



## **MEMORANDUM**

**TO: Interested Parties**

**FROM: Esther Velazquez, Contracts and Procurement Specialist**

**DATE: August 28, 2023**

**SUBJECT: Request for Applications for Transportation Assistance Services (RFA No. 23-11)**

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Workforce Solutions Coastal Bend (WFSCB) is soliciting Applications from qualified entities to provide transportation services to WFSCB customers who are eligible for pick-up and drop-off services to training facilities and worksites in the Coastal Bend Region. The Coastal Bend Region includes the following eleven (11) counties: Aransas, Bee, Brooks, Duval, Jim Wells, Kleberg, Kenedy, Live Oak, Nueces, Refugio and San Patricio. Qualified entities who can provide transportation services in one or more of these counties are eligible to apply.

The initial contract will be awarded for a period not to exceed twelve (12) months ending on September 30, 2024. The contract may be renewed for three (3) additional one-year periods beyond the original acceptance award for a total not to exceed four (4) years.

**The RFA will be available on Monday, August 28, 2023 at 2:00 pm Central Time** and can be accessed on our website at: <https://www.workforcesolutionscb.org/about-us/procurement-opportunities/> or by contacting Esther Velazquez at 361.885.3013 or [esther.velazquez@workforcesolutionscb.org](mailto:esther.velazquez@workforcesolutionscb.org).

**Applications will be accepted through Monday, October 2, 2023 at 4:00 pm Central Time.** Responses should be submitted via email to [esther.velazquez@workforcesolutionscb.org](mailto:esther.velazquez@workforcesolutionscb.org) or may be hand delivered or mailed to: Workforce Solutions Coastal Bend, 400 Mann Street, Suite 800, Corpus Christi, Texas 78401.

Workforce Solutions Coastal Bend is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 711 (Voice). Historically Underutilized Businesses (HUBs) are encouraged to apply.

Este documento contiene información importante sobre los requisitos, los derechos, las determinaciones y las responsabilidades del acceso a los servicios del sistema de la fuerza laboral. Hay disponibles servicios de idioma, incluida la interpretación y la traducción de documentos, sin ningún costo y a solicitud.