



# **Executive/Finance Committee Meeting**

**May 14, 2025  
3:00 pm**

**Mission Career Center  
4981 Ayers Street  
Mission Training Room  
Corpus Christi, TX**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/88240533729?pwd=BFuBKSqVGpLICPLd4gK5UHn8l0rczy.1>

**Toll-Free Call In**

888 475 4499 US Toll-free

**Meeting ID: 882 4053 3729**

**Passcode: 031446**

[www.workforcesolutionscb.org](http://www.workforcesolutionscb.org)

## Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

## Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

## Value Statement

**A**ccountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

**T**eamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

**T**rust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

**I**ntegrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

**T**enacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

**U**nderstanding – We are serious and passionate about delivering our services with compassion and empathy.

**D**ignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

**E**nthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

## Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

*Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

*Appearance of a Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

## Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.



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## Executive/Finance Committee Meeting

Mission Career Center – 4981 Ayers Street – Mission Training Room  
Corpus Christi, Texas

Join Zoom Meeting

<https://us02web.zoom.us/j/88240533729?pwd=BFuBKSqVGpLICPLd4gK5UHn8l0rczy.1>

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Meeting ID: 882 4053 3729

Passcode: 031446

**Wednesday, May 14, 2025 – 3:00 pm**

## AGENDA

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- I. **Call to Order:** *Sandra Julia Bowen, Vice Chair*
- II. **TOMA Rules:** *Janet Neely*
- III. **Roll Call:** *Marcia Keener, Secretary*.....4
- IV. **Announcement on Disclosure of Conflicts of Interest**  
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.
- V. **Public Comments**
- VI. **Discussion and Possible Action on Minutes of the February 19, 2025 Executive/Finance Committee Meeting**.....5-8
- VII. **President/CEO's Report:** *Ken Treviño*
  - Business Development, Public Relations and Organizational Update
- VIII. **CFO Report:** *Shileen Lee*
  - Financial Review as of March 31, 2025.....9-11
  - BCY25-26 Planning Allocations.....12

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**Equal Opportunity Employer/Program**

Auxiliary aids and services are available upon request to individuals with disabilities.

Deaf, hard-of-hearing or speech impaired customers may contact

Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 7-1-1 (voice)

**IX. Committee Reports**

* Child Care Services	Victor M. Gonzalez, Jr., Chair.....	13-14
* Youth Services	Liza Wisner, Chair.....	15
* Workforce Services	Dr. Leonard Rivera, Chair.....	16-17
* Public Relations	C. Michelle Unda, Chair.....	18-19

**X. Discussion and Possible Action to Approve FY24-25 Budget Amendment #3: Shileen Lee.....20-22**

**XI. Discussion and Possible Action:**

1. To Approve Purchases Over \$50k for Phase III Mission Plaza: Shileen Lee.....	23-24
2. Legal Services Contract Amendment #1: Shileen Lee.....	25

**XII. Discussion and Possible Action to Approve FY23-24 Audit: Shileen Lee.....26-66**

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2. Update on Procurements & Contracts: Nelda Rios.....	68-77
3. Performance Measure Update: Alba Silvas.....	78-86
4. Draft Agenda for the May 21, 2025 Board of Directors Meeting: Ken Treviño.....	87-90

**XIV. Adjournment**

**Notice:** The Chair of the Executive Finance Committee will be at 4981 Ayers Street, Corpus Christi, Texas where the Chair will preside over the Meeting.

**Notice:** One or more members of the Executive Finance Committee and the Board of Directors may attend via video conference.

**Note:** Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

**Closed Session Notice.** PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

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**Texas Open Meetings Act (TOMA).** All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at our **Mission Career Center, Mission Training Room** and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 4981 Ayers Street, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

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**Executive/Finance Committee Meeting**  
**Roll Call Roster**  
**May 14, 2025**  
**(6 = Quorum)**

\_\_\_\_\_ Raynaldo De Los Santos, Jr., Chair

\_\_\_\_\_ Sandra Julia Bowen, Vice Chair

\_\_\_\_\_ Marcia Keener, Secretary

\_\_\_\_\_ Travis Nelson, Treasurer

\_\_\_\_\_ John Owen, Parliamentarian

\_\_\_\_\_ Gloria Perez, Past Chair

\_\_\_\_\_ Victor M. Gonzalez, Jr., Chair of Child Care Services Committee

\_\_\_\_\_ Liza Wisner, Chair of Youth Services Committee

\_\_\_\_\_ Dr. Leonard Rivera, Chair of Workforce Services Committee

\_\_\_\_\_ C. Michelle Unda, Chair of Public Relations Committee

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Printed Name

**MINUTES**  
**Workforce Solutions Coastal Bend - Executive/Finance Committee Meeting**  
Mission Career Center – 4981 Ayers Street – Mission Training Room  
Corpus Christi, Texas

**Join Zoom Meeting**  
<https://us02web.zoom.us/j/85390592135?pwd=qD7wJrynRhUGYQFGYZlarKgbUQdR3j.1>

**Toll-Free Call In**  
888 475 4499 US Toll-free

**Meeting ID: 853 9059 2135**  
**Passcode: 205401**

**February 19, 2025 – 3:00 pm**

**Committee Members**

**Present**

Raynaldo De Los Santos, Jr., Chair  
Sandra Bowen, Vice Chair  
Marcia Keener  
Travis Nelson  
Gloria D. Perez  
Victor M. Gonzalez, Jr.  
Liza Wisner  
C. Michelle Unda

**Absent**

John Owen  
Dr. Leonard Rivera

**Others Present**

Ken Trevino, Workforce Solutions  
Alba Silvas, Workforce Solutions  
Shileen Lee, Workforce Solutions  
Janet Neely, Workforce Solutions  
Milanda Ballesteros, Workforce Solutions  
Ricardo Munoz, Workforce Solutions  
Esther Velazquez, Workforce Solutions  
Allyson Riojas, Workforce Solutions  
Zachary James, Workforce Solutions  
Ruben Aceves, Workforce Solutions  
Vicki Stonum, Workforce Solutions  
Denise Woodson, Workforce Solutions  
Catherine Cole, Workforce Solutions  
Xena Mercado, Workforce Solutions  
Nelda Rios, Workforce Solutions  
Geri Escobar, C2GPS, LLC  
Robert Reyna, C2GPS, LLC  
Robert Gonzales, C2GPS, LLC  
April Mejia, C2GPS, LLC  
Monica Cisneros, C2GPS, LLC  
Shelby McClure, C2GPS, LLC  
Kenia Dimas, BakerRipley

**Other Board Members Present**

Randy Seitz

- I. Call to Order**  
Mr. De Los Santos called the meeting to order at 3:00 pm.
- II. TOMA Rules**  
Ms. Neely provided information on the Texas Open Meetings Act (TOMA) Rules.
- III. Roll Call**  
The roll was called and a quorum was present.
- IV. Announcement on Disclosure of Conflicts of Interest**  
Attention was called to the Disclosure and Declaration of Conflict of Interest and disclosures were requested by the chair at this time. None were made.

**V. Public Comments**

Due to the new TOMA rules we do have a laptop setup at 4981 Ayers Street and it is listed on the zoom call as Public. The laptop is available and open to the public.

**VI. Discussion and Possible Action on Minutes of the November 20, 2024 Executive/Finance Committee Meeting**

Ms. Unda moved to approve the minutes of the November 20, 2024 Executive/Finance Committee meeting. The motion was seconded by Ms. Bowen and passed.

**VII. Chair's Report**

*Board Updates, Key Meetings, Items of Interest, and Communication*

Mr. De Los Santos presented the Board Updates, Key Meetings, Items of Interest, and Communication.

Activities Participated In:

- Briefings from CEO weekly
- Workforce Services Meeting – February 13, 2025
- Public Relations Committee Meeting – February 13, 2025

Upcoming Activities:

- Commissioner Esparza Visit to TAMUK – February 20, 2025

Mr. De Los Santos expressed his appreciation for Dr. Rivera's significant contributions in chairing both the Workforce Services and Public Relations Committees, commending his excellent work in these roles.

Mr. De Los Santos mentioned that Kleberg County Judge Rudy Madrid and Dr. Robert H. Vela, Jr., President of Texas A&M University-Kingsville, would also be in attendance.

**VIII. President/CEO's Report**

*Business Development, Public Relations and Organizational Update*

Mr. Trevino provided highlights from the following President/CEO report distributed at the meeting, including: kickoff off meeting with MDR Advertising regarding 90-day marketing assessment; hosted TWC Commissioner Joe Esparza, representing Employers; and ongoing management of TPIA requests with legal counsel.

- Del Mar College Board of Trustees meeting
  - Trustee since 2018 (Executive Committee)
- Aransas County Chamber of Commerce Luncheon featuring TWC Chairman Bryan Daniel (Table Sponsor)
- U. S. Conference of Mayors Trustee meeting
  - Trustee since 2016 and re-elected for 8<sup>th</sup> term in January
- Worked with Chair and Vice Chair to develop Committee Structure and leadership in accordance with by-laws
- CCREDC annual meeting (guest of GCGV)
  - Ex-Officio Board of Director since 2015
- Del Mar College Board of Trustees Executive Committee meeting
- Corpus Christi Medical Center Board of Trustees meeting
  - Trustee since 2018
- New Ways to Work Board of Directors meeting
  - Director since 2022

- National convener and intermediary for Opportunity Youth including WIOA (Based out of Los Angeles)
- New Board member orientation for Dr. Sandra Clement and Karl Hattman
- Met with Vice Chair Sandra Bowen
- Hosted John Flannigan, VP of Business Development, Grant Associates out of NYC to discuss Coastal Bend best practices
- Foster Angels of South Texas meeting to discuss leveraging or resources for our current programming
- Held Child Care provider focus group and photo opportunity for retention bonuses
- Kickoff off meeting with MDR Advertising regarding 90-day marketing assessment
- Ongoing management of TPIA requests with legal counsel
- Hosted TWC Commissioner Joe Esparza, representing Employers
  - Arranged meeting with Dr. Robert Vela, President of TAMUK to discuss Rural Internship Summit
  - Met with County Judge Rudy Madrid so Commissioner could be briefed on Oxy, 1 PointFive, Worley and the Direct Air Capture project
- United Corpus Christi Chamber of Commerce Board of Directors meeting
  - Ex-Officio Board member since 2017

**IX. CFO Report**

*Financials as of 12/31/2024*

Ms. Lee presented the Financials as of 12/31/2024 (included on pages 9-12 of the February 19 agenda packet).

Mr. Trevino commended Ms. Lee and her team for their excellent work.

**X. Committee Reports**

*Child Care Services*

Mr. Gonzalez provided a report on the February 11, 2025 Child Care Services Committee Meeting (included on pages 13-14 of the February 19 agenda packet).

*Youth Services*

Ms. Wisner provided a report on the February 12, 2025 Youth Services Committee Meeting (included on pages 15-16 of the February 19 agenda packet).

*Workforce Services*

Mr. Seitz provided a report on the February 13, 2025 Workforce Services Committee Meeting (included on pages 17-18 of the February 19 agenda packet).

*Public Relations*

Ms. Unda provided a report on the February 13, 2025 Public Relations Committee Meeting (included on pages 19-20 of the February 19 agenda packet).

**XI. Discussion and Possible Action to Approve FY24-25 Budget Amendment #2:**

Ms. Lee provided information on the FY 2024 Budget Amendment #2 (included on pages 21-23 of the February 19 agenda packet).

Mr. Gonzalez moved to approve the FY24-25 Budget Amendment #2. The motion was seconded by Ms. Keener and passed.

**XII. Discussion and Possible Action:**

1. To Approve the President/CEO's Execution of a Lease Agreement for Fiscal Year 2024-25

Ms. Velazquez provided information on the Lease Agreement for Fiscal Year 2024-25 (included on page 24 of the February 19 agenda packet).

Mr. Nelson moved to approve the President/CEO's Execution of a Lease Agreement for Fiscal Year 2024-25. The motion was seconded by Ms. Bowen and passed.

**XIII. Information Only:**

1. *Monitoring Report*

Mr. Munoz provided the following Monitoring Report and significant observations completed during the months of August 2024 – February 2025 (included on pages 25-26 of the February 19 agenda packet). TWC requires that monitoring review results be reported to all relevant parties and to the Board of Directors. The monitoring staff conduct fiscal and program reviews for compliance with federal and state laws and regulations, and compliance with TWC and local policies.

2. *Facilities & IT Updates*

Ms. Lee provided updates on Facilities and IT (included on pages 27 of the February 19 agenda packet).

2. *Update on Procurements & Contracts*

Ms. Velazquez provided an update on Procurements and Contracts (included on pages 28-36 of the February 19 agenda packet).

Ms. Velasquez stated this would be her last meeting and she would be retiring as of Friday, February 28. Ms. Velasquez introduced Ms. Nelda Rios as the new Contract and Procurement Specialist.

Mr. Trevino acknowledged Ms. Velasquez, stating that she has consistently served the organization at a very high standard, which has positively impacted on the community and region, building upon her previous public service with the City of Corpus Christi. Mr. Trevino expressed his regret at Ms. Velasquez leaving but mentioned hearing about her upcoming travel plans and wished her the absolute best, safe travels, and good times with her family.

3. *Performance Measure Update*

Ms. Silvas presented the Performance Measure Update for BCY 2023-24 (included on pages 37-42 of the February 19 agenda packet).

4. *Draft Agenda for the February 26, 2025 Board of Directors Meeting*

Mr. Trevino provided a draft agenda for the February 26, 2025 Board of Directors Meeting (included on pages 43-46 of the February 19 agenda packet).

**XIV. Adjournment**

The meeting adjourned at 4:18 pm.

## **CFO REPORT – EXECUTIVE/FINANCE**

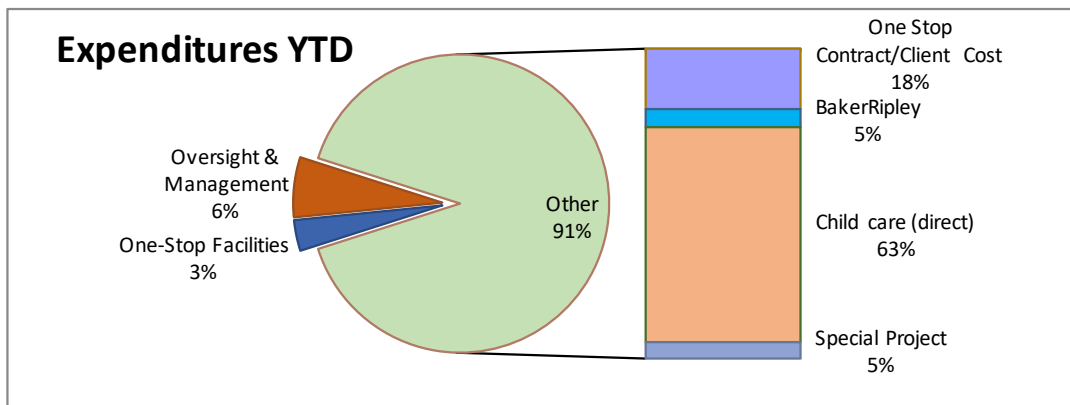
VIII. Financial Review as of March 31, 2025

### **BACKGROUND INFORMATION**

Financial statements are prepared on a monthly basis by Board Professionals. Attached is a copy of the most recent Financial Report.

**WORKFORCE SOLUTIONS COASTAL BEND**  
**STATEMENT OF ACTIVITIES**  
For the Month Ending  
March 31, 2025

	FY2024-25 Amended Budget	YTD	% Expended
<b>REVENUES</b>			
Grant revenue - federal	47,189,094	22,183,566	47%
Grant revenue - Non federal	30,000	9,991	
	<b>47,219,094</b>	<b>22,193,557</b>	<b>47%</b>
<b>EXPENSES</b>			
<b>Oversight &amp; Management</b>			
Salaries and benefits	2,452,772	1,095,132	45%
Facilities and related expense	313,100	138,541	44%
Furniture, equipment, & software	118,881	44,610	38%
General administrative expense	246,500	90,149	37%
Communication expense	53,000	25,214	48%
Professional fees and services	178,000	58,248	33%
Staff development expense	45,000	22,906	51%
Travel expense	100,000	65,310	65%
<b>Total Oversight &amp; Management Expense</b>	<b>3,507,253</b>	<b>1,540,110</b>	<b>44%</b>
<b>One Stop Operations</b>			
Facilities and related expense	2,052,873	507,672	25%
Furniture, equipment, & software	740,000	171,825	23%
General administrative expense	331,500	34,268	10%
Communication expense	170,000	77,830	46%
<b>Total One Stop Operations</b>	<b>3,294,373</b>	<b>791,594</b>	<b>24%</b>
<b>Contracted services</b>	<b>40,592,468</b>	<b>21,678,338</b>	<b>53%</b>
<b>Total expense</b>	<b>47,394,094</b>	<b>24,010,042</b>	<b>51%</b>



# WORKFORCE SOLUTIONS COASTAL BEND BALANCE SHEET

For the Month Ending  
March 31, 2025

## ASSETS

### Current Assets

Cash & Cash Equivalents	\$	268,595
Money Market Account	\$	723,022
Due from TWC		(843,101)
Accounts Receivable		(10,392)
Prepaid Expense		133,962
Other Assets		65,829
Total Current Assets	\$	338,214

### Fixed Assets

Building Improvements	\$	1,864,883
Furniture and Equipment		601,023
Right to use		4,641,174
Less Accumulated Depreciation		(3,028,351)
Net Fixed Assets	\$	4,078,729

### Total Assets

**\$ 4,416,943**

## LIABILITIES

### Current Liabilities

Accounts Payable	\$	(123,765)
Accrued Expense		358,944
Accrued Vacation		91,291
Lease Liability		579,247
Total Current Liabilities	\$	905,716

## NONCURRENT LIABILITIES

Lease Liability	\$	3,046,091
Total Liabilities	\$	3,951,807

## NET ASSETS

Unrestricted-Non-Federal Fund	\$	539,829
Temporarily Restricted-Ticket to Work/Other		(528,084)
Investment in Fixed Assets		453,391
Total Net Assets	\$	465,136

### Total Liabilities and Net Assets

**\$ 4,416,943**

Contract No.	Contract Program	Begin Date	End Date	Current Budget	Cum. Expenditures	Budget Balance	% Expended	TWC % Target
<b>Expires 6/30/2025</b>								
Non TWC	Walmart - PATHS	1/1/20	6/30/25	\$450,000.00	\$395,739.70	\$54,260.30	88%	NA
2223WOA001	WIOA - PY23 Adult Allocation (July)	7/1/23	6/30/25	\$523,246.00	\$521,797.00	\$1,449.00	96%	100%
2223WOA001	WIOA - PY23 Adult Allocation (Oct)	7/1/23	6/30/25	\$1,738,147.00	\$1,653,365.80	\$84,781.20	96%	100%
2223WOD001	WIOA - PY23 Dislocated Worker Allocation (July)	7/1/23	6/30/25	\$387,100.00	\$387,100.00	\$0.00	100%	100%
2223WOD001	WIOA - PY23 Dislocated Worker Allocation (July)	7/1/23	6/30/25	\$1,184,884.00	\$1,177,067.59	\$7,816.41	100%	100%
2223WOY001	WIOA - PY23 Youth Allocation	7/1/23	6/30/25	\$2,449,912.00	\$2,373,610.04	\$76,301.96	98%	100%
2224WOR001	WIOA - PY24 Rapid Response	7/1/24	6/30/25	\$25,122.00	\$17,990.42	\$7,131.58	97%	NA
<b>Expires 8/31/2025</b>								
Non TWC	3024VRS058-Student Hireability	9/1/24	8/31/25	\$113,000.00	\$45,008.66	\$67,991.34	40%	NA
Non TWC	Wage Services for Paid WE 3018VRS171	9/1/24	8/31/25	\$68,531.09	\$35,697.69	\$32,833.40	52%	NA
Non TWC	2223COL001 - VR Colocation	9/1/24	8/31/25	\$126,507.72	\$60,580.51	\$65,927.21	48%	NA
<b>Expires 9/30/2025</b>								
2225NCP001	Noncustodial Parent Choices Program	9/1/24	9/30/25	\$292,403.00	\$159,058.51	\$133,344.49	54%	46%
2225RAG001	Resource Administration Grants	10/1/24	9/30/25	\$3,462.00	\$1,731.00	\$1,731.00	50%	NA
2225REA001	Reemployment Services and Eligibility Assessmer	10/1/24	9/30/25	\$602,499.00	\$417,535.04	\$184,963.96	69%	50%
2225SNE001	SNAP E&T	10/1/24	9/30/25	\$500,268.00	\$225,369.90	\$274,898.10	45%	50%
2225TRA001	Trade Act Services for Dislocated Workers	10/1/24	9/30/25	\$5,000.00	\$0.00	\$5,000.00	0%	NA
2225TVC001	TVC	10/1/24	9/30/25	\$37,412.00	\$3,061.86	\$34,350.14	8%	NA
2225WCI001	WCI - Workforce Commission Initiatives	10/1/24	9/30/25	\$55,291.00	\$19,111.98	\$36,179.02	35%	NA
Non TWC	Summer Earn and Learn	9/1/24	9/30/25	\$230,000.00	\$0.00	\$230,000.00	0%	NA
2224TAN003	Texas Internship Initiative	6/1/24	9/30/25	\$100,000.00	\$70,674.79	\$29,325.21	71%	NA
<b>Expires 12/31/2025</b>								
2225CCQ001	Child Care- CCQ	10/1/24	10/31/25	\$1,234,931.00	\$311,179.49	\$923,751.51	25%	NA
2225CQF001	Child Care- CQF	10/1/24	10/31/25	\$1,077,773.00	\$0.00	\$1,077,773.00	0%	NA
2225TAF001	TANF Choices	8/31/24	10/31/25	\$2,792,256.00	\$1,138,680.06	\$1,653,575.94	41%	46%
2225CCF001	Child Care - CCF	8/31/24	12/31/25	\$28,453,035.00	\$16,921,665.27	\$11,531,665.73	56%	47%
2225CCP001	Child Care - DFPS	9/1/24	12/31/25	\$852,000.00	\$619,758.35	\$232,241.65	73%	47%
2225CCM001	Child Care - CCM	10/1/24	12/31/25	\$1,865,656.00	\$5,189.03	\$1,860,466.97	0%	NA
2225WPA001	Wagner-Peyser Employment Services	3/1/25	12/31/25	\$1,356.00	\$0.00	\$1,356.00	0%	NA
<b>Expires 3/31/2026</b>								
2225EXT001	EXT-Externships for Teachers	4/1/25	3/31/26	\$178,448.00	\$0.00	\$178,448.00	0%	NA
Non TWC	TEA	3/1/25	3/31/26	\$237,500.00	\$0.00	\$237,500.00	0%	NA
<b>Expires 5/31/2026</b>								
2225TAN002	TANF-Texas Internship Initiative	3/13/25	5/31/26	\$100,000.00	\$0.00	\$100,000.00	0%	NA
2225TIP001	WIOS - Texas Partnership Initiative	3/27/25	5/31/26	\$134,072.00	\$0.00	\$134,072.00	0%	NA
Non TWC	TIP-Kingsville Chamber	3/27/25	5/31/26	\$134,072.00	\$0.00	\$134,072.00	0%	NA
<b>Expires 6/30/2026</b>								
2224WOA001	WIOA - FY25 Adult Allocation (Oct)	7/1/24	6/30/26	\$1,671,987.00	\$779,206.93	\$892,780.07		
2224WOA001	WIOA - PY24 Adult Allocation (July)	7/1/24	6/30/26	\$503,052.00	\$471,783.26	\$31,268.74	58%	43%
2224WOD001	WIOA - FY25 Dislocated Worker Allocation (Oct)	7/1/24	6/30/26	\$1,043,136.00	\$517,374.13	\$525,761.87		
2224WOD001	WIOA - PY24 Dislocated Worker Allocation (July)	7/1/24	6/30/26	\$340,594.00	\$326,411.90	\$14,182.10	61%	43%
2224WOY001	WIOA - PY24 Youth Allocation	7/1/24	6/30/26	\$2,357,433.00	\$1,884,991.50	\$472,441.50	71%	43%
				<b>\$51,870,085.81</b>	<b>\$30,540,444.41</b>	<b>\$21,329,641.40</b>		

## COMMITTEE REPORT

### IX – 1. Child Care Services

**Committee:** Child Care Services

Victor M. Gonzalez, Jr., Chair

Dr. Justin Hoggard, Vice Chair

Cynthia Alegria

Andrea Chavez

Dr. Criselda Leal

Michelle Tobar

Catrina Wilson

**Date of Committee Meeting:** May 6, 2025

The Committee did have a quorum.

**The following action items were reviewed, discussed, and action taken by the Committee:**

- Approved the minutes of the February 11, 2025 Child Care Services Committee Meeting.

**The following information items were discussed and are for information purposes only:**

- Performance Update BCY2025
  - Second Quarter (Q2) Performance – February, March, and April are months during the contract year in which there have been typically large numbers of customers whose eligibility must be redetermined. We had hoped to see a considerable number of children attrition out of the CCS program during these months. This did not happen, 90% of these customers had their eligibility redetermined. WFSCB needed to **decrease** enrollment by **316** children during the second quarter of BCY2025 before we could consider outreaching children on the waitlist. At the end of the second quarter of BCY2025, there were **3,622** children enrolled in the CCS program, placing our performance at **109.36%** of our TWC performance measure target of **3,312** average number of children served per day.
  - Third Quarter (Q3) April Outcomes & Action Plan for Remainder of Q3 – As of April 30, 2025, there were **3,564** children enrolled in the CCS Program. Based on this enrollment, our performance is projected to be **107.61%**. There are 1,848 children who need child care services on the wait list. Enrollment in the CCS program will remain “closed” until enrollment drops below **3,312** average number of children served per day. The action plan for child care performance for the remainder of the third quarter of BCY2025 is to continue to allow children to attrition out of the program until enrollment drops below the TWC performance measure (3,312). The Board will continue promoting the CCS Program on its social media platforms to generate interest in our CCS Program in our 11-county region.
  - Implementation of the Texas Child Care Connection (TX3C) System Update – The functionality of the new child care case management system continues to present challenges in the areas of processing child care eligibility information, accuracy related to customer referral information, and provider payments. The Contractor staff are to be commended for their commitment to ensuring that child care providers are being paid correctly as the above-mentioned challenges related to the TX3C System are being resolved.

- Operations & Management of Child Care Services
  - BakerRipley Update – Ms. Kenia Dimas provided a summary of operations and management of Child Care Services during the second quarter of BCY2025. She informed the Committee that the Texas Child Care Connection (TX3C) system officially launched on January 13, 2025. Ms. Dimas informed the Committee that child care providers are now being paid prospectively and that TWC is working on numerous fixes to this system. She stated that staff continue to work with customers and child care providers during this transition. Ms. Dimas also provided a staffing update and as part of their Community Impact, staff distributed 200 goodie bags to children at 9 child care centers during the Week of the Young Child.
- Child Care Quality Services (CCQS)
  - Texas Rising Star (TRS) Program Update – Board team members provided an update on the status of the Texas Rising Star (TRS) Program for the second quarter of BCY2025.
  - Preview of CCQS Third Quarter (Q3) – Board team members provided a preview of Child Care Quality Services activities for the third quarter of BCY2025.

Detailed information can be found in the Child Care Services Committee Meeting Packet emailed to the Board of Directors by Ms. Janet Neely on Wednesday, April 30, 2025 and available via our webpage at [www.wfscb.com](http://www.wfscb.com). The packet contains detailed narratives and provides further explanation of all matters discussed and presented to the Committee.

**The Committee took the following action:**

1. Approved the Minutes of the February 11, 2025 Child Care Services Committee Meeting.

Meeting adjourned at 4:00 p.m.

## COMMITTEE REPORT

### IX – 2. Youth Services

**Committee:** Youth Services

Liza Wisner, Chair

Dr. Sandra Clement, Vice Chair

Dr. Leslie Faught

Michelle Flower

Ofelia Hunter

Michelle Lozano

**Date of Committee Meeting:** May 14, 2025

**Note:** Due to the requirements of the Texas Open Meetings Act (TOMA), the Youth Services Committee was required to reschedule the meeting.

**The following action items were reviewed, discussed and action taken by the committee:**

- Approved the Youth Services Committee Meeting Minutes of February 12, 2025.
- Approved for recommendation Board Policy # 4.1.103.02 – Youth Eligibility Criteria as presented and recommend approval by Board of Directors.

**The following information items were discussed and for information only:**

- Services to Youth Update BCY2025
  - Second Quarter (Q2) Program Report –
  - Second Quarter (Q2) Performance –
- Services to Special Community Populations
  - Student HireAbility Navigator –
  - Foster Care Youth –
- Programs & Education Engagements
  - Texas Internship Initiative (TII) –
  - Educator Externship –
  - Tri-Agency Regional Convener Grant –
  - Career & Education Outreach Program (CEOP) –
- Celebrating Participant Success –

Detailed information can be found in the Youth Services Committee Packet, e-mailed to Board of Directors, by Ms. Janet Neely on Monday, May 12, 2025. and available via our webpage at [www.wfscb.com](http://www.wfscb.com). The packet contains detailed narratives and provides further explanation of all matters discussed and presented by the committee.

**The Committee took the following action:**

- 1.
- 2.

Meeting adjourned at:

## COMMITTEE REPORT

### IX – 3. Workforce Services

**Committee:** Workforce Services

Dr. Leonard Rivera, Chair

Randy Seitz, Vice Chair

Lance Brown

Jose R. “Joey” Garcia III

Jesse Gatewood

Randy Giesler

Manny Salazar

**Date of Committee Meeting:** May 8, 2025

The Committee did have a Quorum.

**The following action items were reviewed, discussed and action taken by the committee:**

- Approved Workforce Services Committee Meeting Minutes of February 13, 2025.
- Approved for recommendation Board Policy 4.0.100.01-Program Policy and Services Guide as presented and recommend approval by Board of Directors.
- Approved for recommendation Board Policy 4.0.113.07-OJT, Subsidized Employment and Customized Training, as presented and recommend approval by Board Of Directors.

**The following information items were discussed and for information only:**

- Services to Workers
  - Policy Review Schedule – 3 policies year-to-date.
  - Program Updates – updates on programs, wrapped-up for Q2 (Jan-March 2025). Operation meetings taking place with C2GPS Regarding the service delivery, quality assurance, fiscal, and business services. Specific meetings regarding quality were scheduled for January/February timeframe along with further discussion regarding partnerships. Time was spent to recognize NCP-Noncustodial Parent Program, top ranked in the state for child support collections; since inception of program in 2009; \$20,032,692.99. The workforce team provided information regarding all the core programs and grant awards such as Texas Internship Initiative, Educator Externship, You Choose and two newly received grants: Health Care Internship Fund (99K) and Military to Civilian Employment (212K).
  - Discussion regarding the implementation of WIT Case Management and impact on service delivery, performance reporting, quality assurance and contractual obligations also was extensive. Board Team and C2GPS working with TWC and Career Center team members to make progress by validating data and projections.
  - An update regarding the staffing, center traffic, unemployment assistance and WIT registration was provided by C2GPS Management Team.
  - Veterans services highlights reported: Military to Civilian Employment Grant and planning for Hiring Red, White and You for early November 2025.

- Services to Business
  - C2GPS presented on the activities relate to: Activity Spotlights such as Hiring events, Business, Healthcare, and Professional Skills and Trades Sectors connections with employer and job seekers. In addition, data regarding Job and Hiring Fairs was provided.
- Local Labor Market Information
  - Ms. Allyson Riojas provided update on Coastal Bend's Unemployment Rate at 4.3% for March 2025. This is a decrease from February at 4.6%.
  - A Total of 17 LMI Requests have been made this PY. Ms. Allyson Riojas continues to provide prompt response to requestors.
- Performance Measure Update
  - The committee was presented with Performance report as of December 2024; Exceeding 4 measures, meeting 7, and not meeting 5. The Committee was informed about on-going glitches in data due to TWIST to WIT conversation. Working with C2GPS on performance projections continues. Again, extensive conversation regarding the data and its utilization took place.
- Facilities & IT Update
  - Ms. Shileen Lee provided update on the build-out of Mission Career Center in Corpus Christi and update on IT Assessment Project.

Detailed information can be found in Workforce Services Committee Packet e-mailed to Board of Directors, by Ms. Janet Neely on Monday, May 5, 2025 and available via our webpage at [www.wfscb.com](http://www.wfscb.com). The packet contains detailed narratives and provides further explanation of all matters discussed and presented by the committee.

**The Committee took the following action:**

1. Approved the minutes of February 13, 2025; Workforce Services Committee Meeting.
2. Reviewed and approved for recommendation to Board Of Directors: Board Policy 4.0.100.01 Program Policy and Services Guide.
3. Reviewed and approved for recommendation to Board Of Directors: Board Policy 4.0.113.07 OJT, Subsidized Employment and Customized Training.

Meeting adjourned at: 2:52 pm

## COMMITTEE REPORT

### IX – 2. Public Relations

**Committee:** Public Relations

C. Michelle Unda, Chair

Omar Lopez, Vice Chair

Hector Bernal

Jason Bevan

Karl Hattman

Carlos Ramirez

Susan Temple

**Date of Committee Meeting:** May 8, 2025

The Committee did have a quorum.

**The following action items were reviewed, discussed and action taken by the committee:**

- Approved Public Relations Committee Meeting Minutes of February 13, 2025.

**The following information items were discussed and for information only:**

- Performance Report BCY2025
  - Second Quarter (Q2) Event Promotions & Summary – Promotional Efforts for Job Fairs and Hiring Events in support of the Business Solutions Team throughout Q2. Employer and Partner Job Fairs seem to significantly expand our audience, noting the high percentage of non-followers, showing success in reaching new job seekers. These results translate to stronger event turnout and demonstrate marketing value from working with us.
  - Mission Moments & Community Partnership Stories
    - Feb. 14th - Child Care Staff Retention Bonus Recognition – Impressive number of over 6,000 Facebook views, and a 32% Engagement Rate on LinkedIn.
    - Mar. 3rd – WFSCB welcomed Transfr to the Coastal Bend - 85% of the audience reached were non-followers.
    - Mar. 26th – WFSCB Leadership speaks at TMISD Groundbreaking for their new Natatorium and CTE Center.
  - Youth Activity Social Media Highlights – To support increased awareness of the Youth Opportunities Unlimited (YOU) Program, the Deputy Director of Youth Services & Special Programs continues to post stories on social media. Each post reaching well over 1,000 views. March 21st post reached over 2,000 views, with 40% from non-followers.
  - San Pat. EDC Skills, Trades, & Public Service Career Expo & Job Fair – Full-Service Marketing Campaign maximizing reach, collaboration, and ROI — including paid Facebook ads, email marketing, event-day social media coverage, a press release, media coordination, and post-event storytelling.
  - 3News Partnership - 6 Month Contract Report - January 14 to March 23 - General ad campaign reached over 64,000 impressions and generated 332 web responses through streaming, nearly 60,000 impressions and 88 responses from broadcast TV, and 260,000 impressions with 230 clicks through targeted digital ads. Diversifying our media strategy is

- critical, because audiences are not concentrated on a single platform. By investing in paid advertising, we make sure that our message reaches a broader audience.
- Earned Media - Kill and South Texas News – Bee Picayune, highlighting Coastal Bend employment trends, the San Pat Job Fair, and the Summer Earn & Learn Program. Stories like these help to reinforce our position as a trusted voice in regional workforce development.
  - Workforce Insider Email Marketing Update – Now delivering two focused emails per month: ‘The Workforce Insider: By the Numbers,’ which delivers the labor market analysis, and ‘Workforce Insider: Opportunities NOW!,’ which highlights programs, services, and event, and is sent out the following week. Since the update, we’ve seen our open rate for ‘By the Numbers’ rise from 37.6% to 40.7%.
  - CEOP/CCISD Partnership Video Update – King H.S. students have completed 3 of the 4 production steps and are now finalizing the video.
  - Third Quarter (Q3) Upcoming Events and Projects
    - Annual Event Preparations in Progress:
      - May 2025 - Summer Earn & Learn
      - May 22 - Disability Awareness Training for Coastal Bend Employers
      - June 23rd – 27th & July 14th – 18th - Educator Externship
      - July 9 – Coastal Bend College – Kingsville Job Fair
      - July 26 - Child Care Directory Symposium
      - August 6 – Coastal Bend College - Alice Job Fair
      - August 16 Child Care “Back to School” Teacher’s Fair
      - September 17 – YOU! Choose Career Expo
      - October – Manufacturing Day
      - November – Hiring Red, White, & YOU
  - Second Quarter (Q2) Analytics
    - Social Media: 258 new followers on Facebook and 84 on LinkedIn.
    - Website: 646K Impressions. Pages increasing in visibility include the Jobs Start Here Page (Hot Jobs) and the WorkInTexas page. New relevant Google Search results including “Jobs”, “Jobs Near Me”, and “Job Fairs Corpus Christi”. 22,081 - Total Users (+38.6%). New Users – 21,067 (+37%). Increase in users in the rural areas.
  - Marketing & Communication: Assessment & Strategic Plan Update – MDR Presented their Marketing Assessment and Strategic Plan

Detailed information can be found in Public Relations Committee Packet e-mailed to Board of Directors, by Ms. Janet Neely on Friday, May 2, 2025 and available via our webpage at [www.wfscb.com](http://www.wfscb.com). The packet contains detailed narratives and provides further explanation of all matters discussed and presented by the committee.

**The Committee took the following action:**

1. Approved the minutes of February 13, 2025 Public Relations Committee Meeting.

Meeting adjourned at: 4:24 pm

## **ITEM FOR DISCUSSION AND POSSIBLE ACTION**

X. FY 24-25 Budget Amendment #3

## **BACKGROUND INFORMATION**

The Workforce Solutions Board of Directors approved the FY 2024-25 Operating Budget on September 25, 2024. Budget Amendment #3 is attached with a detailed budget narrative.

## **RECOMMENDATION**

The Executive/Finance Committee recommend to the Board of Directors approval of FY 24-25 Budget Amendment #3.

# WORKFORCE SOLUTIONS OF THE COASTAL BEND

## BUDGET NARRATIVE

### FY 2024-25

The proposed budget FY25 Amendment #3 is to adjust for additional funds and fund finalizations; the amendment includes an overall revenue increase of \$514,773.

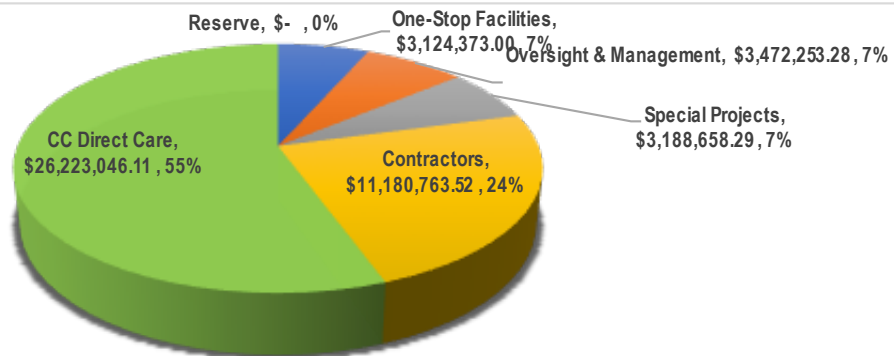
The proposed amendment consists of TWC additional funds and fund finalization adjustments. These are adjusted in the following budget areas. Net increase of \$60,000 to Oversight & Management for an increase to Legal Fees, Travel, and Facility Maintenance. Increase in Rent and Insurance in One Stop Operations for Mission Plaza. And the largest net increase of \$399,773 for Direct Care for mandatory direct care and One Stop for additional funds.

We are requesting approval on the final BCY2025 budget (Amendment #3).

Contract No.	Program	Budget Area	Amended Budget	Amendment#3	Amended Budget FY24-25	Comments
2223WOA001	WIOA Adult-Oct (10/1/23-6/30/25)	One-Stop	62,458		62,458	
2224WOA001	WIOA Adult-Jul (7/1/24-6/30/26)	One-Stop	2,175,039		2,175,039	
2224WOD001	WIOA DW-Jul (7/1/24-6/30/26)	One-Stop	1,063,572		1,063,572	
2223WOY001	WIOA Youth (7/1/23-6/30/25)	One-Stop	233,594		233,594	
2224WOY001	WIOA Youth (7/1/24-6/30/26)	One-Stop	2,357,433		2,357,433	
2224WOR001	WIOA Rapid Response	One-Stop	12,923		12,923	
2224CCF001	Child Care	Child Care	619,522		619,522	
2224CCP001	Child Care DFPS	Child Care	88,000		88,000	
2224CCQ001	Child Care Quality (CCQ)	Special Proj	472,156		472,156	
2225CCQ001	Child Care Quality (CCQ)/(CCQF)	Special Proj	2,312,704		2,312,704	
2225CCP001	Child Care DFPS	Child Care	647,719	204,281	852,000	Add'l Funds
2225CCM001	Child Care Local Match	Child Care	1,865,656		1,865,656	
2225CCF001	Child Care	Child Care	28,453,035		28,453,035	
2225NCP001	NonCustodial Parent Choices Program	One-Stop	292,403		292,403	
2223SNE001	SNAP E&T	One-Stop	500,268		500,268	
2224TAF001	Temporary Assistance for Needy Families/Choices	One-Stop	472,156		472,156	
2225TAF001	Temporary Assistance for Needy Families/Choices	One-Stop	2,792,256		2,792,256	
2224TAN003	Texas Internship Initiative	Special Proj	60,284		60,284	
2225TAN002	Texas Internship Initiative	Special Proj	-	100,000	100,000	New Fund
2224EXT001	Externships for Teachers	Special Proj	19,247		19,247	
2224REA001	Reemployment Services and Eligibility Assessment	One-Stop	61,214		61,214	
2225REA001	Reemployment Services and Eligibility Assessment	One-Stop	602,499		602,499	
2224WOS001	Military Family Support	One-Stop	16,092		16,092	
2225WOS001	Military to Civilian	One-Stop		212,197	212,197	New Fund
2225TIP001	WIOS - Texas Partnership Initiative	Special Proj	284,072	(15,928)	268,144	New Fund/Fund Finalization
2224RAG001	Resource Administration Grants	One-Stop	3,462		3,462	
2225TRA001	Trade Act	One-Stop	5,000		5,000	
2224TVC001	TVC	One-Stop	37,412		37,412	
2224WPA001	Wagner-Peyser Employment Services	One-Stop	80,960		80,960	
2225WCI001	WCI - Foster Care Conference	Special Proj	1,067		1,067	
2225WCI001	WCI - Job's Yall (YOU Choose)	Special Proj	35,000		35,000	
2225WCI001	WCI - RWY	Special Proj	11,000		11,000	
2225WCI001	WCI - TVLP	One-Stop	8,224		8,224	
2225WPA001	Wagner-Peyser Employment Services	One-Stop	-	1,356	1,356	New Fund
2225AHC001	Healthcare Internship	One-Stop	-	99,438	99,438	New Fund
Non-TWC	Walmart PATH	Special Proj	73,958		73,958	
Non-TWC	SEAL	Special Proj	119,237		119,237	
Non-TWC	2023 Convener Grant-TEA	Special Proj	526,659	(324,071)	202,588	Fund Finalization
Non-TWC	2025 Convener Grant-TEA	Special Proj	-	237,500	237,500	New Fund
Non-TWC	STUDENT HIRABILITY (09/01/24-08/31/25)	Special Proj	113,000		113,000	
Non-TWC	KINGSVILLE/BEEVILLE/STAPLES VR Monthly B	Special Proj	126,508		126,508	
Non-TWC	Wage Service for Paid WE 3018VRS171	Special Proj	68,531		68,531	
	<b>Grand Total</b>		<b>46,674,321</b>	<b>514,773</b>	<b>47,189,094</b>	

**Workforce Solutions of the Coastal Bend  
Allocations Information BCY 2024-25  
For the twelve month period ending September 30, 2025**

	A FY2025 Amended Budget	B FY2025 Amendment #3	Difference B - A
Grant revenue	46,674,320.79	47,189,094.03	\$ 514,773
<b>Total revenue</b>	<b>\$ 46,674,321</b>	<b>\$ 47,189,094</b>	<b>\$ 514,773</b>
<b>EXPENSES</b>			
<b>Oversight &amp; Management</b>			
Salaries and benefits	\$ 2,417,772	\$ 2,417,772	\$ -
Facilities and related expense	298,100	313,100	15,000
Furniture, Equipment & Software	118,881	118,881	-
General administrative expense	246,500	246,500	-
Communication expense	53,000	53,000	-
Professional fees & service	158,000	178,000	20,000
Staff development expense	45,000	45,000	-
Travel expense	75,000	100,000	25,000
<b>Total Oversight &amp; Management Expense</b>	<b>\$ 3,412,253</b>	<b>\$ 3,472,253</b>	<b>\$ 60,000</b>
<b>One Stop Operations</b>			
Facilities and related expense	\$ 1,997,873	\$ 2,052,873	\$ 55,000
Furniture, Equipment & Software	740,000	740,000	-
General administrative expense	161,500	161,500	-
Communication expense	170,000	170,000	-
Professional fees & service	0	0	-
Client	-	-	-
<b>Total One Stop Operation</b>	<b>\$ 3,069,373</b>	<b>\$ 3,124,373</b>	<b>\$ 55,000</b>
<b>Contracted services</b>	<b>\$ 40,192,695</b>	<b>\$ 40,592,468</b>	<b>\$ 399,773</b>
<b>Total expense</b>	<b>\$ 46,674,321</b>	<b>\$ 47,189,094</b>	<b>\$ 514,773</b>
<b>Changes in net assets</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>



## **ITEM FOR DISCUSSION AND POSSIBLE ACTION**

XI – 1. To Approve Purchases Over \$50k for Phase III Mission Plaza

### **BACKGROUND INFORMATION**

Phase three of Mission Plaza will include Vocational Rehabilitation Services and One-Stop to accommodate approximately 48 FTE's.

- a. Subsystems – Empire has completed the subsystems (Cabling, Wireless Network, Security Cameras, Access Control, and TV mounting) in the first two phases. Out of three vendors sourced one could not get us on a schedule to adhere to the project deadline, one could not quote all systems and could not provide the same brand of equipment. Empire has done a great job and installed great equipment on Phase I and Phase II and we would like to continue with like products.
- b. Furniture – Furniture will be purchased on purchasing through Gateway office supplies on an Omnia purchasing cooperative contract at a 50-70% discount. Total price is \$266,566.36. Breakdown between VRS/One-Stop listed separate.
- c. General Contractor for Construction – A formal RFP process was executed and produced the attached results. South Texas Building Partners was selected based on price and experience. Contract is currently in negotiation and contract award will be \$1,190,282.

### **RECOMMENDATION**

The Executive/Finance Committee recommend to the Board of Directors to authorize the President/CEO to Approve Purchases Over \$50k for Phase III Mission Plaza.

Empire Technologies Mission Phase 3			
Item	One-Stop	VRS-42%	Total
Structured Cabling	21,039.77	15,442.30	36,482.07
Wireless Network	2,224.03	1,610.50	3,834.53
IDF Build	5,001.47	3,621.75	8,623.22
Surveillance	9,535.81	6,905.24	16,441.05
Acess Control	9,785.37	7,085.96	16,871.33
TV System	-	4,135.44	4,135.44
Lift Equipment	1,861.78	1,348.18	3,209.96
<b>Total</b>	<b>49,448.22</b>	<b>40,149.38</b>	<b>89,597.60</b>

Quotes Attempted:

GTS-short timeline/schedule

Barcom-Could not quote all items with like products.

Gateway - Omnia Purchasing Cooperative	
Vocational Rehab (VRS)	74,069.84
One-Stop	192,496.52
<b>Total</b>	<b>266,566.36</b>

RFP 25-01 GENERAL CONTRACTOR SERVICES: MISSION PLAZA PHASE III					
Respondent	Base Bid	Alt 1	Alt 2	Alt 3	Base Bid + Alts
DGS General Construction Group, LL	\$799,054	2,979	55,404	51,147	908,584
Largin Construction Services, LLC	\$987,050	12,242	193,632	64,220	1,257,144
Marshall Company, Ltd.	\$1,045,000	13,750	156,790	81,310	1,296,850
Northstar Elite Construction & Cons	\$1,079,764	32,809	37,300	92,413	\$1,242,286
South Texas Building Partners	\$933,000	5,830	176,192	75,260	\$1,190,282
<b>Total</b>	<b>\$4,843,868</b>	<b>\$67,610</b>	<b>\$619,318</b>	<b>\$364,350</b>	<b>\$5,895,146</b>
<b>Average</b>	<b>\$968,774</b>	<b>\$13,522</b>	<b>\$123,864</b>	<b>\$72,870</b>	<b>\$1,179,029</b>

Alternate No. 1

Relocate existing fire alarm panel & enlarge Small Conference Room 191

Alternanate No. 2

Provide & install metal canopy along front & side ares of building

Alternate No. 3

Provide & install covered patio area inclusive of paving, shade structure, fencing, lighting & electrical.

Respondent	Base Bid + Alts	Score low/high (1-5)		
DGS General Construction Group, LL	908,584	50	1	
Largin Construction Services, LLC	1,257,144	36.14	4	72.27%
Marshall Company, Ltd.	1,296,850	35.03	5	70.06%
Northstar Elite Construction & Cons	1,242,286	36.57	3	73.14%
<b>South Texas Building Partners</b>	<b>1,190,282</b>	<b>38.17</b>	<b>2</b>	<b>76.33%</b>

Add HVAC's 1,302,483

\$ Difference from #2 5,633

## **ITEM FOR DISCUSSION AND POSSIBLE ACTION**

XI - 2. Legal Services Contract Amendment #1

### **BACKGROUND INFORMATION**

Original contract for legal services was \$35,000; based on the expenditure rate the suggestion would be to increase the contract to \$55,000 to adequately cover ongoing legal fees.

### **RECOMMENDATION**

The Executive/Finance Committee recommend to the Board of Directors to authorize the President/CEO to execute a contract amendment for Legal Services.

## **ITEM FOR DISCUSSION AND POSSIBLE ACTION**

XII. External Audit for FY2023-24

## **BACKGROUND INFORMATION**

Board Professionals will present the Independent Audit for Fiscal Year End September 30, 2024 and 2023.

## **RECOMMENDATION**

The Executive/Finance Committee recommend to the Board of Directors approval of the Audit Report for Year Ended September 30, 2023 and 2024.

# COASTAL BEND WORKFORCE DEVELOPMENT BOARD

ANNUAL FINANCIAL AND COMPLIANCE REPORTS

SEPTEMBER 30, 2024 AND 2023



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**COASTAL BEND WORKFORCE DEVELOPMENT BOARD**  
**CERTIFICATE OF BOARD OF DIRECTORS**

I, \_\_\_\_\_, Chairman of the Board of Directors of Coastal Bend Workforce Development Board, do hereby certify that this accompanying audit report for fiscal years ended September 30, 2024 and 2023, from ABIP, PC, was reviewed and \_\_\_\_\_ approved / \_\_\_\_\_ disapproved at a meeting of the Board of Directors held on the 21st day of May, 2025.

\_\_\_\_\_  
Chairman, Board of Directors

\_\_\_\_\_  
Date



## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Coastal Bend Workforce Development Board  
Corpus Christi, Texas

**Report on the Audit of the Financial Statements*****Opinion***

We have audited the accompanying financial statements of Coastal Bend Workforce Development Board (a nonprofit organization), which comprise the statements of financial position as of September 30, 2024 and 2023, and the related statements of activities and change in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Coastal Bend Workforce Development Board, as of September 30, 2024 and 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinion***

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Coastal Bend Workforce Development Board and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Coastal Bend Workforce Development Board's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Coastal Bend Workforce Development Board's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Coastal Bend Workforce Development Board's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Supplementary Information***

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal and state awards, as required by Title 2 *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and the *State of Texas Single Audit Circular*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal and state awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 21, 2025, on our consideration of Coastal Bend Workforce Development Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Coastal Bend Workforce Development Board's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Coastal Bend Workforce Development Board's internal control over financial reporting and compliance.

San Antonio, Texas  
May 21, 2025



**FINANCIAL SECTION**



## STATEMENTS OF FINANCIAL POSITION

September 30, 2024 and 2023

	2024	2023 AS RESTATED
<u>ASSETS</u>		
CURRENT ASSETS		
Cash	\$ 968,191	\$ 884,804
Grants receivable	5,998,816	3,241,213
Account receivable - subcontractor	-	9,368
Account receivable - other	-	11,847
Other assets	233,737	241,685
Total current assets	<u>7,200,744</u>	<u>4,388,917</u>
PROPERTY AND EQUIPMENT		
Property and equipment	9,339,904	7,915,293
Less accumulated depreciation	<u>(3,689,745)</u>	<u>(3,028,351)</u>
Net property and equipment	<u>5,650,159</u>	<u>4,886,942</u>
Total assets	<u>\$ 12,850,903</u>	<u>\$ 9,275,859</u>
<u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES		
Accounts payable	\$ 2,961,769	\$ 2,491,046
Accrued expenses	477,475	313,498
Deferred revenue	3,039,152	899,604
Accrued vacation	91,324	70,736
Lease liability	<u>668,206</u>	<u>579,247</u>
Total current liabilities	<u>7,237,926</u>	<u>4,354,131</u>
NONCURRENT LIABILITIES		
Lease liability	<u>2,422,590</u>	<u>3,046,090</u>
Total liabilities	<u>9,660,516</u>	<u>7,400,221</u>
NET ASSETS		
Without donor restrictions:		
Unrestricted	631,024	614,033
Investment in property and equipment, net	<u>2,559,363</u>	<u>1,261,605</u>
Total net assets	<u>3,190,387</u>	<u>1,875,638</u>
Total liabilities and net assets	<u>\$ 12,850,903</u>	<u>\$ 9,275,859</u>

## STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS

For the year ended September 30, 2024

	WITHOUT DONOR RESTRICTIONS		
	UNRESTRICTED	INVESTMENT IN PROPERTY AND EQUIPMENT	TOTAL
SUPPORT AND REVENUE			
Grant revenue - federal	\$ 41,921,507	\$ -	\$ 41,921,507
Grant revenue - state	2,924,928	-	2,924,928
Grant revenue - non federal	645,812	-	645,812
Interest income - non federal	18,942	-	18,942
Program income	<u>25,011</u>	<u>-</u>	<u>25,011</u>
Total support and revenue	<u>45,536,200</u>	<u>-</u>	<u>45,536,200</u>
EXPENSES			
Administration	2,060,801	(34,335)	2,026,466
Program services	<u>43,458,408</u>	<u>(652,368)</u>	<u>42,806,040</u>
Total expenses	<u>45,519,209</u>	<u>(686,703)</u>	<u>44,832,506</u>
Increase in net assets	16,991	686,703	703,694
OTHER REVENUES AND (EXPENSES)			
Fixed assets/right to use - additions	-	1,424,611	1,424,611
Right to use lease liability - additions	-	(152,162)	(152,162)
Depreciation/Amortization expense	<u>-</u>	<u>(661,394)</u>	<u>(661,394)</u>
Change in net assets	16,991	1,297,758	1,314,749
NET ASSETS AT BEGINNING OF YEAR	<u>614,033</u>	<u>1,261,605</u>	<u>1,875,638</u>
NET ASSETS AT END OF YEAR	<u>\$ 631,024</u>	<u>\$ 2,559,363</u>	<u>\$ 3,190,387</u>

## STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS

For the year ended September 30, 2023 as Restated

	WITHOUT DONOR RESTRICTIONS		
	UNRESTRICTED	INVESTMENT IN PROPERTY AND EQUIPMENT	TOTAL
SUPPORT AND REVENUE			
Grant revenue - federal	\$ 39,247,476	\$ -	\$ 39,247,476
Grant revenue - state	1,726,146	-	1,726,146
Grant revenue - non federal	246,004	-	246,004
Interest income - non federal	6,959	-	6,959
Donations	122	-	122
Program income	17,976	-	17,976
Total support and revenue	<u>41,244,683</u>	<u>-</u>	<u>41,244,683</u>
EXPENSES			
Administration	1,692,537	(184,411)	1,508,126
Program services	<u>39,580,779</u>	<u>(412,317)</u>	<u>39,168,462</u>
Total expenses	<u>41,273,316</u>	<u>(596,728)</u>	<u>40,676,588</u>
Increase in net assets	(28,633)	596,728	568,095
OTHER REVENUES AND (EXPENSES)			
Fixed assets - additions	-	935,748	935,748
Depreciation/Amortization expense	<u>-</u>	<u>(708,233)</u>	<u>(708,233)</u>
Change in net assets	(28,633)	824,243	795,610
NET ASSETS AT BEGINNING OF YEAR	<u>642,666</u>	<u>437,362</u>	<u>1,080,028</u>
NET ASSETS AT END OF YEAR	<u>\$ 614,033</u>	<u>\$ 1,261,605</u>	<u>\$ 1,875,638</u>

## STATEMENT OF FUNCTIONAL EXPENSES

For the year ended September 30, 2024

	<u>ADMINISTRATION</u>	<u>PROGRAM SERVICES</u>	<u>TOTAL</u>
Direct care	\$ -	\$ 28,269,577	\$ 28,269,577
Communication expense	28,110	179,799	207,909
Furniture and equipment	-	31,856	31,856
Insurance	32,188	36,741	68,929
Outreach/public notices	4,619	37,434	42,053
Office expense	60,435	605,399	665,834
Professional fees	92,744	12,914	105,658
Program services	-	10,953,039	10,953,039
Rent and rent related	112,760	1,139,695	1,252,455
Salaries and fringe benefits	1,608,057	1,464,562	3,072,619
Subscription/membership	11,406	69,276	80,682
Software	12,778	211,205	223,983
Travel/staff development/conference fee	58,150	275,204	333,354
Building improvement	5,272	162,995	168,267
Discretionary	<u>34,282</u>	<u>8,712</u>	<u>42,994</u>
Total expenses	<u>\$ 2,060,801</u>	<u>\$ 43,458,408</u>	<u>\$ 45,519,209</u>

## STATEMENT OF FUNCTIONAL EXPENSES

For the year ended September 30, 2023

	<u>ADMINISTRATION</u>	<u>PROGRAM SERVICES</u>	<u>TOTAL</u>
Direct care	\$ -	\$ 24,288,499	\$ 24,288,499
Communication expense	15,793	178,363	194,156
Furniture and equipment	-	127,021	127,021
Insurance	28,750	33,482	62,232
Outreach/public notices	4,206	17,235	21,441
Office expense	31,413	651,995	683,408
Professional fees	87,995	40,681	128,676
Program services	-	9,939,652	9,939,652
Rent and rent related	87,849	1,005,679	1,093,528
Salaries and fringe benefits	1,226,466	1,715,231	2,941,697
Subscription/membership	22,208	105,852	128,060
Software	4,550	6,771	11,321
Travel/staff development/conference fee	32,804	74,795	107,599
Building improvement	-	1,389,175	1,389,175
Discretionary	<u>150,503</u>	<u>6,348</u>	<u>156,851</u>
Total expenses	<u>\$ 1,692,537</u>	<u>\$ 39,580,779</u>	<u>\$ 41,273,316</u>

## STATEMENTS OF CASH FLOWS

For the year ended September 30, 2024 and 2023

	2024	2023 AS RESTATED
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 1,314,749	\$ 795,610
Adjustments to reconcile change in net assets to cash provided by operating activities		
Depreciation/Amortization expense	661,394	708,233
(Increase) decrease in operating assets		
Grants receivable	(2,757,603)	39,714
Accounts receivable	21,215	(6,912)
Other assets	7,948	(69,380)
Increase (decrease) in operating liabilities		
Accounts payable	470,723	(148,050)
Deferred revenue	2,139,548	135,324
Accrued expenses	163,977	63,644
Accrued vacation	20,588	(21,833)
Net cash provided by operating activities	<u>2,042,539</u>	<u>1,496,350</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	<u>(1,272,449)</u>	<u>(935,748)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Payment of principal on right of use lease liability	<u>(686,703)</u>	<u>(596,727)</u>
Net increase (decrease) in cash and cash equivalents	83,387	(36,125)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>884,804</u>	<u>920,929</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$ 968,191</u>	<u>\$ 884,804</u>
NONCASH INVESTING AND FINANCING ACTIVITIES		
Right to use assets acquired under lease	<u>\$ 152,162</u>	<u>\$ 2,832,599</u>

## NOTES TO FINANCIAL STATEMENTS

September 30, 2024 and 2023

(1) Organization and nature of activities

On July 1, 1997, the Private Industry Council (PIC) of Corpus Christi/Nueces County and the Rural Coastal Bend Services Delivery Areas merged to form the Coastal Bend Workforce Development Board (the Board) to comply with the Workforce and Economic Competitiveness Act Chapter 2308 of the Texas Government Code (the Act). The Board was incorporated under the Texas Non-Profit Corporation Act for the purpose of implementation and development of workforce related activities and programs in the eleven county Coastal Bend region. The Board, through the partnership and the interlocal agreements with the Coastal Bend Chief Elected Officials Council, is designated as the grant recipient and the administrative entity for the workforce development area. The Board receives funding from local, state and federal sources, and must comply with spending, reporting and record keeping requirements of these entities.

(2) Summary of significant accounting policies

## Financial statement presentation

The Board classifies its financial statements to present two (2) classes of net assets:

- *Net assets without donor restrictions* include those net assets whose use is not restricted by donor-imposed stipulations. Restricted grant proceeds or contributions whose restrictions are met in the same reporting period are reported as revenue without donor restrictions.
- *Net assets with donor restrictions* include net assets subject to donor-imposed restrictions that may or will be satisfied by the actions of the Board or the passage of time. The Board had no net assets with donor restrictions at September 30, 2024 and 2023.

## Basis of accounting

The financial statements of the Board have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables and other liabilities.

## Estimates

Management uses estimates and assumptions in preparing the financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the report of revenues and expenses.

## Allowances for uncollectable

No allowance for uncollectable has been established. All receivables from the state and sub-recipients are deemed fully collectible.

## NOTES TO FINANCIAL STATEMENTS

September 30, 2024 and 2023

(2) Summary of significant accounting policies (continued)

## Cash and cash equivalents

For the purpose of the statement of cash flows, the Board considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents. This includes cash in bank, certificates of deposit, and money market accounts.

## Revenue/receivable concentrations

The Board receives substantially all of its revenue from grants through federal and state agencies. Grant revenue is recorded by the Board as it is earned with the offset to a receivable. The Board does not recognize an allowance for bad debt, as all receivables are deemed collectable.

## Functional expense allocation

Costs incurred by the Board in providing management and oversight of various programs have been summarized on a functional basis. Accordingly, these costs are recognized among the programs either as administrative or program and are distributed to the various funding sources based upon an established cost allocation plan on a monthly basis. Unassignable administrative and program costs are allocated to each grant based upon each grant's proportional share of total Workforce Center's expenses.

## Fixed assets

The Board capitalizes property and equipment with a unit cost of \$5,000 or more and a useful life greater than 1 year for depreciation and financial statement presentation. Asset purchases under \$5,000 are expensed. The Board tracks property with a unit cost of \$500 or more to comply with internal policy. The valuation of the fixed assets is cost, if purchased, or fair market value, if donated. The Texas Workforce Commission (TWC) has an interest in all property purchased with TWC funds.

## Income taxes

Income taxes are not provided for in the financial statements since the Board is exempt from federal income taxes and filing IRS Form 990 under Section 501(c)(3) of the Internal Revenue Code. The Board is not classified as a private foundation.

(3) Deposits and collateral

At September 30, 2024 and 2023, the total bank balances were \$1,030,609 and \$1,026,558, respectively. Bank balances of \$250,000 are covered by federal depository insurance. At September 30, 2024 and 2023, all of the Board's bank balances were covered by federal depository insurance as well as collateralized securities held by the pledging institution.

## NOTES TO FINANCIAL STATEMENTS

September 30, 2024 and 2023

(4) Grants receivable

	2024	2023
Due from Texas Workforce Commission		
Child Care	\$ 4,033,858	\$ 2,271,256
Temporary Assistance to Needy Families	67,480	21,177
TEA	42,964	1,114
Wagner-Peyser Employment Services	146	895
Non-Custodial Parent Choices Program	2,227	16,987
Colocation	17,938	7,231
Military Family Support Pilot	3,748	8,214
Workforce Innovation and Opportunity Act Adult	41,067	183,757
Summer Earn and Learn Program	116,525	200,319
Workforce Innovation and Opportunity Act Dislocated	23,784	136,247
Workforce Investment Act and Opportunity Alternative Statewide	-	1,040
Workforce Innovation and Opportunity Act Youth	778,460	24,625
Workforce Innovation and Opportunity Act Rapid Response	12,199	330
Workforce Innovation and Opportunity Act Externships for Teachers Statewide	49,108	-
Texas Partnership Initiative	15,928	-
SNAP E & T	198,540	113,773
Child Care Department of Family Protective Services	79,230	59,846
Child Care Quality Improvement Activity Grant	350,740	84,784
Workforce Commission Initiatives	21,297	29,780
Vocational Rehabilitation	-	10,034
Veterans Employment Services	1,427	-
Reemployment Services and Eligibility Assessment	122,048	26,486
Resource Administration Grant	1,731	-
VRS Student Hireability Navigator	6,181	34,185
Women's Entrepreneurship	100	-
Middle Skills Employment Supplies Pilot Project	90	4,314
Upskill	12,000	4,819
	<u>\$ 5,998,816</u>	<u>\$ 3,241,213</u>
Total due from Texas Workforce Commission		

## NOTES TO FINANCIAL STATEMENTS

September 30, 2024 and 2023

(5) Deferred revenue

	2024	2023
Deferred revenue		
Child Care	\$ 1,841,706	\$ -
Colocation	44	-
Temporary Assistance to Needy Families	561,724	-
Non-Custodial Parent Choices Program	15,592	-
Child Care Protective Services	22,635	15,053
Summer Earn and Learn	-	106,019
Workforce Innovation and Opportunity Act Adult	139,578	66,848
Workforce Innovation and Opportunity Act Dislocated	17,677	-
Workforce Innovation and Opportunity Youth	-	172,449
Port of Corpus Christi	24,876	-
Student Hireability	2,317	35,067
PBS Ready to Learn	1,000	-
Women's Entrepreneurship	7,233	-
Job Service Employer Committee	30,000	-
Cheniere Kiosk	-	30,000
University of Incarnate Ward	341	1,607
TIP Kingsville Chamber	140,328	150,000
SNAP E & T	122,753	95,247
Perkins	20,868	20,872
Vocational Rehabilitation	20,971	20,084
Walmart Foundation	69,509	186,358
	<u>\$ 3,039,152</u>	<u>\$ 899,604</u>
Total deferred revenue	<u>\$ 3,039,152</u>	<u>\$ 899,604</u>

(6) Fixed assets

	BALANCE 9/30/2023 AS RESTATED	ADDITIONS	DELETIONS	BALANCE 9/30/2024
Fixed assets:				
Equipment	\$ 601,023	\$ 23,940	\$ -	\$ 624,963
Building improvements	2,673,096	1,248,509	-	3,921,605
Right to use	4,641,174	152,162	-	4,793,336
Total fixed assets	<u>7,915,293</u>	<u>1,424,611</u>	<u>-</u>	<u>9,339,904</u>
Accumulated depreciation:				
Equipment	(487,714)	(2,345)	-	(490,059)
Building improvements	(1,639,445)	(25,404)	-	(1,664,849)
Right to use	(901,192)	(633,645)	-	(1,534,837)
Total accumulated depreciation	<u>(3,028,351)</u>	<u>(661,394)</u>	<u>-</u>	<u>(3,689,745)</u>
Fixed assets - net	<u>\$ 4,886,942</u>	<u>\$ 763,217</u>	<u>\$ -</u>	<u>\$ 5,650,159</u>

## NOTES TO FINANCIAL STATEMENTS

September 30, 2024 and 2023

(7) Compensated absences

The Board employees are granted vacation pay in varying amounts based on length of service. Accrued unused vacation is paid upon an employee's termination. Compensated absences are charged to the applicable program when taken. The earned amount as of September 30, 2024 and 2023, was \$91,324 and \$70,736, respectively.

(8) Leases

The Organization leases office facilities and equipment under leases expiring in various years through 2032. The Organization determined to use the 10-year treasury rate in effect at the inception of each lease as discount rates.

Minimum future rental payments under operating leases, which have remaining terms beyond September 30, 2024, are in the aggregate, as follows:

YEAR ENDED SEPTEMBER 30,	AMOUNT
2025	\$ 703,154
2026	709,408
2027	637,636
2028	645,456
2029	653,459
Thereafter	<u>1,520,396</u>
	<u>4,869,509</u>
Less interest:	<u>(1,778,713)</u>
Total	<u>\$ 3,090,796</u>

Minimum future rental payments under operating leases, which have remaining terms beyond September 30, 2023, are in the aggregate, as follows:

YEAR ENDED SEPTEMBER 30,	AMOUNT
2024	\$ 831,325
2025	663,892
2026	447,628
2027	375,449
2028	358,949
Thereafter	<u>1,520,871</u>
	<u>4,198,114</u>
Less interest:	<u>(572,777)</u>
Total	<u>\$ 3,625,337</u>

During the year ended September 30, 2024 and 2023, the Organization incurred \$759,154 and \$776,025, respectively, of lease expense which is included in the accompanying statement of functional expenses.

## NOTES TO FINANCIAL STATEMENTS

September 30, 2024 and 2023

(9) Retirement plan

The Board provides employees the opportunity to participate in the Board's retirement plan. The plan is a 401(k) profit sharing plan. The Board's profit sharing plan and the provisions in this policy are subject to the rules and regulations of the Employee Retirement Income Security Act (ERISA) and the Internal Revenue Service.

Benefits under the plan are based on the employee's vested interest in the value of his/her account at the time their benefits become payable as a result of his/her retirement or other separation from service or other distribution event. That value will depend on the contributions credited to their account and on the investment performance of the nest fund established to hold and invest those contributions. On September 24, 2021 the Board changed the vesting period to 100% vested on day one of the employee's employment date and all active employees were 100% vested as of that date.

Effective October 1, 2013 employees can make plan contributions up to the maximum allowed by the plan, not to exceed the IRS limits, and they can choose to make contributions before paying taxes and/or after-tax contributions through the plan's Roth 401(k) option. Employees may increase or decrease their contributions to the plan each payroll period. Employees are automatically 100% vested in their contributions and roll over contributions.

Coastal Bend Workforce Development Board will make a safe harbor matching contribution equal to 100% of the first 5% of eligible pay that the employee contributes.

More specific information on the retirement plan can be found in the summary plan description of the plan.

Existing and new employees, who have previously worked with any workforce organization (Board, One-Stop contractors, or TWC) within the State of Texas, shall be allowed to carry over their years of service earned at that organization to the Board's retirement plan. Contributions paid during the fiscal period were \$61,945 and \$68,987 for years ended 2024 and 2023, respectively.

(10) Economic dependence

Coastal Bend Workforce Development Board receives a significant portion of its revenue from pass-through funds of federal and state grants. The Board operated during the fiscal year under one major source of funds, the Texas Workforce Commission. The grant amounts are appropriated each year at the federal and state level. If significant budget cuts are made at the federal and state level, the amount of funds the Organization receives could be reduced significantly and have an adverse impact on its operations.

(11) Contingencies

Individual grants are subject to additional financial and compliance audits by the grantors or their representatives. Such audits could result in requests for reimbursements to the grantor agency for expenditures disallowed under terms of the grants. The Board's management is of the opinion that disallowance, if any, will not have a material effect on the financial statements.

## NOTES TO FINANCIAL STATEMENTS

September 30, 2024 and 2023

(12) Restatement of net assets

During the current year, the Organization identified an error in the previously issued financial statements for the year ended September 30, 2023, related to the omission of certain fixed asset omissions, totaling \$808,470. As a result, the Organization has restated its 2023 comparative financial statements to properly reflect the fixed asset additions as follows:

	SEPTEMBER 30, 2023	ADJUSTMENT	SEPTEMBER 30, 2023 AS RESTATED
Property and equipment	\$ 7,106,823	\$ 808,470	\$ 7,915,293
Net income	(12,860)	808,470	795,610
Net investment in fixed assets	453,135	808,470	1,261,605

(13) Subsequent events

Management has evaluated subsequent events through May 21, 2025, the date the financial statements were available to be issued. No significant subsequent events occurred.



**SINGLE AUDIT SECTION**



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors  
Coastal Bend Workforce Development Board  
Corpus Christi, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Coastal Bend Workforce Development Board (a nonprofit organization), which comprise the statement of financial position as of September 30, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 21, 2025.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Coastal Bend Workforce Development Board's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Coastal Bend Workforce Development Board's internal control. Accordingly, we do not express an opinion on the effectiveness of Coastal Bend Workforce Development Board's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Coastal Bend Workforce Development Board's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Coastal Bend Workforce Development Board's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

San Antonio, Texas  
May 21, 2025

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR  
FEDERAL AND STATE PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE AND THE STATE OF TEXAS SINGLE AUDIT CIRCULAR

To the Board of Directors  
Coastal Bend Workforce Development Board  
Corpus Christi, Texas

## **Report on Compliance for Each Major Federal and State Program**

### ***Opinion on Each Major Federal and State Program***

We have audited Coastal Bend Workforce Development Board (a non-profit organization) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* and the *State of Texas Single Audit Circular* that could have a direct and material effect on each of Coastal Bend Workforce Development Board's major federal and state programs for the year ended September 30, 2024. Coastal Bend Workforce Development Board's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Coastal Bend Workforce Development Board complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended September 30, 2024.

### ***Basis for Opinion on Each Major Federal and State Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the *State of Texas Single Audit Circular*. Our responsibilities under those standards, the Uniform Guidance and the *State of Texas Single Audit Circular*, are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Coastal Bend Workforce Development Board and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal and state program. Our audit does not provide a legal determination of Coastal Bend Workforce Development Board's compliance with the compliance requirements referred to above.

### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Coastal Bend Workforce Development Boards' federal and state programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Coastal Bend Workforce Development Board's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and the *State of Texas Single Audit Circular*, will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Coastal Bend Workforce Development Board's compliance with the requirements of each major federal and state program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and the *State of Texas Single Audit Circular*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Coastal Bend Workforce Development Board's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Coastal Bend Workforce Development Board's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and the *State of Texas Single Audit Circular*, but not for the purpose of expressing an opinion on the effectiveness of Coastal Bend Workforce Development Board's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control

over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the *State of Texas Single Audit Circular*. Accordingly, this report is not suitable for any other purpose.

San Antonio, Texas  
May 21, 2025



# COASTAL BEND WORKFORCE DEVELOPMENT BOARD

DRAFT

## SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS

Year ended September 30, 2024

GRANTOR/PASS-THROUGH GRANTOR PROGRAM TITLE	FEDERAL ALN NUMBER	PASS-THROUGH GRANTOR'S NUMBER	AWARD AMOUNT	CURRENT FISCAL YEAR EXPENDITURES	PASS-THROUGH TO SUBRECIPIENTS
<b><u>FEDERAL FUNDS</u></b>					
<b><u>U.S. Department of Labor</u></b>					
Passed Through Texas Workforce Commission and Texas Veteran's Commission:					
<b>Employment Service Cluster</b>					
Wagner-Peyser Employment Services	17.207	2223WPA001	\$ 100,104	\$ 63,645	\$ 63,645
Wagner-Peyser Employment Services	17.207	2224WPA001	2,032	656	656
Workforce Commission Initiatives	17.207	2224WCI001	20,224	20,224	20,224
Reemployment Services and Eligibility Assessment	17.225	2224REA001	634,768	573,553	486,785
Reemployment Services and Eligibility Assessment	17.225	2223REA001	476,411	70,000	70,000
Resource Administration Grant	17.207	2224RAG001	6,923	4,085	4,085
Veterans Employment Services	17.801	2224TVC001	37,412	37,412	37,412
<b>Total Employment Service Cluster</b>			<b>1,277,874</b>	<b>769,575</b>	<b>682,807</b>
<b>WIOA Cluster</b>					
Workforce Innovation and Opportunity Act - Adult	17.258	2223WOA001	2,261,393	1,673,570	1,302,847
Workforce Innovation and Opportunity Act - Adult	17.258	2222WOA001	1,617,444	66,849	22,206
Workforce Innovation and Opportunity Act - Adult	17.258	2224WOA001	503,052	289,539	233,851
Middle Skills Employment Supplies Pilot Project (WOS)	17.258	2223WOS002	61,749	27,010	27,010
Texas Partnership Initiative	17.258	2223TIP001	150,000	15,928	15,928
Military Family Support Pilot	17.278	2224WOS001	55,240	39,147	35,566
Military Family Support Pilot	17.258	2223WOS001	55,240	14,026	27,010
Workforce Innovation and Opportunity Act- Youth	17.259	2222WOY001	1,695,253	76,762	76,762
Workforce Innovation and Opportunity Act- Youth	17.259	2223WOY001	2,449,912	1,929,876	1,349,358
Workforce Innovation and Opportunity Act- Youth	17.259	2224WOY001	2,357,433	524,985	404,163
WIOA - Externships for Teachers Statewide	17.258	2224EXT001	183,170	163,923	163,923
WIOA - Externships for Teachers Statewide	17.258	2223EXT001	180,000	4,796	4,796
Workforce Innovation and Opportunity Act- Upskilling & Training to Address Skills Gaps	17.258	2224WOZ001	99,329	99,329	91,038
Workforce Innovation and Opportunity Act- Dislocated	17.278	2224WOD001	340,594	313,541	208,944
Workforce Innovation and Opportunity Act- Dislocated	17.278	2223WOD001	1,571,984	1,178,137	890,247
Workforce Innovation and Opportunity Act- Rapid Response	17.278	2224WOR001	25,122	12,199	12,199
Workforce Innovation and Opportunity Act- Rapid Response	17.278	2223WOR001	27,255	2,079	2,053
<b>Total WIOA Cluster</b>			<b>13,634,170</b>	<b>6,431,696</b>	<b>4,867,901</b>
Resource Administration Grant	17.273	2224RAG001	1,038	1,038	1,038
<b>Total U.S. Department of Labor</b>			<b>14,913,082</b>	<b>7,202,309</b>	<b>5,551,746</b>
<b><u>U.S. Department of Agriculture</u></b>					
Passed Through Texas Workforce Commission:					
<b>SNAP Cluster</b>					
Supplemental Nutrition Assistance Program	10.561	2224SNE001	389,895	383,943	327,145
<b>Total U.S. Department of Agriculture</b>			<b>389,895</b>	<b>383,943</b>	<b>327,145</b>

(Continued)

# COASTAL BEND WORKFORCE DEVELOPMENT BOARD

DRAFT

## SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS

Year ended September 30, 2024

GRANTOR/PASS-THROUGH GRANTOR PROGRAM TITLE	FEDERAL ALN NUMBER	PASS-THROUGH GRANTOR'S NUMBER	AWARD AMOUNT	CURRENT FISCAL YEAR EXPENDITURES	PASS-THROUGH TO SUBRECIPIENTS
<b><u>FEDERAL FUNDS (CONTINUED)</u></b>					
<b><u>U.S. Department of Health and Human Services</u></b>					
Passed Through Texas Workforce Commission:					
<b>CCDF Cluster</b>					
Child Care Services Formula Grant	93.596	2224CCF001	\$ 4,504,579	\$ 6,323,768	\$ 4,248,561
Childcare Local Initiative Grant	93.596	2223CCM001	1,880,444	1,880,444	1,880,440
Child Care Services Formula Grant	93.575	2224CCF001	20,599,599	20,599,599	20,599,599
Child Care Services Formula Grant	93.575	2223CCF001	20,037,441	1,665,216	1,474,396
Childcare Quality Improvement Activity Grant	93.575	2224CCQ001	1,736,117	1,212,898	1,212,898
Childcare Quality Improvement Activity Grant	93.575	2223CCQ001	1,345,220	294,942	294,942
<b>Total CCDF Cluster</b>			<u>50,103,400</u>	<u>31,976,867</u>	<u>29,710,836</u>
<b>TANF Cluster</b>					
Wagner-Peyser Employment Services	93.558	2223WPA001	5,269	5,269	5,269
Non-Custodial Parent Choices Program	93.558	2224NCP001	87,632	86,210	87,632
Temporary Assistance to Needy Families	93.558	2224TAF001	2,904,299	2,085,052	1,854,473
Texas Internship Initiative	93.558	2224TAN003	100,000	39,721	37,266
Temporary Assistance to Needy Families	93.558	2223TAN003	100,000	60,187	50,463
Workforce Commission Initiatives	93.558	2224WCI001	36,067	36,067	35,000
<b>Total TANF Cluster</b>			<u>3,233,267</u>	<u>2,312,506</u>	<u>2,070,103</u>
<b>Social Services Block Grant</b>					
Child Care Services Formula Grant	93.667	2224CCF001	45,882	45,882	45,882
<b>Total Social Services Block Grant</b>			<u>45,882</u>	<u>45,882</u>	<u>45,882</u>
<b>Total U.S. Department of Health and Human Services</b>					
			<u>53,382,549</u>	<u>34,335,255</u>	<u>31,826,821</u>
<b>Total Federal Awards</b>					
			<u>68,685,526</u>	<u>41,921,507</u>	<u>37,705,712</u>
<b><u>STATE FUNDS</u></b>					
<b><u>Texas Workforce Commission</u></b>					
Temporary Assistance to Needy Families		2224TAF001	344,289	344,289	344,289
Non-Custodial Parent Choices Program		2224NCP001	54,771	50,137	33,418
Resource Administration Grant		2224RAG001	1,800	1,800	1,800
Supplemental Nutrition Assistance Program		2224SNE001	96,213	96,213	96,213
Child Care Department of Family Protective Services		2223CCP001	654,404	23,963	23,963
Child Care Department of Family Protective Services		2224CCP001	923,000	840,519	835,827
Child Care Department of Family Protective Services		2225CCP001	647,719	79,230	79,230
Child Care Services Formula Grant		2225CCF001	2,314,672	501,611	501,611
Child Care Services Formula Grant		2224CCF001	987,166	987,166	987,166
<b>Total State Awards</b>			<u>6,024,034</u>	<u>2,924,928</u>	<u>2,903,517</u>
<b>TOTAL FEDERAL AND STATE AWARDS</b>			<u>\$ 74,709,560</u>	<u>\$ 44,846,435</u>	<u>\$ 40,609,229</u>

## NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS

September 30, 2024

(1) Basis of presentation

The schedule of expenditures of federal and state awards presents expenditures for all federal and state assistance awards that were in effect for the year ended September 30, 2024 for Coastal Bend Workforce Development Board. The information in this schedule is presented in accordance with the requirements of the Uniform Guidance and State of Texas Single Audit Circular.

(2) Summary of significant accounting policies

Expenditures are reported on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as further described in the notes to financial statements.

Coastal Bend Workforce Development Board elected not to use the 10 percent de minimus indirect cost rate.

(3) Relationship to financial statements

## Total expenses:

Per statement of activities and change in net assets	\$ 45,519,209
Per schedule of federal awards	<u>41,921,507</u>
	<u>\$ 3,597,702</u>

## Non federal and state expenses:

State	\$ 2,924,928
Non-federal	<u>672,774</u>
	<u>\$ 3,597,702</u>

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the year ended September 30, 2024

SECTION I: SUMMARY OF AUDITOR'S RESULTS**Financial Statements**

Type of auditor's report issued:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_\_\_ Yes      X   No
- Significant deficiencies identified that are not considered to be material weakness(es)? \_\_\_\_\_ Yes      X   None reported

Noncompliance material to the financial statements noted?

\_\_\_\_\_ Yes      X   No**Federal and State Awards**

Internal control over major programs:

- Material weakness(es) identified? \_\_\_\_\_ Yes      X   No
- Significant deficiencies identified that are not considered to be material weakness(es)? \_\_\_\_\_ Yes      X   None reported

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)?

\_\_\_\_\_ Yes      X   No

Identification of major programs:

Federal:

ALN NUMBER(S)

93.558

17.258/17.259/17.278

NAME OF FEDERAL/STATE PROGRAM OR CLUSTER

Temporary Assistance for Needy Families Cluster

Workforce Innovation and Opportunity Act (WIOA) Cluster

State:

N/A

N/A

Child Care Department of Family Protective Services

Temporary Assistance for Needy Families Cluster

Dollar threshold used to distinguish between Type A and Type B programs:

- Federal - \$1,257,645
- State - \$ 750,000

Auditee qualified as low-risk auditee?

  X   Yes    \_\_\_\_\_ No

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**For the year ended September 30, 2024**

**SECTION II: FINANCIAL STATEMENT FINDINGS**

No matters were reported.

**SECTION III: FEDERAL AND STATE AWARD FINDINGS AND QUESTIONED COSTS**

No matters were reported.

SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS

For the year ended September 30, 2024

<u>FINDINGS/RECOMMENDATION</u>	<u>CURRENT STATUS</u>	<u>MANAGEMENT'S EXPLANATION IF NOT IMPLEMENTED</u>
None	-	No prior year findings

## **INFORMATION ONLY**

### XIII – 1. Facilities & IT Update

## **BACKGROUND INFORMATION**

Board Team Members will provide update on:

- Facilities: Progress of New Career Center in Corpus Christi.
- Update on IT Assessment Project

## **INFORMATION ONLY**

### XIII – 2. Update on Procurements and Contracts

## **BACKGROUND**

An update on procurements and contracts is provided on the following pages. The changes are in the highlighted text.

## UPDATE ON PROCUREMENTS

Ongoing Procurements	Date of Issuance	Anticipated Date of Contract	Anticipated Cost	Over \$50,000 Approval Required	Comments
Request for Proposals (RFP) for Marketing Assessment & Strategic Plan	Sep 23, 2024	Feb 1, 2025	\$49,000	NO	Executed Contract with MDR Advertising on Jan 29, 2025
Request for Proposals (RFP) for General Contractor Services Mission Plaza Phase III	Jan 27, 2025	Mar 1, 2025	\$1,302,483	YES	Awaiting contract signatures/approval

Future Procurements	Anticipated Date of Issuance	Anticipated Date of Contract	Anticipated Cost	Over \$50,000 Approval Required	Comments
Request for Proposals (RFP) for Direct Child Care Services	Feb 18, 2025	Oct 1, 2025	TBD	YES	Two step process of Applications & Proposals
Request for Statement of Qualifications (RFQ) for Independent Evaluators	Feb 24, 2025	May 12, 2025	TBD	NO	Reading & evaluating Direct Child Care Proposals
Request for Statement of Qualifications (RFQ) for 401(k) Plan Administrator for Bundled Services	TBD	TBD	TBD	YES	

*Anticipated dates and costs are contingent upon the completion of the procurement outcomes.*

## SUBRECIPIENT / CONTRACTOR LOG 2024-2025

NAME	CONTRACTORS	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
C2 Global Professional Services, LLC	Management and Operation of Career Center System (Including Youth Services)	\$7,966,486.68	Renewal 1 of 3	10/1/24 – 09/30/25
BakerRipley	Direct Child Care Services	\$27,773,052	Renewal 3 of 3	10/1/24 – 09/30/25

NAME	PROFESSIONAL & CONSULTING SERVICES	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
Wood, Boykin & Wolter, P.C.	Legal Services	\$55,000	Year 1, Amend#1 (3 renewals)	10/1/24 – 9/30/25
CLK Architects & Associates	Architecture, Design & Certified Space Planning Services	\$15,000	Renewal 3 of 3	10/1/24 – 9/30/25
Vertical Computers	IT Professional Services	\$80,000	Renewal 3 of 3	10/1/24 – 9/30/25
The Clower Company	Commercial Real Estate Broker Services	N/A	Renewal 2 of 3	10/1/24 – 9/30/25
Frost Bank	Banking Services	Fee Based	Renewal 1 of 3	10/1/24 – 9/30/25
MDR Advertising	Marketing Assessment & Strategic Plan	\$49,0000	Master	2/1/25 – 9/30/25

## SUBRECIPIENT / CONTRACTOR LOG 2024-2025

NAME	CAREER CENTERS	ANNUAL BASE RENT	CONTRACT STATUS	CONTRACT PERIOD
PAK 56 Plaza LLC, SGT 44 Pirate LLC	Lease Agreement for Office Space Pirate Plaza, Sinton (≈ 3,650 sq ft)	\$78,715	Year 3 of 4	1/01/25 – 12/31/25
Texas Workforce Commission	Building Use Lease Agreement Staples, Corpus Christi (≈ 22,616 sq ft)	\$0		10/1/24 – 9/30/25
Coastal Bend College	Lease Agreement for Office Space Beeville (≈ 3,850 sq ft)	\$49,014	Year 3 of 4	10/1/24 – 9/30/25
Coastal Bend College	Lease Agreement for Office Space Alice (≈ 2,730 sq ft)	\$34,902	Year 1 of 4	2/1/25 – 1/31/26
Coastal Bend College	Lease Agreement for Office Space Kingsville (≈ 3,191 sq ft)	\$40,711	Year 1 of 4	5/1/25 – 4/30/26
B-Y Mission Plaza CC, LTD	Shopping Center Lease Agreement Ayers (Mission Plaza), Corpus Christi (≈ 24,973 sq ft) <i>Lease Term 2021–2032</i>	\$311,783	Year 4 of 11	1/1/25 - 12/31/25
Goodwill Industries of South Texas	MOU for Office Space Rockport (≈ 612 sq ft)	\$11,985	Year 1 of 3	5/1/25 – 4/30/26
City of Falfurrias Economic Development Accelerator (F-EDA)	Office and Membership Lease Falfurrias (≈ 132 sq ft)	\$7,200	Year 2 (one-year lease)	6/20/24 – 6/20/25

## SUBRECIPIENT / CONTRACTOR LOG 2024-2025

NAME	OTHER CONTRACTS / AGREEMENTS	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
Rural Economic Assistance League, Inc. (REAL)	Transportation Assistance Services to Aransas, Bee, Brooks, Duval, Jim Wells, Live Oak, Refugio, & San Patricio Counties	NTE \$5,000	Renewal 1 of 3	10/1/24 – 9/30/25
Economic Modeling, LLC (Lightcast)	Developer Agreement for Economy and LMI Tool	\$16,000	Renewal	10/1/24 – 9/30/25
Economic Modeling, LLC (Lightcast)	Career Coach Agreement	\$7,500	Renewal	10/1/24 – 9/30/25
Sec Ops, Inc.	Security Guard Service Agreement	Per Contracted Hourly Rates	Year 2	11/1/24 – 9/30/25
McLemore Building Maintenance	Janitorial Service Agreement	\$149,275	Year 2	11/1/24 – 10/31/25
OMC Lawn Care & Services	Lawn Care Service Agreement for Staples Center	\$3,000	Year 1	4/03/25 – 08/31/25
C2 Global Professional Services, LLC	Summer Earn and Learn (SEAL) Program	\$217,325	Year 1	3/1/24 – 8/31/25
Education to Employment Partners	Texas Internship Initiative	\$90,660	Year 1	6/1/24 – 9/30/25

## TWC GRANTS & CONTRACTS LOG 2024–2025

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Agency Board Agreement	2223ABA001	To establish the nature of the working relationship between the Agency and the local Workforce Board to include the goals, responsibilities and obligations with respect to the administration of these programs, or other service delivery programs.	Non-Financial	10/1/22 – 9/30/25
		Amendment #1 – Revised terms & conditions Amendment #2 – Revised Board Guidelines for Security Amendment #3 – Extending grant period end date and revisions to various terms & conditions. Amendment #4 – Revised Board Guidelines for Security		
WIOA - Adult	2223WOA001	To provide job seekers and workers with the high-quality career services, education, training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.	\$2,255,134	7/1/23 – 6/30/25
WIOA – Dislocated Worker	2223WOD001	To support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.	\$1,571,984	7/1/23 – 6/30/25
WIOA – Rapid Response	2223WOR001	To support the planning and delivery of Rapid Response services to dislocated workers, including trade-affected workers.	\$27,255	7/1/23 – 6/30/25
WIOA – Youth	2223WOY001	To provide funds to plan and deliver high quality services to low-income youth and young adults, ages 14-24, who face barriers to employment, beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with good job along a career pathway or enrollment in post-secondary education.	\$2,449,912	7/1/23 – 6/30/25
		Amendment #1 – Increased grant award amount by \$6,650 and revised uniform administrative requirements.		
Interagency Cooperation Contract Vocational Rehabilitation Student HireAbility Navigators (SHN)	3024VRS058	Support, expand, and enhance the pre-employment transition services to students with disabilities by establishing partnerships and developing innovative and evidence-based approaches to service delivery.	\$678,000	9/1/23 – 8/31/25
Interagency Cooperation Contract Vocational Rehabilitation Paid Work Experience (PWE)	3024VRS108	To pay wages and associated taxes & fees for VR participants placed in paid work experience.	\$562,500	10/1/23 – 9/30/25
Externships for Teachers	2224EXT001	To inform educators on the most up-to-date skill sets needed for a specific vocation or industry. Teachers will create specific lesson plans for students, linking them to real-world industries and jobs. Students will	\$183,170	2/1/24 – 1/31/25

## TWC GRANTS & CONTRACTS LOG 2024–2025

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
		become familiar with both academic and technical skill sets for the modern workforce.		
Texas Internship Initiative	2224TAN003	Recruit, train, place, monitor and evaluate 35 high school student interns in high-demand STEM fields, including accounting, business management/operations, construction management, engineering, healthcare and information technology.	\$100,000	6/1/24 – 9/30/25
WIOA – Adult	2224WOA001	To provide job seekers and workers with the high-quality career services, education, training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.	\$2,175,039	7/1/24 – 6/30/26
		Amendment #1 – To update Awarding FAIN (Federal Award Identification Number).		
WIOA – Dislocated Worker	2224WOD001	To support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.	\$1,383,730	7/1/24 – 6/30/26
		Amendment #1 – To update Awarding FAIN (Federal Award Identification Number).		
WIOA – Rapid Response	2224WOR001	To support the planning and delivery of Rapid Response services to dislocated workers, including trade-affected workers.	\$25,122	7/1/24 – 6/30/25
		Amendment #1 – To update Awarding FAIN (Federal Award Identification Number).		
WIOA – Youth	2224WOY001	To provide funds to plan and deliver high quality services to low-income youth and young adults, ages 14-24, who face barriers to employment, beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with good job along a career pathway or enrollment in post-secondary education.	\$2,357,433	7/1/24 – 6/30/26
Wagner-Peyser Employment Services	2224WPA001	To provide funds to establish an organizational framework to integrate the delivery of Wagner-Peyser funded Employment Services into the Workforce Solutions Offices.	\$80,960	10/1/23 – 2/28/25
		Amendment #1 – To increase grant award by \$338. Amendment #2 – To add \$78,928 from Board’s unspent TWC State-held Salary and Longevity distribution to the Employment Services Operating funds. Amendment #3 – To extend grant period, to revise Statement of Work Financial Requirements, & Uniform Administrative Requirements.		

## TWC GRANTS & CONTRACTS LOG 2024–2025

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Child Care Services Formula Allocation	2225CCF001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$28,453,035	8/31/24 – 12/31/25
		Amendment #1 – Correction of typographical error on cover page changing end date to December 31, 2025		
		Amendment #2 – To add additional funding amount of \$1,181,399 for the Prospective Payment provided to Boards for the start of TX3C.		
		Amendment #3 – To distribute additional funds to Child Care and Development Fund (CCDF) Discretionary funds by \$303,697. Amendment #4 – To Revise Statement of Work-Project Requirements and Financial Requirement (Attachment A, Section 3.2) To Revise Special Terms and Conditions.		
Child Care and Development Fund Child Care Local Match	2225CCM001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$1,865,656	10/1/24 – 12/31/25
		Amendment #1- To Revise Statement of Work-Project Requirements and Financial Requirement (Attachment A, Section 3.3 and 7.2)		
Texas Department of Family and Protective Services (DFPS) Child Care	2225CCP001	To purchase child care services for children who are deemed eligible and authorized for services by DFPS.	\$0	9/1/24 – 12/31/25
		Amendment # 1- To amend BCY25 DFPS Childcare (CCP) to incorporate the Interagency Contract between TWC and DFPS.		
		Amendment # 2- To amend BCY25 DFPS Childcare (CCP) to incorporate Exhibit 2 as Amendment 1 to the Interagency Contract between TWC and DFPS.		
CCDF Quality Improvement Activity	2225CCQ001	Local Board areas and their subcontractors that implement child care quality improvement activities shall do so according to the rules and regulations established by the lead agency.	\$1,234,931	10/1/24 – 10/31/25
		Amendment #1 – To reduce the 2% Child Care Quality funding by \$24,797.		
CCDF Quality Improvement Activity	2225CQF001	Child Care and Development Fund Quality Four Percent Activities	\$1,077,773	10/1/24 – 10/31/25
VR Integration Agency Contract Infrastructure Cost Reimbursement Agreement	2225COL001	For services pertaining to co-locating and integrating VR staff at WFSCB offices. Reimburses initial start-up, reoccurring monthly and shared VR costs.	\$126,508	9/1/24 – 10/31/25
Externships for Teachers	2225EXT001	To inform educators on the most up-to-date skill sets needed for a specific vocation or industry. Teachers will create specific lesson plans for students, linking them to real-world industries and jobs. Students will become familiar with both academic and technical skill sets for the modern workforce.	\$178,448	4/01/25-3/31/26

## TWC GRANTS & CONTRACTS LOG 2024–2025

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Noncustodial Parent Choices Program	2225NCP001	Employment program that targets low-income, unemployed, or underemployed NCPs who are behind on their child support payments. Goals of the program are to help NCPs who have substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child care payments.	\$292,403	9/1/24 – 9/30/25
Resource Administration Grant	2225RAG001	To acquire and support shared facilities and in those facilities, to acquire goods and services that support access to and use of common equipment, hardware platforms, consumables, and telecommunications networks amongst Board, Agency, and workforce service provider staff.	\$3,462	10/1/24 – 9/30/25
		Amendment #1 – To update Awarding FAIN (Federal Award Identification Number).		
Reemployment Services and Eligibility Assessment	2225REA001	To provide claimants with access to a widely array of available resources that support reemployment and to connect claimants to the direct provision of intensive career services as appropriate. This program targets claimants who are mostly likely to exhaust benefits and be in need of reemployment services.	\$602,499	10/1/24 – 9/30/25
		Amendment #1 - To increase grant award amount by \$264,000 and to revise Uniform Administrative Requirements.		
Supplemental Nutrition Assistance Program (SNAP) Employment & Training (E&T) Third Party Partnership	2225SDR001	Permits states to use 50% reimbursement funds to create partnerships with local entities and provide SNAP E&T services to SNAP recipients.	\$30,000	10/1/24 – 9/30/25
Supplemental Nutrition Assistance Program (SNAP) Employment & Training (E&T)	2225SNE001	To provide SNAP recipients employment and training activities that will lead to long-term self-sufficiency inclusive of co-enrollments in other Board administered programs that will assist the recipient in gaining employment.	\$500,268	10/1/24 – 9/30/25
TANF/Choices	2225TAF001	To end the dependence of needy parents on public assistance by promoting job preparation, work, and marriage through the provision of services.	\$2,792,256	8/31/24 – 10/31/25
		Amendment #1- To revise Statement of Work- Project Requirements and Financial Requirements (added new Sections)		
Texas Internship Initiative	2225TAN002	Recruit, train, place, monitor and evaluate 35 high school student interns in high-demand STEM fields, including accounting, business management/operations, construction management, engineering, healthcare and information technology.	\$100,000	3/10/25-3/31/26

## TWC GRANTS & CONTRACTS LOG 2024–2025

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Texas Industry Partnership	2225TIP001	To assist with the purchase of equipment, software and to create the space needed to implement an Airframe & Power Plant certification program in collaboration with the Kingsville Chamber of Commerce and Coastal Bend College.	\$134,072	3/17/25-6/30/26
Trade Act Services for Dislocated Workers	2225TRA001	To fund required remedial skills training, allowable prerequisite training, and vocational training costs for eligible trade certified dislocated workers. Activities under this grant must seamlessly integrate industry and employer needs with the preparation of job seekers for the transition to new and sustainable employment.	\$5,000	10/1/24 – 9/30/25
Texas Veterans Commission - Resource Administration Grant	2225TVC001	To acquire and support shared facilities and in those facilities, to acquire goods and services that support access to and use of common equipment, hardware platforms, consumables, and telecommunications networks amongst Board and Texas Veterans Commission (TVC) employees.	\$37,412	10/1/24 – 9/30/25
		Amendment #1 - To revise Statement of Work – Project Requirements (grant title name change).		
Workforce Commission Initiatives	2225WCI001	To fund projects that strengthen and add value to the delivery system in its workforce area.	\$55,291	10/1/24 – 9/30/25
Wagner-Peyser Employment Services	2225WPA001	To provide funds to establish an organizational framework to integrate the delivery of Wagner-Peyser funded Employment Services into the Workforce Solutions Offices.	\$1,356	03/01/25-12/31/25
Corpus Christi Building Use Agreement	3125LSE007 AOB FY25	Staples Workforce Center	\$30,000	10/1/24 – 9/30/25

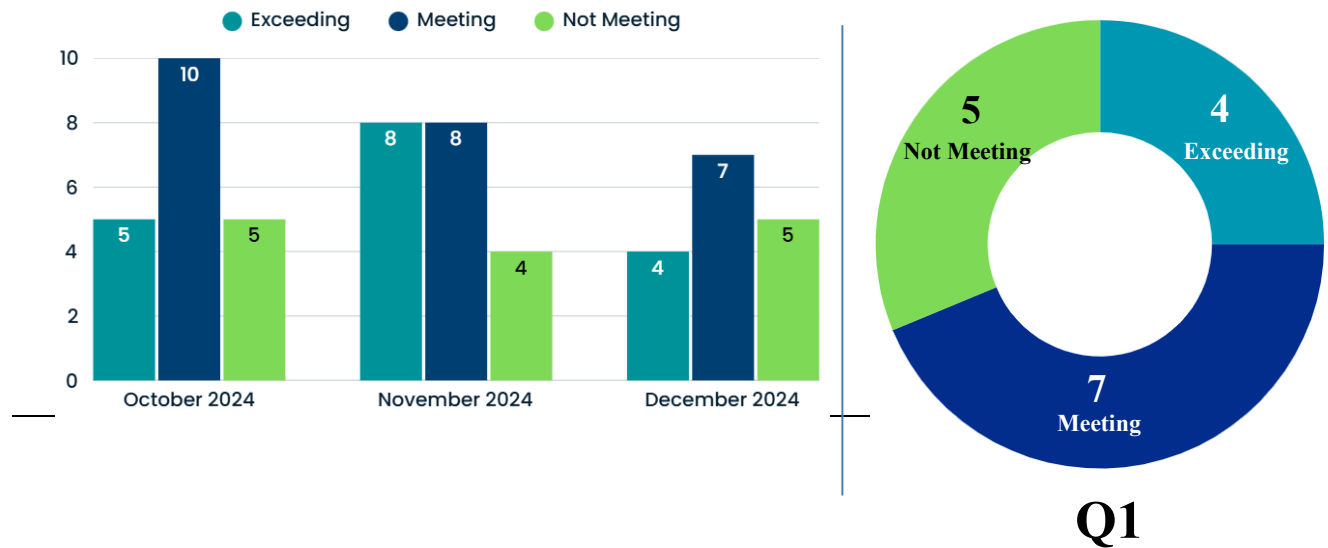
## INFORMATION ONLY

### XIII – 3. Performance Measure Update – Board Contract Year 2025-26

## BACKGROUND INFORMATION

# PERFORMANCE MEASURE UPDATE

December 2024 Final Release  
Board Contract Year: 2025



## Background

Listed below are the TWC Performance Measures definitions and an indication of whether the individual measures are attained or not, Target % and Current %. The Percentages of target attained are represented by the following:

Non-WIOA Measures	WIOA Measures
<b>+P</b> (Exceeding) – Meeting performance – Greater than 105%	<b>+P</b> (Exceeding) – Meeting performance – Greater than 110%
<b>MP</b> – Meeting performance – Greater than 97.5% and Equal to or Less than 105%	<b>MP</b> – Meeting performance – Greater than 95% and Equal to or Less than 110%
<b>MP – Meeting at Risk</b> – Equal to or Greater than 95% and Equal to or Less than 97%	<b>MP – Meeting at Risk</b> – Equal to or Greater than 90% and Equal to or Less than 95%
<b>-P</b> – Not meeting performance – Less than 95%	<b>-P</b> – Not meeting performance – Less than 90%

## Explanation of Measures in Negative Performance for December 2024

Performance Measure	Current Numerator	Current Denominator	Current Performance	EOY % Goal	% of Meeting EOY Goal
Measurable Skills Gains – Adult	65	113	57.50%	69.70%	82.50%
Employed Q2 Post Exit – Dislocated Worker	16	24	66.70%	79.40%	84.01%
Measurable Skills Gains – Dislocated Worker	14	25	56.00%	75.00%	74.67%
Employed/Enrolled Q2 Post Exit – C&T All Participants	2,209	3,636	60.80%	68.00%	89.41%
Employed/Enrolled Q2-Q4 Post Exit – C&T All Participants	1,621	2,070	78.30%	84.00%	93.21%

## Performance Updates

### Definitions of Measures-

Measurable Skills Gain(MSG)- Numerator- individuals receiving a training/educational service(college, high school); from those it is critical that we obtain a progress report, diploma, transcript to validate a skill gain or progression, this would then move the individual into our numerator. Semester based training; school provides an opportunity for us to capture information at end of each semester(May-June) (December-January). Internal actions and documentation such as testing may also provide verification on a skill attained.

Employed Q2 & Q4- Numerator- individuals receiving job search, career center services, training, via our career center(staff assisted) or enrolled in one for our core programs(WIOA, SNAP, Choices, etc.). Once these individuals complete and exit the program we are measured on whether they are employed 2 quarters or 4 quarters after their exit. Those employed become part of our numerator, and one of the main ways it is validated is via the TWC Wage Record System(sweep) and/or we validate if self-employed via supplemental wages. Wages of at least \$1 must be showing up on the quarters( 2<sup>nd</sup> and 4<sup>th</sup>) to count as “employed”.

### Transition to New Monthly Performance Reports System

TWC is currently transitioning into a new monthly performance reporting system on the **Tableau platform**, expected to be fully implemented by **this summer**. This new system will enhance data visualization and accessibility for performance tracking.

### MPR Reports – Estimated Time of Arrival (ETA)

- *October, November, and December MPR Reports → Expected release in April.*
- *January and February MPR Reports → Expected release in Summer 2025.*

### Performance Updates

- **Statewide System Upgrade:** The Texas Workforce Commission (TWC) has upgraded its reporting system for Career & Training programs. As a result, both current and historical data have been updated to align with this new system.
- **Youth Measures:** The methodology for all Youth performance measures is being reviewed and corrected to ensure data accuracy.

- **Choices Full Engagement Measure:** Due to challenges in replicating the necessary reporting logic after the launch of the new Workforce Case Management System in April 2024, performance for this measure can only be calculated from October 2023 to March 2024 for BCY2024.

#### **Board Actions**

##### **Response to Performance Updates**

The Board is actively responding to the recent performance updates by holding bi-weekly Performance Meetings with C2. These meetings are focused on closely monitoring all performance measures and ensuring that all available data is thoroughly reviewed so that no key information is overlooked.

In support of this effort, C2 has implemented its own projections tracking system, which is reviewed on a weekly basis. This tool allows for continuous performance monitoring and supports timely decision-making to maintain accuracy and alignment with state reporting standards.

# AT-A-GLANCE COMPARISON - BOARD CONTRACTED MEASURES

Percent of Target (Year-to-Date Performance Periods)

**FINAL RELEASE**

As Originally Published 4/2/2025

**DECEMBER 2024 REPORT**

Green = +P    White = MP    Yellow = MP but At Risk    Red = -P

Board	WIOA Outcome Measures														
	Adult					DW					Youth				
	Employed Q2 Post-Exit	Employed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)	Employed Q2 Post-Exit	Employed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)	Employed/Enrolled Q2 Post-Exit	Employed/Enrolled Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)
Alamo	90.30%	86.24%	103.37%	78.66%	102.44%	100.51%	97.52%	93.04%	58.48%	96.93%	n/a	n/a	n/a	n/a	n/a
Borderplex	87.83%	101.85%	121.84%	110.35%	50.07%	62.60%	66.24%	103.72%	100.60%	92.93%	n/a	n/a	n/a	n/a	n/a
Brazos Valley	77.16%	66.76%	106.77%	46.84%	27.83%	79.05%	63.86%	91.51%	n/a	35.60%	n/a	n/a	n/a	n/a	n/a
Cameron	95.54%	93.25%	68.30%	99.41%	89.38%	n/a	120.77%	n/a	117.65%	100.47%	n/a	n/a	n/a	n/a	n/a
Capital Area	103.24%	92.88%	91.54%	81.64%	87.74%	103.61%	79.48%	113.48%	101.62%	71.07%	n/a	n/a	n/a	n/a	n/a
Central Texas	99.16%	94.46%	124.71%	113.91%	87.66%	73.11%	74.85%	130.54%	107.78%	95.20%	n/a	n/a	n/a	n/a	n/a
Coastal Bend	100.52%	98.93%	105.56%	90.30%	82.50%	84.01%	94.40%	130.15%	131.58%	74.67%	n/a	n/a	n/a	n/a	n/a
Concho Valley	96.14%	56.42%	87.02%	140.65%	128.03%	121.36%	117.65%	39.26%	n/a	133.33%	n/a	n/a	n/a	n/a	n/a
Dallas	85.54%	81.71%	108.83%	82.82%	64.42%	85.52%	91.14%	110.69%	74.03%	68.00%	n/a	n/a	n/a	n/a	n/a
Deep East	93.51%	97.28%	72.96%	106.62%	95.70%	84.95%	83.06%	140.48%	79.40%	111.07%	n/a	n/a	n/a	n/a	n/a
East Texas	93.15%	94.50%	84.20%	82.52%	101.43%	96.46%	95.79%	94.14%	112.76%	86.67%	n/a	n/a	n/a	n/a	n/a
Golden Crescent	77.09%	76.50%	66.30%	89.89%	58.25%	102.14%	102.76%	77.68%	94.12%	38.13%	n/a	n/a	n/a	n/a	n/a
Gulf Coast	94.73%	90.51%	91.89%	78.20%	93.26%	95.63%	80.72%	99.53%	72.06%	90.93%	n/a	n/a	n/a	n/a	n/a
Heart of Texas	109.25%	83.70%	88.13%	118.24%	91.25%	101.09%	98.89%	146.09%	131.58%	66.67%	n/a	n/a	n/a	n/a	n/a
Lower Rio	95.52%	99.74%	90.05%	101.41%	108.32%	88.84%	109.70%	89.19%	110.71%	111.07%	n/a	n/a	n/a	n/a	n/a
Middle Rio	116.16%	98.52%	91.99%	123.46%	95.70%	77.18%	84.71%	179.88%	117.65%	98.80%	n/a	n/a	n/a	n/a	n/a
North Central	96.49%	83.36%	99.58%	74.79%	81.78%	85.73%	84.29%	95.89%	68.99%	66.67%	n/a	n/a	n/a	n/a	n/a
North East	89.71%	98.42%	149.28%	112.93%	100.43%	99.27%	72.35%	118.37%	126.26%	106.72%	n/a	n/a	n/a	n/a	n/a
North Texas	93.21%	81.05%	140.43%	74.88%	69.01%	104.00%	67.41%	99.00%	70.59%	66.67%	n/a	n/a	n/a	n/a	n/a
Panhandle	104.70%	100.75%	111.18%	108.81%	102.73%	112.93%	95.65%	150.02%	104.59%	66.67%	n/a	n/a	n/a	n/a	n/a
Permian Basin	87.87%	88.40%	92.90%	74.90%	112.77%	91.02%	94.89%	62.78%	53.53%	101.20%	n/a	n/a	n/a	n/a	n/a
Rural Capital	100.67%	81.12%	120.56%	89.15%	70.59%	68.51%	95.54%	83.59%	91.53%	80.00%	n/a	n/a	n/a	n/a	n/a
South Plains	85.20%	84.08%	96.59%	98.82%	122.96%	80.95%	100.82%	132.39%	102.94%	118.53%	n/a	n/a	n/a	n/a	n/a
South Texas	76.08%	100.27%	81.10%	105.88%	131.56%	71.39%	88.38%	70.99%	90.47%	108.40%	n/a	n/a	n/a	n/a	n/a
Southeast	86.85%	100.00%	123.58%	91.38%	120.23%	89.46%	87.10%	144.73%	62.89%	133.33%	n/a	n/a	n/a	n/a	n/a
Tarrant	85.54%	88.03%	91.10%	104.29%	88.09%	91.77%	91.24%	91.29%	80.75%	82.80%	n/a	n/a	n/a	n/a	n/a
Texoma	93.78%	104.13%	136.97%	106.52%	123.82%	n/a	94.12%	n/a	123.46%	127.88%	n/a	n/a	n/a	n/a	n/a
West Central	77.66%	82.01%	143.21%	119.77%	114.78%	97.09%	94.12%	132.49%	117.65%	133.33%	n/a	n/a	n/a	n/a	n/a
+P	1	0	9	7	7	2	2	12	9	7	0	0	0	0	0
MP	16	15	12	10	9	11	14	8	8	9	0	0	0	0	0
-P	11	13	7	11	12	13	12	6	9	12	0	0	0	0	0
% MP & +P	61%	54%	75%	61%	57%	50%	57%	77%	65%	57%	N/A	N/A	N/A	N/A	N/A
From	7/23	1/23	7/23	1/23	7/24	7/23	1/23	7/23	1/23	7/24	7/23	1/23	7/23	1/23	7/24
To	12/23	6/23	12/23	6/23	12/24	12/23	6/23	12/23	6/23	12/24	12/23	6/23	12/23	6/23	12/24

Percent of Target (Year-to-Date Performance Periods)

Green = +P    White = MP    Yellow = MP but At Risk    Red = -P

Board	WIOA Outcome Measures (cont.)			Reemployment and Employer Engagement		Participation		Total Measures			
	C&T Participants			Claimant ReEmployment within 10 Weeks	Emplrys Rcvg TX Talent Assistance	Choices Full Engagement Rate	Average # Children Served Per Day-Combined	+P	MP	-P	% MP & +P
	Employed/Enrolled Q2 Post-Exit	Employed/Enrolled Q2-Q4 Post-Exit	Credential Rate								
Alamo	89.71%	95.71%	78.31%	99.00%	103.89%	n/a	99.47%	0	11	5	69%
Borderplex	87.06%	89.64%	105.21%	104.58%	149.56%	n/a	75.47%	4	5	7	56%
Brazos Valley	93.82%	96.19%	64.08%	103.33%	80.86%	n/a	95.05%	0	5	10	33%
Cameron	88.82%	84.52%	115.07%	101.88%	79.05%	n/a	88.71%	3	5	6	57%
Capital Area	88.68%	96.79%	92.68%	86.44%	115.79%	n/a	89.59%	2	6	8	50%
Central Texas	83.09%	88.81%	124.93%	102.94%	88.31%	n/a	93.87%	4	5	7	56%
Coastal Bend	89.41%	93.21%	98.17%	108.13%	102.33%	n/a	119.31%	4	7	5	69%
Concho Valley	94.56%	96.19%	140.85%	96.37%	50.80%	n/a	101.47%	6	4	5	67%
Dallas	83.97%	92.26%	77.32%	97.12%	150.89%	n/a	101.46%	2	4	10	38%
Deep East	89.26%	91.55%	63.80%	117.32%	86.85%	n/a	90.68%	3	4	9	44%
East Texas	87.35%	92.74%	61.83%	102.67%	101.08%	n/a	95.79%	1	9	6	63%
Golden Crescent	97.65%	97.26%	97.46%	106.08%	100.46%	n/a	88.63%	1	7	8	50%
Gulf Coast	87.21%	91.67%	74.51%	112.70%	135.98%	n/a	101.91%	2	8	6	63%
Heart of Texas	95.74%	98.45%	77.18%	108.85%	106.89%	n/a	92.39%	5	6	5	69%
Lower Rio	91.47%	85.12%	112.11%	109.40%	94.79%	n/a	93.95%	4	6	6	63%
Middle Rio	90.74%	77.26%	119.72%	98.30%	83.55%	n/a	101.81%	5	6	5	69%
North Central	88.24%	94.05%	74.23%	93.42%	139.06%	n/a	89.46%	1	3	12	25%
North East	78.38%	92.86%	129.16%	106.74%	81.36%	n/a	109.24%	7	4	5	69%
North Texas	95.15%	90.60%	82.11%	106.08%	95.54%	n/a	92.18%	2	5	9	44%
Panhandle	96.62%	90.95%	126.34%	117.32%	80.34%	n/a	98.72%	5	8	3	81%
Permian Basin	94.12%	93.21%	77.04%	109.18%	87.45%	n/a	84.46%	2	4	10	38%
Rural Capital	96.18%	99.76%	75.92%	89.32%	106.74%	n/a	95.08%	2	6	8	50%
South Plains	92.50%	92.14%	119.72%	114.04%	94.05%	n/a	89.85%	5	4	7	56%
South Texas	84.41%	84.76%	120.42%	105.37%	107.31%	n/a	106.20%	5	4	7	56%
Southeast	87.35%	90.95%	99.16%	111.58%	94.14%	n/a	93.46%	5	3	8	50%
Tarrant	86.62%	93.45%	103.10%	96.94%	98.27%	n/a	87.52%	0	8	8	50%
Texoma	87.50%	93.69%	118.87%	102.32%	102.15%	n/a	84.47%	5	6	3	79%
West Central	89.41%	91.67%	128.03%	111.85%	96.02%	n/a	88.95%	8	3	5	69%
+P	0	0	12	14	8	0	3	93			
MP	5	7	4	11	8	0	9	156			
-P	23	21	12	3	12	0	16	193			
% MP & +P	18%	25%	57%	89%	57%	N/A	43%	56%			
From	7/23	1/23	1/23	7/24	10/24		10/24	From			
To	12/23	6/23	6/23	9/24	12/24		12/24	To			

# BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods\*

BOARD NAME: COASTAL BEND

**FINAL RELEASE**

As Originally Published 4/2/2025

**DECEMBER 2024 REPORT**

Status Summary		With Positive Performance (+P):		Meeting Performance (MP):		With Negative Performance (-P):		% +P & MP								
Contracted Measures		5		9		7		66.67%								
Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To	
Notes																
<b>WIOA Outcome Measures</b>																
DOL-C 1	Employed Q2 Post Exit – Adult (DOL)	MP	100.52%	76.60%	76.60%	77.00%	77.40%	80.00%	97 126	82.50%	72.50%			7/23	12/23	
DOL-C 1	Employed Q4 Post Exit – Adult (DOL)	MP	98.93%	74.70%	74.70%	73.90%	75.30%	73.50%	82 111	68.80%	77.80%			1/23	6/23	
DOL-C 1	Median Earnings Q2 Post Exit – Adult (DOL)	MP	105.56%	\$7,000.00	\$7,000.00	\$7,388.85	\$8,528.30	\$8,467.70	n/a 99	\$8,806.58	\$6,904.65			7/23	12/23	
DOL-C 1	Credential Rate – Adult (DOL)	MP	90.30%	71.10%	71.10%	64.20%	70.50%	65.90%	34 53	60.70%	68.00%			1/23	6/23	
DOL-C 1	Measurable Skills Gains - Adult (DOL)	-P	82.50%	69.70%	69.70%	57.50%	n/a	64.70%	65 113	----	----	----	----	7/24	12/24	
DOL-C 1	Employed Q2 Post Exit – DW (DOL)	-P	84.01%	79.40%	79.40%	66.70%	84.00%	84.60%	16 24	77.80%	60.00%			7/23	12/23	
DOL-C 1	Employed Q4 Post Exit – DW (DOL)	MP	94.40%	78.50%	78.50%	74.10%	85.00%	78.90%	20 27	75.00%	73.30%			1/23	6/23	
DOL-C 1	Median Earnings Q2 Post Exit – DW (DOL)	+P	130.15%	\$10,180.00	\$10,180.00	\$13,249.51	\$12,080.51	\$11,694.25	n/a 16	\$13,113.00	\$13,386.01			7/23	12/23	
DOL-C 1	Credential Rate – DW (DOL)	+P	131.58%	76.00%	76.00%	100.00%	84.90%	80.30%	5 5	100.00%	100.00%			1/23	6/23	
DOL-C 1	Measurable Skills Gains - DW (DOL)	-P	74.67%	75.00%	75.00%	56.00%	n/a	69.70%	14 25	----	----	----	----	7/24	12/24	
DOL-C 1,2	Employed/Enrolled Q2 Post Exit – Youth (DOL)	n/a	n/a	n/a	73.40%	n/a	n/a	n/a	n/a n/a	n/a	n/a			7/23	12/23	
DOL-C 1,2	Employed/Enrolled Q4 Post Exit – Youth (DOL)	n/a	n/a	n/a	75.00%	n/a	n/a	n/a	n/a n/a	n/a	n/a			1/23	6/23	
DOL-C 1,2	Median Earnings Q2 Post Exit – Youth (DOL)	n/a	n/a	n/a	\$3,900.00	n/a	n/a	n/a	n/a n/a	n/a	n/a			7/23	12/23	
DOL-C 1,2	Credential Rate – Youth (DOL)	n/a	n/a	n/a	56.60%	n/a	n/a	n/a	n/a n/a	n/a	n/a			1/23	6/23	
DOL-C 1,2	Measurable Skills Gains - Youth (DOL)	n/a	n/a	n/a	64.30%	n/a	n/a	n/a	n/a n/a	----	----	----	----	7/24	12/24	
LBB-NK 1	Employed/Enrolled Q2 Post Exit – C&T Participants Except Other	-P	89.41%	68.00%	68.00%	60.80%	60.60%	68.90%	2,209 3,636	62.60%	59.40%			7/23	12/23	
LBB-K 1	Employed/Enrolled Q2-Q4 Post Exit – C&T Participants Except Other	-P	93.21%	84.00%	84.00%	78.30%	83.70%	85.60%	1,621 2,070	76.20%	80.30%			1/23	6/23	
LBB-K 1	Credential Rate – C&T Participants	MP	98.17%	71.00%	71.00%	69.70%	73.50%	64.60%	62 89	68.10%	71.40%			1/23	6/23	

1. TWC recently rebuilt its reporting system for Career & Training programs and the data reported here and for the historical data has been updated to use this new system.

2. Methods for all Youth measures are being remediated to ensure accuracy.

**Note:** In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

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Notes															

Reemployment and Employer Engagement Measures

TWC	Claimant Reemployment within 10 Weeks	+P	108.13%	60.00%	60.00%	64.88%	65.11%	61.71%	1,478 2,278	64.88%				7/24	9/24
TWC	Employers Receiving Texas Talent Assistance	MP	102.33%	773	2,780	791	2,241	2,548	---- ----	791				10/24	12/24

Program Participation Measures

TWC	Choices Full Engagement Rate - All Family Total	n/a	n/a	n/a	50.00%	N/L	N/L	56.85%	N/L N/L	N/L	N/L	N/L	N/L	10/24	12/24
3															
LBB-K	Avg # Children Served Per Day - Combined	+P	119.31%	3,102	3,102	3,701	3,745	3,403	244,236 66	3,701				10/24	12/24

3. 1|3 has been unable to replicate the report logic necessary to report this measure following the launch of the Workforce Case Management replacement in April 2024. As such, BCY24 performance will be based on Oct 2023 to March 2024 – the period for performance was able to be calculated.

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Program Participation Measures

TWC	Choices Full Engagement Rate - All Family Total	n/a	n/a	n/a	50.00%	N/L	N/L	56.85%	N/L N/L	N/L	N/L	N/L	N/L	10/24	12/24
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LBB-K	Avg # Children Served Per Day - Combined	+P	119.31%	3,102	3,102	3,701	3,745	3,403	244,236 66	3,701				10/24	12/24

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## **INFORMATION ONLY**

XIII – 4. Draft Agenda for the May 21, 2025 Board of Directors Meeting

## **BACKGROUND**

Attached is a draft agenda for the May 21, 2025 Board of Directors Meeting.



---

## **Board of Directors Meeting**

Mission Career Center – 4981 Ayers Street – Mission Training Room  
Corpus Christi, Texas

Join Zoom Meeting

<https://us02web.zoom.us/j/88473413205?pwd=AQ9x4HX3ojjnzntUyzSb03bFpOFsp.1>

Toll-Free Call In

888 475 4499 US Toll-free

Meeting ID: 884 7341 3205

Passcode: 199856

**Wednesday, May 21, 2025 – 3:00 pm**

## **DRAFT AGENDA**

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- I. **Call to Order:** *Raynaldo De Los Santos, Jr., Chair*
- II. **TOMA Rules:** *Janet Neely*
- III. **Roll Call:** *Marcia Keener, Secretary*
- IV. **Announcement on Disclosure of Conflicts of Interest**  
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.
- V. **Public Comments**
- VI. **Board Comments**
- VII. **Discussion and Possible Action on Minutes of the February 26, 2025 Board of Directors Meeting**
- VIII. **Chair Report:** *Raynaldo De Los Santos, Jr.*
  - Board Updates, Key Meetings, Items of Interest, and Communication

(cont. page 2)

IX. **President/CEO Report:** *Ken Treviño*

- Business Development, Public Relations and Organizational Update

X. **CFO Report:** *Shileen Lee*

- Financial Review as of March 31, 2025
- BCY25-26 Planning Allocations

XI. **Committee Reports**

\* *Child Care Services*

*Victor M. Gonzalez, Jr., Chair*

\* *Youth Services*

*Liza Wisner, Chair*

\* *Workforce Services*

*Dr. Leonard Rivera, Chair*

\* *Public Relations*

*C. Michelle Unda, Chair*

XII. **Discussion and Possible Action to Approve FY23-24 Audit:** *Shileen Lee*

XIII. **Consent Agenda Action Items:** *(a note on Consent Agenda items is included at the end of this agenda):*

1. FY 24-25 Budget Amendment #3  
*(Reviewed and Approved for recommendation by Executive/Finance Committee on May 14, 2025)*
2. To Approve Purchases Over \$50k for Phase III Mission Plaza  
*(Reviewed and Approved for recommendation by Executive/Finance Committee on May 14, 2025)*
3. Legal Services Contract Amendment #1  
*(Reviewed and Approved for recommendation by Executive/Finance Committee on May 14, 2025)*
4. Board Policy # 4.1.103.02 – Youth Eligibility Criteria  
*(Reviewed and Approved for recommendation by Youth Services Committee on May 14, 2025)*
5. Board Policy # 4.0.100.01 – Program Policy and Services Guide  
*(Reviewed and Approved for recommendation by Workforce Services Committee on May 8, 2025)*
6. Board Policy # 4.0.113.07 – OJT, Subsidized Employment and Customized Training  
*(Reviewed and Approved for recommendation by Workforce Services Committee on May 8, 2025)*

XIV. **Information Only:**

1. Facilities & IT Updates: *Shileen Lee*
2. Update on Procurements & Contracts: *Nelda Rios*
3. Performance Measure Update: *Alba Silvas*

XV. **Adjournment**

**Notice:** *The Chair of the Board of Directors will be at 4981 Ayers Street, Corpus Christi, Texas where the Chair will preside over the Meeting.*

**Notice:** *One or more members of the Board of Directors may attend via video conference.*

(cont. page 3)

**Note:** Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

**Closed Session Notice.** PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

**Consent Agenda.** Items listed under the Consent Agenda have previously been reviewed and recommended for action by one or more Committees of the Board of Directors. All items listed under the Consent Agenda are ready for action by the full Board of Directors; however, a Board member can request that any item be pulled from the Consent Agenda for further review and discussion.

**Texas Open Meetings Act (TOMA).** All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at the **Mission Career Center, Mission Training Room** and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 4981 Ayers Street, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

## WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Able-bodied Adult Without Dependents	ABAWD	An individual 18 yrs.+, but under the age of 50, without dependents. SNAP-ABAWD recipients are referred by the Texas Health and Human Services Commission (HHSC).
Board Contract Year	BCY	Board Contract Year (runs from Oct. 1 - Sept. 30)
Career & Education Outreach Program	CEOP	Provides career information to students at public middle and high schools, grades six through twelve, to direct students towards high-growth/high-demand occupations. Students receive in-depth information and directions on career choices as well as access to workforce resources.
Dislocated Worker	DW	An individual who has been terminated or laid off from employment is not eligible for unemployment benefits due to insufficient earnings and is unlikely to return to a previous industry or occupation.
Department of Labor	DOL	United States Department of Labor
Educator Externship	EDEX	Informs teachers of the skill sets needed for in-demand jobs, and allows the teachers to inform and guide students toward employment in industries that match their skill sets.
Employment Services (Wagner-Peyser)	ES	Services for employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
Eligible Training Provider	ETP	Training providers certified by the Texas Workforce Commission to provide WIOA-funded training programs.
Eligible Training Program List	ETPL	A comprehensive list of training programs approved for WIOA-funded training using Individual Training Accounts.
Fiscal Year	FY	The fiscal year is the accounting period of the federal government. It begins on October 1 and ends on September 30 of the next calendar year.
Individual Training Accounts	ITA	An account established for eligible WIOA customers for training in an array of state-approved training programs. ITAs may be used only for programs included on the statewide ETPL.
Local Workforce Development Board	LWDB	Local workforce development board established in accordance with WIA Section 117, for the purpose of policy planning for a local area and has the responsibility to ensure that the workforce needs of employers and job seekers in the geographic area governed by the local unit of government are met.
Monthly Performance Report	MPR	Performance accountability indicators used to assess the effectiveness of states and local workforce systems to achieve positive outcomes for individuals served by the six core workforce programs.
Migrant and Seasonal Farmworker Program	MSFW	A nationally directed program created by Congress in response to the chronic seasonal unemployment and underemployment experienced by migrant and seasonal farmworkers (MSFW). Provides funding to help migrant and seasonal farmworkers and their families achieve economic self-sufficiency.
National Dislocated Worker	NDW	A grant awarded to areas affected by major disaster or national catastrophe to assist in disaster relief employment and assist the substantial number of workers who were forced to relocate from an area in which a disaster has been declared.
On-the-Job Training	OJT	One-on-one training located at the job site for participants who already have some job-related skills. By participating in training as an employee, the participant acquires new skills and knowledge and receives the same wages and benefits as current employees in the same or similar position.
Program Year	PY	Program Year (for example, Program Year 2022: PY'22; –period varies for state and federal years)
Reemployment Services and Eligibility Assessment	RESEA	A federal grant program designed to allow states to provide intensive reemployment assistance to individuals who are receiving unemployment benefits and are determined likely to exhaust their benefits before becoming reemployed.
Rapid Response	RR	Provides immediate on-site assistance to workers who have job losses due to businesses closure or worker reduction. Designed to transition workers to their next employment as soon as possible.

## WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Summer Earn and Learn	SEAL	A summer program that offers basic work-based learning and training services for students with disabilities such as, pre-employment work readiness training and preparation for the work experience placement; work experience to help gain familiarity with the workplace environment and develop transferable job skills; and paid compensation for time worked on the job.
Student HireAbility Navigator	SHAN	Student HireAbility Navigator's role is to expand and improve access to employment and training services and to increase employment opportunities for students with disabilities by creating strong partnerships between vocational rehabilitation (VR) Workforce Solutions offices, independent school districts (ISDs), community organizations, employers.
Supplemental Nutrition Assistance Program Employment & Training	SNAP E&T	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
Trade Adjustment Assistance	TAA	A federally funded program, with no costs to employers, who helps workers who are adversely affected by foreign import or job shifts to a foreign country.
Texas Education Agency	TEA	The branch of government in Texas responsible for public education. TEA is responsible for the oversight of public primary and secondary education in the state of Texas.
Texas Internship Initiative	TII	Provides part-time paid internships in Middle-Skill areas of accounting, business, construction management, engineering, healthcare, and information technology. Participating senior high school students must pass a dual-credit course to be placed in an internship with a local business. This grant is in partnership with Education to Employment (E2E) for the Coastal Bend.
Texas Industry Partnership Program	TIP	Supports collaborations between local workforce development boards and industry partners through the leveraging of matching contributions of cash or qualifying expenditures for occupational job training. Match funds must support certain WIOA (Workforce Innovation and Opportunity Act) activities and focus on eight designated industry clusters.
Texas Veterans Commission	TVC	A state agency that assists veterans, their families, and survivors through services provided by federal, state, local government, and private organizations.
Texas Veterans Leadership Program	TVLP	A non-profit agency that provides services to veterans to help find employment and achieve successful transitions back into civilian life.
The Workforce Information System of Texas	TWIST	TWIST is a centralized point of reporting intake and case management for customers. Intake information is submitted just once for multiple employment and training programs and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems – Employment Services, Unemployment Insurance, SNAP E&T, TANF, Supplemental Security Income, and the Texas Department of Criminal Justice.
Vocational Rehabilitation Services	VRS	A federal program that helps individuals with physical or mental disabilities get and/or keep a job.
Work Experience	WE	A work-based learning opportunity in which program-eligible customers learn both essential and technical skills for long-term employment. Businesses are referred to as “work experience sites.” Intended to be short-term (12 or fewer weeks) and part-time work experience can be a volunteer, internship, or temporary short-term paid-work setting.
Workforce Innovation and Opportunity Act	WIOA	Helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.
Work In Texas	WIT	A comprehensive online job search resource and matching system developed and maintained by TWC. It provides recruiting assistance to Texas employers and job search assistance to any individual seeking work in Texas.
Workforce Opportunity Tax Credit	WOTC	A federal tax credit that the government provides to private-sector businesses for hiring individuals from nine target groups that have historically faced significant barriers to employment.