



MEMORANDUM

TO: Interested Parties

FROM: Esther Velazquez, Contracts and Procurement Specialist

DATE: March 20, 2023

SUBJECT: Request for Statement of Qualifications for
Independent Evaluator Services (RFQ No. 23-04)

Workforce Solutions Coastal Bend (WFSCB) is requesting qualifications from experienced and professional firms or individuals to provide independent evaluator services. A minimum of three (3) independent evaluators with the knowledge/experience in quality systems, quality management and performance excellence will be selected to review and score proposals received by WFSCB in response to an RFP for the management and operation of the career center system, including youth development services. One evaluator will be selected as the Lead Evaluator.

The RFQ will be available on Monday, March 20, 2023 at 2:00 pm Central Time and can be accessed on our website at: www.workforcesolutionscb.org or by contacting Esther Velazquez at 361.885.3013 or esther.velazquez@workforcesolutionscb.org.

Proposals are due on Monday, April 10, 2023 at 4:00 pm Central Time. Responses should be submitted via email to esther.velazquez@workforcesolutionscb.org or may be hand delivered or mailed to: Workforce Solutions Coastal Bend, 400 Mann Street, Suite 800, Corpus Christi, Texas 78401.

Workforce Solutions Coastal Bend is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 711 (Voice). Historically Underutilized Businesses (HUBs) are encouraged to apply.