

## **POLICY**

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<b>CATEGORY:</b>	<b>Workforce Programs</b>	<b>No: 4.0.100.01</b>
<b>SUBJECT:</b>	<b>Program Policy and Services Guide</b>	
<b>SUPERSEDES:</b>	<b>4.0.100.00</b>	
<b>EFFECTIVE:</b>	<b>May 22, 2025</b>	
<b>BOARD APPROVAL:</b>	<b>May 21, 2025</b>	
<b>DATE OF LAST REVIEW:</b>	<b>May 8, 2025</b>	

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### **I. PURPOSE:**

To establish criteria and provide guidance on the utilization Texas Workforce Commission (TWC) Program and Services guides for local implementation of service delivery.

### **II. DEFINITIONS: N/A**

### **III. POLICY STATEMENT:**

Workforce Solutions Coastal Bend shall utilize the TWC issued Program and Services Guides for the following:

1. Workforce Innovation Opportunity Act(WIOA) Guidelines for Adults, Dislocated and Youth.
2. Trade Adjustment Guide(TAA)
3. Supplemental Nutrition Assistance Program Employment and Training Guide (SNAP E&T)
4. Supplemental Nutrition Assistance Program Employment and Training(SNAP E&T) Third-Party Partnership Guide(SNAP E&T TPP)
5. Reemployment Services and Eligibility Assessment Guide(RESEA)
6. Rapid Response Guide
7. Noncustodial Parent Choices Guide(NCP)
8. Employment Services- Wagner Peyser Guide(ES)
9. Choices Guide
10. Child Care Services Guide

It is in the instances when the guides listed above direct the boards to set-up a local policy and/or extend local flexibility, then a local policy may be created.

### **IV. PROCEDURES:**

This policy is applicable to WFSCB Board.

### **V. RELATED POLICY INFORMATION:**

TWC published Guides.

### **VI. RESPONSIBILITIES:**

The Board Contract Management must ensure that appropriate guide(s) are used for service delivery implementation. When local flexibility exists a local board policy may be created.

VII. FORMS AND INSTRUCTIONS: N/A

VIII. DISTRIBUTION:

☐ Board of Directors

☐ Board Staff

☐ Service Provider Staff

IX. SIGNATURES:

Ricardo Muñoz  
Reviewed by EOO Officer

June 12, 2025  
Date

Ker Arzúño  
Executive Director

June 12, 2025  
Date