



Executive/Finance Committee Meeting

**September 17, 2025
3:00 pm**

**Mission Career Center
4981 Ayers Street
Mission Training Room
Corpus Christi, TX**

Join Zoom Meeting

<https://us02web.zoom.us/j/87858347542?pwd=Rxucs7hcytjRodARxaJspjVI7athhP.1>

Toll-Free Call In

888 475 4499 US Toll-free

Meeting ID: 878 5834 7542

Passcode: 611889

www.workforcesolutionscb.org

Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

Value Statement

Accountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

Teamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

Trust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

Integrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

Tenacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

Understanding – We are serious and passionate about delivering our services with compassion and empathy.

Dignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

Enthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

Appearance of a Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.



Executive/Finance Committee Meeting

Mission Career Center – 4981 Ayers Street – Mission Training Room
Corpus Christi, Texas

Join Zoom Meeting

<https://us02web.zoom.us/j/87858347542?pwd=Rxucs7hcytiRodARxaJspjVI7athhP.1>

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Meeting ID: 878 5834 7542

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Wednesday, September 17, 2025 – 3:00 pm

AGENDA

Page

- I. **Call to Order:** *Raynaldo De Los Santos, Jr., Chair*
- II. **TOMA Rules:** *Janet Neely*
- III. **Roll Call:** *Marcia Keener, Secretary*.....4
- IV. **Announcement on Disclosure of Conflicts of Interest**
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.
- V. **Public Comments**
- VI. **Discussion and Possible Action on Minutes of the May 14, 2025 Executive/Finance Committee Meeting**.....5-8
- VII. **Discussion and Possible Action on Minutes of the July 11, 2025 Special-Called Executive/Finance Committee Meeting**.....9-10
- VIII. **Chair Report:** *Raynaldo De Los Santos, Jr.*
 - Board Updates, Key Meetings, Items of Interest, & Communication

(cont. page 2)

A proud partner of the  American Job Center network

Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities.

Deaf, hard-of-hearing or speech impaired customers may contact

Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 7-1-1 (voice)

- IX. **President/CEO Report:** *Ken Treviño*
- Business Development, Public Relations & Organizational Update
- X. **CFO Report:** *Shileen Lee*
- Financial Review as of July 31, 2025.....11-14
- XI. **Committee Reports**
- | | | |
|------------------------------|---|-------|
| * <i>Child Care Services</i> | <i>Victor M. Gonzalez, Jr., Chair</i> | 15-16 |
| * <i>Youth Services</i> | <i>Liza Wisner, Chair</i> | 17-18 |
| * <i>Workforce Services</i> | <i>Dr. Leonard Rivera, Chair</i> | 19-20 |
| * <i>Public Relations</i> | <i>C. Michelle Unda, Chair</i> | 21 |
- XII. **Discussion and Possible Action to Approve FY24-25 Budget Amendment #4:** *Shileen Lee*.....22-24
- XIII. **Discussion and Possible Action to Approve FY 2026 Budget:** *Shileen Lee*.....25-28
- XIV. **Discussion and Possible Action:**
1. To Authorize the President/CEO to Execute the Options for Renewal of Contracts and Leases Over \$50k for Fiscal Year 2025-26: *Nelda Rios*.....29
- XV. **Information Only:**
1. Fiscal Monitoring Report: *Shileen Lee*.....30
 2. Monitoring Report: *Ricardo Munoz*.....31-32
 3. Facilities & IT Update: *Shileen Lee*.....33
 4. Update on Procurements & Contracts: *Nelda Rios*.....34-44
 5. Performance Measure Update: *Alba Silvas*.....45-49
 6. 2025-2026 Holiday Schedule: *Alba Silvas*.....50-51
 7. Draft Agenda for the September 24, 2025 Board of Directors Meeting: *Ken Treviño*.....52-55
- XVI. **Adjournment**

Notice: *The Chair of the Executive Finance Committee will be at 4981 Ayers Street, Corpus Christi, Texas where the Chair will preside over the Meeting.*

Notice: *One or more members of the Executive Finance Committee and the Board of Directors may attend via video conference.*

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

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Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

Texas Open Meetings Act (TOMA). All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at our **Mission Career Center, Mission Training Room** and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 4981 Ayers Street, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

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Executive/Finance Committee Meeting
Roll Call Roster
September 17, 2025
(5 = Quorum)

_____ Raynaldo De Los Santos, Jr., Chair

_____ Marcia Keener, Secretary

_____ Travis Nelson, Treasurer

_____ John Owen, Parliamentarian

_____ Gloria Perez, Past Chair

_____ Victor M. Gonzalez, Jr., Chair of Child Care Services Committee

_____ Liza Wisner, Chair of Youth Services Committee

_____ Dr. Leonard Rivera, Chair of Workforce Services Committee

_____ C. Michelle Unda, Chair of Public Relations Committee

Signed

Printed Name

MINUTES
Workforce Solutions Coastal Bend - Executive/Finance Committee Meeting
Mission Career Center – 4981 Ayers Street – Mission Training Room
Corpus Christi, Texas

Join Zoom Meeting
<https://us02web.zoom.us/j/88240533729?pwd=BFuBKSqVGpLICPLd4gK5UHn8l0rczy.1>

Toll-Free Call In
888 475 4499 US Toll-free

Meeting ID: 882 4053 3729
Passcode: 031446

Wednesday, May 14, 2025 – 3:00 pm

Committee Members

Present

Sandra Bowen, Vice Chair
Marcia Keener
Travis Nelson
John Owen
Gloria D. Perez
Victor M. Gonzalez, Jr.
Liza Wisner
C. Michelle Unda

Absent

Raynaldo De Los Santos, Jr., Chair
Dr. Leonard Rivera

Others Present

Ken Trevino, Workforce Solutions
Alba Silvas, Workforce Solutions
Shileen Lee, Workforce Solutions
Janet Neely, Workforce Solutions
Milanda Ballesteros, Workforce Solutions
Ricardo Munoz, Workforce Solutions
Nelda Rios, Workforce Solutions
Denise Woodson, Workforce Solutions
Zachary James, Workforce Solutions
Catherine Cole, Workforce Solutions
Vicki Stonum, Workforce Solutions
Xena Mercado, Workforce Solutions
Donna Vickers, Workforce Solutions
Valerie De La Cruz, Workforce Solutions
Mike Del Toro, ABIP
Jeremy Barbatto, ABIP
Geri Escobar, C2GPS, LLC
Robert Reyna, C2GPS, LLC
Robert Gonzales, C2GPS, LLC
Amouye Kassi, C2GPS, LLC
Kenia Dimas, BakerRipley

Other Board Members Present

Cynthia Alegria
Randy Seitz

I. Call to Order

Ms. Bowen called the meeting to order at 3:02 pm.

II. TOMA Rules

Ms. Neely provided information on the Texas Open Meetings Act (TOMA) Rules.

III. Roll Call

The roll was called and a quorum was present. The following Board Members were also in attendance:

- Cynthia Alegria
- Randy Seitz

IV. Announcement on Disclosure of Conflicts of Interest

Attention was called to the Disclosure and Declaration of Conflict of Interest and disclosures were requested by the chair at this time. None were made.

V. Public Comments

Due to the new TOMA rules we do have a laptop setup at 4981 Ayers Street and it is listed on the zoom call as Public. The laptop is available and open to the public.

VI. Discussion and Possible Action on Minutes of the February 19, 2025 Executive/Finance Committee Meeting

Ms. Unda moved to approve the minutes of the February 19, 2025 Executive/Finance Committee meeting. The motion was seconded by Ms. Perez and passed.

VII. President/CEO's Report

Business Development, Public Relations and Organizational Update

Mr. Trevino presented on the Strategic Growth in Action aligning people, plans and purpose. This strategy ensures our people, partnerships, and priorities move in the same direction – guided by our Strategic Board Goals.

Cycle of Strategic Alignment:

A unified approach to strengthening our mission, voice, partnerships, and purpose.

- | | |
|---|---|
| <ol style="list-style-type: none">1. Strategic Board Plan Submitted<ul style="list-style-type: none">• Youth & Apprenticeship Expansion• Marketing Integration as a Strategic Goal• Elevated Business Services & Partnerships2. Marketing Assessment & Strategic Plan with MDR<ul style="list-style-type: none">• Evaluate Organization Visibility• Identify Communication Gaps• Enhance Strategic Messaging• Position for Long-Term Strategy | <ol style="list-style-type: none">3. Director of Strategic Planning & Partnerships<ul style="list-style-type: none">• Track Progress Organization-Wide• Strengthen Partnerships• Connect Data to Strategy• Lead Collaborative Initiatives4. Listening Sessions: 12 Town Hall Meetings<ul style="list-style-type: none">• Engage and Connect• The Workforce System Structure• The State of the Workforce• Strategic Listening<ul style="list-style-type: none">○ Sinton; Alice; Kingsville; Beeville; & 5 Sessions at Staples |
|---|---|

Strategic Board Goals:

Established in 2010, the strategic board goals were set to work towards increasing educational and employment opportunities for the people of the Coastal Bend region, including youth and those with barriers to employment.

- | | |
|--|---|
| <ol style="list-style-type: none">1. Establish and Strengthen Partnerships2. Effectively/Efficiently Target Rural Area Services3. Increase Workforce Awareness | <ol style="list-style-type: none">4. Expand Innovative Services to Business5. Explore New Revenue Opportunities6. Improve Internal Efficiencies7. Refine Board Culture |
|--|---|

Our Collective Destination: Alignment, Impact, Growth
How Strategy, Listening, and Leadership Work Together.

1. Unified Vision
2. Consistent Messaging
3. Enhanced Workflow & Efficiency
4. Stronger Community Impact
5. Organizational Growth with Purpose

Mr. Trevino expressed his gratitude towards the team for their honest feedback from the nine sessions. He shared his positive feelings about the success stories from team members who interact directly with the public. Mr. Trevino stated he is eager to present these successes and outcomes to the Board of Directors in the upcoming meetings in September and December. He believes these achievements will provide significant value to the organization.

VIII. CFO Report

Financial Review as of March 31, 2025

Ms. Lee presented on the Financial Review as of March 31, 2025 (included on pages 9-11 of the May 14 agenda packet).

BCY25-26 Planning Allocations

Ms. Lee provided information on the BCY25-26 Planning Allocations (included on page 12 of the May 14 agenda packet).

IX. Committee Reports

Child Care Services

Mr. Gonzalez provided a report on the May 6, 2025 Child Care Services Committee Meeting (included on pages 13-14 of the May 14 agenda packet).

Youth Services

Ms. Wisner provided a report on the May 14, 2025 Youth Services Committee Meeting (included on page 15 of the May 14 agenda packet).

Workforce Services

Mr. Seitz provided a report on the May 8, 2025 Workforce Services Committee Meeting (included on pages 16-17 of the May 14 agenda packet).

Public Relations

Ms. Unda provided a report on the May 8, 2025 Public Relations Committee Meeting (included on pages 18-19 of the May 14 agenda packet).

X. Discussion and Possible Action to Approve FY24-25 Budget Amendment #3

Ms. Lee provided information on the FY24-25 Budget Amendment #3 (included on pages 20-22 of the May 14 agenda packet).

Mr. Owen moved to approve the FY24-25 Budget Amendment #3. The motion was seconded by Ms. Perez and passed.

XI. Discussion and Possible Action:

1. To Approve Purchases Over \$50k for Phase III Mission Plaza

Ms. Lee provided information on the Purchases Over \$50k for Phase III Mission Plaza (included on pages 23-24 of the May 14 agenda packet).

Ms. Keener moved to approve the Purchases Over \$50k for Phase III Mission Plaza. The motion was seconded by Mr. Owen and passed.

2. Legal Services Contract Amendment #1

Ms. Lee presented on the Legal Services Contract Amendment #1 (included on page 25 of the May 14 agenda packet).

Mr. Gonzalez moved to approve the Legal Services Contract Amendment #1. The motion was seconded by Ms. Perez and passed.

XII. Discussion and Possible Action to Approve FY23-24 Audit

Ms. Lee and Mr. Barbatto presented on the FY23-24 Audit (included on pages 26-66 of the May 14 agenda packet).

Mr. Owen praised the consistent excellence of the Workforce Solutions Coastal Bend staff, particularly highlighting the contributions of Ms. Lee, Mr. Trevino, and their teams. He noted the rarity of achieving such clean audits year after year without any need for management letters or recommendations.

Mr. Owen moved to approve the FY23-24 Audit. The motion was seconded by Ms. Unda and passed.

XIII. Information Only:

1. *Facilities & IT Updates*

Ms. Lee provided updates on Facilities and IT (included on page 67 of the May 14 agenda packet).

2. *Update on Procurements & Contracts*

Ms. Rios provided an update on Procurements and Contracts (included on pages 68-77 of the May 14 agenda packet).

3. *Performance Measure Update*

Ms. Silvas presented the Performance Measure Update for BCY 2025-26 (included on pages 78-86 of the May 14 agenda packet).

4. *Draft Agenda for the May 21, 2025 Board of Directors Meeting*

Mr. Trevino provided a draft agenda for the May 21, 2025 Board of Directors Meeting (included on pages 87-90 of the May 14 agenda packet).

XIV. Adjournment

The meeting adjourned at 4:37 pm.

MINUTES

Workforce Solutions Coastal Bend – Special-Called Executive/Finance Committee Meeting

Mission Career Center – 4981 Ayers Street – Mission Training Room

Corpus Christi, Texas

Join Zoom Meeting

<https://us02web.zoom.us/j/86335171128?pwd=ep0SsVnoJL0bbrXugZ1gCzYQ4EXavQ.1>

Toll-Free Call In

888 475 4499 US Toll-free

Meeting ID: 863 3517 1128

Passcode: 408809

Friday, July 11, 2025 – 1:30 pm

Committee Members

Present

Raynaldo De Los Santos, Jr., Chair

Marcia Keener

Travis Nelson

John Owen

Gloria D. Perez

Victor M. Gonzalez, Jr.

Dr. Leonard Rivera

C. Michelle Unda

Absent

Liza Wisner

Others Present

Ken Trevino, Workforce Solutions

Alba Silvas, Workforce Solutions

Shileen Lee, Workforce Solutions

Janet Neely, Workforce Solutions

Milanda Ballesteros, Workforce Solutions

Christina Gonzalez, Workforce Solutions

Vicki Stonum, Workforce Solutions

Denise Woodson, Workforce Solutions

Catherine Cole, Workforce Solutions

Zachary James, Workforce Solutions

Xena Mercado, Workforce Solutions

Nelda Rios, Workforce Solutions

Lucinda Garcia, Legal Counsel

Mike Milson, Lead Evaluator

Sandy Anderson, BakerRipley

Kenia Dimas, BakerRipley

Amouye Kassi, C2GPS, LLC

Other Board Members Present

Dr. Criselda Leal

Randy Seitz

I. Call to Order

Mr. De Los Santos called the meeting to order at 1:31 pm.

II. TOMA Rules

Ms. Neely provided information on the Texas Open Meetings Act (TOMA) Rules.

III. Roll Call

The roll was called and a quorum was present. The following Board Members were also in attendance:

- Dr. Criselda Leal
- Randy Seitz

IV. Announcement on Disclosure of Conflicts of Interest

Attention was called to the Disclosure and Declaration of Conflict of Interest and disclosures were requested by the chair at this time. None were made.

V. Public Comments

Due to the new TOMA rules we do have a laptop setup at 4981 Ayers Street and it is listed on the zoom call as Public. The laptop is available and open to the public.

Ms. Garcia acknowledged that it was Ms. Perez's birthday and suggested that the team might want to wish her a happy birthday. In response, everyone present sang "Happy Birthday" to Ms. Perez.

Mr. Treviño added, expressing his admiration for Ms. Perez's dedication to Workforce Solutions and Workforce Development, stating it was a true demonstration of love to be present on her birthday.

VI. Discussion and Possible Action to Approve Contract Over \$50,000

a. Contract (Master) with Martinez, Rosario & Company, LLP

Ms. Lee provided information on the Contract Over \$50,000 for Contract (Master) with Martinez, Rosario & Company, LLP (included on page 4 of the July 11 agenda packet).

Mr. Owen moved to approve the Contract Over \$50,000 for Contract (Master) with Martinez, Rosario & Company, LLP. The motion was seconded by Dr. Rivera and passed.

VII. Discussion and Possible Action to Authorize the President/CEO to Enter into Negotiations and Subsequently Execute a Contract for Management of Direct Child Care Services

Ms. Lee and Mr. Milson provided information and presented on the Contract for Management of Direct Child Care Services (included on page 5 of the July 11 agenda packet).

Mr. Owen moved to approve the Contract for Management of Direct Child Care Services. The motion was seconded by Ms. Perez and passed.

Mr. De Los Santos extended his congratulations to Ms. Anderson, expressing his gratitude for her hard work.

Ms. Anderson stated they are honored to sustain their partnership with the Workforce Solutions Coastal Bend Board and thanked everyone.

VIII. Discussion and Possible Action on Annual Performance Evaluation of the President/CEO (Discussion of this item may be conducted in Closed Session Pursuant to TOMA Section 551.074: Personnel Matters)

Mr. Gonzalez moved to approve entering into closed session. The motion was seconded by Dr. Rivera and passed.

Mr. De Los Santos called the meeting into closed session at 1:46 pm. The closed session ended at 2:29 pm.

Mr. Owen moved that the performance evaluation report of the President/CEO for 2024-2025 be approved and that the following recommendations be presented to the Board of Directors regarding the President/CEO:

1. 2.5% cost of living adjustment/increase to the current base salary of 2024-2025;
2. The payment of a performance incentive of 2.5% based on the current base salary of 2024-2025;
3. 2 weeks vacation to be used during the 2025-2026 contract term and not to be a buy out;
4. All other terms of the prior Employment Agreement to remain the same.

The motion was seconded by Dr. Rivera and passed.

IX. Adjournment

The meeting adjourned at 2:30 pm.

CFO REPORT – EXECUTIVE/FINANCE

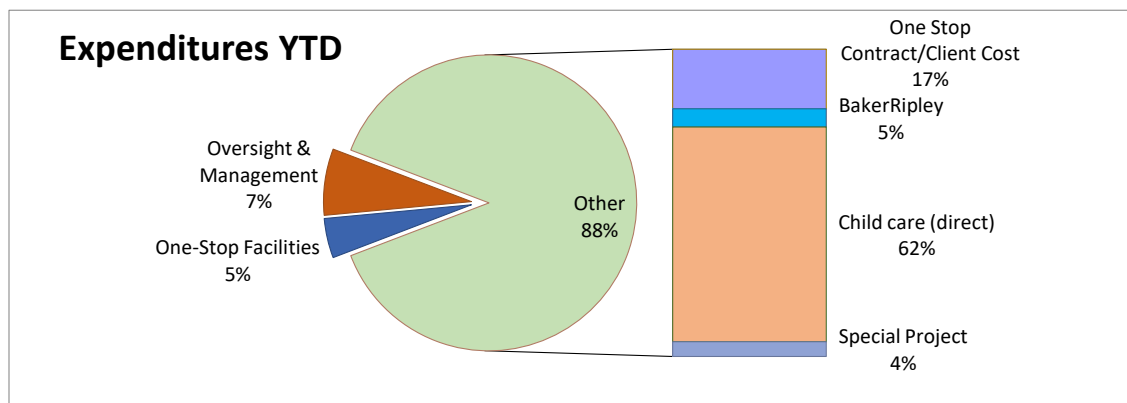
X. Financial Review as of July 31, 2025

BACKGROUND INFORMATION

Financial statements are prepared on a monthly basis by Board Professionals. Attached is a copy of the most recent Financial Report.

WORKFORCE SOLUTIONS COASTAL BEND
STATEMENT OF ACTIVITIES
For the Month Ending
July 31, 2025

	FY2024-25 Amended Budget	Current	YTD	% Expended
REVENUES				
Grant revenue - federal	49,059,569	4,819,684	39,413,361	80%
Grant revenue - Non federal	30,000	1,344	15,860	
	49,089,569	4,821,027	39,429,221	80%
EXPENSES				
Oversight & Management				
Salaries and benefits	2,452,772	229,918	2,027,776	83%
Facilities and related expense	313,100	21,550	235,625	75%
Furniture, equipment, & software	118,881	6,986	75,317	63%
General administrative expense	246,500	697	129,156	52%
Communication expense	53,000	4,486	43,402	82%
Professional fees and services	248,000	30,442	196,533	79%
Staff development expense	45,000	7,993	44,063	98%
Travel expense	100,000	11,341	95,602	96%
Total Oversight & Management Expense	3,577,253	313,413	2,847,474	80%
One Stop Operations				
Facilities and related expense	2,072,088	332,055	1,204,596	58%
Furniture, equipment, & software	755,000	27,720	281,397	37%
General administrative expense	331,500	3,992	74,482	22%
Communication expense	170,000	11,415	125,987	74%
Total One Stop Operations	3,328,588	375,182	1,686,461	51%
Contracted services	42,358,728	4,132,432	34,860,808	82%
Total expense	49,264,569	4,821,027	39,394,743	80%



WORKFORCE SOLUTIONS COASTAL BEND BALANCE SHEET

For the Month Ending
July 31, 2025

ASSETS

Current Assets

Cash & Cash Equivalents	\$	272,907
Money Market Account	\$	727,927
Due from TWC		1,354,487
Accounts Receivable		2,329
Prepaid Expense		158,675
Other Assets		65,829
Total Current Assets	\$	2,590,154

Fixed Assets

Building Improvements	\$	1,864,883
Furniture and Equipment		601,023
Right to use		4,641,174
Less Accumulated Depreciation		(3,028,351)
Net Fixed Assets	\$	4,078,729

Total Assets

\$ 6,668,883

LIABILITIES

Current Liabilities

Accounts Payable	\$	1,992,301
Accrued Expense		490,619
Accrued Vacation		95,490
Lease Liability		579,247
Total Current Liabilities	\$	3,157,656

NONCURRENT LIABILITIES

Lease Liability	\$	3,046,091
Total Liabilities	\$	6,203,747

NET ASSETS

Unrestricted-Non-Federal Fund	\$	546,242
Temporarily Restricted-Ticket to Work/Other		(534,497)
Investment in Fixed Assets		453,391
Total Net Assets	\$	465,136

Total Liabilities and Net Assets

\$ 6,668,883

Contract No.	Contract Program	Begin Date	End Date	Current Budget	Cum. Expenditures	Budget Balance	% Expended	TWC % Target
Expires 8/31/2025								
Non TWC	3024VRS058-Student Hireability	9/1/2024	8/31/2025	\$113,000.00	\$70,878.16	\$42,121.84	63%	NA
Non TWC	Wage Services for Paid WE 3018VRS171	9/1/2024	8/31/2025	\$68,531.09	\$35,697.69	\$32,833.40	52%	NA
Non TWC	2223COL001 - VR Colocation	9/1/2024	8/31/2025	\$126,507.72	\$86,204.47	\$40,303.25	68%	NA
Expires 9/30/2025								
2225NCP001	Noncustodial Parent Choices Program	9/1/2024	9/30/2025	\$292,403.00	\$268,116.70	\$24,286.30	92%	77%
2225RAG001	Resource Administration Grants	10/1/2024	9/30/2025	\$3,462.00	\$2,885.00	\$577.00	83%	NA
2225REA001	Reemployment Services and Eligibility Assessment	10/1/2024	9/30/2025	\$602,499.00	\$555,080.18	\$47,418.82	92%	83%
2225SNE001	SNAP E&T	10/1/2024	9/30/2025	\$500,268.00	\$405,111.97	\$95,156.03	81%	83%
2225SDR001	SNAP E&T TPR Contracts	10/1/2024	9/30/2025	\$30,000.00	\$1,407.21	\$28,592.79	5%	NA
2225TRA001	Trade Act Services for Dislocated Workers	10/1/2024	9/30/2025	\$5,000.00	\$0.00	\$5,000.00	0%	NA
2225TVC001	TVC	10/1/2024	9/30/2025	\$37,412.00	\$16,982.46	\$20,429.54	45%	NA
2225WCI001	WCI - Workforce Commission Initiatives	10/1/2024	9/30/2025	\$55,291.00	\$24,599.03	\$30,691.97	44%	NA
Non TWC	Summer Earn and Learn	9/1/2024	9/30/2025	\$230,000.00	\$76,201.61	\$153,798.39	33%	NA
2224TAN003	Texas Internship Initiative	6/1/2024	9/30/2025	\$100,000.00	\$85,282.98	\$14,717.02	85%	NA
Expires 10/31/2025								
2225CCQ001	Child Care- CCQ	10/1/2024	10/31/2025	\$1,234,931.00	\$670,478.65	\$564,452.35	54%	NA
2225CQF001	Child Care- CQF	10/1/2024	10/31/2025	\$1,077,773.00	\$0.00	\$1,077,773.00	0%	NA
2225TAF001	TANF Choices	8/31/2024	10/31/2025	\$2,792,256.00	\$2,247,271.39	\$544,984.61	80%	77%
Expires 12/31/2025								
2225CCF001	Child Care - CCF	8/31/2024	12/31/2025	\$28,756,732.00	\$27,816,770.29	\$939,961.71	91%	67%
2225CCP001	Child Care - DFPS	9/1/2024	12/31/2025	\$941,000.00	\$941,000.00	\$0.00	100%	67%
2225CCM001	Child Care - CCM	10/1/2024	12/31/2025	\$1,865,656.00	\$72,745.84	\$1,792,910.16	91%	67%
2225WPA001	Wagner-Peyser Employment Services	3/1/2025	12/31/2025	\$1,356.00	\$1,271.95	\$84.05	94%	NA
Expires 3/31/2026								
2225EXT001	EXT-Externships for Teachers	4/1/2025	3/31/2026	\$178,448.00	\$92,893.55	\$85,554.45	52%	NA
Non TWC	TEA	3/1/2025	3/31/2026	\$237,500.00	\$11,574.88	\$225,925.12	5%	NA
Expires 5/31/2026								
2225WOS001	WOS - Healthcare Internship Fund	6/3/2025	5/31/2026	\$99,438.00	12,766.06	\$86,671.94	13%	8%
2225MTC001	MTC - Military to Civilian Employment	6/3/2025	5/31/2026	\$212,197.00	2,212.53	\$209,984.47	1%	8%
2225TAN002	TANF - Texas Internship Initiative	3/13/2025	5/31/2026	\$100,000.00	8,084.62	\$91,915.38	8%	NA
Expires 6/30/2026								
2225TIP001	WIOS - Texas Partnership Initiative	3/27/2025	6/30/2026	\$134,072.00	\$42,309.50	\$91,762.50	32%	NA
Non TWC	TIP-Kingsville Chamber	3/27/2025	6/30/2026	\$134,072.00	\$42,309.50	\$91,762.50	32%	NA
2224WOA001	WIOA - FY25 Adult Allocation (Oct)	7/1/2024	6/30/2026	\$1,671,987.00	\$1,447,637.13	\$224,349.87	90%	80%
2224WOA001	WIOA - PY24 Adult Allocation (July)	7/1/2024	6/30/2026	\$503,052.00	\$503,052.00	\$0.00	90%	80%
2224WOD001	WIOA - FY25 Dislocated Worker Allocation (Oct)	7/1/2024	6/30/2026	\$1,043,136.00	\$833,241.64	\$209,894.36	85%	80%
2224WOD001	WIOA - PY24 Dislocated Worker Allocation (July)	7/1/2024	6/30/2026	\$340,594.00	\$340,594.00	\$0.00	85%	80%
2224WOY001	WIOA - PY24 Youth Allocation	7/1/2024	6/30/2026	\$2,357,433.00	\$2,296,031.26	\$61,401.74	92%	80%
2225WOR001	WIOA - PY25 Rapid Response	7/1/2025	6/30/2026	\$21,991.00	\$123.03	\$21,867.97	1%	NA
Expires 6/30/2027								
2225WOA001	WIOA - PY25 Adult Allocation (July)	7/1/2025	6/30/2027	\$547,378.00	\$0.00	\$547,378.00	0%	0%
2225WOD001	WIOA - PY25 Dislocated Worker Allocation (July)	7/1/2025	6/30/2027	\$363,369.00	\$0.00	\$363,369.00	0%	0%
2225WOY001	WIOA - PY25 Youth Allocation	7/1/2025	6/30/2027	\$1,981,620.00	\$219,216.99	\$1,762,403.01	11%	7%
				\$48,760,364.81	\$39,230,032.27	\$9,530,332.54		

COMMITTEE REPORT

XI – 1. Child Care Services

Committee: Child Care Services

Victor M. Gonzalez, Jr., Chair

Cynthia Alegria

Andrea Chavez

Dr. Chriselda Leal

Michelle Tobar

Catrina Wilson

Date of Committee meeting: September 9, 2025

The Committee did have a quorum.

The following action items were reviewed, discussed and action taken by the committee:

- Approved Child Care Services Committee Meeting Minutes of May 6, 2025.

The following information items were discussed and are for information purposes only:

- Early Access to BCY2026 Funding – Ms. Shileen Lee provided information regarding the need to request funding to support the higher than usual enrollments during Q3 due to children in care number not dropping, experiencing a higher than usual re-certification rate of 90-95%; which at this time normally stands at about 60-65%. The Board Team took an active approach and requested funding (\$1.6 million, representing a 1.5 billing cycle) to ensure enrollments were also supported for the remainder of program year and further (if necessary). Discussion on this request being the only option was held; alternatives would've been to de-obligate funds in BCY2024, this would've not been a favorable decision for the overall child care system. As result of this early funding request, TWC has placed a Corrective Action Plan (CAP) on WFSCB. The Board team, along with BakerRipley continues to work on balancing the enrollment and expenditures to be off the CAP.
- Performance Update BCY2025
 - Third Quarter (Q3) Performance. Q3 represents April-June; at the end of the quarter a total of 3,469 children were enrolled; the goal is 3,312; therefore, the enrollment performance was at 104.74% of TWC's performance measure. Enrollment for CCS program remained closed for the quarter.
 - Fourth Quarter (Q4) July outcomes & Action Plan for Remainder of Q4. As of July 31, 2025, there were **3,035** children enrolled in the CCS Program. This enrollment places performance at 91.64% of TWC's goal. Action taken during Q4 included the outreach of customers from the waitlist. In August, Baker Ripley outreach 100 families, and then an additional 50 during the second round. The waitlist stood at 2300 families (representing 2600 children) during its peak in August. TWC will provide authorization to continue to outreach from the waitlist.
 - Child Care Services Attendance/Absence Counting – Child Care Attendance Tracking has resumed as of 08/04/2025. Technical assistance and training has been provided to providers and parents.

- Operations & Management of Child Care Services
 - Baker Ripley Update – Ms. Kenia Dimas provided a summary of operations and management of Child Care Services, TX3C system, Operations Update and Community Impact activities. Ms. Shileen Lee provided detailed regarding the Texas Rising Star(TRS) mentors were being placed under the supervision of Baker Ripley beginning October 1, 2025.
- Child Care Quality Services (CCQS)
 - Texas Rising Star (TRS) Program Update – Board staff provided an update on the status of the Texas Rising Star (TRS) Program for the second quarter of BCY2025. Total of 196 child care providers received mentoring services.
 - Preview of CCQS Fourth Quarter (Q4) – Board staff provided information regarding three key events taking place during the summer months: 11th annual Directors Symposium, 11th annual Back to School Teachers Fair and the Staff retention Bonus.
 - Local Child Care Advisory Council – Board Staff provided information regarding WDLetter 19-23 requiring the formation of an advisory council; first meeting to take place prior to October 31, 2025.

Detailed information can be found in the Child Care Services Committee Packet e-mailed to the Board of Directors, by Ms. Janet Neely on Wednesday, September 3, 2025, and available via our webpage at www.wfscb.com. The packet contains detailed narratives and provides further explanation of all matters discussed and presented to the committee.

The Committee took the following action:

1. Approved the Minutes of the May 6, 2025 Child Care Services Committee Meeting.

Meeting adjourned at: 4:13 pm

COMMITTEE REPORT

XI – 2. Youth Services

Committee: Youth Services

Liza Wisner, Chair

Dr. Sandra Clement, Vice Chair

Michelle Flower

Michelle Lozano

Date of Committee Meeting: September 10, 2025

The Committee did have a Quorum.

The following action items were reviewed, discussed and action taken by the committee:

- Approved Youth Services Committee Meeting Minutes of May 14, 2025.
- Approved for recommendation Board Policy # 4.1.103.03 – Youth Eligibility Criteria as presented and recommend approval by Board of Directors.

The following information items were discussed and are for information only:

- Services to Youth Update BCY2025
 - Third Quarter (Q3) Program Report – Ms. Monica Cisneros and Ms. Catherine Cole provided an update to WIOA outreach and engagement with youth in the Coastal Bend.
 - Third Quarter (Q3) Performance – Ms. Catherine Cole and Ms. Geri Escobar discussed WIOA Youth performance.
- Services to Special Community Populations
 - Student HireAbility Navigator – Ms. Catherine Cole provided updates to activities serving students with disabilities, update to SEAL 2025, and the upcoming event of the YOU! Inspire Symposium.
 - Foster Care Youth – Ms. Catherine Cole gave an overview of the foster youth updates and initiatives.
- Programs & Education Engagements
 - Texas Internship Initiative (TII) – Ms. Catherine Cole provided an update on the TII grant and the partner provider, Education to Employment Partners (E2E), and funding the Emerging Professional Internship Program.
 - Educator Externship (EDEX) – Ms. Milanda Ballesteros provided an overview of the outcome to Educator Externship 2025.
 - Tri-Agency Regional Convener Grant – Ms. Catherine Cole provided an update on the Convener grant's implementation.
 - Career & Education Outreach Program (CEOP) – Mr. Luis Rodriguez provided a program update to CEOP on school engagements, activities, and VR sessions.
- Celebrating Participant Success – Ms. Catherine Cole spoke regarding Ms. Madison Garza training success in participating in the WIOA Youth Program.

Detailed information can be found in the Youth Services Committee Packet, e-mailed to Board of Directors, by Ms. Janet Neely on Wednesday, September 3, 2025, and available via our webpage at www.wfscb.com.

The packet contains detailed narratives and provides further explanation of all matters discussed and presented by the committee.

The Committee took the following action:

1. Approved the minutes of the May 14, 2025 Youth Services Committee Meeting.
2. Reviewed and approved for recommendations to Board of Directors: Board Policy # 4.1.103.03 – Youth Eligibility Criteria.

Meeting adjourned at: 4:23 PM.

COMMITTEE REPORT

XI – 3. Workforce Services

Committee: Workforce Services

Dr. Leonard Rivera, Chair

Randy Seitz, Vice Chair

Lance Brown

Jose R. “Joey” Garcia III

Jesse Gatewood

Date of Committee Meeting: September 11, 2025

The Committee did have a quorum.

The following action items were reviewed, discussed and action taken by the committee:

- Approved Workforce Services Committee Meeting Minutes of May 8, 2025.
- Approved for recommendation Board Policy # 4.5.100.11 – Work Search Requirement as presented and recommend approval by Board of Directors.

The following information items were discussed and are for information only:

- Services To Workers
 - Policy Review Schedule – 4 policies have been revised year-to-date.
 - Program Updates – updates on programs, wrapped-up for Q3(April-June). Operation meetings taking place with C2GPS Regarding the service delivery, quality assurance, fiscal, and business services. Time was spent to recognize SNAP Third Party Partnership (TPP), completion of 1st year pilot program and 2nd year collaboration with Goodwill Industries of South Texas and possibly Del Mar College. The workforce team provided information regarding all the core programs and grant awards such as Texas Internship Initiative, Educator Externship, You Choose and two newly received grants: Health Care Internship Fund (99K) and Military to Civilian Employment (212K).
 - An update regarding the staffing, center traffic, unemployment assistance and WIT registration was provided by C2GPS Management Team.
 - Veterans services highlights reported: Military to Civilian Employment Grant and planning for Hiring Red, White and You for November 12, 2025 at the Hilliard Center.
- Performance Measure Update
 - The committee was provided with information regarding performance report as of June 2025; Exceeding 2 measures, meeting 9, and not meeting 2. The Committee was informed about on-going glitches in data due to TWIST to WIT conversation and impact on reporting; Choices and Youth measures are not available. Working with C2GPS on performance projections continues.
- Services to Business
 - C2GPS presented on the activities relate to: Activity Spotlights such as Hiring events, Business, Healthcare, and Professional Skills and Trades Sectors connections with employer and job seekers. In addition, data regarding Job and Hiring Fairs was provided.

- Local Labor Market Information
 - Ms. Allyson Riojas provided update on Coastal Bend's Unemployment Rate at 4.6% for July 2025. This is a slight increase from June at 4.4%.
 - A Total of 34 LMI Requests have been made this PY. Ms. Allyson Riojas continues to provide prompt responses to requestors.
- Strategic Planning & Partnerships Update
 - Detailed information regarding the approach for Strategic Planning & Partnerships was presented by Ms. Christina Gonzalez; Strategic Growth in Action, Innovation, Growth and Capacity Building, Moving Forward, and Outcome were the main outline headings. The creation of dashboard to capture engagements, partnerships and resources is the key to capturing data content and elevate data based decisions.
- Facilities Update
 - Ms. Shileen Lee provided update on the build-out of Mission Career Center in Corpus Christi with Phase III scheduled for inside completion by end of September and outside finishing around December 2025. In addition, an update on IT Assessment Project and upgrade to Mobile Unit's WiFi was also discussed.

Detailed information can be found in the Workforce Services Committee Packet e-mailed to the Board of Directors, by Ms. Janet Neely on Friday, September 5, 2025, and available via our webpage at www.wfscb.com. The packet contains detailed narratives and provides further explanation of all matters discussed and presented to the committee.

The Committee took the following action:

1. Approved the minutes of the May 8, 2025 Workforce Services Committee Meeting.
2. Reviewed and approved for recommendation to Board Of Directors: Board Policy # 4.5.100.11. Work Search Requirement.

Meeting adjourned at: 2:47 pm

COMMITTEE REPORT

XI – 4. Public Relations

Committee: Public Relations

C. Michelle Unda, Chair

Omar Lopez, Vice Chair

Hector Bernal

Jason Bevan

Karl Hattman

Susan Temple

Date of Committee Meeting: September 11, 2025

The Committee did have a quorum.

The following action items were reviewed, discussed and action taken by the committee:

- Approved Public Relations Committee Meeting Minutes of May 8, 2025.

The following information items were discussed and for information only:

- Performance Report BCY2025
 - Board team presented information regarding Q3 (Apr.-Jun.) Event Promotions & Summary: Job Fairs, Hiring Events, & Employer Support; Weekly Promos; Mission Moments & Community Partnership Stories; WFSCB Program & Team Highlights; and Youth Activity Social Media Highlights.
 - Q4 Upcoming Events & Projects – Board team provided a future outlook on events for Q4: Job Fairs, Hiring Events, & Employer Support; Home to Texas Internship Program; Q4 Mission Moments; and WFSCB Program & Team Highlights.
- Q3 Analytics
 - Social Media: 532 new followers on Facebook, 36 on Instagram, and 208 on LinkedIn.
 - Website: 813K Impressions. Pages increasing in visibility include the Jobs Start Here Page (Hot Jobs) and the WorkInTexas page. Increased number of Impressions attributed to Google AI pulling information from the website for quicker access to the audience. This leads to less page views but still counts as an Impression.
- Marketing & Communication: Assessment & Strategic Plan Update
 - Ms. Shileen Lee provided an update and it's connection to a four-pronged approach implementation for WFSCB strategic planning.

Detailed information can be found in the Public Relations Committee Packet e-mailed to Board of Directors, by Ms. Janet Neely on Wednesday, September 3, 2025, and available via our webpage at www.wfscb.com. The packet contains detailed narratives and provides further explanation of all matters discussed and presented by the committee.

The Committee took the following action:

1. Approved the minutes of the May 8, 2025 Workforce Services Committee Meeting.

Meeting adjourned at: 4:10 pm

ITEM FOR DISCUSSION AND POSSIBLE ACTION

XII. FY 24-25 Budget Amendment #4

BACKGROUND INFORMATION

The Workforce Solutions Board of Directors approved the FY 2024-25 Operating Budget on September 25, 2024. Budget Amendment #4 is attached with a detailed budget narrative.

RECOMMENDATION

The Executive/Finance Committee recommend to the Board of Directors approval of FY 24-25 Budget Amendment #4.

WORKFORCE SOLUTIONS OF THE COASTAL BEND

BUDGET NARRATIVE

FY 2024-25

The proposed budget FY25 Amendment #4 is to adjust for additional funds and fund finalizations; the amendment includes an overall revenue increase of \$1,870,475.

The proposed amendment consists of TWC additional funds and fund finalization adjustments. These are adjusted in the following budget areas. An increase of \$70,000 to Oversight & Management for an increase to auditing for the 3rd party fiscal audit and an amendment to the single audit contract for adding a third major program. Increase to One-Stop Operations for Rent and Software Maintenance. And the largest net increase of \$1,766,260 in Contracted Services for Direct Care and One-Stop Services.

We are requesting approval on the final BCY2025 budget (Amendment #4).

Contract No	Program	Budget Area	Amended Budget FY24-25	Amendment#4	Amended Budget FY24-	Comments
2223WOA001	WIOA Adult-Oct (10/1/23-6/30/25)	One-Stop	62,458	28,315	90,772	Fund Finalization
2224WOA001	WOA Adult-Jul (7/1/24-6/30/26)	One-Stop	2,175,039		2,175,039	
2224WOD001	WOA DW-Jul (7/1/24-6/30/26)	One-Stop	1,063,572		1,063,572	
2223WOY001	WIOA Youth (7/1/23-6/30/25)	One-Stop	233,594	37,305	270,899	Fund Finalization
2224WOY001	WIOA Youth (7/1/24-6/30/26)	One-Stop	2,357,433		2,357,433	
2224WOR001	WIOA Rapid Response	One-Stop	12,923	7,523	20,445	Fund Finalization
2224CCF001	Child Care	Child Care	619,522		619,522	
2224CCP001	Child Care DFPS	Child Care	88,000	(47,855)	40,145	Fund Finalization
2224CCQ001	Child Care Quality (CCQ)	Special Proj	472,156	16,994	489,151	Fund Finalization
2225CCQ001	Child Care Quality (CCQ)/(CQF)	Special Proj	2,312,704		2,312,704	
2225CCP001	Child Care DFPS	Child Care	852,000	89,000	941,000	Add'l Funds
2225CCM001	Child Care Local Match	Child Care	1,865,656		1,865,656	
2225CCF001	Child Care	Child Care	28,453,035	303,697	28,756,732	Add'l Funds
2225NCP001	NonCustodial Parent Choices Program	One-Stop	292,403		292,403	
2225SNE001	SNAP E&T	One-Stop	500,268		500,268	
2225SDR001	SNAP E&T TPR Contracts	One-Stop	-	30,000	30,000	Add'l Funds
2224TAF001	Temporary Assistance for Needy Families/Choices	One-Stop	472,156		472,156	
2225TAF001	Temporary Assistance for Needy Families/Choices	One-Stop	2,792,256		2,792,256	
2224TAN003	Texas Internship Initiative	Special Proj	60,284		60,284	
2225TAN002	Texas Internship Initiative	Special Proj	100,000		100,000	
2224EXT001	Externships for Teachers	Special Proj	19,247		19,247	
2224REA001	Reemployment Services and Eligibility Assessment	One-Stop	61,214		61,214	
2225REA001	Reemployment Services and Eligibility Assessment	One-Stop	602,499		602,499	
2224WOS001	Military Family Support	One-Stop	16,092		16,092	
2225MTC001	Military to Civilian	One-Stop	212,197		212,197	
2225TIP001	WIOS - Texas Partnership Initiative	Special Proj	268,144		268,144	
2224RAG001	Resource Administration Grants	One-Stop	3,462		3,462	
2225TRA001	Trade Act	One-Stop	5,000		5,000	
2224TVC001	TVC	One-Stop	37,412		37,412	
2224WPA001	Wagner-Peyser Employment Services	One-Stop	80,960	(656)	80,304	Fund Finalization
2225WCI001	WCI - Foster Care Conference	Special Proj	1,067		1,067	
2225WCI001	WCI - Job's Yall (YOU Choose)	Special Proj	35,000		35,000	
2225WCI001	WCI - RWY	Special Proj	11,000		11,000	
2225WCI001	WCI - TVLP	One-Stop	8,224		8,224	
2225WPA001	Wagner-Peyser Employment Services	One-Stop	1,356		1,356	
222WOSC001	Healthcare Internship	One-Stop	99,438		99,438	
Non-TWC	Walmart PATH	Special Proj	73,958		73,958	
Non-TWC	SEAL	Special Proj	119,237		119,237	
Non-TWC	2023 Convener Grant-TEA	Special Proj	202,588		202,588	
Non-TWC	2025 Convener Grant-TEA	Special Proj	237,500		237,500	
Non-TWC	STUDENT HIRABILITY (09/01/24-08/31/25)	Special Proj	113,000		113,000	
Non-TWC	KINGSVILLE/BEEVILLE/STAPLES VR Monthly Expenses	Special Proj	126,508		126,508	
Non-TWC	Wage Service for Paid WE 3018VRS171	Special Proj	68,531		68,531	
2225WOA001	WIOA - PY25 Adult Allocation (July)	One-Stop	-	547,378	547,378	New Fund
2225WOD001	WIOA - PY25 Dislocated Worker Allocation (July)	One-Stop	-	363,369	363,369	New Fund
2225WOY001	WIOA - PY25 Youth Allocation	One-Stop	-	495,405	495,405	New Fund
Grand Total			47,189,094	1,870,475	49,059,569	

Workforce Solutions of the Coastal Bend
Allocations Information BCY 2024-25
For the twelve month period ending September 30, 2025

	A FY2025 Amended Budget	B FY2025 Amendment #4	Difference B - A
Grant revenue	47,189,094.03	49,059,568.73	\$ 1,870,475
Total revenue	\$ 47,189,094	\$ 49,059,569	\$ 1,870,475

EXPENSES

Oversight & Management

Salaries and benefits	\$ 2,417,772	\$ 2,417,772	\$ -
Facilities and related expense	313,100	313,100	-
Furniture, Equipment & Software	118,881	118,881	-
General administrative expense	246,500	246,500	-
Communication expense	53,000	53,000	-
Professional fees & service	178,000	248,000	70,000
Staff development expense	45,000	45,000	-
Travel expense	100,000	100,000	-
Total Oversight & Management Expense	\$ 3,472,253	\$ 3,542,253	\$ 70,000

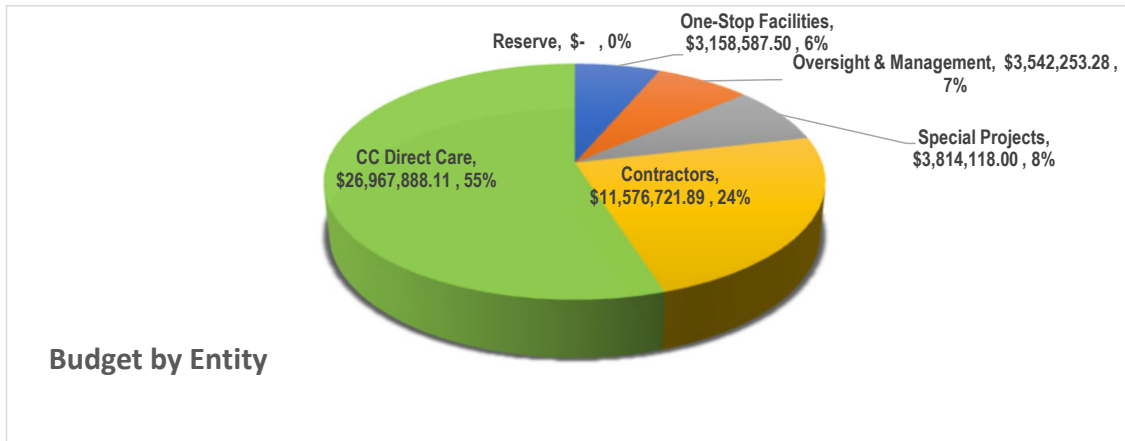
One Stop Operations

Facilities and related expense	\$ 2,052,873	\$ 2,072,088	\$ 19,215
Furniture, Equipment & Software	740,000	755,000	15,000
General administrative expense	161,500	161,500	-
Communication expense	170,000	170,000	-
Professional fees & service	0	0	-
Client	-	-	-
Total One Stop Operation	\$ 3,124,373	\$ 3,158,588	\$ 34,215

Contracted services	\$ 40,592,468	\$ 42,358,728	\$ 1,766,260
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Total expense	\$ 47,189,094	\$ 49,059,569	\$ 1,870,475
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Changes in net assets	(0)	(0)	0
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ITEM FOR DISCUSSION AND POSSIBLE ACTION

XIII. FY 2026 Budget

BACKGROUND INFORMATION

CFO will present the proposed FY 2026 Budget for approval.

RECOMMENDATION

The Executive/Finance Committee recommend to the Board of Directors approval of the FY 2026 Budget.

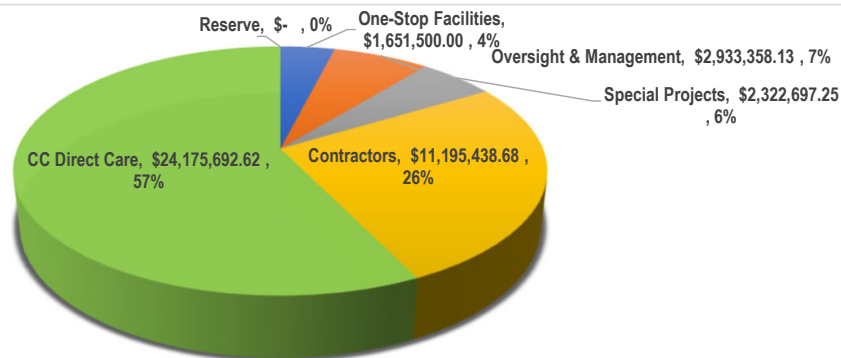
**Workforce Solutions of the Coastal Bend
Allocations Information BCY 2025-26**

Funding	Final Allocation 24-25	Planning Estimates Allocation 25-26	Variance	% Change
WIOA Adult-	\$ 2,175,039	\$ 1,297,401	\$ (877,638)	-40.4%
WIOA Dislocated Worker	1,383,730	820,755	(562,975)	-40.7%
WIOA Youth-	2,357,433	1,525,847	(831,586)	-35.3%
WIOA Subtotal	\$ 5,916,202	\$ 3,644,003	\$ (2,272,199)	-38.4%
WIOA Rapid Response	\$ 27,255	\$ 21,991	\$ (5,264)	-19.3%
TANF (Oct)	2,792,256	2,811,446	19,190	0.7%
SNAP E&T	500,268	374,349	(125,919)	-25.2%
SNAP E&T- ABAWD			-	#DIV/0!
RESEA	602,499	602,499	-	0.0%
Others Subtotal	\$ 3,922,278	\$ 3,810,285	\$ (111,993)	-2.9%
One-Stop Subtotal				
Child Care Quality (CCQ)	2,312,704	2,687,802	375,098	16.2%
Child Care (Oct)	28,756,732	28,135,129	(621,603)	-2.2%
Child Care Local Match (Oct)	1,865,656	1,858,292	(7,364)	-0.4%
Child Care Subtotal	\$ 32,935,092	\$ 32,681,223	\$ (253,869)	-0.8%
Total	\$ 42,773,572	\$ 40,135,511	\$ (2,638,061)	-6.2%
OTHER				
AEL (not in budget)				
WIOA Adult Education and Literacy (AEL)	1,856,777	1,091,968	(764,809)	-39.5%

Contract No.	Program	Budget Area	Estimated Carry Over	New	Preliminary Budget 2025-26
2225CCQ001	Child Care- CCQ	Special Proj/CC	150,000		150,000
2226CCQ001	Child Care- CCQ	Special Proj/CC		1,402,078	1,402,078
2226CQF001	Child Care-CQF	Special Proj/CC		1,285,724	1,285,724
2225TAF001	TANF Choices	One-Stop	50,000		50,000
2226TAF001	TANF Choices	One-Stop		2,811,446	2,811,446
2225CCF001	Child Care - CCF	Child Care	200,000		200,000
2226CCF001	Child Care - CCF	Child Care		28,135,129	28,135,129
2225CCP001	Child Care - DFPS*ESTIMATE	Child Care		700,000	700,000
2226CCM001	Child Care - CCM	Child Care		1,858,292	1,858,292
2225EXT001	EXT-Externships for Teachers	Special Project	27,000		27,000
2225WOS001	WOS - Healthcare Internship Fund	One-Stop	35,000		35,000
2225MTC001	MTC - Military to Civilian Employment	One-Stop	45,000		45,000
2225TAN002	TANF - Texas Internship Initiative	One-Stop	10,000		10,000
2225TIP001	WIOS - Texas Partnership Initiative	Special Project	52,000		52,000
Non TWC	TIP-Kingsville Chamber	Special Project	52,000		52,000
Non TWC	TEA	Special Project	200,000		200,000
2224WOA001	WIOA - FY24 Adult Allocation (Oct)	One-Stop	50,000		50,000
2224WOD001	WIOA - FY24 Dislocated Worker Allocation (Oct)	One-Stop	50,000		50,000
2224WOY001	WIOA - PY24 Youth Allocation	One-Stop	35,000		35,000
2225WOR001	WIOA - PY25 Rapid Response	One-Stop	17,000		17,000
2225WOA001	WIOA - PY25 Adult Allocation (July)	One-Stop	15,000		15,000
2225WOA001	WIOA - PY25 Adult Allocation (Oct)	One-Stop		1,297,401	1,297,401
2225WOD001	WIOA - PY25 Dislocated Worker Allocation (July)	One-Stop	50,000		50,000
2225WOD001	WIOA - PY25 Dislocated Worker Allocation (Oct)	One-Stop		820,755	820,755
2225WOY001	WIOA - PY25 Youth Allocation	One-Stop	1,457,540		1,457,540
2226NCP001	NCP - Noncustodial Parent Choices Program	One-Stop		292,703	292,703
2226SNE001	SNAP E&T	One-Stop		374,349	374,349
2226TVC001	TVC	One-Stop		47,148	47,148
2226REA001	Reemployment Services and Eligibility Assessment	One-Stop		602,499	602,499
Non TWC	3024VRS058-Student Hireability	Special Project	103,583		103,583
Non TWC	2223COL001 - VR Colocation	Special Project	52,039		52,039
Grand Total			2,651,162	39,627,524	42,278,686

Workforce Solutions of the Coastal Bend
Allocations Information BCY 2025-26
For the twelve month period ending September 30, 2026

	A	B	
	FY2025	FY2026	Difference
	Amended Budget	Preliminary Budget	B -A
Grant revenue	\$ 49,059,569	\$ 42,278,686	\$ (6,780,883)
Total revenue	\$ 49,059,569	\$ 42,278,686	\$ (6,780,883)
EXPENSES			
Oversight & Management			
Salaries and benefits	\$ 2,417,772	\$ 1,958,758	\$ (459,014)
Facilities and related expense	313,100	326,600	13,500
Furniture, Equipment & Software	118,881	75,000	(43,881)
General administrative expense	246,500	123,000	(123,500)
Communication expense	53,000	55,000	2,000
Professional fees & service	248,000	275,000	27,000
Staff development expense	45,000	40,000	(5,000)
Travel expense	100,000	80,000	(20,000)
Total Oversight & Management Expense	\$ 3,542,253	\$ 2,933,358	\$ (608,895)
One Stop Operations			
Facilities and related expense	\$ 2,072,088	\$ 1,025,000	\$ (1,047,088)
Furniture, Equipment & Software	755,000	360,000	(395,000)
General administrative expense	161,500	96,500	(65,000)
Communication expense	170,000	170,000	-
Professional fees & service	0	0	-
Client	-	-	-
Total One Stop Operation	\$ 3,158,588	\$ 1,651,500	\$ (1,507,088)
Contracted services	\$ 42,358,728	\$ 37,693,829	\$ (4,664,899)
Total expense	\$ 49,059,569	\$ 42,278,687	\$ (6,780,882)
Changes in net assets	0	(0)	(1)



ITEM FOR DISCUSSION AND POSSIBLE ACTION

XIV – 1. To Authorize the President/CEO to Execute the Options for Renewal of Contracts and Leases Over \$50k for Fiscal Year 2025-26

BACKGROUND INFORMATION

Board Professionals conducted a review of the expectations detailed in the contracts listed below. Based upon the review, Board Professionals determined it is advisable to proceed with the options for the contract renewals for the upcoming Fiscal Year 2025-26, subject to successful contract negotiations. The contract renewals are as follows:

Grant Agreements

Management and Operations of the Career Center System

Contract Renewal 2 of 3 with C2 Global Professional Services for an additional one-year period from October 1, 2025 to September 30, 2026. The contract amount for the current fiscal year (FY24-25) is approximately \$7,966,486 (subject to change based on budget availability). The amount for the new contract for the upcoming fiscal year will be determined based upon the new fiscal allocations and contract negotiations.

Professional & Consulting Services

Fiscal Monitoring Services

Contract Renewal 1 of 3 with Martinez, Rosario & Company, LLP. for an additional one-year period from October 1, 2025 to September 30, 2026. The initial contract amount for the current fiscal year period of June 1, 2025 to September 30, 2025 was \$51,800. The renewal contract will be similarly structured.

RECOMMENDATION

The Executive/Finance Committee recommend to the Board of Directors approval for Renewal of Contracts and Leases Over \$50k for Fiscal Year 2025-26.

INFORMATION ONLY

XV – 1. Fiscal Monitoring Report

BACKGROUND INFORMATION

Board Team Members will provide the Fiscal Monitoring Report.

INFORMATION ONLY

XV – 2. Monitoring Report

BACKGROUND

The Texas Workforce Commission (TWC) requires that monitoring review results be reported to all relevant parties and to the Board of Directors. The monitoring staff conduct fiscal and program reviews for compliance with federal and state laws and regulations, and compliance with TWC and local policies. The following is a list of the monitoring reviews and significant observations that were completed during the months of February 2025 – August 2025.

Workforce Solutions – Board

Program Reviews

- **Equal Opportunity Accessibility - Evaluation of all Workforce Locations**
 - Used the 2012 Texas Accessibility Standards Checklist – no issue noted
- **Personal Identifiable Information – All Workforce Locations**
 - Walk-through Checklist, interviews, and facility security – no issue noted

C2 Global Professional Services, LLC

Program Reviews

- **SNAP E&T Review – (0%) – No exception noted.**
8 Attributes reviewed; 8 cases.
Conclusion: SNAP Staff is to be commended for the outstanding review.
- **Non-Custodial Parent (NCP) Choices Review – (0%) – No exception noted.**
9 Attributes reviewed; 10 cases, from these 8 cases had 6 attributes as NA.
Conclusion: SNAP Staff is to be commended for the outstanding review.
- **WIOA – Adult/Dislocated Worker/Youth Program(specifically eligibility) Review – (0%) – No exception noted.**
3 Attributes reviewed; 15 cases.
Conclusion: WIOA Staff is to be commended for the outstanding review.
- **TANF/Choices Monitoring Review – (0%) – No exception noted.**
3 Attributes reviewed; 10 cases.
Conclusion: Choices Staff is to be commended for the outstanding review.

BakerRipley

Program Review

- **Child Care File Reviews – (0%) – No exception noted.**
Conclusion: Child Care Staff is to be commended for the outstanding review.

Note: Our monitoring process now includes the use of TWC monitoring tools to review the same attributes that will be reviewed during TWC's visit. The tools are used to ensure we are meeting compliance in our programs. Contract Managers will perform desk reviews during latter part of Q4(July-September) to evaluate the quality of case management. However, in PY2026 the entire process of quality assurance which includes compliance and quality will be shifted back to Board Monitor.

INFORMATION ONLY

XV – 3. Facilities & IT Update

BACKGROUND INFORMATION

Board Team Members will provide update on:

- Facilities: Mission Plaza & Mobile Unit
- IT: Mobile Unit

INFORMATION ONLY

XV – 4. Update on Procurements & Contracts

BACKGROUND

An update on procurements and contracts is provided on the following pages. The changes are in the highlighted text.

UPDATE ON PROCUREMENTS

Ongoing Procurements	Date of Issuance	Anticipated Date of Contract	Anticipated Cost	Over \$50,000 Approval Required	Comments
<i>None</i>					

Future Procurements	Anticipated Date of Issuance	Anticipated Date of Contract	Anticipated Cost	Over \$50,000 Approval Required	Comments
Request for Statement of Qualifications (RFQ) for 401(k) Plan Administrator for Bundled Services	TBD	TBD	TBD	YES	

SUBRECIPIENT / CONTRACTOR LOG 2024-2025

NAME	CONTRACTORS	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
C2 Global Professional Services, LLC	Management and Operation of Career Center System (Including Youth Services)	\$7,966,486.68	Renewal 1 of 3	10/1/24 – 09/30/25
BakerRipley	Direct Child Care Services	\$27,773,052	Renewal 3 of 3	10/1/24 – 09/30/25

NAME	PROFESSIONAL & CONSULTING SERVICES	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
Wood, Boykin & Wolter, P.C.	Legal Services	\$35,000	Year 1 (3 renewals)	10/1/24 – 9/30/25
CLK Architects & Associates	Architecture, Design & Certified Space Planning Services	\$15,000	Renewal 3 of 3	10/1/24 – 9/30/25
Vertical Computers	IT Professional Services	\$80,000	Renewal 3 of 3	10/1/24 – 9/30/25
The Clower Company	Commercial Real Estate Broker Services	N/A	Renewal 2 of 3	10/1/24 – 9/30/25
Alonzo, Bacarisse, Irving, & Palmer, P.C. (ABIP)	Financial Audit Services	\$48,510	Renewal 2 of 3	10/1/24 – 9/30/25
Frost Bank	Banking Services	Fee Based	Renewal 1 of 3	10/1/24 – 9/30/25
MDR Advertising	Marketing Assessment & Strategic Plan	\$49,000	Master	2/1/25 – 9/30/25
Martinez, Rosario & Company, LLP.	Fiscal Monitoring Services	\$51,800	Master	6/1/25-9/30/25

SUBRECIPIENT / CONTRACTOR LOG 2024-2025

NAME	CAREER CENTERS	ANNUAL BASE RENT	CONTRACT STATUS	CONTRACT PERIOD
PAK 56 Plaza LLC, SGT 44 Pirate LLC	Lease Agreement for Office Space Pirate Plaza, Sinton (≈ 3,650 sq ft)	\$78,715	Year 3 of 4	1/01/25 – 12/31/25
Texas Workforce Commission	Building Use Lease Agreement Staples, Corpus Christi (≈ 22,616 sq ft)	\$0		10/1/24 – 9/30/25
Coastal Bend College	Lease Agreement for Office Space Beeville (≈3,850 sq ft)	\$49,014	Year 3 of 4	10/1/24 – 9/30/25
Coastal Bend College	Lease Agreement for Office Space Alice (≈2,730 sq ft)	\$34,902	Year 1 of 4	2/1/25 – 1/31/26
Coastal Bend College	Lease Agreement for Office Space Kingsville (≈3,191 sq ft)	\$40,711	Year 1 of 4	5/1/25 – 4/30/26
B-Y Mission Plaza CC, LTD	Shopping Center Lease Agreement Ayers (Mission Plaza), Corpus Christi (≈ 24,973 sq ft) <i>Lease Term 2021–2032</i>	\$311,783	Year 4 of 11	1/1/25 - 12/31/25
Goodwill Industries of South Texas	MOU for Office Space Rockport (≈ 612 sq ft)	\$11,985	Year 1 of 3	5/1/25 – 4/30/26
City of Falfurrias Economic Development Accelerator (F-EDA)	Office and Membership Lease Falfurrias (≈ 132 sq ft)	\$7,200	Year 2 <i>(one-year lease)</i>	6/20/25 – 6/20/26
Bayview Tower, LLC c/o Corpus Christi Realty Management, Inc.	Lease Agreement for Office Space Mann, Corpus Christi (≈12,222 sq ft)	\$201,663	Year 5	9/1/20-10/31/30

SUBRECIPIENT / CONTRACTOR LOG 2024-2025

NAME	OTHER CONTRACTS / AGREEMENTS	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
Rural Economic Assistance League, Inc. (REAL)	Transportation Assistance Services to Aransas, Bee, Brooks, Duval, Jim Wells, Live Oak, Refugio, & San Patricio Counties	NTE \$5,000	Renewal 1 of 3	10/1/24 – 9/30/25
C2 Global Professional Services, LLC	Summer Earn and Learn (SEAL) Program	\$111,697	Year 1	3/1/25 – 8/31/25
Education to Employment Partners	Texas Internship Initiative	\$90,660	Year 1	6/1/24 – 9/30/25

TWC GRANTS & CONTRACTS LOG 2024–2025

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Agency Board Agreement	2223ABA001	To establish the nature of the working relationship between the Agency and the local Workforce Board to include the goals, responsibilities and obligations with respect to the administration of these programs, or other service delivery programs.	Non-Financial	10/1/22 – 9/30/25
		Amendment #1 – Revised terms & conditions		
		Amendment #2 – Revised Board Guidelines for Security		
		Amendment #3 – Extending grant period end date and revisions to various terms & conditions. Amendment #4 – Revised Board Guidelines for Security		
Interagency Cooperation Contract Vocational Rehabilitation Student HireAbility Navigators (SHN)	3024VRS058	Amendment #1 – Increased grant award amount by \$6,650 and revised uniform administrative requirements.	\$678,000	9/1/23 – 8/31/27
		Support, expand, and enhance the pre-employment transition services to students with disabilities by establishing partnerships and developing innovative and evidence-based approaches to service delivery.		
Interagency Cooperation Contract Vocational Rehabilitation Paid Work Experience (PWE)	3024VRS108	Amendment #1 – Renewal Option One (1) of Two (2) Effective 9/1/25 – 8/31/27	\$562,500	10/1/23 – 9/30/27
		To pay wages and associated taxes & fees for VR participants placed in paid work experience.		
Texas Internship Initiative	2224TAN003	Amendment #1 – Contract Period modified.	\$100,000	6/1/24 – 9/30/25
		Recruit, train, place, monitor and evaluate 35 high school student interns in high-demand STEM fields, including accounting, business management/operations, construction management, engineering, healthcare and information technology.		
WIOA – Adult	2224WOA001	To provide job seekers and workers with the high-quality career services, education, training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.	\$2,175,039	7/1/24 – 6/30/26
		Amendment #1 – To update Awarding FAIN (Federal Award Identification Number).		
WIOA – Dislocated Worker	2224WOD001	To support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.	\$1,383,730	7/1/24 – 6/30/26
		Amendment #1 – To update Awarding FAIN (Federal Award Identification Number).		
		Amendment #1 – To update Awarding FAIN (Federal Award Identification Number).		

TWC GRANTS & CONTRACTS LOG 2024–2025

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
WIOA – Youth	2224WOY001	To provide funds to plan and deliver high quality services to low-income youth and young adults, ages 14-24, who face barriers to employment, beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with good job along a career pathway or enrollment in post-secondary education.	\$2,357,433	7/1/24 – 6/30/26
Agency Board Agreement	2225ABA001	To establish the nature of the working relationship between the Agency and the local Workforce Board to include the goals, responsibilities and obligations with respect to the administration of these programs, or other service delivery programs.	Non-Financial	8/01/25-7/31/28
Child Care Services Formula Allocation	2225CCF001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$28,453,035	8/31/24 – 12/31/25
		Amendment #1 – Correction of typographical error on cover page changing end date to December 31, 2025 Amendment #2 – To add additional funding amount of \$1,181,399 for the Prospective Payment provided to Boards for the start of TX3C. Amendment #3 – To distribute additional funds to Child Care and Development Fund (CCDF) Discretionary funds by \$303,697. Amendment #4 – To Revise Statement of Work-Project Requirements and Financial Requirement (Attachment A, Section 3.2) To Revise Special Terms and Conditions.		
Child Care and Development Fund Child Care Local Match	2225CCM001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$1,865,656	10/1/24 – 12/31/25
		Amendment #1- To Revise Statement of Work-Project Requirements and Financial Requirement (Attachment A, Section 3.3 and 7.2)		
Texas Department of Family and Protective Services (DFPS) Child Care	2225CCP001	To purchase child care services for children who are deemed eligible and authorized for services by DFPS.	\$0	9/1/24 – 12/31/25
		Amendment # 1- To amend BCY25 DFPS Childcare (CCP) to incorporate the Interagency Contract between TWC and DFPS.		
		Amendment # 2- To amend BCY25 DFPS Childcare (CCP) to incorporate Exhibit 2 as Amendment 1 to the Interagency Contract between TWC and DFPS.		
CCDF Quality Improvement Activity	2225CCQ001	Local Board areas and their subcontractors that implement child care quality improvement activities shall do so according to the rules and regulations established by the lead agency.	\$1,234,931	10/1/24 – 10/31/25
		Amendment #1 – To reduce the 2% Child Care Quality funding by \$24,797.		

TWC GRANTS & CONTRACTS LOG 2024–2025

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
CCDF Quality Improvement Activity	2225CQF001	Child Care and Development Fund Quality Four Percent Activities	\$1,077,773	10/1/24 – 10/31/25
VR Integration Agency Contract Infrastructure Cost Reimbursement Agreement	2225COL001	For services pertaining to co-locating and integrating VR staff at WFSCB offices. Reimburses initial start-up, reoccurring monthly and shared VR costs.	\$286,636	9/1/24 – 10/31/25
		Amendment #1 – Increase contract amount by \$160,128. Added initial one-time costs for Corpus Christi-Mission Plaza.		
Externships for Teachers	2225EXT001	To inform educators on the most up-to-date skill sets needed for a specific vocation or industry. Teachers will create specific lesson plans for students, linking them to real-world industries and jobs. Students will become familiar with both academic and technical skill sets for the modern workforce.	\$178,448	4/01/25-3/31/26
Military to Civilian Employment Program	2225MTC001	To provide career services, training, and wraparound support services to assist Transitioning Service Members, Military Spouses, and Recently Separated Veterans transitioning to civilian employers.	\$212,197	5/26/25-5/31/26
Noncustodial Parent Choices Program	2225NCP001	Employment program that targets low-income, unemployed, or underemployed NCPs who are behind on their child support payments. Goals of the program are to help NCPs who have substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child care payments.	\$292,403	9/1/24 – 9/30/25
Resource Administration Grant	2225RAG001	To acquire and support shared facilities and in those facilities, to acquire goods and services that support access to and use of common equipment, hardware platforms, consumables, and telecommunications networks amongst Board, Agency, and workforce service provider staff.	\$3,462	10/1/24 – 9/30/25
		Amendment #1 – To update Awarding FAIN (Federal Award Identification Number).		
Reemployment Services and Eligibility Assessment	2225REA001	To provide claimants with access to a widely array of available resources that support reemployment and to connect claimants to the direct provision of intensive career services as appropriate. This program targets claimants who are mostly likely to exhaust benefits and be in need of reemployment services.	\$602,499	10/1/24 – 9/30/25
		Amendment #1 - To increase grant award amount by \$264,000 and to revise Uniform Administrative Requirements.		
Supplemental Nutrition Assistance Program (SNAP)	2225SDR001	Permits states to use 50% reimbursement funds to create partnerships with local entities and provide SNAP E&T services to SNAP recipients.	\$30,000	10/1/24 – 9/30/25

TWC GRANTS & CONTRACTS LOG 2024–2025

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Employment & Training (E&T) Third Party Partnership				
Supplemental Nutrition Assistance Program (SNAP) Employment & Training (E&T)	2225SNE001	To provide SNAP recipients employment and training activities that will lead to long-term self-sufficiency inclusive of co-enrollments in other Board administered programs that will assist the recipient in gaining employment.	\$500,268	10/1/24 – 9/30/25
TANF/Choices	2225TAF001	To end the dependence of needy parents on public assistance by promoting job preparation, work, and marriage through the provision of services.	\$2,792,256	8/31/24 – 10/31/25
		Amendment #1- To revise Statement of Work- Project Requirements and Financial Requirements (added new Sections)		
Texas Internship Initiative	2225TAN002	Recruit, train, place, monitor and evaluate 35 high school student interns in high-demand STEM fields, including accounting, business management/operations, construction management, engineering, healthcare and information technology.	\$100,000	3/10/25-3/31/26
Texas Industry Partnership	2225TIP001	To assist with the purchase of equipment, software and to create the space needed to implement an Airframe & Power Plant certification program in collaboration with the Kingsville Chamber of Commerce and Coastal Bend College.	\$134,072	3/17/25-6/30/26
Trade Act Services for Dislocated Workers	2225TRA001	To fund required remedial skills training, allowable prerequisite training, and vocational training costs for eligible trade certified dislocated workers. Activities under this grant must seamlessly integrate industry and employer needs with the preparation of job seekers for the transition to new and sustainable employment.	\$5,000	10/1/24 – 9/30/25
Texas Veterans Commission - Resource Administration Grant	2225TVC001	To acquire and support shared facilities and in those facilities, to acquire goods and services that support access to and use of common equipment, hardware platforms, consumables, and telecommunications networks amongst Board and Texas Veterans Commission (TVC) employees.	\$37,412	10/1/24 – 9/30/25
		Amendment #1 - To revise Statement of Work – Project Requirements (grant title name change).		
Workforce Commission Initiatives	2225WCI001	To fund projects that strengthen and add value to the delivery system in its workforce area.	\$55,291	10/1/24 – 9/30/25
WIOA- Adult	2225WOA001	To provide job seekers and workers with the high-quality career services, education, training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.	\$1,844,779	7/01/25-06/30/27

TWC GRANTS & CONTRACTS LOG 2024–2025

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
		Amendment #1 – To revise the PY 2025 and FY 2026 amounts.		
WIOA- Dislocated Worker	2225WOD001	To support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.	\$1,184,124	7/01/25-6/30-27
		Amendment #1 – To revise the PY 2025 and FY 2026 amounts.		
WIOA- Rapid Response	2225WOR001	To support the planning and delivery of Rapid Response services to dislocated workers, including trade-affected workers.	\$21,991	7/01/25-6/30/26
Healthcare Internship Fund	2225WOS001	To fund internships in the Healthcare Industry for youth ages 16-24 and adults.	\$99,438	5/26/25-5/31/26
WIOA- Youth	2225WOY001	To provide funds to plan and deliver high quality services to low-income youth and young adults, ages 14-24, who face barriers to employment, beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with good job along a career pathway or enrollment in post-secondary education.	\$1,981,620	7/01/25-6/30/27
Wagner-Peyser Employment Services	2225WPA001	To provide funds to establish an organizational framework to integrate the delivery of Wagner-Peyser funded Employment Services into the Workforce Solutions Offices.	\$40,320	03/01/25-12/31/25
		Amendment #1- To revise Statement of Work- Project Requirements and Financial Requirements (amended sections). Increased Grant Award Amount by \$38,964. Revised Uniform Administrative Requirements and changes made to Other than the Listed Amendment Details Categories.		
Corpus Christi Building Use Agreement	3125LSE007 AOB FY25	Staples Workforce Center	\$30,000	10/1/24 – 9/30/25
Child Care Services Formula Allocation	2226CCF001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$29,735,129	8/01/25-12/31/26
Child Care and Development Fund Child Care Local Match	2226CCM001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$1,858,292	10/1/25-12/31/26
CCDF Quality Improvement Activity	2226CCQ001	Local Board areas and their subcontractors that implement child care quality improvement activities shall do so according to the rules and regulations established by the lead agency.	\$1,402,078	10/1/25-10/31/26
VR Integration Agency Contract Infrastructure Cost Reimbursement Agreement	2226COL001	For services pertaining to co-locating and integrating VR staff at WFSCB offices. Reimburses initial start-up, reoccurring monthly and shared VR costs.	\$56,769	9/1/25 – 10/31/26

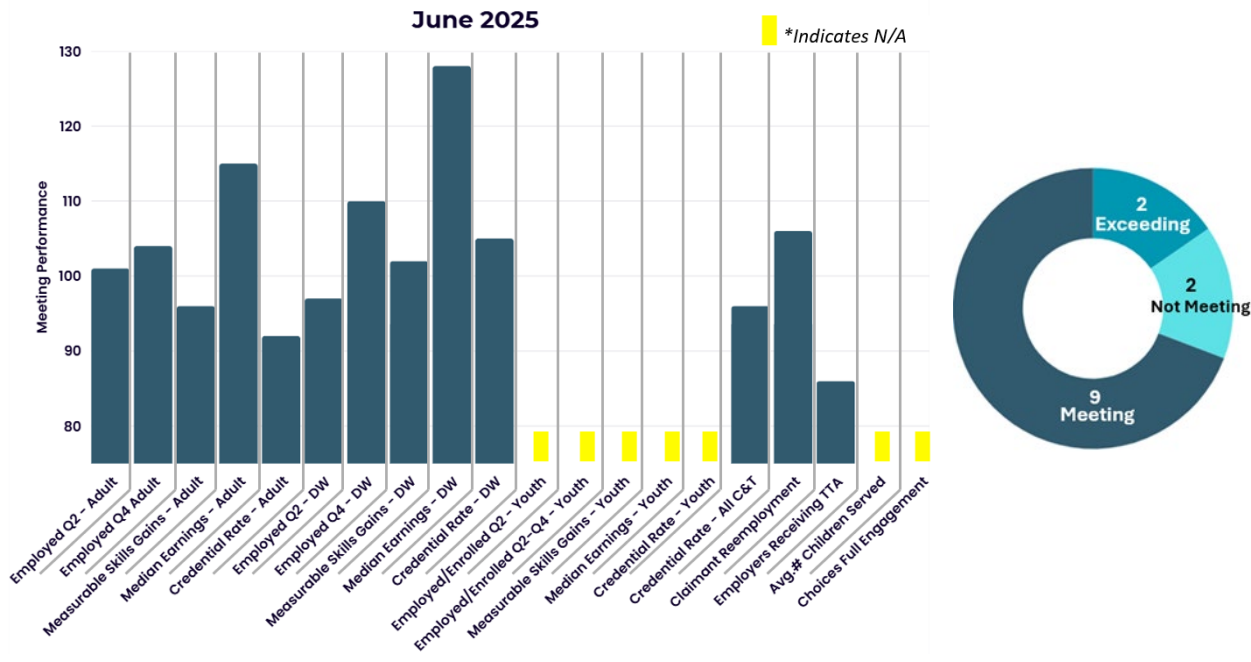
TWC GRANTS & CONTRACTS LOG 2024–2025

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
		Amendment #1- Revised Statement of Work- Project Obligations		
Noncustodial Parent Choices Program	2226NCP001	Employment program that targets low-income, unemployed, or underemployed NCPs who are behind on their child support payments. Goals of the program are to help NCPs who have substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child care payments.	\$300,044	9/1/25-9/30/26

INFORMATION ONLY

IX – 4a. Performance Measure Update – Board Contract Year 2025-26

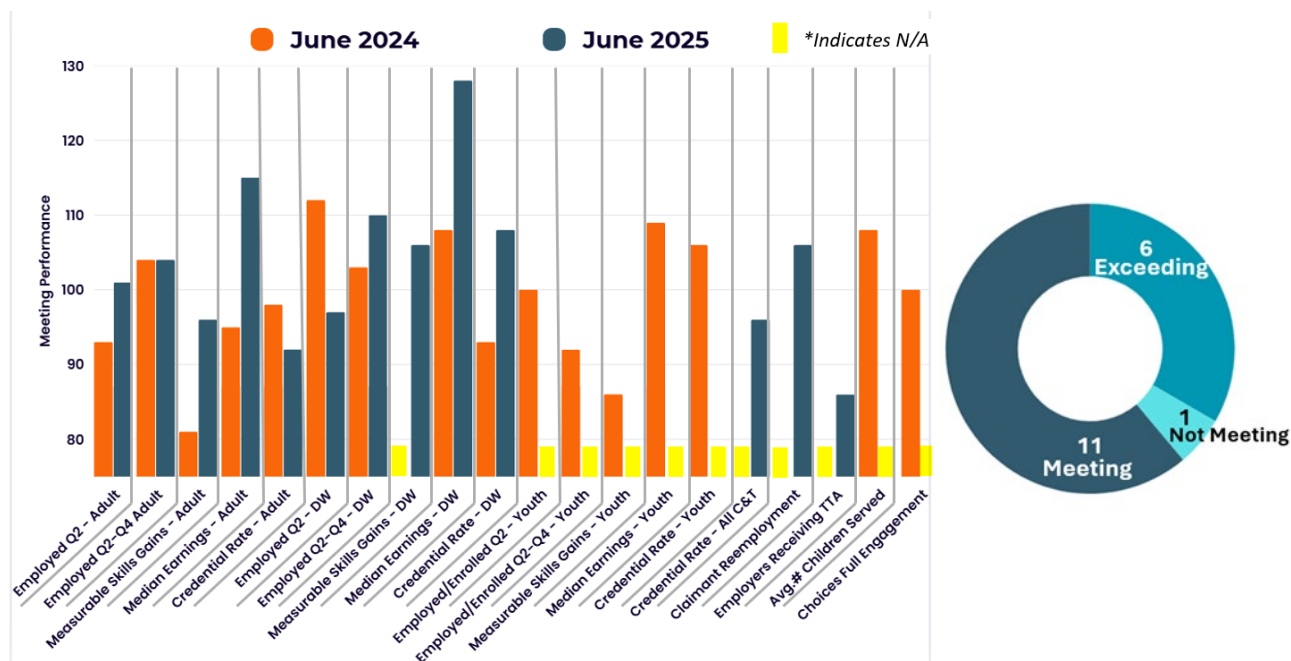
BACKGROUND INFORMATION



Workforce Solutions Coastal Bend received the **June 2025 Performance Measures Report**, covering 13 measures. The Board **exceeded performance in two areas—Median Earnings – Adult and Claimant Reemployment within 10 Weeks**—while **nine measures met standards**, including outcomes for Adult and Dislocated Worker employment, measurable skills gains, and credential rates.

Two measures, **Employed Q2 – Dislocated Worker** and **Employers Receiving Texas Talent Assistance**, fell below target; however, the **Employed Q2 – Dislocated Worker** measure was impacted by a coding error in the WorkinTexas Case Management System, which caused individuals to be incorrectly included in the denominator. This issue is being corrected, and the measure is expected to meet performance upcoming release.

In addition, **all Youth measures, Avg. # of Children Served Per Day**, and the **Choices Full Engagement Rate** remain under remediation as TWC updates reporting systems, and two measures, **Employed/Enrolled Q2 – All C&T** and **Employed/Enrolled Q2-Q4 – All C&T** were removed from the state's reporting requirements.



When compared to **June 2024 (orange line)**, last year reflected higher outcomes in several areas such as **Median Earnings – Dislocated Worker, Median Earnings – Youth, and Average Number of Children Served**. While the **June 2025 (blue line)** report shows fewer measures exceeding expectations, most continue to meet performance standards.

Overall, while PY 2023–2024 recorded **higher results** in several measures, PY 2024–2025 reflects stability with most measures meeting expectations. Targeted corrective action is underway, and several results are pending updates or remediation that will more accurately reflect Board performance in the upcoming releases. Despite these challenges, the overall trend suggests positive momentum toward meeting and exceeding performance goals in several areas for PY 2024–2025.

Background

Listed below are the TWC Performance Measures definitions and an indication of whether the individual measures are attained or not, Target % and Current %. The Percentages of target attained are represented by the following:

Non-WIOA Measures	WIOA Measures
Exceeding – Meeting performance – Greater than 105%	Exceeding – Meeting performance – Greater than 110%
Meeting performance – Greater than 97.5% and Equal to or Less than 105%	Meeting performance – Greater than 95% and Equal to or Less than 110%
Meeting at Risk – Equal to or Greater than 95% and Equal to or Less than 97%	Meeting at Risk – Equal to or Greater than 90% and Equal to or Less than 95%
Not meeting performance – Less than 95%	Not meeting performance – Less than 90%

Explanation of Measures **in Negative Performance** for June 2025

Performance Measure	Current		Current Performance	EOY % Goal	% of Meeting EOY Goal
	Numerator	Denominator			
Employed Q2 – Post Exit – Dislocated Worker	59	87	67.82%	79.40%	85.42%
Employers Receiving Texas Talent Assistance	N/A	N/A	2,113	2,780	84.86%

Performance Updates

Transition to New Monthly Performance Reports System

TWC is currently transitioning into a new monthly performance reporting system on the **Tableau platform**, expected to be fully implemented by the end of **this summer**. This new system will enhance data visualization and accessibility for performance tracking.

MPR Reports – Estimated Time of Arrival (ETA)

- *August 2025 MPR Reports → **Expected release in mid-September.***

Performance Updates

- **Statewide System Upgrade:** The Texas Workforce Commission (TWC) has upgraded its reporting system for Career & Training programs. As a result, both current and historical data have been updated to align with this new system.
- **Youth Measures:** The methodology for all Youth performance measures is being reviewed and corrected to ensure data accuracy.
- **Choices Full Engagement Measure:** TWC is finalizing the visualization for this measure to ensure accuracy.
- **Childcare Initial Job Search Success Rate:** This measure is in beta release and is provided for informational purposes only.
- **Avg. Children Served Per Day:** Due to data issues related to the transition from TWIST to TX3C, performance for this measure has been suppressed.

Board Actions

Response to Performance Updates

The Board is actively responding to the recent performance updates by holding bi-weekly Performance Meetings with C2. These meetings are focused on closely monitoring all performance measures and ensuring that all available data is thoroughly reviewed so that no key information is overlooked.

In support of this effort, C2 has implemented its own projections tracking system, which is reviewed on a weekly basis. This tool allows for continuous performance monitoring and supports timely decision-making to maintain accuracy and alignment with state reporting standards.

June 2025
Board Summary
Report
FINAL RELEASE
As Originally Published
8/8/2025



Year-to-Date
Performance Periods

Status Summary

(Number of Measures)

Exceeding Performance (EX): 2
Meeting Performance (MG, AR): 9
Not Meeting Performance (NM): 2

% Meeting/Exceeding
(EX, MG, AR): 84.62 %

Status Definitions:

EX: Exceeding Performance
MG: Meeting Performance
AR: Meeting Performance - At Risk*
NM: Not Meeting Performance
** In the bottom quarter of the Meeting Performance range.*

Board 22. Coastal Bend

WIOA Outcome Measures	Status	% Cur Trgt	Cur Trgt	EOY Trgt	Cur Perf	1 Yr Prior	2 Yr Prior	Num	Den	Q1	Q2	Q3	Q4	From	To	Notes
Employed Q2 Post Exit - Adult (DOL)	MG	99.01%	76.60%	76.60%	75.84%	74.48%	78.50%	204	269	83.05%	78.91%	77.44%	75.84%	7/23	6/24	
Employed Q4 Post Exit - Adult (DOL)	MG	105.30%	74.70%	74.70%	78.66%	73.77%	73.19%	199	253	69.23%	76.80%	77.72%	78.66%	1/23	12/23	
Measurable Skills Gains - Adult (DOL)	MG	101.88%	69.70%	69.70%	71.01%	68.02%	66.47%	120	169	33.33%	61.76%	59.75%	71.01%	7/24	6/25	
Median Earnings Q2 Post Exit - Adult (DOL)	EX	116.99%	\$7,000.00	\$7,000.00	\$8,189.13	\$8,954.89	\$8,353.31	N/A	204	\$8,806.58	\$7,388.85	\$8,119.54	\$8,189.13	7/23	6/24	
Credential Rate - Adult (DOL)	AR	92.26%	71.10%	71.10%	65.60%	62.79%	62.64%	82	125	58.62%	63.49%	65.56%	65.60%	1/23	12/23	
Employed Q2 Post Exit - DW (DOL)	NM	85.42%	79.40%	79.40%	67.82%	82.35%	84.38%	59	87	87.50%	75.00%	77.14%	67.82%	7/23	6/24	
Employed Q4 Post Exit - DW (DOL)	MG	101.44%	78.50%	78.50%	79.63%	82.11%	77.91%	43	54	92.31%	83.33%	86.84%	79.63%	1/23	12/23	
Measurable Skills Gains - DW (DOL)	MG	106.67%	75.00%	75.00%	80.00%	74.47%	69.70%	28	35	42.86%	67.74%	74.29%	80.00%	7/24	6/25	
Median Earnings Q2 Post Exit - DW (DOL)	MG	105.13%	\$10,180.00	\$10,180.00	\$10,702.71	\$12,180.69	\$11,694.25	N/A	59	\$15,753.44	\$15,280.56	\$13,113.00	\$10,702.71	7/23	6/24	
Credential Rate - DW (DOL)	MG	96.16%	76.00%	76.00%	73.08%	82.86%	80.00%	19	26	83.33%	76.92%	82.35%	73.08%	1/23	12/23	
Employed/Enrolled Q2 Post Exit - Youth (DOL)	N/A	N/A	73.40%	73.40%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/23	6/24	4
Employed/Enrolled Q4 Post Exit - Youth (DOL)	N/A	N/A	75.00%	75.00%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1/23	12/23	4
Measurable Skills Gains - Youth (DOL)	N/A	N/A	64.30%	64.30%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/24	6/25	4
Median Earnings Q2 Post Exit - Youth (DOL)	N/A	N/A	\$3,900.00	\$3,900.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/23	6/24	4
Credential Rate - Youth (DOL)	N/A	N/A	56.60%	56.60%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1/23	12/23	4
Credential Rate - All C&T	AR	96.93%	71.00%	71.00%	68.82%	68.78%	64.10%	128	186	68.89%	68.75%	69.70%	68.82%	1/23	12/23	

Program Participation Measures	Status	% Cur Trgt	Cur Trgt	EOY Trgt	Cur Perf	1 Yr Prior	2 Yr Prior	Num	Den	Q1	Q2	Q3	Q4	From	To	Notes
Avg # Children Served Per Day - Combined	N/A	115.97%	3,312	3,312	3,841	3,745	3,403	748,994	195	3,802	3,920	3,841	-	10/24	6/25	3
Childcare Initial Job Search Success Rate	N/A	101.53%	64.09%	64.09%	65.07%	62.70%	57.85%	136	209	66.37%	68.42%	65.07%	-	6/24	2/25	6
Choices Full Engagement Rate - All Family Total	N/A	N/A	50.00%	50.00%	N/A	52.95%	56.85%	N/A	N/A	N/A	N/A	N/A	-	10/24	6/25	5

Notes

3. Due to data issues related to the transition from TWIST to TXC3, performance for this measure has been suppressed.
4. Methods for all Youth measures are being remediated to ensure accuracy.
5. I|3 is finalizing the visualization for this measure to ensure accuracy.
6. This measure is in beta release and provided for informational purposes only.

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Year-to-Date
Performance Periods

Board 22. Coastal Bend

Reemployment/Employer Engagement Measures	Status	% Cur Trgt	Cur Trgt	EOY Trgt	Cur Perf	1 Yr Prior	2 Yr Prior	Num	Den	Q1	Q2	Q3	Q4	From	To	Notes
Claimant Reemployment within 10 Weeks	EX	105.25%	60.00%	60.00%	63.15%	65.11%	65.13%	4,158	6,584	64.52%	63.44%	63.15%	-	7/24	3/25	
Employers Receiving Texas Talent Assistance	NM	84.86%	2,113	2,780	1,793	2,241	2,549	N/A	N/A	798	1,403	1,793	-	10/24	6/25	

Status Summary

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- 5. I|3 is finalizing the visualization for this measure to ensure accuracy.
- 6. This measure is in beta release and provided for informational purposes only.

INFORMATION ONLY

XV – 6. 2025-2026 Holiday Schedule

BACKGROUND

Board Professionals will provide the Workforce Solutions Coastal Bend 2025-2026 Holiday Schedule.

**Workforce Solutions Coastal Bend
2025-2026 Holiday Schedule**

Holiday	Date	Day of Week
Veteran's Day	11/11/2025	Tuesday
Thanksgiving Day	11/27/2025	Thursday
Day after Thanksgiving Day	11/28/2025	Friday
Christmas Eve	12/24/2025	Wednesday
Christmas Day	12/25/2025	Thursday
New Year's Day	01/01/2026	Thursday
Martin Luther King Jr., Day	01/19/2026	Monday
President's Day	02/16/2026	Monday
Memorial Day	05/25/2026	Monday
Emancipation Day	06/19/2026	Friday
Independence Day (will be observed on Friday, 07/03/2026)	07/04/2026	Saturday
Labor Day	09/07/2026	Monday

INFORMATION ONLY

XIII – 4. Draft Agenda for the September 24, 2025 Board of Directors Meeting

BACKGROUND

Attached is a draft agenda for the September 24, 2025 Board of Directors Meeting.



Board of Directors Meeting

Mission Career Center – 4981 Ayers Street – Mission Training Room
Corpus Christi, Texas

Join Zoom Meeting

<https://us02web.zoom.us/j/89872203630?pwd=gY0QvN8gxINOMiaYbiNofnEnJbXTbD.1>

Toll-Free Call In

888 475 4499 US Toll-free

Meeting ID: 898 7220 3630

Passcode: 113440

Wednesday, September 24, 2025 – 3:00 pm

DRAFT AGENDA

- I. **Call to Order:** *Raynaldo De Los Santos, Jr., Chair*
- II. **TOMA Rules:** *Janet Neely*
- III. **Roll Call:** *Marcia Keener, Secretary*
- IV. **Announcement on Disclosure of Conflicts of Interest**
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.
- V. **Public Comments**
- VI. **Board Comments**
- VII. **Discussion and Possible Action on Minutes of the May 21, 2025 Board of Directors Meeting**
- VIII. **Discussion and Possible Action on Minutes of the July 11, 2025 Special-Called Board of Directors Meeting**
- IX. **Chair Report:** *Raynaldo De Los Santos, Jr.*
 - Board Updates, Key Meetings, Items of Interest, and Communication

(cont. page 2)

- X. **President/CEO Report:** *Ken Treviño*
- Business Development, Public Relations and Organizational Update
- XI. **CFO Report:** *Shileen Lee*
- Financial Review as of July 31, 2025
- XII. **Committee Reports**
- | | |
|-----------------------|---------------------------------------|
| * Child Care Services | <i>Victor M. Gonzalez, Jr., Chair</i> |
| * Youth Services | <i>Liza Wisner, Chair</i> |
| * Workforce Services | <i>Dr. Leonard Rivera, Chair</i> |
| * Public Relations | <i>C. Michelle Unda, Chair</i> |
- XIII. **Discussion and Possible Action to Elect a Vice Chair to Complete the Unexpired Term Formerly Held by Sandra Bowen:** *Lucinda Garcia*
- XIV. **Discussion and Possible Action to Approve FY 2026 Budget:** *Shileen Lee*
(Reviewed and Approved for recommendation by Executive/Finance Committee on September 17, 2025)
- XV. **Consent Agenda Action Items:** (a note on Consent Agenda items is included at the end of this agenda):
1. FY 24-25 Budget Amendment #4
(Reviewed and Approved for recommendation by Executive/Finance Committee on September 17, 2025)
 2. To Authorize the President/CEO to Execute the Options for Renewal of Contracts and Leases Over \$50k for Fiscal Year 2025-26
(Reviewed and Approved for recommendation by Executive/Finance Committee on September 17, 2025)
 3. Board Policy # 4.5.100.11 – Work Search Requirement
(Reviewed and Approved for recommendation by Workforce Services Committee on September 11, 2025)
 4. Board Policy # 4.1.103.03 – Youth Eligibility Criteria
(Reviewed and Approved for recommendation by Youth Services Committee on September 10, 2025)
- XVI. **Information Only:**
1. Fiscal Monitoring Report: *Shileen Lee*
 2. Monitoring Report: *Ricardo Munoz*
 3. Facilities & IT Updates: *Shileen Lee*
 4. Update on Procurements & Contracts: *Nelda Rios*
 5. Performance Measure Update: *Alba Silvas*
 6. 2025-2026 Holiday Schedule: *Alba Silvas*
- XVII. **Adjournment**

Notice: The Chair of the Board of Directors will be at 4981 Ayers Street, Corpus Christi, Texas where the Chair will preside over the Meeting.

Notice: One or more members of the Board of Directors may attend via video conference.

(cont. page 3)

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

Consent Agenda. Items listed under the Consent Agenda have previously been reviewed and recommended for action by one or more Committees of the Board of Directors. All items listed under the Consent Agenda are ready for action by the full Board of Directors; however, a Board member can request that any item be pulled from the Consent Agenda for further review and discussion.

Texas Open Meetings Act (TOMA). All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at the **Mission Career Center, Mission Training Room** and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 4981 Ayers Street, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Able-bodied Adult Without Dependents	ABAWD	An individual 18 yrs.+, but under the age of 50, without dependents. SNAP-ABAWD recipients are referred by the Texas Health and Human Services Commission (HHSC).
Board Contract Year	BCY	Board Contract Year (runs from Oct. 1 - Sept. 30)
Career & Education Outreach Program	CEOP	Provides career information to students at public middle and high schools, grades six through twelve, to direct students towards high-growth/high-demand occupations. Students receive in-depth information and directions on career choices as well as access to workforce resources.
Dislocated Worker	DW	An individual who has been terminated or laid off from employment is not eligible for unemployment benefits due to insufficient earnings and is unlikely to return to a previous industry or occupation.
Department of Labor	DOL	United States Department of Labor
Educator Externship	EDEX	Informs teachers of the skill sets needed for in-demand jobs, and allows the teachers to inform and guide students toward employment in industries that match their skill sets.
Employment Services (Wagner-Peyser)	ES	Services for employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
Eligible Training Provider	ETP	Training providers certified by the Texas Workforce Commission to provide WIOA-funded training programs.
Eligible Training Program List	ETPL	A comprehensive list of training programs approved for WIOA-funded training using Individual Training Accounts.
Fiscal Year	FY	The fiscal year is the accounting period of the federal government. It begins on October 1 and ends on September 30 of the next calendar year.
Individual Training Accounts	ITA	An account established for eligible WIOA customers for training in an array of state-approved training programs. ITAs may be used only for programs included on the statewide ETPL.
Local Workforce Development Board	LWDB	Local workforce development board established in accordance with WIA Section 117, for the purpose of policy planning for a local area and has the responsibility to ensure that the workforce needs of employers and job seekers in the geographic area governed by the local unit of government are met.
Monthly Performance Report	MPR	Performance accountability indicators used to assess the effectiveness of states and local workforce systems to achieve positive outcomes for individuals served by the six core workforce programs.
Migrant and Seasonal Farmworker Program	MSFW	A nationally directed program created by Congress in response to the chronic seasonal unemployment and underemployment experienced by migrant and seasonal farmworkers (MSFW). Provides funding to help migrant and seasonal farmworkers and their families achieve economic self-sufficiency.
National Dislocated Worker	NDW	A grant awarded to areas affected by major disaster or national catastrophe to assist in disaster relief employment and assist the substantial number of workers who were forced to relocate from an area in which a disaster has been declared.
On-the-Job Training	OJT	One-on-one training located at the job site for participants who already have some job-related skills. By participating in training as an employee, the participant acquires new skills and knowledge and receives the same wages and benefits as current employees in the same or similar position.
Program Year	PY	Program Year (for example, Program Year 2022: PY'22; –period varies for state and federal years)
Reemployment Services and Eligibility Assessment	RESEA	A federal grant program designed to allow states to provide intensive reemployment assistance to individuals who are receiving unemployment benefits and are determined likely to exhaust their benefits before becoming reemployed.
Rapid Response	RR	Provides immediate on-site assistance to workers who have job losses due to businesses closure or worker reduction. Designed to transition workers to their next employment as soon as possible.

WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Summer Earn and Learn	SEAL	A summer program that offers basic work-based learning and training services for students with disabilities such as, pre-employment work readiness training and preparation for the work experience placement; work experience to help gain familiarity with the workplace environment and develop transferable job skills; and paid compensation for time worked on the job.
Student HireAbility Navigator	SHAN	Student HireAbility Navigator's role is to expand and improve access to employment and training services and to increase employment opportunities for students with disabilities by creating strong partnerships between vocational rehabilitation (VR) Workforce Solutions offices, independent school districts (ISDs), community organizations, employers.
Supplemental Nutrition Assistance Program Employment & Training	SNAP E&T	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
Trade Adjustment Assistance	TAA	A federally funded program, with no costs to employers, who helps workers who are adversely affected by foreign import or job shifts to a foreign country.
Texas Education Agency	TEA	The branch of government in Texas responsible for public education. TEA is responsible for the oversight of public primary and secondary education in the state of Texas.
Texas Internship Initiative	TII	Provides part-time paid internships in Middle-Skill areas of accounting, business, construction management, engineering, healthcare, and information technology. Participating senior high school students must pass a dual-credit course to be placed in an internship with a local business. This grant is in partnership with Education to Employment (E2E) for the Coastal Bend.
Texas Industry Partnership Program	TIP	Supports collaborations between local workforce development boards and industry partners through the leveraging of matching contributions of cash or qualifying expenditures for occupational job training. Match funds must support certain WIOA (Workforce Innovation and Opportunity Act) activities and focus on eight designated industry clusters.
Texas Veterans Commission	TVC	A state agency that assists veterans, their families, and survivors through services provided by federal, state, local government, and private organizations.
Texas Veterans Leadership Program	TVLP	A non-profit agency that provides services to veterans to help find employment and achieve successful transitions back into civilian life.
The Workforce Information System of Texas	TWIST	TWIST is a centralized point of reporting intake and case management for customers. Intake information is submitted just once for multiple employment and training programs and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems – Employment Services, Unemployment Insurance, SNAP E&T, TANF, Supplemental Security Income, and the Texas Department of Criminal Justice.
Vocational Rehabilitation Services	VRS	A federal program that helps individuals with physical or mental disabilities get and/or keep a job.
Work Experience	WE	A work-based learning opportunity in which program-eligible customers learn both essential and technical skills for long-term employment. Businesses are referred to as “work experience sites.” Intended to be short-term (12 or fewer weeks) and part-time work experience can be a volunteer, internship, or temporary short-term paid-work setting.
Workforce Innovation and Opportunity Act	WIOA	Helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.
Work In Texas	WIT	A comprehensive online job search resource and matching system developed and maintained by TWC. It provides recruiting assistance to Texas employers and job search assistance to any individual seeking work in Texas.
Workforce Opportunity Tax Credit	WOTC	A federal tax credit that the government provides to private-sector businesses for hiring individuals from nine target groups that have historically faced significant barriers to employment.