



Child Care Services Committee Meeting

May 2, 2023
3:00 pm

Bayview Tower
400 Mann Street, Suite 800
Conference Room #1
Corpus Christi, TX

Join Zoom Meeting

<https://us02web.zoom.us/j/82225986428?pwd=dFRpbHFLOC9BdXlXVXViMUlZVJlZz09>

Toll-Free Call In

888 475 4499 US Toll-free

Meeting ID: 822 2598 6428

Passcode: 143811

www.workforcesolutionscb.org

Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

Value Statement

Accountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

Teamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

Trust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

Integrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

Tenacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

Understanding – We are serious and passionate about delivering our services with compassion and empathy.

Dignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

Enthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

Appearance of a Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.



Child Care Services Committee Meeting

Bayview Tower – 400 Mann Street, Suite 800 – Conference Room #1
Corpus Christi, Texas

Join Zoom Meeting

<https://us02web.zoom.us/j/82225986428?pwd=dFRpbHFLOC9BdXlXVXViMUlZVZJuZz09>

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888 475 4499 US Toll-free

Meeting ID: 822 2598 6428
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Tuesday, May 2, 2023 – 3:00 pm

AGENDA

Page

I. Call to Order: *Marcia Keener, Chair*

II. TOMA Rules: *Janet Neely*

III. Roll Call: *Janet Neely*.....3

IV. **Announcement on Disclosure of Conflicts of Interest**
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.

V. **Public Comments**

VI. **Discussion and Possible Action on Minutes of the February 7, 2023 Child Care Services Committee Meeting**.....4-6

VII. **Information Only:**

a. Summary of Child Care Performance for the Second Quarter of BCY2023: *Denise Woodson*.....7

b. Summary of Child Care Performance for the Month of April of the Third Quarter of BCY2023: *Denise Woodson*.....8

(cont. page 2)

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Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities.
Deaf, hard-of-hearing or speech impaired customers may contact
Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 7-1-1 (voice)

- c. Action Plan for Child Care Performance for the Third Quarter of BCY2023: *Denise Woodson*.....9-14
- d. Analysis of Coastal Bend Child Care: *Denise Woodson*..... 15
- e. Child Care Case Management (CCCM) System Update: *Denise Woodson*.....16
- f. Texas Rising Star (TRS) Child Care Provider Update: *Denise Woodson*.....17
- g. Update on Child Care Quality Program Activities: *Christina Miller*..... 18-19

VIII. Adjournment

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

Texas Open Meetings Act (TOMA). All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at our administrative offices and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 400 Mann St. Ste. 800, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

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Deaf, hard-of-hearing or speech impaired customers may contact

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Child Care Services Committee
Roll Call Roster
May 2, 2023
(3 = Quorum)

_____ Marcia Keener, Chair

_____ Catrina Wilson, Vice Chair

_____ Justin Hoggard

_____ Andrea Chavez

_____ Alma Barrera

Signed

Printed Name

MINUTES

**Workforce Solutions of the Coastal Bend - Child Care Services Committee Meeting
Bayview Tower – 400 Mann Street, Suite 800 – Conference Room #1
Corpus Christi, Texas**

Join Zoom Meeting

<https://us02web.zoom.us/j/83272774675?pwd=ZEs4bE1OUkxKK1hYMUUmbENYdUdFUT09>

Toll-Free Call In

888 475 4499 US Toll-Free

Meeting ID: 832 7277 4675

Passcode: 824962

February 7, 2023 – 3:00 pm

Committee Members

Present

Marcia Keener, Chair
Catrina Wilson, Vice Chair
Justin Hoggard
Andrea Chavez
Alma Barrera

Absent

Others Present

Ken Trevino, Workforce Solutions
Amy Villarreal, Workforce Solutions
Shileen Lee, Workforce Solutions
Janet Neely, Workforce Solutions
Denise Woodson, Workforce Solutions
Christina Miller, Workforce Solutions
Vicki Stonum, Workforce Solutions
Valerie De La Cruz, Workforce Solutions
Valerie Ann De La Cruz, Workforce Solutions
Rosina Salas, Workforce Solutions
Alba Silvas, Workforce Solutions
Allyson Riojas, Workforce Solutions
Xena Mercado, Workforce Solutions
Artug Altug, Workforce Solutions
Tony Armadillo, Workforce Solutions
Esther Velazquez, Workforce Solutions
Kenia Dimas, BakerRipley

Other Board Members Present:

Raynaldo De Los Santos, Jr.

I. Call to Order

Ms. Keener called the meeting to order at 3:00 pm.

II. TOMA Rules

Ms. Neely provided information on the Texas Open Meetings Act (TOMA) Rules.

III. Roll Call

The roll was called and a quorum was present. Also in attendance was Mr. De Los Santos, Jr.

IV. Announcement on Disclosure of Conflicts of Interest

Attention was called to the Disclosure and Declaration of Conflict of Interest and disclosures were requested by the chair at this time. None were made.

V. Public Comments

Due to the new TOMA rules we do have a laptop setup at 400 Mann Street, Suite 800 and it is listed on the zoom call as Public. The laptop is available and open to the public.

VI. Discussion and Possible Action on Minutes of the November 8, 2022 Child Care Services Committee Meeting

Ms. Wilson moved to approve the minutes of the November 8, 2022 Child Care Services Committee meeting. The motion was seconded by Ms. Barrera and passed.

VII. Review of Committee Charter, Initiatives, and Strategic Board Goals for BCY 2023

Ms. Woodson reviewed the Committee Charter, Initiatives, and Strategic Board Goals for BCY 2023 (included on page 7 of the February 7 agenda packet).

Ms. Villarreal stated Mr. Trevino's challenge this is year is for the Liaison's of each Committee to look at the Strategic Board goals alongside the Committee Charter.

CHILD CARE SERVICES

Responsible for all issues dealing with the management of child care services. Responsible for monitoring the child care vendor activity, the child care contractor, recommending the allocation of child care dollars to the Board and to the Contractor, reviewing child care training, development issues, and monitoring the reports and enrollments from the contractor.

STRATEGIC BOARD GOALS

1. Establish and Strengthen Partnerships
2. Effectively and Efficiently Target Rural Area Services
3. Increase Workforce Awareness
4. Expand Innovative Services to Business
5. Explore New Revenue Opportunities
6. Improve Internal Efficiencies
7. Refine Board Culture

Mr. De Los Santos, Jr. thanked and expressed his appreciation to Mr. Trevino and team for their hard work on providing a lot of information that was succinct on the Strategic Board Goals.

VIII. Information Only:

a. Summary of Child Care Performance for the First Quarter of BCY2023

Ms. Woodson provided a summary of Child Care performance for the first quarter of BCY 2023 (included on page 8 of the February 7 agenda packet).

b. Summary of Child Care Performance for the Month of January of the Second Quarter of BCY2023

Ms. Woodson provided a summary of Child Care performance for the month of January of the second quarter of BCY 2023 (included on page 9 of the February 7 agenda packet).

c. Action Plan for Child Care Performance for the Second Quarter of BCY2023

Ms. Woodson provided information on an action plan for Child Care performance for the second quarter of BCY 2023 (included on pages 10-15 of the February 7 agenda packet).

d. Analysis of Coastal Bend Child Care

Ms. Woodson provided an Analysis of Coastal Bend Child Care for the month of October 2022 (included on page 16 of the February 7 agenda packet).

e. Texas Rising Star (TRS) Entry Level Designation

Ms. Woodson provided information on the Texas Rising Star (TRS) Entry Level Designation (included on page 17 of the February 7 agenda packet).

f. *Update on Child Care Quality Program Activities*

Ms. Miller provided an update on Child Care Quality Program activities (included on page 18 of the February 7 agenda packet).

Professional Development Training Activities

11-15 & 11-16-2022 Provider Meetings
 Board and Contractor Staffs
 80 participants attended this training

Child Care Resources

December 2022

Frogstreet Curriculum Kits and Instructional Resource Kits - Purchased Frogstreet curriculum kits and instructional resource kits for Workforce providers participating in the first cohort group of “*Entry Level Designated*” providers receiving Texas Rising Star (TRS) mentoring services. The items in the curriculum and resource kits will assist the child care center staff in meeting the basic required measures during the TRS initial assessment.

IX. Adjournment

The meeting adjourned at 3:45 pm.

DISCUSSION AND POSSIBLE ACTION

VII – a. Summary of Child Care Performance for the Second Quarter of BCY2023

BACKGROUND INFORMATION

Board staff will summarize child care performance for the second quarter of BCY2023. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for the second quarter of BCY2023.

DISCUSSION AND POSSIBLE ACTION

VII – b. Summary of Child Care Performance for the Month of April of the Third Quarter of BCY2023

BACKGROUND INFORMATION

Board staff will summarize child care performance for the month of April of the third quarter of BCY2023. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for April 2023.

DISCUSSION AND POSSIBLE ACTION

VII – c. Action Plan for Child Care Performance for the Third Quarter of BCY2023

BACKGROUND INFORMATION

Board staff will present an action plan for child care performance for the third quarter of BCY2023.

FY2023 - Direct Child Care Forecast
April 2023 as of April 01, 2023

DESCRIPTION	CONTRACT	Start Date	End Date	BUDGET AMOUNT	AMOUNT EXPENDED As of 04-03-2023	BALANCE	PROJECTED UNPAID CLAIMS	SURPLUS / DEFICIT	Annual Performance Potential	Assumptions
CCC	2223CCC001	10/1/2022	10/31/2023	\$ 6,136,941	\$ 186,771	\$ 5,950,171				Average costs assumed to slowly rise to TWC assumption (due to adding more TRS providers).
CCF	2222CCF001	10/1/2021	12/31/2022	\$ 2,125,912	\$ 2,266,701	\$ (140,790)	\$ 15,096,144	\$ 1,338,748	3,483	
CCF	2223CCF001	10/1/2022	12/31/2023	\$ 16,728,288	\$ 6,102,777	\$ 10,625,511				
Sub Total - Formula Funds				\$ 24,991,140	\$ 8,556,249	\$ 16,434,892	\$ 15,096,144	\$ 1,338,748	3,483	
Local Match	23CCM	10/1/2022	9/30/2023	\$ 1,880,444	\$ -	\$ 1,880,444				Individual LM contracts will be added as they are approved by TWC and added in TWIST.
Sub Total - CCDF Performance Funds				\$ 26,871,584	\$ 8,556,249	\$ 18,315,336	\$ 15,096,144	\$ 3,219,192	3,483	
Service Industry Recovery	2222CCX	11/1/2021	3/31/2023	\$ 246,807	\$ 420,921	\$ (174,114)	\$ 8,141	\$ (182,255)	0	
DFPS				\$ 815,100	\$ 241,654	\$ 573,446	\$ 311,941	\$ 261,505	69	
Total All Funds				\$ 27,933,491	\$ 9,218,823	\$ 18,714,668	\$ 15,416,225	\$ 3,298,443	3,553	
Percentage					33.00%	67.00%	55.19%	11.81%		
									3,612	Performance Target (Discretionary & Mandatory)

Reconciliation to Contract:

Total Funds Management Budget	\$ 27,933,491
CCP Funds in Contract	\$ -
Other Funds in Contract	\$ -
Total Budgets in reports	\$ 27,933,491
Contract Amount	\$ 27,933,491
Variance and Explanation	\$ -

Fiscal Year 2023 - Enrollment Targets

Eligibility Characteristic	Enrollment As Of Apr 01	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Difference Over/(Under) to current month			
		Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment	Average Enrollment				
	4/1/2023	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23			
CCDF FUNDS	3 - Transitional	0	0	0	0	0	0	0	0	0	0	0	0	0		
	10 - Income Eligible	3,505	2,958	3,073	3,138	3,238	3,381	3,484	3,609	3,734	3,784	3,834	3,684	3,684	(104)	
	16 - Homeless	15	7	11	12	16	16	14	14	14	14	14	14	14	14	1
	1 - Choices	30	31	31	29	32	30	30	30	30	30	30	30	30	30	0
	2 - Tanf Applicant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	4 - SNAP E&T	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	15 - Former DFPS	26	28	34	32	32	32	29	29	29	29	29	29	29	29	(3)
	Sub Total	3,576	3,031	3,160	3,223	3,334	3,475	3,571	3,696	3,821	3,871	3,921	3,771	3,771	(120)	
		126	129	63	111	141	96	125	125	50	50	-150	0			
8 - Service Industry	0	207	171	130	94	50	12							0		
DFPS	11 - General Protective	32	32	29	39	39	37	39	39	39	39	39	39	39	(7)	
	12 - Foster Care IV-E	6	7	5	3	4	4	5	5	5	5	5	5	5	1	
	13 - Foster Care not IV-E	11	12	10	8	9	10	11	11	11	11	11	11	11	0	
	14 - Relative/Other Caregiver	21	24	24	22	20	20	22	22	22	22	22	22	22	(1)	
	Sub Total	70	75	68	72	72	71	77	77	77	77	77	77	77	(7)	
Total All Funds	3,646	3,313	3,399	3,425	3,500	3,596	3,660	3,773	3,898	3,948	3,998	3,848	3,848	(127)		

CCDF FUNDS FORECASTING PROFILE - FY 2023

		C - H								I	J	K	L	M	N	O	P
		Average # of Children for the month (self count by eligibility characteristic)								Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures
		3 - Transitional	10 -Income Eligible	16 - Homeless	1 - Choices	2 - Tanf Applicant	4 - SNAP E&T	15 - Former DFPS	Total								
Actual	Oct-22	0	2,958	7	31	0	0	28	3,024	98.2%	62,358	21	\$ 1,549,603	\$ 24.85	(0)	\$ (0)	\$ 1,549,603
	Nov-22	0	3,073	11	31	0	0	34	3,149	97.5%	67,563	22	\$ 1,698,994	\$ 25.15	-	\$ -	\$ 1,698,994
	Dec-22	0	3,138	12	29	0	0	32	3,211	97.0%	68,495	22	\$ 1,738,913	\$ 25.39	-	\$ -	\$ 1,738,913
	Jan-23	0	3,238	16	32	0	0	32	3,318	98.0%	71,528	22	\$ 1,827,177	\$ 25.54	-	\$ -	\$ 1,827,177
	Feb-23	0	3,381	16	30	0	0	32	3,459	99.5%	68,800	20	\$ 1,741,561	\$ 25.31	-	\$ -	\$ 1,741,561
Projected	Mar-23	0	3,484	14	30	0	0	29	3,557	99.0%	0	23	\$ -	\$ 25.75	80,993	\$ 2,085,567	\$ 2,085,567
	Apr-23	0	3,609	14	30	0	0	29	3,682	99.0%	0	20	\$ -	\$ 25.34	72,904	\$ 1,847,377	\$ 1,847,377
	May-23	0	3,734	14	30	0	0	29	3,807	99.0%	0	23	\$ -	\$ 25.75	86,685	\$ 2,232,149	\$ 2,232,149
	Jun-23	0	3,784	14	30	0	0	29	3,857	99.0%	0	22	\$ -	\$ 27.96	84,005	\$ 2,348,793	\$ 2,348,793
	Jul-23	0	3,834	14	30	0	0	29	3,907	99.0%	0	21	\$ -	\$ 27.96	81,227	\$ 2,271,094	\$ 2,271,094
	Aug-23	0	3,684	14	30	0	0	29	3,757	96.0%	0	23	\$ -	\$ 27.96	82,955	\$ 2,319,409	\$ 2,319,409
	Sep-23	0	3,684	14	30	0	0	29	3,757	99.0%	0	21	\$ -	\$ 25.50	78,108	\$ 1,991,755	\$ 1,991,755
TOTALS / AVERAGE		0	3,467	13	30	0	0	30	3,540		338,744	260	\$ 8,556,249	\$ 26.12	566,876	\$ 15,096,144	\$ 23,652,392

Total Actual and Projected Expenditures

\$ 23,652,392

Total CCF Budget

\$ 18,854,199

Total CCM Budget

\$ 1,880,444

Total CCC Budget

\$ 6,136,941

Total Direct Child Care Services Budget

\$ 26,871,584

Net Balance

\$ 3,219,192

(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

Projected Average Number of Units Served

3,483

DFPS FORECASTING PROFILE - FY 2023

		C - H					I	J	K	L	M	N	O	P
		Average # of Children for the month (self count by eligibility characteristic)					Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures
		11-DFPS General Protective	12-DFPS Foster Care IV-E	13-DFPS Foster Care Not IV-E	14-DFPS Relt/Other Caregiver	Total								
A c t u a l	10/1/2022	32	7	12	24	75	97.1%	1,530	21	\$ 48,723	\$ 31.85	-	\$ -	\$ 48,723
	11/1/2022	29	5	10	24	68	96.1%	1,437	22	\$ 46,858	\$ 32.61	-	\$ -	\$ 46,858
	12/1/2022	39	3	8	22	72	96.5%	1,528	22	\$ 49,424	\$ 32.35	-	\$ -	\$ 49,424
	1/1/2023	39	4	9	20	72	97.7%	1,548	22	\$ 50,285	\$ 32.48	-	\$ -	\$ 50,285
	2/1/2023	37	4	10	20	71	99.8%	1,417	20	\$ 46,363	\$ 32.72	-	\$ -	\$ 46,363
P r o j e c t e d	3/1/2023	32	5	11	22	70	99.0%	-	23	\$ -	\$ 28.77	1,594	\$ 45,857	\$ 45,857
	4/1/2023	32	5	11	22	70	99.0%	-	20	\$ -	\$ 28.52	1,386	\$ 39,529	\$ 39,529
	5/1/2023	32	5	11	22	70	99.0%	-	23	\$ -	\$ 28.52	1,594	\$ 45,458	\$ 45,458
	6/1/2023	32	5	11	22	70	99.0%	-	22	\$ -	\$ 30.52	1,525	\$ 46,531	\$ 46,531
	7/1/2023	32	5	11	22	70	99.0%	-	21	\$ -	\$ 30.52	1,455	\$ 44,416	\$ 44,416
	8/1/2023	32	5	11	22	70	99.0%	-	23	\$ -	\$ 30.52	1,594	\$ 48,646	\$ 48,646
	9/1/2023	32	5	11	22	70	99.0%	-	21	\$ -	\$ 28.52	1,455	\$ 41,505	\$ 41,505
TOTALS / AVERAGE		33	5	11	22	71		7,460	260	\$ 241,654	\$ 30.65	10,603	\$ 311,941	\$ 553,595

Total Actual and Projected Expenditures

\$ 553,595

Total DFPS Direct Child Care Services Budget

\$ 815,100

Net Balance

(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

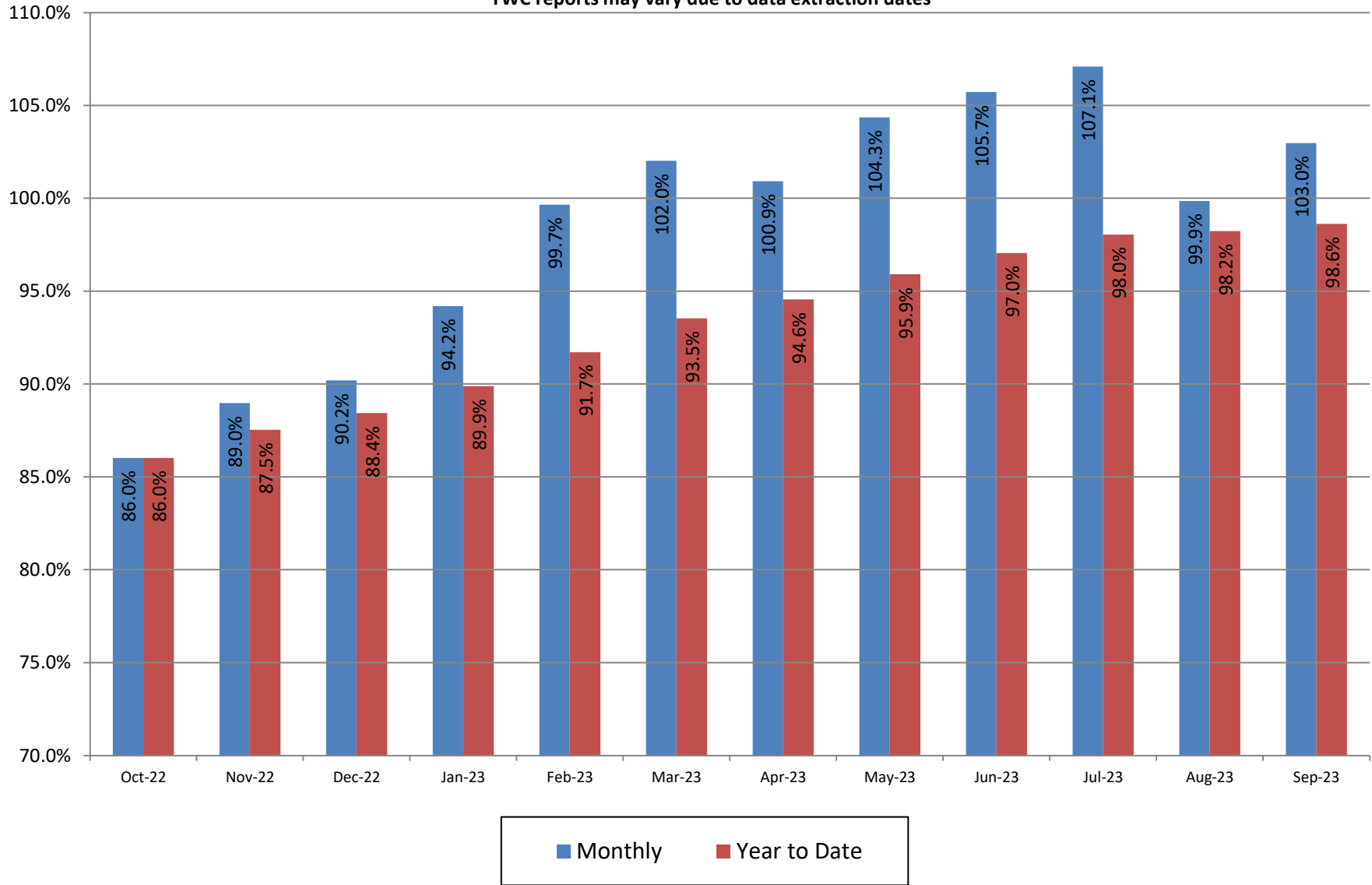
\$ 261,505

Projected Average Number of Units Served

69

Coastal Bend CCDF Funds Actual and Projected Performance

TWC reports may vary due to data extraction dates



DISCUSSION AND POSSIBLE ACTION

VII – d. Analysis of Coastal Bend Child Care

BACKGROUND INFORMATION

The Board receives a monthly report from TWC that analyzes child care performance with respect to several factors. The most current monthly report regarding child care performance was received on April 19, 2023. Included in the report was a program analysis for the month of February 2023 that contained the following information:

- Average number of children in care – 3,102
- Average cost per unit (**Discretionary Care**) - \$25.33
- Average cost per unit (**Mandatory Care**) - \$30.22
- Number of licensed centers –120
- Percentage of children in licensed centers – 95.17%
- Number of licensed homes – 23
- Percentage of children in licensed homes – 4.01%
- Number of registered homes – 5
- Percentage of children in registered homes – 0.16%
- Total registered providers – 148
- Number of listed relative homes – 9
- Percentage of children in listed relative homes – 0.66%
- Total relative providers – 9
- Percentage of Choices Program – 0.86%
- Percentage of Other Mandatory – 0.91%
- Board Performance - Discretionary – 98.23%*
- Percentage of Former DFPS Only – 0.91%
- Number of children on wait list – 0
- Enrollment is currently open

*Discretionary care is income based child care.

Mandatory care is referred by Department of Family Protective Services (DFPS) and Choices Program referrals.

DISCUSSION AND POSSIBLE ACTION

VII – e. Child Care Case Management (CCCM) System Update

BACKGROUND INFORMATION

The Child Care Case Management (CCCM) System replaces the child care and early learning functionality in The Workforce Information System of Texas (TWIST) with a robust suite of Software-as-a-Service (SaaS) products. The Texas Workforce Commission (TWC) awarded the Child Care Case Management (CCCM) system replacement to KinderSystems (formerly Controltec). The CCCM system will include the components listed below.

1. Child Care Case Management
 - Eligibility determination
 - Case management workflow
 - Document management
 - Waitlist management
2. Child Care Automated Attendance Tracking
 - Check-in that is mobile device based (tablet and mobile phone)
 - 3,000 tablets for providers and ability for providers to “bring your own” device
 - APIs that can connect to common provider management systems
3. Parent Portal
 - Online application for Child Care Services (CCS)
 - Application/case status
4. Child Care Provider Portal
 - Provider agreement and document storage
5. Availability Portal
 - Replacement of current Availability Portal
 - Will include enhancements for parents and providers

The CCCM system replacement will be called the **Texas Child Care Connection (TX3C)** and will be implemented in two phases during 2023. Phase 1 focuses on automated attendance with check-in/out equipment for child care providers and will launch in late spring. Phase 2 includes full case management functionality and it will launch during October 2023.

DISCUSSION AND POSSIBLE ACTION

VII – f. Texas Rising Star (TRS) Child Care Provider Update

BACKGROUND INFORMATION

The Chapter 809 Child Care Services Rules, Subchapter G. Texas Rising Star Program §§809.130 – 809.136 was amended to implement House Bill (HB) 2607 which requires **all** regulated child care providers of TWC-funded Child Care Services (CCS) programs be included in the Texas Rising Star program. All current child care providers with Workforce Provider Agreements must be TRS certified by September 30, 2024.

Workforce Solutions of the Coastal Bend (WFSCB) has placed its existing non-TRS providers into cohort groups that identify when each respective cohort group will receive mentoring services and their initial TRS assessment. There are 8 cohort groups. The child care centers have/will receive instructional and quality resources along with Frogstreet curriculum kits that will assist these child care centers in becoming TRS certified. Cohort group 1 consisted of five (5) child care centers and all five child care centers received their TRS certification by the end of January 2023. Cohort group 2 consists of 10 child care centers. The staff are currently providing mentoring services to cohort group 2. Cohort group 2 will have their initial TRS assessments conducted beginning the last week of April 2023 with the initial assessments completed by the end of the first week of May 2023.

DISCUSSION AND POSSIBLE ACTION

VII – g. Update on Child Care Quality Program Activities

BACKGROUND INFORMATION

Board staff will provide an update on the child care quality program professional development training activities and events that took place and child care resources that were purchased during the second quarter of BCY2023.

Professional Development Training Activities

01-07-2023	“New” Texas Rising Star Provider Orientation Meeting 10 child care center directors and assistant directors
02-15-2023	“New” Texas Rising Star Provider Orientation Meeting 31 child care center directors and assistant directors
03-22-2023	“New” Texas Rising Star Provider Orientation Meeting 23 child care center directors and assistant directors

Child Care Resources

Frogstreet Curriculum Kits and Instructional Resource Kits - Purchased Frogstreet curriculum kits and instructional resource kits for Workforce providers participating in the first and second cohort groups of “*Entry Level Designated*” providers receiving Texas Rising Star (TRS) mentoring services. The items in the curriculum and resource kits will assist the child care center staff in meeting the basic required measures during the TRS initial assessment.

Frogstreet Age-Appropriate Curriculum Kits Distributed

49 child care centers

9 child care homes

94 age-appropriate curriculum kits (21 infant kits; 31 toddler kits; 21 three-year old kits; and 21 Pre-K kits)

Cost of Frogstreet curriculum kits - \$178,405.00.

Number of children who will benefit from the use of this curriculum is 1,136.

Instructional Resource Kits (Age-Appropriate) Distributed

49 child care centers

9 child care homes

165 age-appropriate resource kits (32 infant kits; 52 three-year-old kits; and 67 Pre-K kits)

Cost of instructional resource kits - \$125,858.00.

Number of children who will benefit from the use of the instructional resource kits is 1,136.

Additional Child Care Quality Resources Purchased During the Second Quarter of BCY2023

February 2023

Outdoor Learning Environments

Distributed to five (5) Texas Rising Star (TRS) child care centers.

Cost of the outdoor learning environments is **\$119,086.00**.

Number of children who will benefit from the use of the outdoor learning environments is **319**.

March 2023

SMART Boards

Distributed/installed at 14 Texas Rising Star child care centers.

Cost of the SMART Boards is **\$127,971.00**.

Number of children who will benefit from the use of the SMART Boards is **730**.

Teacher Resource Centers

Distributed to 14 child care centers. The resource center consisted of an all-in-one computer and a printer.

Cost of the teacher resource centers is **\$29,373.00**.

Number of teachers who will benefit from the use of the teacher resource centers is **231**.

Upcoming Child Care Quality Activities and Events

- Continue to distribute instructional resource kits to TRS Entry Level Designated child care centers.
- Continue to distribute Frogstreet age-appropriate curriculum kits to TRS Entry Level Designated child care centers.
- “New” TRS Provider Orientation Meeting scheduled for June 2023
- 9th Annual “Back to School” Teachers Fair
- 9th Annual Directors Symposium
- Professional development training activities

WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Able-bodied Adult Without Dependents	ABAWD	An individual 18 yrs.+, but under the age of 50, without dependents. SNAP-ABAWD recipients are referred by the Texas Health and Human Services Commission (HHSC).
Board Contract Year	BCY	Board Contract Year (runs from Oct. 1 - Sept. 30)
Career & Education Outreach Program	CEOP	Provides career information to students at public middle and high schools, grades six through twelve, to direct students towards high-growth/high-demand occupations. Students receive in-depth information and directions on career choices as well as access to workforce resources.
Dislocated Worker	DW	An individual who has been terminated or laid off from employment is not eligible for unemployment benefits due to insufficient earnings and is unlikely to return to a previous industry or occupation.
Department of Labor	DOL	United States Department of Labor
Educator Externship	EDEX	Informs teachers of the skill sets needed for in-demand jobs, and allows the teachers to inform and guide students toward employment in industries that match their skill sets.
Employment Services (Wagner-Peyser)	ES	Services for employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
Eligible Training Provider	ETP	Training providers certified by the Texas Workforce Commission to provide WIOA-funded training programs.
Eligible Training Program List	ETPL	A comprehensive list of training programs approved for WIOA-funded training using Individual Training Accounts.
Fiscal Year	FY	The fiscal year is the accounting period of the federal government. It begins on October 1 and ends on September 30 of the next calendar year.
Individual Training Accounts	ITA	An account established for eligible WIOA customers for training in an array of state-approved training programs. ITAs may be used only for programs included on the statewide ETPL.
Local Workforce Development Board	LWDB	Local workforce development board established in accordance with WIA Section 117, for the purpose of policy planning for a local area and has the responsibility to ensure that the workforce needs of employers and job seekers in the geographic area governed by the local unit of government are met.
Monthly Performance Report	MPR	Performance accountability indicators used to assess the effectiveness of states and local workforce systems to achieve positive outcomes for individuals served by the six core workforce programs.
Migrant and Seasonal Farmworker Program	MSFW	A nationally directed program created by Congress in response to the chronic seasonal unemployment and underemployment experienced by migrant and seasonal farmworkers (MSFW). Provides funding to help migrant and seasonal farmworkers and their families achieve economic self-sufficiency.
National Dislocated Worker	NDW	A grant awarded to areas affected by major disaster or national catastrophe to assist in disaster relief employment and assist the substantial number of workers who were forced to relocate from an area in which a disaster has been declared.
On-the-Job Training	OJT	One-on-one training located at the job site for participants who already have some job-related skills. By participating in training as an employee, the participant acquires new skills and knowledge and receives the same wages and benefits as current employees in the same or similar position.
Program Year	PY	Program Year (for example, Program Year 2022: PY'22; –period varies for state and federal years)
Reemployment Services and Eligibility Assessment	RESEA	A federal grant program designed to allow states to provide intensive reemployment assistance to individuals who are receiving unemployment benefits and are determined likely to exhaust their benefits before becoming reemployed.

WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Rapid Response	RR	Provides immediate on-site assistance to workers who have job losses due to businesses closure or worker reduction. Designed to transition workers to their next employment as soon as possible.
Summer Earn and Learn	SEAL	A summer program that offers basic work-based learning and training services for students with disabilities such as, pre-employment work readiness training and preparation for the work experience placement; work experience to help gain familiarity with the workplace environment and develop transferable job skills; and paid compensation for time worked on the job.
Student HireAbility Navigator	SHAN	Student HireAbility Navigator's role is to expand and improve access to employment and training services and to increase employment opportunities for students with disabilities by creating strong partnerships between vocational rehabilitation (VR) Workforce Solutions offices, independent school districts (ISDs), community organizations, employers.
Supplemental Nutrition Assistance Program Employment & Training	SNAP E&T	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
Trade Adjustment Assistance	TAA	A federally funded program, with no costs to employers, who helps workers who are adversely affected by foreign import or job shifts to a foreign country.
Texas Internship Initiative	TII	Provides part-time paid internships in Middle-Skill areas of accounting, business, construction management, engineering, healthcare, and information technology. Participating senior high school students must pass a dual-credit course to be placed in an internship with a local business. This grant is in partnership with Education to Employment (E2E) for the Coastal Bend.
Texas Industry Partnership Program	TIP	Supports collaborations between local workforce development boards and industry partners through the leveraging of matching contributions of cash or qualifying expenditures for occupational job training. Match funds must support certain WIOA (Workforce Innovation and Opportunity Act) activities and focus on eight designated industry clusters.
Texas Veterans Commission	TVC	A state agency that assists veterans, their families, and survivors through services provided by federal, state, local government, and private organizations.
Texas Veterans Leadership Program	TVLP	A non-profit agency that provides services to veterans to help find employment and achieve successful transitions back into civilian life.
The Workforce Information System of Texas	TWIST	TWIST is a centralized point of reporting intake and case management for customers. Intake information is submitted just once for multiple employment and training programs and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems – Employment Services, Unemployment Insurance, SNAP E&T, TANF, Supplemental Security Income, and the Texas Department of Criminal Justice.
Vocational Rehabilitation Services	VRS	A federal program that helps individuals with physical or mental disabilities get and/or keep a job.
Work Experience	WE	A work-based learning opportunity in which program-eligible customers learn both essential and technical skills for long-term employment. Businesses are referred to as “work experience sites.” Intended to be short-term (12 or fewer weeks) and part-time work experience can be a volunteer, internship, or temporary short-term paid-work setting.
Workforce Innovation and Opportunity Act	WIOA	Helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.
Work In Texas	WIT	A comprehensive online job search resource and matching system developed and maintained by TWC. It provides recruiting assistance to Texas employers and job search assistance to any individual seeking work in Texas.
Workforce Opportunity Tax Credit	WOTC	A federal tax credit that the government provides to private-sector businesses for hiring individuals from nine target groups that have historically faced significant barriers to employment.