update
    - As of March 31, WFSCB remained on CAP according to TWCs report.
    - WFSCB requested in person TA and new methodology used for reporting.
    - On April 27th, the CAP was lifted.
    - TA meeting with TWC was held June 18th &19th .
- Performance Update: BCY 2026 Third Quarter Performance:
    - WFSCBs' new mid-year adjusted target is 3,025.
    - Enrollment places our performance at 96.1% for the BCY 2026

- Operations & Management of Child Care Services:
    - Ms. Kenia Dimas provided a summary of operations and management of Child Care Services and Community Impact activities.

- Child Care Quality Services
    - Texas Rising Star (TRS): program update Board staff provided an update on the TRS program 165 providers are receiving mentoring services. There are 7 TRS mentors providing services.
    - CCQ Initiatives: Board staff provided an update on events, purchases and professional development done in the third quarter.
    - Child Care Advisory Council: information on WD Letter 19-23 requiring the formation of the council and gave information on the second meeting that was held August 14,2026

Detailed information can be found in Child Care Services Committee Packet e-mailed by Ms. Celina Leal on October 1, 2026, and available via our webpage at www.wfscb.com.
The packet contains detailed narratives and provides further explanation of all matters discussed and presented by the committee.

The Committee took the following actions:

1. Approved the minutes of the May 5 ,2026 Child Care Services Committee meeting.

Meeting adjourned at 3:48pm.

COMMITTEE REPORT

X-2. Youth Services

Committee: Youth Services

Dr. Leonard Rivera, Chair
Michelle Flower
Jenna Hoffman
Liza Wisner
Michelle Lozano

Date of Committee meeting: October 7, 2026

The Committee did have a Quorum.

The following action items were reviewed, discussed and action taken by the committee:

- Approved the Youth Services Committee Meeting Minutes of May 6, 2026

The following information items were discussed and for information only:

Services to Youth:

- Program Updates- Mr. Luis Rodriguez and Ms. Monica Cisneros provided an update to WIOA outreach, engagement, and events.
- Performance Updates- Mr. Luis Rodriguez and Ms. Monica Cisneros provided an overview of caseloads and the latest June 2026 MPR release. 3 of 5 Youth Measures are at exceeding performance.

Services to Special Community Populations:

- Student HireAbility Navigator- Ms. Imelda Trevino provided updates to activities serving students with disabilities. Special showcasing SEAL Signing Day 2026! 68 students placed in a 5-week Work Experience.
- Foster Youth- Luis provided a brief overview of the Foster Youth updates and initiatives.

Programs and Engagements:

- Mr. Luis Rodriguez provided an update on Texas Internship Initiative (TII) and TEA Convener projects. Projects are going well. Ongoing foundational work with TEA. Established new goals that align with Tri-Agency Priorities.
- Mr. Luis Rodriguez presented information on Educator Insight Externship² along with Student Insight Externship². 12 Educators and 14 Students participated.
- Mr. Luis Rodriguez presented information on the 12th Annual YOU Choose Career Expo. 1818 High School Students, and 107 employers attended. Ms. Kristen Bily gave an update on the new video project with King High School Mustang Media.
- Career and Education Outreach Program (CEOP)- Mr. Harvey Pina gave a program update to the Career and Education Outreach Program on school engagements and activities. Mr. Pina informed the committee of a brand new partnership with Books County Juvenile Probation.

Celebrating Participant Success:

- Ms. Imelda Trevino and Ms. Monica Cisneros provided information regarding the successful program participation/employment of Miss Karah Trevino with the United Corpus Christi Chamber of Commerce and enrolled into the WIOA Youth program.

Detailed information can be found in the Youth Committee Packet emailed by Ms. Celina Leal on October 1, 2026, and available via our web page at www.wfscb.com

The Committee took the following actions:

1. Approved the minutes of the May 6 ,2026 Youth Services Committee meeting.

Meeting adjourned at: 4:23 pm.

COMMITTEE REPORT

X-3. Workforce Services Committee

Jeffery West, Vice Chair
Andrea Chavez
Jose R. "Joey" Garcia, III.
J.C. Perez, III
Catrina Wilson

Date of Committee: October 8, 2026

The committee did have a quorum.

The following action items were reviewed, discussed and action taken by the committee:

- Approved Workforce Services Committee Meeting Minutes of May 7, 2026
- Board Policy- 4.5.100.12 Work Search Requirement

The following information items were discussed and for information only purposes:

- Services To Workers-
  - Policy Review Schedule- 1 policy reviewed and six(6) YTD.
  - Program Updates- updates on programs, Q3 & some Q4. Operation meetings taking place with C2GPS Regarding the service delivery, quality assurance, fiscal, and business services. Board Staff presented information regarding low participant expenditures for key funding sources; C2GPS was placed on a Corrective Action Plan on August 25, 2026; Effective October 1, 2026. Detailed information and discussion regarding the CAP duration, implications, resolution,
  - An update regarding the staffing, center traffic, unemployment assistance and WIT registration was provided by C2GPS Management Team.
- Performance Measure Update- The committee was presented with June 2026 MPR: 20 Measures noted on report, 10 measures at meeting status, 5 measures at exceeding status and 5 measures at not meeting status. Currently the Board team working on eight(8) performance improvement plans with TWC- this is a new approach being taken by TWC.
- Services to Business-
  - C2GPS presented on the activities related to: Activity Spotlights such as Hiring events, Business, Healthcare, and Professional Skills and Trades Sectors connections with employer and job seekers. In addition, data regarding Job and Hiring Fairs was provided.
- Local Labor Market Information-
  - Board Team provided update on Coastal Bend's Labor Market and Unemployment Rate at 4.9% for August 2026, a decline from 5.1 in July 2026.
- Facilities Update-
  - Ms. Shileen Lee provided update on the build-out of Mission Career Center and Updates on the IT projects.

Detailed information can be found in Workforce Services Committee Packet e-mailed by Celina Leal October 1, 2026. The packet contains detailed narratives and provides further explanation of all matters discussed and presented by the committee.

The Committee took the following action:

1. Approved the minutes of May 7, 2026; Workforce Services Committee Meeting.
2. Approved Board Policy 4.5.100.12- Work Search Requirement as presented and recommend for approval to Board Of Directors(BOD).

Meeting adjourned at: 2:37pm

COMMITTEE REPORT

X- 4. Public Relations Committee

Committee: Public Relations

C. Michelle Unda, Chair
Jason Bevan, Vice Chair
Christina Esquivel
David Irizarry
Karl Hattman
Omar Lopez
Susan Temple

Date of Committee Meeting: October 8, 2026

The Committee did have a quorum.

The following items were reviewed, discussed, and taken action by the committee.

- Approved Public Relations Committee meeting minutes from May 7, 2026

The following items were discussed and for information purposes only:

Marketing & Communication Updates

- WFSCB's Public Relations efforts have been strategically realigned to reflect Board priorities, with an intentional focus on strengthening brand consistency and marketing standards, elevating the customer experience through feedback and recognition, and expanding access to labor market information.

Performance Report BCY2026 Third Quarter (Q3 April-June): Event Promotions & Summary

- A total of 56 promotional efforts were executed, reflecting a diversified and intentional outreach strategy: Hiring Events 13, Mission Moments 13, Operations 6, Partner Engagements 23.

Performance Report BCY2026 Third Quarter (Q3 April-June): Social Media & Web Analytics

- The PR team continues to strategically sunset Twitter/X activity and concentrate efforts on higher impact platforms: Facebook, Instagram, LinkedIn, and YouTube.
- To better reflect brand visibility and regional awareness, reporting metrics will shift from engagement rates to a stronger emphasis on page views and post impressions.

Performance Report BCY2026 Third Quarter (Q3 April-June): Hiring Events Impact Summary

- Enhanced reporting now includes outcome focused analysis of hiring events, capturing attendance, onsite interviews and job offers extended, as well as scheduled follow-up interviews.
- The job seeker registration form has been updated to collect additional data points, including residential county and referral sources, enabling deeper analysis of outreach effectiveness and geographic awareness.
- Media coverage and partner amplification for each hiring event will be documented and reported, providing a more holistic view of marketing reach and impact.

Partnership Engagement & Community Engagement Summary BCY2026(Q3 April-June):

- For the quarter a total of 32 engagements; list of these engagements was presented. Breakdown as follows: 7 April, 16 May, and 9 June.

Third Quarter (Q3 April, May, June 2026) Upcoming Events & Projects

- April events included the Texas Intern Conference, Three Rivers Job Fair, and the Texas Workforce Commission Commissioner Connett visit.
- May and June initiatives were previewed, with notable activities including the Inaugural Industry & Education Roundtable and SEAL Signing event.
- The Educator and Student INSIGHT Externship2 initiatives were showcased and detailed discussion regarding the impact of these two projects; including the commitment from industry partners to provide host sites for educators and students.

Detailed information can be found in the Public Relations Committee Packet e-mailed by Celina Leal on October 1, 2026, and available via our webpage at www.wfscb.com. The packet contains detailed narratives and provides further explanation of all matters discussed and presented by the committee.

The Committee took the following actions:

1. Approved the minutes of the May 7, 2026 Public Relations Committee meeting.

Meeting adjourned at 3:58pm.

DISCUSSION AND POSSIBLE ACTION TO APPROVE FY25-26 Budget Amendment #4

XI. FY25-26 Budget Amendment #4.

BACKGROUND INFORMATION

CFO will present the proposed FY25-26 Budget Amendment #4 for approval.

RECOMMENDATION

The Executive/Finance Committee recommends to the Board of Directors the approval of the FY25-26 Budget Amendment #4.

WORKFORCE SOLUTIONS OF THE COASTAL BEND
BUDGET NARRATIVE
FY 2025-26

The proposed budget FY26 Amendment #4 is to adjust for additional funds, fund finalization, and deobligations; the amendment includes an overall revenue increase of $1,345,589.

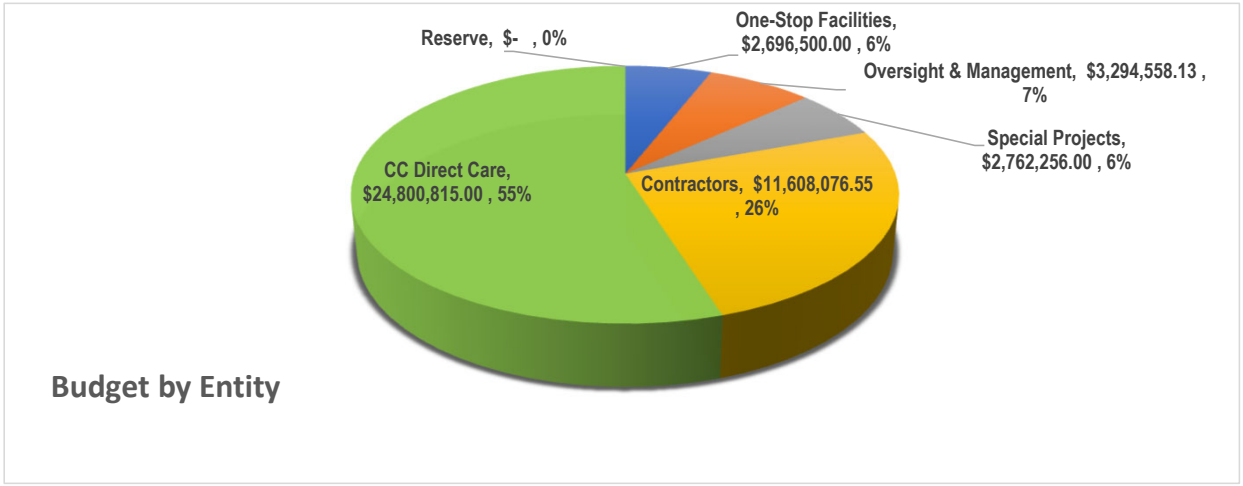
These funds are adjusted in multiple sections of the budget: Oversight & Management of $153,200 for additional salaries, vehicle maintenance, and software. One Stop Operations for the remainder of phase three of the Mission buildout and computers, and the remainder of $667,330 for direct services.

We are requesting approval on the BCY2026 budget (Amendment #4) for a total of $1,345,589.

Contract No	Program	Budget Area	Amended Budget FY25-26	Amendment #4	Amended Budget FY25-26	Comments
2225CCQ001	Child Care- CCQ	Special Proj/CC	-		-	
2226CCQ001	Child Care- CCQ	Special Proj/CC	1,401,578		1,401,578	
2226CQF001	Child Care-CQF	Special Proj/CC	1,285,724		1,285,724	
2225TAF001	TANF Choices	One-Stop	-		-	
2226TAF001	TANF Choices	One-Stop	2,811,446		2,811,446	
2225CCF001	Child Care - CCF	Child Care	142,675		142,675	
2226CCF001	Child Care - CCF	Child Care	27,996,101		27,996,101	
2226CCP001	Child Care - DFPS	Child Care	1,181,248	275,752	1,457,000	*Add'l Funds*
2226CCM001	Child Care - CCM	Child Care	1,858,292		1,858,292	
2225EXT001	EXT-Externships for Teachers	Special Project	55,722		55,722	
2225WOS001	WOS - Healthcare Internship Fund	One-Stop	55,884	(21,335)	34,548	*Deobligation*
2225MTC001	MTC - Military to Civilian Employment	One-Stop	198,907	(80,887)	118,019	*Deobligation*
2225TAN002	TANF - Texas Internship Initiative	Special Project	80,506	(30,507)	49,999	*Deobligation*
2225TIP001	WIOS - Texas Partnership Initiative	Special Project	66,688	(29,723)	36,965	*Fund finalization*
Non TWC	TIP-Kingsville Chamber	Special Project	66,688		66,688	
Non TWC	TEA	Special Project	214,468		214,468	
2224WOA001	WIOA - FY24 Adult Allocation (Oct)	One-Stop	38,828		38,828	
2224WOD001	WIOA - FY24 Dislocated Worker Allocation (Oct)	One-Stop	75,555		75,555	
2224WOY001	WIOA - PY24 Youth Allocation	One-Stop	30,375		30,375	
2225WOR001	WIOA - PY25 Rapid Response	One-Stop	21,868	(21,335)	533	*Fund finalization*
2225WOA001	WIOA - PY25 Adult Allocation (July)	One-Stop	126,823		126,823	
2225WOA001	WIOA - PY25 Adult Allocation (Oct)	One-Stop	1,297,401		1,297,401	
2225WOD001	WIOA - PY25 Dislocated Worker Allocation (July)	One-Stop	351,725		351,725	
2225WOD001	WIOA - PY25 Dislocated Worker Allocation (Oct)	One-Stop	820,755		820,755	
2225WOY001	WIOA - PY25 Youth Allocation	One-Stop	1,428,130		1,428,130	
2226NCP001	NCP - Noncustodial Parent Choices Program	One-Stop	292,403		292,403	
2226SNE001	SNAP E&T	One-Stop	374,349		374,349	
2226SDR001	SNAP E&T TPP	Special Project	33,000		33,000	
2226TVC001	TVC	One-Stop	47,148		47,148	
2226REA001	Reemployment Services and Eligibility Assessmen	One-Stop	616,106	47,636	663,742	*Add'l Funds*
Non TWC	3024VRS058-Student Hireability	Special Project	103,583		103,583	
Non TWC	2226COL001 - VR Colocation	Special Project	56,770		56,770	
Non TWC	2225COL001 - VR Colocation-One Time	Special Project	179,291		179,291	
Non TWC	TESLA	Special Project	2,962		2,962	
Non TWC	Port of Corpus Christi	Special Project	24,876		24,876	
2226WPA001	Wagner-Peyser Employment Services	One-Stop	20,775	26,694	47,469	*Add'l Funds*
2226WCI001	WCI - Workforce Commission Initiatives	Special Project	57,291		57,291	
2225ATG002	Apprenticeship Texas Expansion Grant	Special Project	99,000		99,000	
2226TRA001	Trade Act Services for Dislocated Workers	One-Stop	5,000		5,000	
2226RAG001	Resource Administration Grants	One-Stop	4,778		4,778	
2226EXT001	EXT - Externships for Teachers	Special Project	61,898		61,898	
Non TWC	Summer Earn & Learn (SEAL)	Special Project	230,000		230,000	
2226WOR001	WIOA - PY26 Rapid Response	One-Stop		19,012	19,012	
2226MTC001	MTC - Military to Civilian Employment	One-Stop		64,861	64,861	*Add'l Funds*
2226WOA001	WIOA - PY26 Adult Allocation (July)	One-Stop		405,383	405,383	**Add'l Funds*
2226WOD001	WIOA - PY26 Dislocated Worker Allocation (July)	One-Stop		246,578	246,578	**Add'l Funds*
2226WOY001	WIOA - PY26 Youth Allocation	One-Stop		443,461	443,461	**Add'l Funds*
	Grand Total		**43,816,616**	**1,345,589**	**45,162,206**	

Workforce Solutions of the Coastal Bend
Allocations Information BCY 2025-26
For the twelve month period ending September 30, 2026

	A FY2026 Amended Budget	B FY2026 Amendment #4	Difference B -A
Grant revenue	43,816,616.33	45,162,205.64	$ 1,345,589
Total revenue	**$ 43,816,616**	**$ 45,162,206**	**$ 1,345,589**
EXPENSES			
Oversight & Management			
Salaries and benefits	$ 2,166,758	$ 2,263,958	$ 97,200
Facilities and related expense	326,600	327,600	1,000
Furniture, Equipment & Software	75,000	130,000	55,000
General administrative expense	123,000	123,000	-
Communication expense	55,000	55,000	-
Professional fees & service	275,000	275,000	-
Staff development expense	40,000	40,000	-
Travel expense	80,000	80,000	-
Total Oversight & Management Expense	**$ 3,141,358**	**$ 3,294,558**	**$ 153,200**
One Stop Operations			
Facilities and related expense	$ 1,545,000	$ 2,045,000	$ 500,000
Furniture, Equipment & Software	360,000	410,000	50,000
General administrative expense	96,500	96,500	-
Communication expense	170,000	145,000	(25,000)
Professional fees & service	0	0	-
Client	-	-	-
Total One Stop Operation	**$ 2,171,500**	**$ 2,696,500**	**$ 525,000**
Contracted services	**$ 38,503,758**	**$ 39,171,148**	**$ 667,390**
Total expense	**$ 43,816,616**	**$ 45,162,206**	**$ 1,345,590**
Changes in net assets	**0**	**(0)**	**(0)**



DISCUSSION AND POSSIBLE ACTION TO APPROVE FY26-27 Budget

XII. FY26-27 Budget

BACKGROUND INFORMATION

CFO will present the proposed FY26-27 Budget.

RECOMMENDATION

The Executive/Finance Committee recommends to the Board of Directors the approval of the FY26-27 Budget.

Workforce Solutions of the Coastal Bend
Allocations Information BCY 2026-27

Funding	Final Allocation 24-25	Final Allocation 25-26	Planning Estimates Allocation 26-27	Variance	% Change
WIOA Adult-	$ 2,175,039	$ 1,844,779	$ 1,621,533	$ (223,246)	-12.1%
WIOA Dislocated Worker	1,383,730	1,184,124	986,313	(197,811)	-16.7%
WIOA Youth-	2,357,433	1,981,620	1,773,843	(207,777)	-10.5%
WIOA Subtotal	**$ 5,916,202**	**$ 5,010,523**	**$ 4,381,689**	**$ (628,834)**	**-12.6%**
WIOA Rapid Response	$ 27,255	$ 21,991	$ 19,012	$ (2,979)	-13.5%
TANF (Oct)	2,792,256	2,811,446	2,524,877	(286,569)	-10.2%
SNAP E&T	500,268	374,349	416,661	42,312	11.3%
SNAP E&T- ABAWD				-	#DIV/0!
RESEA	602,499	602,499	561,964	(40,535)	-6.7%
Others Subtotal	**$ 3,922,278**	**$ 3,810,285**	**$ 3,522,514**	**$ (287,771)**	**-7.6%**
One-Stop Subtotal					
Child Care Quality (CCQ)	2,312,704	2,687,302	2,634,832	$ (52,470)	-2.0%
Child Care (Oct)	28,756,732	29,735,129	29,303,973	(431,156)	-1.4%
Child Care Local Match (Oct)	1,865,656	1,858,292	1,830,810	(27,482)	-1.5%
Child Care Subtotal	**$ 32,935,092**	**$ 34,280,723**	**$ 33,769,615**	**$ (511,108)**	**-1.5%**
Total	**$ 42,773,572**	**$ 43,101,531**	**$ 41,673,818**	**$ (1,427,713)**	**-3.3%**
OTHER					
AEL (not in budget)					
WIOA Adult Education and Literacy (AEL)	1,856,777	1,605,614	1,552,934	(52,680)	-3.3%

INFORMATION ONLY

XIII – 1. Program & Subrecipient Monitoring Report

BACKGROUND INFORMATION

The Texas Workforce Commission (TWC) requires that review results be reported to all relevant parties and the to the Board of Directors. The Board's Internal Monitor conducts program reviews for compliance with federal and state laws and regulations, and compliance with TWC and local policies. The following is a list of the monitoring reviews and significant observations that were completed during the months of March 2026- September 2026.

C2 Global Professional Services, LLC

1. Choices

Findings: The overall error rate for this review was **17.00%**

- 20% of the active caseload for the months of March - May 2026 was reviewed.
- 67% of the cases reviewed did not have case file documentation on required assessment testing.
- Three (3) cases did not document required attributes into a Community Service activity. Repeat error.

Conclusion:

- Contractor staff develop a process to monitor the assessment testing of all program enrollments.
- Contractor staff provided training and technical assistance to staff on the issue of required Community Service file documentation.
- Error rate on previous program review was 5.68%

2. WIOA Adult Program

Findings: The overall error rate for this review was **6%**

- 20 cases of the active caseload for the months of May -June 2026 was reviewed.
- Four (4) cases did not upload case file collateral within the required 3 days.
- Three (3) cases did not enter case notes into file within the required 3 days.

Conclusion:

- Within a week of the issuance of this report to the contractor, WIOA Program Staff were provide technical assistance on the two issues identified above by contractor management.

3. Reemployment Services & Eligibility Assessment (RESEA)

Findings: The overall error rate for this review was **4.29%**

- A random sample of cases managed by RESEA staff throughout the region was pulled (14 total) for the months of January through March 2026
- Five (5) cases did not document WIT services provided to the customer in their appointments.
- **One (1) case had incomplete job search logs uploaded to WIT.**

Conclusion:
As a follow-up to the FY 2026 TWC Sub-Recipient Monitoring activities, WFSCB received notification requiring additional case file reviews related to a specific program attribute: staff compliance in addressing customers' submission of incomplete job search logs during each of the three required meetings between staff and customers.

Over the past five months, WFSCB has worked closely with the Contractor to conduct these reviews. This effort has included participation in meetings with the TWC Monitoring Team, coordination meetings, and the facilitation of training sessions for program staff to address compliance requirements and improve performance.

The most recent review was submitted during the first week of September 2026 and reflected a 5% error rate. WFSCB is currently awaiting a response from the TWC Sub-Recipient Monitoring Team to validate the review results and provide any additional guidance or feedback.

4. Non-Custodial Program
Findings: The overall error rate for this review was **5.21%%**

- 25% cases of the active caseload for the months of February through March 2026 were reviewed.
- One (1) case did not reflect compliance with the timely notification to the Office of the Attorney General.

Conclusion:
- Like the mandated RESEA program case file reviews referenced above, WFSCB received notification through TWC Sub-Recipient Monitoring regarding the need to continue conducting program case file reviews on a specific compliance attribute. The reviews focused on whether staff: (1) notified the Office of the Attorney General (OAG) within three business days of a program participant being determined non-compliant; and (2) initiated weekly re-engagement efforts prior to submitting a request to remove the participant from the program 30 days after the non-compliance date.

- Program staff demonstrate a strong understanding of the weekly re-engagement requirements. However, the primary issue continues to be the accurate identification of the participant's non-compliance date and ensuring timely notification to OAG in accordance with program requirements.

Baker Ripley

1. Child Care Program
Findings: The overall error rate for this review was **1.00%**

- 20 cases of the active caseload for the months of July 2026 through August 2026 were reviewed.
- One (1) case did not adequately case note the eligibility process; customer was still eligible.

Conclusion:
- Good Review. Evident all program rules are being applied accordingly.

One-Stop Operations:

1. WFS Coastal Bend Career Center Priority of Service Review

A walkthrough of all five (5) Career Centers was conducted between August 2026 and September 2026. All Career Centers were found to be following Priority of Service (POS) requirements. Required POS signage was prominently displayed at the point of entry and throughout each Resource Room. Staff were also familiar with the process of appropriately initiating conversations with job seekers to determine whether they were Veterans, eligible spouses of Veterans, or Foster Youth.

Tenured staff who had previously participated in POS training provided by the Contractor demonstrated a strong understanding of POS procedures and were knowledgeable about the referral process for potential case management services available through TWC Veteran staff.

Finding:

Recently hired staff at several rural Career Centers were not fully familiar with the POS process and requirements. The WFSCB recommended that the Contractor provide a POS training session as soon as possible to ensure all new staff understand POS procedures, eligibility screening, and the appropriate referral process for Veterans, eligible spouses, and Foster Youth.

2. WFS Coastal Bend Personal Identity Information Review

Two walkthroughs of all five (5) Career Centers were conducted between August 2026 and September 2026 to assess compliance with Personal Identifiable Information (PII) security requirements.

During the initial walkthrough, three (3) compliance issues were identified:

1. One staff member did not have a locked cabinet available for the storage of PII documents. This issue was corrected before the monitor departed the office.
2. At another Career Center, the office shred bin designated for temporary storage of PII documents prior to shredding was found unlocked.
3. Job seekers had saved copies of resumes containing PII on public-access computers. Staff are required to routinely monitor workstation computers and immediately delete any resumes or documents containing PII upon identification.

During the second walkthrough, three (3) additional compliance issues were identified. These issues involved three separate workstations where unlocked cabinets contained visible customer PII information. At the time of the walkthrough, staff were not present at the workstations.

Two walkthroughs of the Child Care Operations area at the Mission Career Center were conducted.

During the initial walkthrough, three (3) issues involving the protection of customer Personally Identifiable Information (PII) were identified:

1. Child Care Program reports containing customer PII were found on an unattended workstation.
2. Two unattended workstations had unlocked cabinets with customer PII visible.
3. Two workstations located in the front office area did not have access to locked storage cabinets for securing PII when necessary.

Management was notified of the findings and took immediate corrective action. The unsecured PII and unlocked cabinet issues were resolved within minutes of notification.

During the second walkthrough, no PII-related issues were identified.

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INFORMATION ONLY

XIII. 2. Facilities & IT

BACKGROUND INFORMATION

Board Professionals will provide update on:

- Facilities: Career Centers and Mobile Unit.
- IT: Information Technology Upgrades and TWC Initiatives

INFORMATION ONLY

XIII - 3. Update on Procurements & Contracts

BACKGROUND INFORMATION

An update on Subrecipient Contract and TWC Contract Logs are provided on the following pages. The changes are highlighted text.

NAME	CONTRACTORS	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
C2 Global Professional Services, LLC	Management and Operation of Career Center System (Including Youth Services)	$7,134,233	Renewal 2 of 3	10/1/25 – 09/30/26
BakerRipley	Direct Child Care Services	$29,353,478	Master	10/1/25 – 09/30/26

NAME	PROFESSIONAL & CONSULTING SERVICES	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
Wood, Boykin & Wolter, P.C.	Legal Services	$35,000	Renewal 1 of 3	10/1/25 – 9/30/26
The Clower Company	Commercial Real Estate Broker Services	N/A	Renewal 3 of 3	10/1/25 – 9/30/26
Alonzo, Bacarisse, Irving, & Palmer, P.C. (ABIP)	Financial Audit Services	$47,000	Renewal 3 of 3	10/1/25 – 9/30/26
Frost Bank	Banking Services	Fee Based	Renewal 2 of 3	10/1/25 – 9/30/26
Martinez, Rosario & Company, LLP.	Fiscal Monitoring Services	$51,800	Master	10/1/25 – 9/30/26

NAME	OTHER CONTRACTS / AGREEMENTS	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
Rural Economic Assistance League, Inc. (REAL)	Transportation Assistance Services to Aransas, Bee, Brooks, Duval, Jim Wells, Live Oak, Refugio, & San Patricio Counties	NTE $5,000	Renewal 2 of 3	10/1/25 – 9/30/26

NAME	CAREER CENTERS	ANNUAL BASE RENT	CONTRACT STATUS	CONTRACT PERIOD
PAK 56 Plaza LLC, SGT 44 Pirate LLC	Lease Agreement for Office Space Pirate Plaza, Sinton (≈ 3,650 sq ft) – **in negotiations**	$78,715	Year 3 of 4	1/01/25 – 12/31/25
Coastal Bend College	Lease Agreement for Office Space Beeville (≈3,850 sq ft) – in process	$49,014	Year 4 of 4	10/1/25 – 9/30/26
Coastal Bend College	Lease Agreement for Office Space Alice (≈2,730 sq ft)	$34,902	Year 1 of 4	2/1/26 – 1/31/27
Coastal Bend College	Lease Agreement for Office Space Kingsville (≈3,191 sq ft)	$40,711	Year 1 of 4	5/1/26 – 4/30/27
B-Y Mission Plaza CC, LTD	Shopping Center Lease Agreement Ayers (Mission Plaza), Corpus Christi (≈ 24,973 sq ft) *Lease Term 2021–2032*	$311,783	Year 4 of 11	1/1/26 - 12/31/27
Goodwill Industries of South Texas	MOU for Office Space Rockport (≈ 432 sq ft)	$8,459	Year 2 of 3	5/1/25 – 4/30/28
City of Falfurrias Economic Development Accelerator (F-EDA)	Office and Membership Lease Falfurrias (≈ 132 sq ft)	$7,200	Year 2 *(one-year lease)*	6/20/25 – 6/20/26
Bayview Tower, LLC c/o Corpus Christi Realty Management, Inc.	Lease Agreement for Office Space Mann, Corpus Christi (≈12,222 sq ft)	$201,663	Year 5	9/1/20 – 10/31/30

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Interagency Cooperation Contract Vocational Rehabilitation Student HireAbility Navigators (SHN)	3024VRS058	Support, expand, and enhance the pre-employment transition services to students with disabilities by establishing partnerships and developing innovative and evidence-based approaches to service delivery.	$678,000	9/1/23 – 8/31/27
		Amendment #1 – Renewal Option One (1) of Two (2) Effective 9/1/25 – 8/31/27		
Interagency Cooperation Contract Vocational Rehabilitation Paid Work Experience (PWE)	3024VRS108	To pay wages and associated taxes & fees for VR participants placed in paid work experience.	$562,500	10/1/23 – 9/30/27
		Amendment #1 – Contract Period modified.		
WIOA – Adult	2224WOA001	To provide job seekers and workers with the high-quality career services, education, training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.	$2,175,039	7/1/24 – 6/30/26
		Amendment #1 – To update Awarding FAIN (Federal Award Identification Number).		
WIOA – Dislocated Worker	2224WOD001	To support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.	$1,383,730	7/1/24 – 6/30/26
		Amendment #1 – To update Awarding FAIN (Federal Award Identification Number).		
		Amendment #1 – To update Awarding FAIN (Federal Award Identification Number).		
WIOA – Youth	2224WOY001	To provide funds to plan and deliver high quality services to low-income youth and young adults, ages 14-24, who face barriers to employment, beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with good job along a career pathway or enrollment in post-secondary education.	$2,357,433	7/1/24 – 6/30/26
Agency Board Agreement	2225ABA001	To establish the nature of the working relationship between the Agency and the local Workforce Board to include the goals, responsibilities and obligations with respect to the administration of these programs, or other service delivery programs.	Non-Financial	8/01/25-7/31/28
Apprenticeship Texas	2225ATG002	To provide skilled workers required by U.S. employers, to ensure equal employment opportunities, and ensure the quality of all new and existing Registered Apprenticeship programs.	$99,000	9/30/25 – 3/30/27

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Externships for Teachers	2225EXT001	To inform educators on the most up-to-date skill sets needed for a specific vocation or industry. Teachers will create specific lesson plans for students, linking them to real-world industries and jobs. Students will become familiar with both academic and technical skill sets for the modern workforce.	$178,448	4/01/25-3/31/26
Externships for Teachers	2226EXT001	To inform educators on the most up-to-date skill sets needed for a specific vocation or industry. Teachers will create specific lesson plans for students, linking them to real-world industries and jobs. Students will become familiar with both academic and technical skill sets for the modern workforce.	$61,898	2/01/26-01/31/27
Military to Civilian Employment Program	2225MTC001	To provide career services, training, and wraparound support services to assist Transitioning Service Members, Military Spouses, and Recently Separated Veterans transitioning to civilian employers.	$212,197	5/26/25-6/30/26
		Amendment #1 – To amend end date. Revise Attachment A: Statement of Work – Project Requirements, Attachment B: Statement of Work – Financial Requirements, Attachment D: Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards		
Military to Civilian Employment Program	2226MTC001	To provide career services, training, and wraparound support services to assist Transitioning Service Members, Military Spouses, and Recently Separated Veterans transitioning to civilian employers.	$64,861	7/1/26-6/30/27
Reemployment Services and Eligibility Assessment	2225REA001	To provide claimants with access to a widely array of available resources that support reemployment and to connect claimants to the direct provision of intensive career services as appropriate. This program targets claimants who are mostly likely to exhaust benefits and be in need of reemployment services.	$632,499	10/1/24 – 2/28/26
		Amendment #1 – To increase grant award amount by $264,000 and to revise Uniform Administrative Requirements.		
		Amendment #2 – To amend grant end date. Revise Attachment B: Statement of Work-Financial Requirements. To increase grant award amount by $30,000. Revised Attachment D: Uniform Requirements, Cost Principles and Audit for Federal Awards.		
Texas Internship Initiative	2225TAN002	Recruit, train, place, monitor and evaluate 35 high school student interns in high-demand STEM fields, including accounting, business management/operations, construction management, engineering, healthcare and information technology.	$100,000	3/10/25-3/31/26
Texas Internship Initiative	2226W0S001	Recruit, train, place, monitor and evaluate 35 high school student interns in high-demand STEM fields, including accounting, business	$197,157.00	3/10/26-5/31/27

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
		management/operations, construction management, engineering, healthcare and information technology.		
Texas Industry Partnership	2225TIP001	To assist with the purchase of equipment, software and to create the space needed to implement an Airframe & Power Plant certification program in collaboration with the Kingsville Chamber of Commerce and Coastal Bend College.	$134,072	3/17/25-6/30/26
WIOA- Adult	2225WOA001	To provide job seekers and workers with the high-quality career services, education, training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.	$1,844,779	7/01/25-06/30/27
		Amendment #1 – To revise the PY 2025 and FY 2026 amounts.		
		Amendment #2 – To revise the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.		
WIOA- Dislocated Worker	2225WOD001	To support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.	$1,184,124	7/01/25-6/30-27
		Amendment #1 – To revise the PY 2025 and FY 2026 amounts.		
		Amendment #2 – To revise the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards		
WIOA- Rapid Response	2225WOR001	To support the planning and delivery of Rapid Response services to dislocated workers, including trade-affected workers.	$21,991	7/01/25-6/30/26
		Amendment #1 – To revise the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards		
Healthcare Internship Fund	2225WOS001	To fund internships in the Healthcare Industry for youth ages 16-24 and adults.	$99,438	5/26/25-5/31/26
WIOA- Youth	2225WOY001	To provide funds to plan and deliver high quality services to low-income youth and young adults, ages 14-24, who face barriers to employment, beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with good job along a career pathway or enrollment in post-secondary education.	$1,981,620	7/01/25-6/30/27
		Amendment #1 – To revise the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards		

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Child Care Services Formula Allocation	2226CCF001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	$29,735,129	8/01/25-12/31/26
Child Care Services Formula Allocation	2227CCF001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	$28,450,032	8/31/26-12/31/27
Child Care and Development Fund Child Care Local Match	2226CCM001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	$1,858,292	10/1/25-12/31/26
Child Care and Development Fund Child Care Local Match	2227CCM001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	$1,832,618	10/1/26-12/31/27
Texas Department of Family and Protective Services (DFPS) Child Care	2226CCP001	To purchase child care services for children who are deemed eligible and authorized for services by DFPS.	$0	9/1/25 – 12/31/26
Texas Department of Family and Protective Services (DFPS) Child Care	2227CCP001	To purchase child care services for children who are deemed eligible and authorized for services by DFPS.	$0	9/1/26-12/31/27
Child Care and Development Fund Quality Improvement Activity	2226CCQ001	Local Board areas and their subcontractors that implement child care quality improvement activities shall do so according to the rules and regulations established by the lead agency.	$1,401,578	10/1/25-10/31/26
		Amendment #1 – To revise Special Federal Award Terms and Conditions, Grant award amount decreased by $500.00, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. Amended Grant Award Amount: $1,401,578.00		
CHILD CARE AND DEVELOPMENT FUND QUALITY IMPROVEMENT ACTIVITY	2227CCQ001	Local Board areas and their subcontractors that implement child care quality improvement activities shall do so according to the rules and regulations established by the lead agency.	$1,422,609	10/1/26-10/31/27
VR Integration Agency Contract Infrastructure Cost Reimbursement Agreement	2226COL001	For services pertaining to co-locating and integrating VR staff at WFSCB offices. Reimburses initial start-up, reoccurring monthly and shared VR costs.	$56,769	9/1/25 – 10/31/26
		Amendment #1- Revised Statement of Work- Project Obligations		

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
VR Integration Agency Contract Infrastructure Cost Reimbursement Agreement	2227COL001	For services pertaining to co-locating and integrating VR staff at WFSCB offices. Reimburses initial start-up, reoccurring monthly and shared VR costs.	$518,106	9/1/26-10/31/27
CCDF Quality Four Percent Activities	2226CQF001	Local Board areas and their subcontractors that implement child care quality four percent activities shall do so according to the rules and regulations established by the lead agency.	$1,285,724	10/1/25 – 10/31/26
CHILD CARE AND DEVELOPMENT FUND QUALITY FOUR PERCENT ACTIVITIES	2227CQF001	Local Board areas and their subcontractors that implement child care quality four percent activities shall do so according to the rules and regulations established by the lead agency.	$1,252,030	10/1/26-10/31/27
Noncustodial Parent Choices Program	2226NCP001	Employment program that targets low-income, unemployed, or underemployed NCPs who are behind on their child support payments. Goals of the program are to help NCPs who have substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child care payments.	$292,402	9/1/25-9/30/26
		Amendment #1 – To correct approved allocation amounts for State General Revenue and TANF. Decrease the Grant Award amount by $7,642.		
SNAP Employment & Training Third Party Partnership	2226SDR001	Permits states to use 50% reimbursement funds to create partnerships with local entities and provide SNAP E&T services to SNAP recipients.	$33,000	10/1/25 – 9/30/26
		Amendment #1 – To increase the Grant Award amount by $3,000.		
SNAP Employment & Training Third Party Partnership	2227SDR001	Permits states to use 50% reimbursement funds to create partnerships with local entities and provide SNAP E&T services to SNAP recipients.	$30,000	10/1/26-9/30/27
Supplemental Nutrition Assistance Program (SNAP) Employment & Training (E&T)	2226SNE001	To provide SNAP recipients employment and training activities that will lead to long-term self-sufficiency inclusive of co-enrollments in other Board administered programs that will assist the recipient in gaining employment.	$374,349	10/1/25 – 9/30/26
Supplemental Nutrition Assistance Program (SNAP) Employment & Training (E&T)	2227SNE001	To provide SNAP recipients employment and training activities that will lead to long-term self-sufficiency inclusive of co-enrollments in other Board administered programs that will assist the recipient in gaining employment.	$416,661	10/1/26-9/30/27
TANF/Choices	2226TAF001	To end the dependence of needy parents on public assistance by promoting job preparation, work, and marriage through the provision of services.	$2,811,446	10/1/25-10/31/26
		Amendment #1 – To revise Statement of Work		
		Amendment #2 – To revise Statement of Work		

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
TANF/Choices	2227TAF001	To end the dependence of needy parents on public assistance by promoting job preparation, work, and marriage through the provision of services.	$2,524,877	10/1/26-10/31/27
Wagner-Peyser Employment Services	2226WPA001	To provide funds to establish an organizational framework to integrate the delivery of Wagner-Peyser funded Employment Services into the Workforce Solutions Offices.	$47,469	10/1/25-12/31/26
		Amendment #1 -To provide funds to establish an organizational framework to integrate the delivery of Wagner-Peyser funded Employment Services into the Workforce Solutions Offices.		
		Amendment #2 – To increase Grant Amount by $13,278.		
Reemployment Services and Eligibility Assessment	2226REA001	To provide claimants with access to a widely array of available resources that support reemployment and to connect claimants to the direct provision of intensive career services as appropriate. This program targets claimants who are mostly likely to exhaust benefits and be in need of reemployment services.	$663,742	10/1/25-9/30/26
		Amendment #1 – To increase Grand Award by $58,074. Total Amended Award Amount $663,742.00		
Reemployment Services and Eligibility Assessment	2227REA001	To provide claimants with access to a widely array of available resources that support reemployment and to connect claimants to the direct provision of intensive career services as appropriate. This program targets claimants who are mostly likely to exhaust benefits and be in need of reemployment services.	$561,964	10/1/26-9/30/27
Trade Act for Dislocated Workers	2226TRA001	To assist Trade-certified dislocated workers in locating new jobs, which may include training for a new occupation, as rapidly and as effectively as possible.	$5,000	10/1/25-9/30/26
Workforce Commission Initiatives	2226WCI001	The purpose of this Grant Award is to fund projects that strengthen and add value to the delivery system in its workforce area. This Grant Award will provide support for the following WCI Initiatives: (1) Hiring Red, White & You!; (2) Texas Veterans Leadership Program; (3) Foster Care Youth Conference; and (4) Jobs Y'all.	$57,291	10/1/25-9/30/26
Workforce Commission Initiatives	2227WCI001	The purpose of this Grant Award is to fund projects that strengthen and add value to the delivery system in its workforce area. This Grant Award will provide support for the following WCI Initiatives: (1) Hiring Red, White & You!; (2) Texas Veterans Leadership Program; (3) Foster Care Youth Conference; and (4) Jobs Y'all.	$54,791	10/1/26-9/30/27

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
NONCUSTODIAL PARENT CHOICES PROGRAM	2227NCP001	Employment program that targets low-income, unemployed, or underemployed NCPs who are behind on their child support payments. Goals of the program are to help NCPs who have substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child care payments.	$292,402	9/1/26-9/30/27
CHILD CARE MANDATORY DIRECT CARE	2227CCC001	To purchase child care services through the Boards child care provider network for Child care services for mandatory Priority populations.	$0	10/1/26-12/31/27

UPDATE ON PROCUREMENTS

Ongoing Procurements	Date of Issuance	Anticipated Date of Contract	Anticipate d Cost	Over $50,000 Approval Required	Comments
Request for Statement of Proposal (RFP) for Website Design & Web Application Development	October 22, 2026	January 4, 2027	TBD	TBD	
Request for Quotation (RFQ) Commercial Real Estate Broker Services	October 23, 2026	November 30, 2026	N/A	No	
Request for Proposal (RFP) Financial Audit Services	October 23, 2026	November 16, 2026	$47,000	No	

Future Procurements	Anticipated Date of Issuance	Anticipated Date of Contract	Anticipated Cost	Over $50,000 Approval Required	Comments
Request for Statement of Qualifications (RFQ) for 401(k) Plan Administrator for Bundled Services	TBD	TBD	TBD	YES	
Office Space Kingsville, Career Center	TBD	TBD		$49,000	In Process

INFORMATION ONLY

XIII - 4. FY26-27 - Holiday Schedule

BACKGROUND INFORMATION

CFO will present the FY26-27- Holiday Schedule

Workforce Solutions Coastal Bend
2026-2027 Holiday Schedule

Holiday	Date	Day of Week
Veteran's Day	11/11/2026	Wednesday
Thanksgiving Day	11/26/2026	Thursday
Day after Thanksgiving Day	11/27/2026	Friday
Christmas Eve	12/24/2026	Thursday
Christmas Day	12/25/2026	Friday
New Year's Day	01/01/2027	Friday
Martin Luther King Jr., Day	01/18/2027	Monday
President's Day	02/15/2027	Monday
Memorial Day	05/31/2027	Monday
Emancipation Day (will be observed on Friday, 06/18/2027)	06/19/2027	Saturday
Independence Day (will be observed on Monday, 07/05/2027)	07/04/2027	Sunday
Labor Day	09/06/2027	Monday

WORKFORCE SOLUTIONS
COASTAL BEND

Board of Directors Meeting

Mission Career Center: 4981 Ayers Street
Corpus Christi, Texas 78401

Join Zoom Meeting
https://us02web.zoom.us/j/6023106124?pwd=LGkM5d67Dtb6LmUIVkD2iPYqMpA2DX.1&omn=83647857735

Toll-Free Call In
888 475 4499 US Toll-free

Meeting ID: 602 310 6124
Passcode: 204502

Wednesday, October 21, 2026 – 3:00 pm

DRAFT AGENDA

I. **Call to Order:** *Gloria Perez, Chair*

II. **TOMA Rules:** *Celina Leal*

III. **Roll Call:** *Lance Brown, Secretary*

IV. **Announcement on Disclosure of Conflicts of Interest**
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.

V. **Public Comments**

VI. **Board Comments**

VII. **Discussion and Possible Action on Minutes of the May 20, 2026 Board of Directors Meeting**

VIII. **Chair Report:** *Gloria Perez*
- Board Updates, Key Meetings, Items of Interest, and Communication

IX. **President/CEO Report:** *Ken Trevino*
- Business Development, Public Relations and Organizational Update

X. **CFO Report:** *Shileen Lee*
- Financial Review as of August 31,2026
- Operational Deficiency- Program Expenditure Plan
- Fiscal Monitoring- Single Audit CAP

XI. **Committee Reports**

** Child Care Services*	*Marcia Keener, Chair*
** Youth Services*	*Dr. Leonard Rivera, Chair*
** Workforce Services*	*Dr. Jeff West, Vice-Chair*
** Public Relations*	*C. Michelle Unda, Chair*

XII. **Consent Agenda Action Items:** *(a note on Consent Agenda items is included at the end of this agenda):*
1. Board Policy- 4.5.100.12 Work Search Requirement
   (*Reviewed and Approved for recommendation by Workforce Services Committee on October 8, 2026)*
2. FY 25-26 Budget Amendment #4
   (*Reviewed and Approved for recommendation by Executive/Finance Committee on October 14, 2026)*
3. Discussion and Possible Action to Approve FY26-27 Budget
   (*Reviewed and Approved for recommendation by Executive/Finance Committee on October 14, 2026)*

XIII. **Information Only:**
1. Program & Subrecipient Monitoring Report: *Alba Silvas*
2. Facilities & IT Updates: *Shileen Lee*
3. Update on Procurements & Contracts: *Shileen Lee*
4. Performance Measure Update: *Alba Silvas*
5. FY26-27- Holiday Schedule: *Shileen Lee*
6. Draft Agenda for the October 22,2026 CEO Council Meeting: *Ken Trevino*

XIV. **Adjournment**

Notice: The Chair of the Board of Directors will be at 4981 Ayers Street, Corpus Christi, Texas where the Chair will preside over the Meeting.

Notice: One or more members of the Board of Directors may attend via video conference.

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

Consent Agenda. Items listed under the Consent Agenda have previously been reviewed and recommended for action by one or more Committees of the Board of Directors. All items listed under the Consent Agenda are ready for action by the full Board of Directors; however, a Board member can request that any item be pulled from the Consent Agenda for further review and discussion.

Texas Open Meetings Act (TOMA). All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at the ***Mission Career Center, Mission Training Room*** and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 4981 Ayers Street, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.