



Chief Elected Officials (CEO) Council Meeting

**February 24, 2023
12:00 noon**

**Staples Career Center
520 N. Staples Street, Conference Room #1
Corpus Christi, TX**

Join Zoom Meeting

<https://us02web.zoom.us/j/89689880586?pwd=Z29zY1YrL1hDYndxN1FidEp4TDVZdz09>

Toll Free Dial-In

888 475 4499 US Toll-free

Meeting ID: 896 8988 0586

Passcode: 065818

Aransas • Bee • Brooks • City of Corpus Christi • Duval • Jim Wells •
Kenedy • Kleberg • Live Oak • Nueces • Refugio • San Patricio

www.workforcesolutionscb.org

Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

Value Statement

Accountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

Teamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

Trust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

Integrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

Tenacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

Understanding – We are serious and passionate about delivering our services with compassion and empathy.

Dignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

Enthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

Appearance of a Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.



Chief Elected Officials (CEO) Council Meeting
Staples Career Center – 520 N. Staples Street - Conference Room #1
Corpus Christi, Texas

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Friday, February 24, 2023 – 12:00 noon

AGENDA

Page

I. Call to Order: *Judge George (Trace) Morrill III*

II. TOMA Rules: *Janet Neely*

III. Roll Call: *Janet Neely*.....3

IV. **Announcement on Disclosure of Conflicts of Interest**
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.

V. **Public Comments**

VI. **CEO Comments**

VII. **Discussion and Possible Action on Minutes of the October 6, 2022 CEO Panel Meeting**.....4-6

VIII. **Discussion and Possible Action on Minutes of the October 6, 2022 CEO Council Meeting**.....7-11

IX. **Chair’s Report: *Raynaldo De Los Santos, Jr.***

 1. Update on Board Member Appointments and Vacancies.....12

 2. Board of Director and Committee Attendance Records.....13-15

(cont. page 2)

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Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities.
Deaf, hard-of-hearing or speech impaired customers may contact
Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 7-1-1 (voice)

- X. **President/CEO's Report:** *Ken Trevino*
 - Business Development, Public Relations and Organizational Update

- XI. **Discussion and Possible Action to Appoint Lead CEO and Lead CEO Alternate:** *Ken Trevino*.....16-22

- XII. **Information Only:**
 - 1. Monitoring Report: *Amy Kiddy Villarreal*.....23-24
 - 2. Financial Report as of 12/31/2022: *Shileen Lee*.....25-28
 - 3. 2021-2024 Strategic Business Plan Modification: *Amy Kiddy Villarreal*.....29-30
 - 4. Facilities Update: *Amy Kiddy Villarreal*.....31
 - 5. Update on Procurements and Contracts: *Esther Velazquez*.....32-41
 - 6. Performance Measure Update: *Amy Kiddy Villarreal*.....42-45

- XIII. **Adjournment**

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

Texas Open Meetings Act (TOMA). All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at our administrative offices and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 520 N. Staples Street, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

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**Chief Elected Officials Council Meeting
Roll Call Roster
February 24, 2023
(7 = Quorum)**

Chief Elected Officials “CEO” Council

- _____ Judge Charles Burns; Kenedy County
- _____ Judge Arnoldo Cantu; Duval County
- _____ Judge Ray A. Garza; Aransas County
- _____ Mayor Paulette Guajardo; City of Corpus Christi
- _____ Judge David Krebs; San Patricio County
- _____ Judge James Liska; Live Oak County
- _____ Judge Rudy Madrid; Kleberg County
- _____ Judge George (Trace) Morrill III; Bee County
- _____ Judge Jhiela “Gigi” Poynter; Refugio County
- _____ Judge Eric Ramos; Brooks County
- _____ Judge Connie Scott; Nueces County
- _____ Judge Pedro “Pete” Trevino, Jr.; Jim Wells County

Signed

Printed Name

MINUTES
Workforce Solutions Coastal Bend
Chief Elected Officials (CEO) Panel Meeting
Bayview Tower – 400 Mann Street, Suite 800 – Conference Room #1
Corpus Christi, TX

Join Zoom Meeting

<https://us02web.zoom.us/j/88392902545?pwd=bGRReE9SL245cVNSKzI3TFNPUkx2dz09>

Toll-Free Call In

888 475 4499 US Toll-free

Meeting ID: 883 9290 2545

Passcode: 815306

October 6, 2022 - 12:00 Noon

CEO Panel Members

Present

Judge Jim Huff, Lead CEO; Live Oak County
Judge Robert Blaschke; Refugio County
Judge Charles Burns; Kenedy County
Judge C. H. "Burt" Mills, Jr.; Aransas County
Judge George Morrill; Bee County
Judge Barbara Canales; Nueces County

Absent

Judge Eric Ramos; Brooks County
Judge Edmundo B. Garcia, Jr.; Duval County
Judge Rudy Madrid; Kleberg County
Mayor Paulette Guajardo; City of Corpus Christi
Judge David Krebs; San Patricio County
Judge Juan Rodriguez, Jr.; Jim Wells County

Proxies Present

None

WS Executive/Finance Committee

Gloria Perez; Chair
Victor M. Gonzalez, Jr.; Past Chair

Other Board Members Present

Others Present

Ken Trevino, WS President/CEO
Shileen Lee, WS Chief Financial Officer
Janet Neely, Executive Assistant
Larry Peterson, WS Internal Auditor EO Officer/504 Coord.
Esther Velazquez, WS Procurement & Contracts Specialist
Rosina Salas, Administrative Assistant
Alba Silvas, WS Director of Programs & Planning
Allyson Riojas, WS Contract Manager

Catherine Cole, WS Contract Manager
Celina Leal, WS Program Specialist
Valerie De La Cruz, WS TRS Site Assessor/Mentor
Xena Mercado, WS Communications Manager
Lucinda Garcia, Legal Counsel
Geri Escobar, C2GPS, LLC
Armando Martinez, C2GPS, LLC

I. Call to Order

Judge Huff called the meeting to order at 12:00 pm.

II. Identification of 3 Voting Members

Judge Huff stated the identification of the 3 voting members.

1. Judge Jim Huff
2. Judge Robert Blaschke
3. Judge Charles Burns

Judge Huff provided information on the Panel of the 3 and requested Legal Counsel, Ms. Garcia, to clarify.

Ms. Garcia stated that our bylaws require that contracts have to be approved by the board, and then concurred the threshold Fifty thousand by the CEO Council. The contracts go through the process. When they are fully there, they go through the Committee level of review, embedding and approval and recommendation, and then it goes to those contracts going to the Board. The Board consist of members

that each of the CEO Council members have appointed, they meet fairly religiously, and make the quorums as each of the CEOs, and we recognize that, and it's evident by the fact that we have challenges in trying to make our quorums. Ms. Garcia and Mr. Trevino reviewed the Workforce Solutions entities, approval process and came up with a new arrangement. Ms. Garcia stated the new arrangement we would have at least three members that consist of any member that we can randomly take and go through the list until we make a quorum of our CEOs. It may go beyond three but only three are needed for the Panel. This Panel will enable the organization to get the concurrence that is necessary but it does not stop there once the Panel concur. Then this is required to be presented to the full CEO Council. Ms. Garcia mentioned once again that it is reviewed, embedded and there can be discussion. There is no action required. Ms. Garcia included if there are questions or there are issues that will create us as an organization to go back to the CEO Panel and address those issues. Ms. Garcia stated that after they came up with the formula in the language, we added it as an amendment to the Partnership Agreement for the CEO Council to review, which they did, and it was reviewed and approved by the Board of Directors, and any meeting held by the Panel has to comply with the Texas Open Meetings Act Law which we do, and it's provided in the Partnership Agreement. That is, as we comply with the Texas Open Meetings Act Law with our CEO Council and our Board of Directors. Ms. Garcia stated what this enables us to do is to act as soon as reasonably possible as is required by the contracts, so that we can continue doing business without interruption, and it really just facilitates the whole process.

III. TOMA Rules

Ms. Neely provided information on the Texas Open Meetings Act (TOMA) Rules.

IV. Roll Call

The roll was called and a quorum was present.

V. Announcement on Disclosure of Conflicts of Interest

Attention was called to the Disclosure and Declaration of Conflict of Interest guidelines and disclosures were requested at this time. None were made.

VI. Public Comments

Due to the new TOMA rules we do have a laptop setup at 400 Mann Street, Suite 800 and it is listed on the zoom call as Public. The laptop is available and open to the public.

VII. Discussion and Possible Action on Concurrence of Contracts over \$50,000.00 Approved by the Board of Directors

1. Purchases over \$50k for New Facility Buildout
 - a. IT Cabling
 - b. Burglar Alarm, Security Cameras, Access Control
 - c. Furniture

Ms. Lee provided information on the Purchases over \$50k for New Facility Buildout (included on pages 4-5 of the October 6 agenda packet).

2. \$854,605 Contract (Master) with Marshall Company, Ltd. for General Contractor Services – Mission Plaza Phase I

Ms. Velazquez provided information on the \$854,605 Contract (Master) with Marshall Company, Ltd. for General Contractor Services – Mission Plaza Phase I (included on page 6 of the October 6 agenda packet).

3. \$100,000 Contract (Master) with Vertical Computers for IT Professional Services

Ms. Velazquez provided information on the \$100,000 Contract (Master) with Vertical Computers for IT Professional Services (included on page 7 of the October 6 agenda packet).

4. Renewal of Contracts for Fiscal Year 2022-23

Ms. Velazquez provided information on the Renewal of Contracts for Fiscal Year 2022-23 (included on pages 8-9 of the October 6 agenda packet).

5. Purchases over \$50k for Phase II Mission Facility

- a. IT Cabling
- b. Burglar Alarm, Security Cameras, Access Control, Conference Room
- c. Furniture

Ms. Lee provided information on the Purchase over \$50k for Phase II Mission Facility (included on pages 10-11 of the October 6 agenda packet).

6. New Contracts and Leases

Ms. Velazquez provided information on the New Contracts and Leases (included on page 12 of the October 6 agenda packet).

7. Options for Renewal of Contracts for Fiscal Year 2022-23

Ms. Velazquez provided information on the Options for Renewal of Contracts for Fiscal Year 2022-23 (included on page 13 of the October 6 agenda packet).

Judge Blaschke moved to approve all items on the Discussion and Possible Action on Concurrence of Contracts over \$50,000.00 Approved by the Board of Directors. The motion was seconded by Judge Burns and passed.

VIII. **Adjournment**

The meeting adjourned at 12:17 pm.

MINUTES
Workforce Solutions Coastal Bend
Chief Elected Officials (CEO) Council Meeting
Bayview Tower – 400 Mann Street, Suite 800 – Conference Room #1
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Judge Charles Burns; Kenedy County
Judge C. H. "Burt" Mills, Jr.; Aransas County
Judge George Morrill; Bee County
Judge Barbara Canales; Nueces County
Mayor Paulette Guajardo; City of Corpus Christi

Absent

Judge Eric Ramos; Brooks County
Judge Edmundo B. Garcia, Jr.; Duval County
Judge Rudy Madrid; Kleberg County
Judge David Krebs; San Patricio County
Judge Juan Rodriguez, Jr.; Jim Wells County

Proxies Present

None

WS Executive/Finance Committee

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Xena Mercado, WS Communications Manager
Lucinda Garcia, Legal Counsel
Geri Escobar, C2GPS, LLC
Armando Martinez, C2GPS, LLC

I. Call to Order

Due to the lack of a quorum the meeting could not be called to order. The following informational items were presented.

II. TOMA Rules

Ms. Neely provided information on the Texas Open Meetings Act (TOMA) Rules.

I. Call to Order

Judge Huff called the meeting to order at 12:25 pm.

III. Roll Call

The roll was called and a quorum was present.

IV. Announcement on Disclosure of Conflicts of Interest

Attention was called to the Disclosure and Declaration of Conflict of Interest and disclosures were requested by the chair at this time. None were made.

V. Public Comments

Attention was called Due to the new TOMA rules we do have a laptop set up at 400 Mann Street, Suite 800 and it is listed on the zoom call as Public. The laptop is available and open to the public.

VI. CEO Comments

There were no CEO comments.

VII. Discussion and Possible Action on Minutes of the May 29, 2020 CEO Council Meeting

Mayor Guajardo moved to approve the minutes of the May 29, 2020 CEO Council meeting. The motion was seconded by Judge Canales and passed.

VIII. Chair's Report

1. Update on Board Member Appointments and Vacancies

Ms. Perez provided an update on Board member appointments and vacancies (included on page 14 of the October 6 agenda packet).

Ms. Perez thanked Mayor Guajardo and the Judges for all their appointments. Ms. Perez mentioned there were seventeen reappointments/appointments. This was the largest amount we have had on appointments.

2. Board of Director and Committee Attendance Records

Ms. Perez provided an update on Board of Director and Committee meeting attendance records (included on pages 15-16 of the October 6 agenda packet).

Judge Huff thanked Ms. Perez for all the work she had done.

IX. President/CEO's Report

Mr. Trevino thanked the Judges and Mayor that were in attendance at the CEO Council meeting and welcomed them to the Workforce Solutions Coastal Bend Administrative Office. Mr. Trevino mentioned the Administrative Office conference rooms are open to the community. CCISD has had an Executive Retreat and nonprofits have had their Board of Directors meeting at our new location. Mr. Trevino expressed how ecstatic we are to be at the Administrative Office that we were allowed to pursue this and make room at our Staples Career Center for Vocational Rehabilitation. Mr. Trevino mentioned to the Judges and Mayor if anyone needed to utilize the space for meetings when they are in Corpus Christi for any reason, the conference rooms are open to them.

Mr. Trevino provided information and shared five recap videos with the CEO Council that Workforce Solutions Coastal Bend utilizes for the public.

1. Educator Externship – 2022

2. All Law Enforcement Hiring Event
3. Robstown Seale Jr. High School
4. SEAL (Summer Earn & Learn) 2022 Event
5. YOU Choose Career Expo 2022

Mr. Trevino mentioned Judge Canales and Mr. Sean Strawbridge, CEO of the Port of Corpus Christi attended and were speakers at the YOU Choose Career Expo 2022. San Gertrudis Academy High School Drumline/Band did a drum line to warm up the crowd. Mr. Trevino announced 2400 students, 100 plus employers and training providers attended the event.

Mr. Trevino recognized and expressed how proud he is of the team for putting the YOU Choose Career Expo 2022 event together.

Mr. Trevino thanked the Judges and Mayor for allowing him to share the recap videos with them.

X. Review and Discussion of Concurrence of Contracts over \$50,000.00 by Chief Elected Officials Panel

1. Purchases over \$50k for New Facility Buildout
 - a. IT Cabling
 - b. Burglar Alarm, Security Cameras, Access Control
 - c. Furniture
2. \$854,605 Contract (Master) with Marshall Company, Ltd. for General Contractor Services – Mission Plaza Phase I
3. \$100,000 Contract (Master) with Vertical Computers for IT Professional Services
4. Renewal of Contracts for Fiscal Year 2022-23
5. Purchases over \$50k for Phase II Mission Facility
 - a. IT Cabling
 - b. Burglar Alarm, Security Cameras, Access Control, Conference Room
 - c. Furniture
6. New Contracts and Leases
7. Options for Renewal of Contracts for Fiscal Year 2022-23

Judge Huff completed the review and discussion of the concurrence.

XI. Information Only:

1. Audit & Monitoring Reports

Mr. Trevino provided information on the Audit Report for the Year Ended September 30, 2021 and the four major components: Risk Assessment; Compliance Audit-Federal and State Grants; Financial Audit; and Reporting (included on pages 27-29 of the October 6 agenda packet). There were no deficiencies noted; no instances of non-compliance; no significant findings; no corrected or uncorrected misstatements; no difficulties encountered in dealing with management; and no disagreements with management.

Ms. Lee noted Ms. Janet Pitman was in attendance and presented virtually to the Board of Directors on May 19, 2022 with the full report.

Mr. Trevino provided a Monitoring Report for the months of February – August 2022 (included on pages 30-33 of the October 6 agenda packet).

Mr. Trevino recognized the Workforce Solutions Coastal Bend team for being incredible. Mr. Trevino noted Ms. Perez mentioned in the Executive/Finance Committee the Workforce Solutions Coastal Bend has a dream team. Mr. Trevino stated the team has been in place for some time, every single person on the team has a purpose, and we are all driven by this purpose to serve this community.

2. Financial Report as of 07/31/2021

Ms. Lee presented the July Financial Report (included on pages 34-37 of the October 6 agenda packet).

3. Facilities Update

Ms. Lee provided a facilities update (included on page 38 of the October 6 agenda packet).

4. Update on Procurements and Contracts

Ms. Velazquez provided an update on Procurements and Contracts (included on pages 39-50 of the October 6 agenda packet).

5. Performance Measure Update

Ms. Silvas presented the Performance Measure Update for June 2022 (included on pages 51-54 of the October 6 agenda packet).

Ms. Silvas recognized and congratulated our contractor C2 Global Professional Services for their responsiveness and getting the issues addressed.

6. Local Labor Market Information

Mr. Trevino presented local labor market information for August 2022 (included on pages 55-58 of the October 6 agenda packet).

Judge Huff stated on behalf of the CEO Council and Workforce Solutions Coastal Bend we would like to honor Judge Blaschke on his retirement. Judge Huff mentioned personally he has always admired the way Judge Blaschke handles things. Judge Huff knows when the Workforce Solutions Coastal Bend makes positive strides it pleases Judge Blaschke because he knows the Refugio County community are taken care of. Judge Huff thanked Judge Blaschke for always being very solid, always being at hand to do whatever needs to be done not only for the people of Refugio but the people in Live Oak County as well. Judge Huff congratulated Judge Blaschke on his retirement and for being a part of the CEO Council of Workforce Solutions Coastal Bend.

Judge Blaschke thanked Judge Huff and everyone that was in attendance at the CEO Council meeting. Judge Blaschke stated what a joy it was to be a part of the Workforce Solutions CEO Council and team.

Judge Huff and Judge Blaschke could not be prouder and he is sure the others on zoom feel the same way.

Judge Blaschke stated you can always count on Judge Huff's enthusiasm and solid leadership with the organization and CEO Council.

Judge Canales sends her applause to Judge Huff, Judge Blaschke and Judge Mills on their retirement.

XII. Adjournment

The meeting adjourned at 1:15 pm.

CHAIR'S REPORT – CEO COUNCIL

IX. Chair's Report

Update on Board Member Appointments and Vacancies

Current vacancies:

County	Category	Previous Member
Brooks	Private Sector	Annie Broadwater
City of Corpus Christi	Education	Kiwana Denson
City of Corpus Christi	Economic Development	Iain Vasey
Duval	Private Sector	Arnoldo Cantu
Kenedy	Private Sector	---
San Patricio	Private Sector	Rosie Collin

Board of Director and Committee Attendance Records

Attendance records for Board of Director and Committee meetings are provided on pages 13-15 of the agenda packet.

**Workforce Solutions of the Coastal Bend
Board Meeting Attendance Record
January - December 2022**

	Board Member	Representing	24-Feb	19-May	15-Jun	29-Sep	8-Dec	Attendance Rate
1	Barrera, Alma	City of CC	1	0	1	1	0	60%
2	Bowen, Sandra	Jim Wells	1	1	1	1	1	100%
3	Cantu, Arnolando	Duval	0	0	0	0	0	0%
4	Chavez, Andrea	City of CC	1	1	1	1	1	100%
5	Collin, Rosie	San Patricio	0	0	1	1	0	40%
6	De Los Santos, Jr. Raynaldo	Refugio	1	1	0	1	1	80%
7	Denson, Kiwana	City of CC	0	1	1	1	1	80%
8	Evans, Eric	Aransas	0	1	0	0	0	20%
9	Faught, Leslie	San Patricio				1	1	100%
10	Florence, Tracy	Bee	1	1	1	1	1	100%
11	Flower, Michelle	City of CC	1	1	1	1	1	100%
12	Gatewood, Jesse	Nueces	1	1	1	1	1	100%
13	Giesler, Randy	Live Oak	0	1	1	1	1	80%
14	Gleason, Mary	City of CC	1	1	1			100%
15	Gonzalez, Jr., Victor M.	City of CC	1	1	1	1	1	100%
16	Hoggard, Justin	Bee	1	1	1	1	0	80%
17	Hunter, Ofelia	Jim Wells	1	0	1	1	0	60%
18	Keener, Marcia	San Patricio	1	1	1	1	1	100%
19	Leal, Criselda	City of CC				1	1	100%
20	Lopez, Omar	City of CC	1	0	1	1	1	80%
21	Lozano, Michelle	Nueces	0	0	1	0	0	20%
22	Nelson, Travis	City of CC	0	0	1	1	1	60%
23	Owen, John	City of CC	1	1	1	1	1	100%
24	Perez, Gloria	City of CC	1	0	1	1	1	80%
25	Ramirez, Carlos	Kleberg	1	1	0	0	0	40%
26	Salazar, Manny	Kleberg	1	1	1	1	1	100%
27	Sample, Edward	City of CC	1	1	1	1	1	100%
28	Soliz-Garcia, Velma	San Patricio	0	0	0			0%
29	Temple, Susan	San Patricio	0	1	0	1	0	40%
30	Unda, C. Michelle	City of CC	1	1	1	1	1	100%
31	Vasey, Iain	City of CC	1	1	1	0	0	60%
32	Wilson, Catrina	City of CC	1	1	1	0	1	80%
33	Wisner, Liza	City of CC	1	1	1	1	1	100%

**Workforce Solutions Coastal Bend
Committee Meeting Attendance Record
January - December 2023**

Child Care Services							
Board Member	Representing	7-Feb	2-May		5-Sep	7-Nov	Attendance Rate
Keener, Maria (C)	San Patricio	1					25%
Wilson, Catrina (VC)	City of CC	1					25%
Hoggard, Justin	Bee	1					25%
Chavez, Andrea	TWC/City of CC	1					25%
Barrera, Alma	City of CC	1					25%

Ad Hoc Youth							
Board Member	Representing	8-Feb	3-May		6-Sep	8-Nov	Attendance Rate
Wisner, Liza (C)	City of CC	1					25%
Lopez, Omar (VC)	City of CC	1					25%
Hunter, Ofelia	Jim Wells	E0					0%
Flower, Michelle	City of CC	1					25%
Collin, Rosie	San Patricio	1					100%
Faught, Leslie	San Patricio	1					25%

Workforce Services							
Board Member	Representing	9-Feb	4-May		7-Sep	9-Nov	Attendance Rate
Salazar, Manny (C)	Kleberg	1					25%
Giesler, Randy (VC)	Live Oak	1					25%
Sample, Ed	City of CC	E0					0%
Lozano, Michelle	Nueces	1					25%
Nelson, Travis	City of CC	1					25%
Leal, Criselda	City of CC	1					25%

Public Relations							
Board Member	Representing	9-Feb	4-May		7-Sep	9-Nov	Attendance Rate
Unda, C. Michelle (C)	City of CC	E0					0%
Ramirez, Carlos (VC)	Kleberg	1					25%
Temple, Susan	San Patricio	E0					0%
Florence, Tracy	Bee	1					25%
Evans, Eric	Aransas	E0					0%

Executive/Finance							
Board Member	Representing	16-Feb	11-May	14-Jun	14-Sep	16-Nov	Attendance Rate
De Los Santos, Jr., Raynaldo (C)	Refugio	1					20%
Bowen, Sandra (VC)	Jim Wells	1					20%
Gatewood, Jesse	Nueces	1					20%
Owen, John	City of CC	E0					0%
Gonzalez, Jr. Victor M.	City of CC	1					20%
Perez, Gloria	City of CC	1					20%
Keener, Marcia	San Patricio	1					20%
Wisner, Liza	City of CC	1					20%
Salazar, Manny	Kleberg	1					20%
Unda, C. Michelle	City of CC	E0					0%

**Workforce Solutions of the Coastal Bend
Committee Meeting Attendance Record
January - December 2022**

Child Care Services							
Board Member	Representing	8-Feb	3-May		6-Sep	8-Nov	Attendance Rate
Keener, Maria (C)	San Patricio	1	1		1	1	100%
Bowen, Sandra (VC)	Jim Wells	1	1		1	1	100%
Gleason, Mary	City of CC	0	1				50%
Wilson, Catrina	City of CC	1	1		1	1	100%
Hoggard, Justin	Bee	0	0		1	0	25%
Chavez, Andrea	TWC/City of CC	1	1		1	1	100%
Barrera, Alma	City of CC	1	1		1	1	100%

Executive/Finance							
Board Member	Representing	17-Feb	12-May	15-Jun	15-Sep	17-Nov	Attendance Rate
Perez, Gloria (C)	City of CC	1	1		1	1	80%
De Los Santos, Jr., Raynaldo (VC)	Refugio	1	1		1	1	80%
Gatewood, Jesse	Nueces	1	1		1	1	80%
Owen, John	City of CC	1	1		1	1	80%
Sample, Edward	City of CC	1	1		1	1	80%
Gonzalez, Jr. Victor M.	City of CC	1	1		1	1	80%
Keener, Marcia	San Patricio	1	1		0	1	60%
Unda, C. Michelle	City of CC	0	1		1	1	60%
Salazar, Manny	Kleberg	1	1		1	1	80%
Wisner, Liza	City of CC	1	1		0	1	60%

Public Relations							
Board Member	Representing	9-Feb	4-May		7-Sep	9-Nov	Attendance Rate
Unda, C. Michelle (C)	City of CC	1	1		0	0	50%
Ramirez, Carlos (VC)	Kleberg	1	1		1	1	100%
Florence, Tracy	Bee	1	0		1	1	75%
Cantu, Arnoldo	Duval	0	0		0	0	0%
Lopez, Omar	City of CC	1	0		1	0	50%
Hunter, Ofelia	Jim Wells	0	1		1	0	50%
Collin, Rosie	San Patricio	1	0		0	1	50%
Evans, Eric	Aransas	1	1		0	0	50%

Workforce Services							
Board Member	Representing	10-Feb	5-May		8-Sep	10-Nov	Attendance Rate
Salazar, Manny (C)	Kleberg	1	1		1	1	100%
Vasey, Iain (VC)	City of CC	1	1		0	0	50%
Giesler, Randy	Live Oak	1	1		1	1	100%
Nelson, Travis	City of CC	1	1		1	0	75%
Temple, Susan	San Patricio	1	0		0	1	50%
Lozano, Michelle	Nueces	1	1		0	1	75%

Ad Hoc Youth							
Board Member	Representing	10-Feb	5-May		8-Sep	10-Nov	Attendance Rate
Wisner, Liza (C)	City of CC	1	1		1	0	75%
Gonzalez, Jr., Victor M. (VC)	City of CC	1	1		1	1	100%
Flower, Michelle	City of CC	1	1		1	1	100%
Soliz-Garcia, Velma	San Patricio	1	1				100%
Denson, Kiwana	City of CC	1	1		1	1	100%

ITEM FOR DISCUSSION AND POSSIBLE ACTION

XI. Appoint Lead CEO and Lead CEO Alternate

BACKGROUND INFORMATION

The Interlocal Agreement for the Coastal Bend Workforce Development Area determines the designation of a CEO Representative. Section 2.(b) Selection of CEO Representative states:

“...the CEO Council may select the CEO Representative by the majority vote of those members present at a meeting called for such purpose. The CEO Representative shall preside at all meetings of the CEO Council, and in the absence of the CEO Representative the members may appoint another official to preside at such meetings.”

RECOMMENDATION

The CEO Council select a Lead CEO and Lead CEO Alternate.

INTERLOCAL AGREEMENT
Coastal Bend Workforce Development Area

This Interlocal Agreement is entered into by and among the units of general local government listed below who are signatories to this Agreement (the "Parties"), each of such Parties being a local government and concerns the performance of governmental functions and services by the Parties pursuant to the Workforce and Economic Competitiveness Act, Chapter 2308 of the Texas Government Code (the "Act"). This revision of the Interlocal Agreement is prompted by the recent move of McMullen County to another Council of Governments, necessitating also a change of workforce areas and other basic service responsibility areas.

NOW THEREFORE, in consideration of the mutual promises and benefits herein, the Parties agree as follows:

1. Purpose of Agreement. The purpose of this Agreement is to establish a coordinated effort for the planning and implementation of the Workforce Development Programs in the Coastal Bend Workforce Development Area (the "Area") pursuant to the Act. The Area is comprised of Aransas County, Bee County, Brooks County, Duval County, Jim Wells County, Kenedy County, Kleberg County, Live Oak County, Nueces County, Refugio County and San Patricio County, along with the City of Corpus Christi. Unless prohibited by Federal or State law, this Agreement shall cover the planning and implementation of all Federal and State Workforce Development block grants allocated to the Coastal Bend Workforce Development Area.
2. Chief Elected Officials Council. (a) Organization. The county judge of each Party which is a county shall be the chief elected official representing such county and shall serve on the Chief Elected Officials Council (the "CEO Council") for the Area. In the absence of the county judge, the county judge may designate another public official within the county to represent the county at any meetings of the CEO Council. The City of Corpus Christi shall be represented on the CEO

Council by the Mayor. In the absence of the Mayor, the Mayor Pro-tem or any other public official within the City may be designated by the Mayor to represent the City at any meetings of the CEO Council.

(b) Selection of CEO Representative. The Parties agree that the representative of the chief elected officials of the Coastal Bend Workforce Development Area shall be selected by the CEO Council by the majority vote of those members present at a meeting called for such purpose. The CEO Representative shall always be a CEO as defined in 40 TAC §801.1(d) and shall be authorized to execute and deliver any plan or other document approved by the CEO Council or any other document required to be approved by the chief elected officials as required by law. The CEO Representative shall preside at all meetings of the CEO Council, and in the absence of the CEO Representative the members may appoint another official to preside at such meetings. The CEO Council may adopt bylaws and rules governing its meetings and authorize a representative to act on its behalf in the event of the death, disability, any vacancy in office, or absence of the CEO Representative.

(c) Approval of Plan by CEO Council. The CEO Council shall approve the Strategic Workforce Services plan for the Area and any other matters required by statute, regulation or other law to be approved by the chief elected officials of the Area.

3. Information Concerning Activities: A copy of the annual report of the activities of the Workforce Development Board (the "Board") shall be delivered to each Party as and when such report is issued each year. Each of the Parties may obtain information concerning the activities of the Board and shall have the right to inspect the books and records of the Board during regular business hours upon reasonable notice.

4. Workforce Development Board. (a) Size. The size of the Board shall be up to thirty-three (33) members.

(b) Appointment. The Chief Elected Officials shall make the appointments to the Board and shall solicit nominations from qualified organizations. The nominations process shall be consistent with applicable federal and state laws. The Board members shall be appointed by the Parties in proportion to the population of each jurisdiction to the total population of the area. Such members shall be selected in a good faith effort to represent the diversity of the Area. Each Party shall be entitled to select not less than one private sector representative. The remaining members shall be allocated among the various constituent groups as required by law.

(c) Terms of Office. Board members shall serve terms of three years.

(d) Incorporation and Rules of Procedure. The Board may incorporate as a Texas non-profit corporation and adopt bylaws and other rules of procedure concerning its operations.

5. Statutory Acknowledgment. We, the chief elected officials of the Coastal Bend Workforce Development Area, acknowledge that the following are responsibilities and requirements pursuant to the formation of local workforce development boards:

(a) The local workforce development board will assume the responsibilities for the following committees and councils that will be replaced by the board unless otherwise provided in Chapter 2308, Government Code, V.T.C.A., as amended:

- private industry council
- quality workforce planning committee
- job service employer committee; and
- local general vocational program advisory committee

(b) At least one full service career development center must be established within the workforce area, with as many satellite offices as the Board deems necessary to deliver services, within the scope of available funding and resources.

- (c) The board must have its own independent staff and not be a provider of workforce services, unless the board secures a waiver of these provisions from the Texas Workforce Commission;
- (d) The chief elected officials must enter into a partnership agreement with the board to designate a grant recipient to receive and be accountable for block grant funds; and be liable for any misuse of funds;
- (e) The partnership agreement must also specify the entity that will administer the programs, which may be separate from the entity that receives the funds from the state;
- (f) The partnership agreement must define the process through which the local boards and chief elected officials will develop the strategic plan required under the Workforce Innovations Opportunity Act, required by the legislation in order to receive block grant funds; and
- (g) The strategic plan must be reviewed by both the Commission and the Texas Workforce Investment Council, and approved by the Governor before block grants will be available to the local area.


6. Automatic Renewal. This Agreement shall be for a term of two years and is subject to automatic renewal every two years thereafter unless terminated as provided herein. Notice of termination by any of the Parties shall be given no later than January 1 of the final year of a two-year term to be effective as of the following June 30, and such notice of termination shall be given to each other Party to this Agreement either by hand delivery or by certified mail, return receipt requested.

7. Entire Agreement. This Agreement expresses the entire agreement between the Parties. Any prior or subsequent oral representations shall have no effect. If any word, phrase or section shall be found to be invalid or unconstitutional, the remainder of the Agreement shall be unaffected and shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties execute this Interlocal Agreement as of the dates indicated


by their signatures below.

ACCEPTED:




The Honorable Joe McComb
City of Corpus Christi Mayor

10/27/2017
Date




The Honorable C. H. "Burt" Mills Jr.
Aransas County Judge

10/27/2017
Date




The Honorable Stephanie A. Moreno
Bee County Judge

10/27/2017
Date




The Honorable Imelda Barrera
Brooks County Judge

October 24, 2017
Date




The Honorable Ricardo O. "Rocky" Carrillo
Duval County Judge

12/19/2017
Date



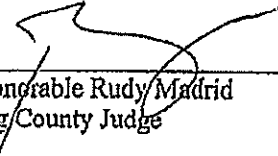
The Honorable L. Pedro "Pete" Trevino, Jr.
Jim Wells County Judge

10/27/2017
Date



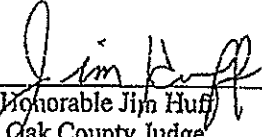
The Honorable Louis E. Turcotte, III
Kenedy County Judge

11/24/18
Date



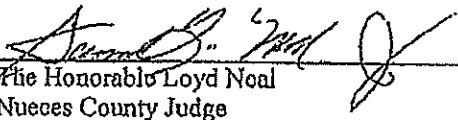
The Honorable Rudy Madrid
Kleberg County Judge

1-23-2018
Date




The Honorable Jim Huff
Live Oak County Judge

10-27-17
Date



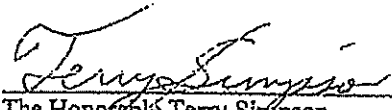
The Honorable Loyd Neal
Nueces County Judge

12/21/17
Date



The Honorable Robert Blaschke
Refugio County Judge

2/6/18
Date



The Honorable Terry Simpson
San Patricio County Judge

Oct. 27, 2017
Date

INFORMATION ONLY

XII – 1. Monitoring Reports

BACKGROUND

The Texas Workforce Commission (TWC) requires that monitoring review results be reported to all relevant parties and to the Board of Directors. The monitoring staff conduct fiscal and program reviews for compliance with federal and state laws and regulations, and compliance with TWC and local policies. The following is a list of the monitoring reviews and significant observations that were completed during the months of September 2022 - January 2023.

Workforce Solutions – Board

Fiscal and Program Reviews

➤ **Local Match Contracts – 2022-2023**

• Del Mar College	\$170,000 drawing down	\$340,000
• Coastal Bend College	\$140,000 drawing down	\$280,000
• City of Corpus Christi	\$445,222 drawing down	\$890,444
• Texas A&M Kingsville	\$150,000 drawing down	\$300,000
• Texas A&M Corpus Christi	<u>\$ 35,000</u> drawing down	<u>\$ 70,000</u>
Direct Child Care Dollars	\$940,222	\$1,880,444

➤ **Local Match Contract Certifications – 2nd half of 2021-2022**

- \$458,701.50 in Expenditures were certified and submitted to TWC.

➤ **Child Care Local Match Agreements 2021-2022 – Monitoring Reviews**

- | | |
|------------------------|-----------------------|
| • Del Mar College | • TAMU Kingsville |
| • Coastal Bend College | • TAMU Corpus Christi |
| • City Corpus Christi | |

Conclusion: No issues noted

➤ **TWC Equal Opportunity Compliance Review – Management Letter Issued 1/17/23.**

- The Board Equal Opportunity function has been recertified for another three years.

➤ **National Dislocated Worker Grant – TX-38 Disaster COVID-19**

- A monthly Worksite Assessment Questionnaire for each participant and their supervisor has been completed from the months of September 2022 – January 2023 without exception. These worksite assessments will continue through March 2023.

C2 Global Professional Services, LLC

Program Reviews

➤ **WIOA – Adult/Dislocated Worker/National Dislocated Worker - Report 10/19/22**

Findings - The overall error rate for this review is 5.44%.

- One (1) participant’s signed assessment was not in the customer file (Cabinet).
- One (1) customers assessment has not been updated in two years.

- Two (2) customers open Service Activity is Occupational/Vocational Training (1) yet neither participant have an ITA. Open Service Activity should be Non-TWC Training (179).
- One (1) participant has no documentation in Cabinet to support the ITA end date.
- Two (2) cases do not have the Service Plan up to date in TWIST.
- One (1) case Service Plan does not include the OJT in which the customer participated.
- One (1) case does not have the CASAS scores in the file posted in TWIST,

Conclusion:

- Corrections were made to the case files and in TWIST, if possible.
- Ongoing technical assistance and training is being provided to staff.

➤ **WIOA – Youth Services – Report 12/21/22**

Findings - The overall error rate for this review is 2.5%.

- One (1) customers service plan goals are not up to date.
- One (1) customers service plan was not closeout at exit.
- One (1) customer has a case note dated 9/27/22 for the distribution of \$40 & \$50 in transportation support. Both amounts were entered in TWIST as support services, yet neither were ever distributed to the customer as case notes. No support services documentation is in Cabinet.

Conclusion:

- Corrections were made to the case files and in TWIST, if possible.
- Ongoing technical assistance and training is being provided to staff.

➤ **TANF/Choices Review – Report 1/23/23**

Findings - The overall error rate for this review was .78%.

- One (1) case did not have documentation in Cabinet for the transportation support service (11/15) of \$50.

Conclusion:

- All corrections were made to the case files and in TWIST, if possible.
- Ongoing technical assistance and training is being provided to staff.

BakerRipley, Inc.

Program Review

➤ **Child Care File Review – Reports 11/10/22 & 1/26/23 – No issues noted**

INFORMATION ONLY

XII – 2. Financial Report as of 12/31/2022

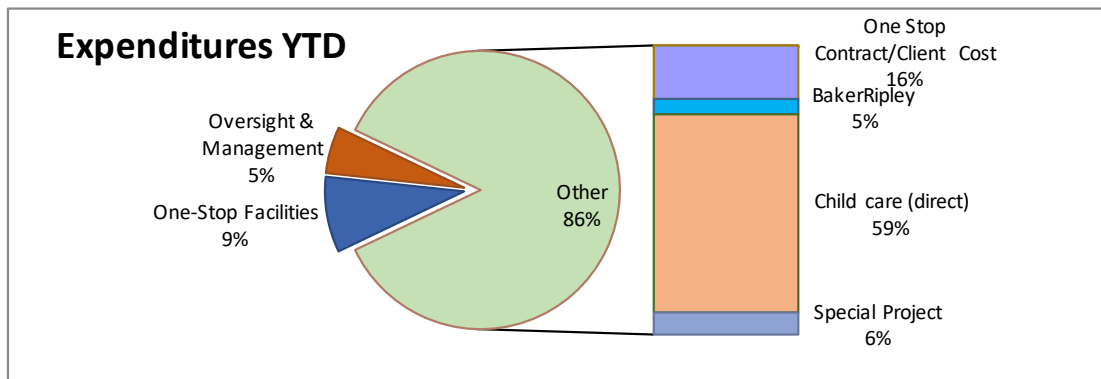
BACKGROUND INFORMATION

Financial statements are prepared on a monthly basis by Board Professionals. Attached is a copy of the most recent Financial Report.

Contract No.	Contract Program	Begin Date	End Date	Current Budget	Cum. Expenditures	Budget Balance	% Expended	TWC % Target
Expires 12/31/2022								
2222CCF001	Child Care	10/1/21	12/31/22	\$24,415,559.00	\$23,627,045.00	\$788,514.00	97%	100%
2222CCM001	Child Care Local Match	10/1/21	12/31/22	\$1,834,806.00	\$1,834,806.00	\$0.00	100%	NA
2222CCP001	Child Care - DFPS	9/1/21	12/31/22	\$1,032,900.00	\$656,671.20	\$376,228.80	64%	NA
2222TRA001	Trade Act Services for Dislocated Workers	10/1/21	12/31/22	\$18,412.00	\$0.00	\$18,412.00	0%	NA
2222WOS001	Military Family	1/1/22	12/31/22	\$54,600.00	\$54,600.00	\$0.00	100%	100%
2222WPA001	Wagner-Peyser Employment Services	10/1/21	12/31/22	\$98,652.00	\$98,652.00	\$0.00	100%	100%
Expires 1/31/2023								
2222ATG20	Apprenticeship Texas	2/21/22	1/31/23	\$100,000.00	\$5,529.51	\$94,470.49	6%	NA
2222EXT001	Externships for Teachers	2/9/22	1/31/23	\$166,210.00	\$146,829.38	\$19,380.62	88%	NA
Expires 3/31/2023								
2220NDW001	NDW - Coronavirus	5/5/20	3/31/23	\$878,655.00	\$761,512.20	\$117,142.80	87%	92%
2222CCQ001	Child Care Quality	10/1/21	3/31/23	\$1,476,155.00	\$868,236.92	\$607,918.08	59%	NA
2222CCX001	Child Care - Service Industry Recovery***	10/1/21	3/31/23	\$2,472,683.00	\$2,045,418.60	\$427,264.40	83%	82%
Expires 5/31/2023								
2222TAN002	Texas Internship Initiative	2/7/22	5/31/23	\$100,000.00	\$27,753.88	\$72,246.12	28%	NA
2222WCI002	WCI - Workforce Commission Initiatives	10/1/21	5/31/23	\$331,680.00	\$270,570.00	\$61,110.00	82%	NA
Expires 6/30/2023								
2221WOA001	WIOA - FY22 Adult Allocation (Oct)	10/1/21	6/30/23	\$1,202,598.00	\$1,152,651.01	\$49,946.99	96%	92%
2221WOA001	WIOA - FY21 Adult Allocation (July)	7/1/21	6/30/23	\$311,865.00	\$311,865.00	\$0.00	100%	92%
2221WOD001	WIOA - FY22 Dislocated Worker Allocation (Oct)	10/1/21	6/30/23	\$1,050,767.00	\$923,514.47	\$127,252.53	88%	92%
2221WOD001	WIOA - FY21 Dislocated Worker Allocation (July)	7/1/21	6/30/23	\$263,276.00	\$263,276.00	\$0.00	100%	92%
2221WOY001	WIOA - FY21 Youth Allocation	7/1/21	6/30/23	\$1,584,376.00	\$1,514,261.19	\$70,114.81	96%	86%
2223WOZ001	WIOA - Additional Assistance	9/14/22	6/30/23	\$230,000.00	\$33,730.83	\$196,269.17	15%	37%
Expires 8/31/2023								
Non TWC	Perkins	7/1/20	8/31/23	\$75,000.00	\$75,000.00	\$0.00	100%	NA
Non TWC	Perkins	12/1/21	8/31/23	\$80,000.00	\$29,241.08	\$50,758.92	37%	NA
Non TWC	KINGSVILLE/BEEVILLE/STAPLES VR EXPENSES	8/1/21	8/31/23	\$120,144.00	\$31,548.32	\$88,595.68	26%	NA
Non TWC	Wage Service for Paid WE 3018VRS171	8/1/20	8/31/23	\$112,500.00	\$14,888.42	\$97,611.58	13%	NA
Non TWC	3018VRS133 - STUDENT HIRABILITY (09/01/22-08/31/23)	8/1/21	8/31/23	\$105,000.00	\$23,804.17	\$81,195.83	23%	NA
Expires 9/30/2023								
2223NCP001	Noncustodial Parent Choices Program	9/1/22	9/30/23	\$142,403.00	\$51,845.79	\$90,557.21	36%	31%
2223RAG001	Resource Administration Grants	10/1/22	9/30/23	\$6,923.00	\$0.00	\$6,923.00	0%	25%
2223REA001	Reemployment Services and Eligibility Assessment	10/1/22	9/30/23	\$406,411.00	\$109,574.84	\$296,836.16	27%	25%
2223SNE001	SNAP E&T	10/1/22	9/30/23	\$529,712.00	\$358,637.64	\$171,074.36	68%	25%
2223TV001	Texas Veteran's Commission	10/1/22	9/30/23	\$37,412.00	\$2,500.33	\$34,911.67	7%	25%
2223WCI001	WCI - Workforce Commission Initiatives	10/1/22	9/30/23	\$56,291.00	\$6,180.27	\$50,110.73	11%	NA
Non TWC	3022VRS047	10/1/21	9/30/23	\$460,000.00	\$205,687.64	\$254,312.36	45%	NA
Expires 10/31/2023								
2223CCQ001	Child Care Quality	10/1/22	10/31/23	\$1,715,438.00	\$36,178.60	\$1,679,259.40	2%	23%
2223TAF001	TANF Choices	10/1/22	10/31/23	\$2,328,761.00	\$638,258.74	\$1,690,502.26	27%	23%
Expires 12/31/2023								
2223CCF001	Child Care	9/30/22	12/31/23	\$25,883,831.00	\$3,216,435.93	\$22,667,395.07	12%	20%
2223CCM001	Child Care Local Initiatives	10/1/22	12/31/23	\$1,880,444.00	\$0.00	\$1,880,444.00	0%	NA
2223CCP001	Child Care - DFPS	9/1/22	12/31/23	\$815,100.00	\$200,733.20	\$614,366.80	25%	NA
2223TRA001	Trade Act Services for Dislocated Workers	10/1/22	12/31/23	\$10,000.00	\$0.00	\$10,000.00	0%	NA
2223WPA001	Wagner-Peyser Employment Services	10/1/22	12/31/23	\$36,459.00	\$4,414.90	\$32,044.10	12%	20%
Expires 4/30/2024								
2223TIP001	WIOS - Texas Partnership Initiative	12/28/22	4/30/24	\$150,000.00	\$0.00	\$150,000.00	0%	NA
Non TWC	Walmart - PATHS	1/1/20	3/31/24	\$300,000.00	\$162,131.34	\$137,868.66	54%	NA
Expires 6/30/2024								
2222WOA001	WIOA - FY23 Adult Allocation (Oct)	10/1/22	6/30/24	\$1,269,498.00	\$317,023.98	\$952,474.02	25%	23%
2222WOA001	WIOA - FY22 Adult Allocation (July)	7/1/22	6/30/24	\$347,949.00	\$289,121.60	\$58,827.40	83%	46%
2222WOD001	WIOA - FY23 Dislocated Worker Allocation (Oct)	10/1/22	6/30/24	\$1,317,859.00	\$44,325.16	\$1,273,533.84	3%	23%
2222WOD001	WIOA - FY22 Dislocated Worker Allocation (July)	7/1/22	6/30/24	\$390,538.00	\$312,430.40	\$78,107.60	80%	46%
2222WOR001	WIOA - FY22 Rapid Response	7/1/22	6/30/24	\$29,662.00	\$29,662.00	\$0.00	100%	NA
2222WOY001	WIOA - FY22 Youth Allocation	7/1/22	6/30/24	\$1,695,253.00	\$685,321.57	\$1,009,931.43	40%	21%
Expires 4/30/2025								
Non TWC	Upskill (Del Mar-E2E)	4/1/22	4/30/22	\$66,000.00	\$23,502.01	\$42,497.99	36%	NA
				\$77,991,782.00	\$41,437,495.56	\$36,554,286.44		

WORKFORCE SOLUTIONS OF THE COASTAL BEND
STATEMENT OF ACTIVITIES
For the Month Ending
December 31, 2022

	FY2023 Amended Budget	Current	YTD	% Expended
REVENUES				
Grant revenue - federal	46,003,548	3,401,549	8,924,940	19%
Grant revenue - Non federal	30,000	389	1,154	
	46,033,548	3,401,938	8,926,094	19%
EXPENSES				
Oversight & Management				
Salaries and benefits	2,405,433	211,562	332,373	14%
Facilities and related expense	265,500	20,502	61,258	23%
Furniture, equipment, & software	96,881	6,659	14,635	15%
General administrative expense	183,500	20,330	53,482	29%
Communication expense	38,762	3,144	8,852	23%
Professional fees and services	135,000	4,343	8,380	6%
Staff development expense	50,000	850	8,041	16%
Travel expense	50,000	7,884	14,060	28%
Total Oversight & Management Expense	3,225,076	275,274	501,080	16%
One Stop Operations				
Facilities and related expense	2,498,838	520,156	679,981	27%
Furniture, equipment, & software	1,195,000	38,292	67,657	6%
General administrative expense	146,500	5,652	27,737	19%
Communication expense	155,000	12,526	37,658	24%
Professional fees and services	5,000	-	-	0%
Total One Stop Operations	4,000,338	576,626	813,033	20%
Contracted services	38,808,134	2,645,963	7,956,315	21%
Total expense	46,033,547	3,497,863	9,270,427	20%



WORKFORCE SOLUTIONS OF THE COASTAL BEND
STATEMENT OF ACTIVITIES

For the Month Ending
December 31, 2022

ASSETS

Current Assets	
Cash & Cash Equivalents	\$ 1,107,381
Money Market Account	\$ 815,440
Due from TWC	1,356,629
Accounts Receivable	1,822
Prepaid Expense	170,016
Other Assets	62,475
Total Current Assets	\$ 3,513,763
Fixed Assets	
Building Improvements	\$ 1,904,457
Furniture and Equipment	586,940
Less Accumulated	(1,967,151)
Depreciation	
Net Fixed Assets	\$ 524,246
Total Assets	\$ 4,038,009

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 2,866,985
Accrued Expense	347,340
Accrued Vacation	67,654
Total Current Liabilities	\$ 3,281,979

NET ASSETS

Unrestricted-Non-Federal	\$ 302,251
Fund	
Temporarily Restricted-	(70,467)
Ticket to Work/Other	
Investment in Fixed	524,246
Assets	
Total Net Assets	\$ 756,030
Total Liabilities and Net	\$ 4,038,009
Assets	

INFORMATION ONLY

XII – 3. 2021-2024 Strategic Business Plan Modification

BACKGROUND INFORMATION

As set forth in Texas Workforce Commission (TWC)- Workforce Development Letter (WDL) 18-22, Local Workforce Development Board Plans: Guidelines for Two-Year Plan Modifications of 2021-2024 Plans, issued September 21, 2022; The WIOA requires that at the end of the first two-year period of the four-year local Board plans, Boards review their local plans, develop, and submit modifications to reflect labor market changes, economic conditions, and other factors affecting plan implementation.

Key requirements:

1. Opportunity for public comment on the development of the plan modifications must be provided by:
 - Making copies of the proposed plan modifications available to public through electronic and other means, such as public hearings and local new media;
 - Provide a 30-day comment period on the plan modifications; and
 - Submitting to TWC any comments that express disagreement with the plan modifications.
2. The plan modifications must be approved in an open meeting, pursuant to Texas Government Code Chapter 551.

Actions taken to adhere to key requirements part of WDL 18-22:

1. 2021-2024 Strategic Business Plan Modification was completed and published on January 9, 2023, via WFSCB's website and other social media platforms.
2. The posting provides hyperlink allowing the public to review all the revisions made, as the document must contain "strikethroughs" and make obvious the inserted revisions.
3. The posting provides specific instructions on how public comments may be made. These include, written comments can be submitted electronically to Director of Programs & Planning, delivered via mail or in person by February 7, 2023, before 5pm.
4. In addition, a Public Information and Listening Session has been scheduled and advertised for Friday February 10, 2023, 12pm, at Staples Career Center, 520 N. Staples. CC. Tx. 78401.
5. Present the plan at Workforce Services Committee at meeting scheduled February 9, 2023 and recommend approval to Board of Directors meeting scheduled for February 23, 2023.

Actions taken to modify the plan in regard to: reflect labor market changes, financing available to support WIOA Title I or provision of services or a need to revise strategies in order to meet local performance goals.

1. Target Occupation List updated to reflect addition of occupations made over the past two years; from 51 occupations to 59. Update the in-demand industry, wage, training institutions and programs of study.
2. No significant changes made to service delivery in regard to the issuance of support services and training accounts. No significant changes to performance measures- added two measures, Credential attainment and Measurable skills gain. However, there were changes made due to pandemic in regard to distance, on-line, hybrid services implementation during and post pandemic.
3. Changes made to the services provided to youth with the continuum of annual projects and addition of Career and Education Outreach Program (CEOP).

4. Career Center locations; minus Sunrise Career Center, plus Mission Center in Corpus Christi Texas. Our service delivery area remains with six one-stop career centers and two satellite offices with the addition of satellite office in Rockport Texas,
5. Significant changes in Child Care Services due to increase in Funding.
6. Significant changes made to the grants received and creation of partnerships.

WFSCB Team provided a great deal of attention to make certain the key requirements were addressed and provided specific examples on how our development board continues to elevate our service delivery, maintain and create meaningful partnerships, adhere to program rules and continue to trend-up in the quality of work. Great Job Team! The cycle continues, an updated plan will be due again on or around March 2025.

The approved 2021-2024 Strategic Business Plan Modification must be submitted to TWC by March 1, 2023.

INFORMATION ONLY

XII – 4. Facilities Updates

BACKGROUND INFORMATION

Board Professionals will provide update on the progress of the New Career Center at Mission Plaza in Corpus Christi. Phase 2 is scheduled to be completed in April. The project has gone smoothly thus far. Slides of progress will be shown at the meeting.

INFORMATION ONLY

XII – 5. Update on Procurements and Contracts

BACKGROUND INFORMATION

An update on procurements and contracts is provided on the following pages. The changes are in the highlighted text.

UPDATE ON PROCUREMENTS

Ongoing Procurements	Date of Issuance	Anticipated Date of Contract	Anticipated Cost	Over \$50,000 Approval Required	Comments
Request for Applications (RFA) for Professional Development Trainers to Provide Training to Child Care Providers	Jan 23, 2023	Various <i>dependent upon training dates</i>	TBD	NO	RFA will remain open until Aug 11, 2023

Future Procurements	Anticipated Date of Issuance	Anticipated Date of Contract	Anticipated Cost	Over \$50,000 Approval Required	Comments
Request for Statement of Qualifications (RFQ) for 401(k) Plan Administrator for Bundled Services	TBD	TBD	TBD	YES	
Request for Statement of Qualifications (RFQ) for Commercial Real Estate Broker Services	TBD	TBD	TBD	Unknown	
Request for Statement of Qualifications (RFQ) for Independent Evaluators	Mid-March	TBD	TBD	NO	Individuals qualified to evaluate and rank proposals submitted for management and operation of career centers.
Request for Proposals (RFP) for Management and Operation of Career Center System (includes Youth Development Services)	Early April	TBD	TBD	YES	

Anticipated dates and costs are contingent upon the completion of the procurement outcomes.

SUBRECIPIENT / CONTRACTOR LOG 2022-2023

NAME	CONTRACTORS	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
C2 Global Professional Services, LLC	Management and Operation of Workforce Centers and Youth Development Services	\$6,954,133.05	Renewal 3 of 3	10/1/22 – 09/30/23
	Amendment #1 – to increase budget by \$396,808.95.			
BakerRipley	Direct Child Care Services	\$30,186,883.07	Renewal 1 of 3	10/1/22 – 09/30/23
	Amendment #1 – to decrease budget by \$4,297,958.93.			

NAME	PROFESSIONAL & CONSULTING SERVICES	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
Wood, Boykin, & Wolter, P.C.	Legal Services	\$35,000	Renewal 2 of 3	10/1/22 – 9/30/23
CLK Architects & Associates	Architecture, Design & Certified Space Planning Services	\$50,000	Renewal 1 of 3	10/1/22 – 9/30/23
Marshall Company, Ltd.	General Contractor Services Mission Plaza Phase II	\$1,069,060	Year 1 (3 renewals)	10/1/22 – 9/30/23
Vertical Computers	IT Professional Services	\$100,000	Renewal 1 of 3	10/1/22 – 9/30/23
	Amendment #1 – to correct entity type to for-profit.			

SUBRECIPIENT / CONTRACTOR LOG 2022-2023

NAME	CAREER CENTERS	ANNUAL BASE RENT	CONTRACT STATUS	CONTRACT PERIOD
PAK 56 Plaza LLC, SGT 44 Pirate LLC	Lease Agreement for Office Space Pirate Plaza, Sinton (≈ 3,650 sq ft)	\$74,240	Year 1 of 4 pending	1/01/23 – 12/31/23
Texas Workforce Commission	Building Use Lease Agreement Staples, Corpus Christi (≈ 22,616 sq ft)	\$0		10/1/22 – 9/30/23
Coastal Bend College	Lease Agreement for Office Space Beeville (≈3,850 sq ft)	\$49,014	Year 1 of 4	10/1/22 – 9/30/23
Coastal Bend College	Lease Agreement for Office Space Alice (≈2,730 sq ft)	\$34,902	Year 2 of 4	2/1/22 – 1/31/23
Coastal Bend College	Lease Agreement for Office Space Kingsville (≈3,191 sq ft)	\$40,711	Year 2 of 4	5/1/22 – 4/30/23
B-Y Mission Plaza CC, LTD	Shopping Center Lease Agreement Ayers (Mission Plaza), Corpus Christi (≈ 24,973 sq ft) <i>Lease Term 2021–2032</i>	\$299,676	Year 2 of 11	1/1/22 - 12/31/22
Goodwill Industries of South Texas	MOU for Office Space Rockport (≈ 612 sq ft)	\$11,985	Year 1 of 3	5/12/22 – 4/30/23

SUBRECIPIENT / CONTRACTOR LOG 2022-2023

NAME	OTHER CONTRACTS / AGREEMENTS	CONTRACT AMOUNT	CONTRACT STATUS	CONTRACT PERIOD
Sec Ops, Inc.	Security Guard Services	\$100,000	Renewal 2 of 2	10/1/22 – 9/30/23
Frost Bank	Banking Services	Fee Based	Renewal 3 of 3	9/1/22 – 8/31/23
The Safeguard System, Inc.	Fire and Security Alarm Monitoring, Testing, & Maintenance Services	\$10,000	Renewal 2 of 2	10/1/22 – 9/30/23
Rural Economic Assistance League, Inc. (REAL)	Transportation Assistance Services to Aransas, Bee, Brooks, Duval, Jim Wells, Live Oak, Refugio, & San Patricio Counties	NTE \$5,000	Renewal 2 of 2	10/1/22 – 9/30/23
County of Kleberg Human Services	Transportation Assistance Services to Kleberg & Kenedy Counties	NTE \$5,000	Renewal 2 of 2	10/1/22 – 9/30/23
Valero Payment Services Company	Gas Cards for Program Participants	NTE \$204,000	Renewal 3 of 3	10/1/22 – 9/30/23
Economic Modeling, LLC (EMSI)	Developer Agreement for Economy and LMI Tool	\$16,000	Renewal 2 of 2	10/1/22 – 9/30/23
Economic Modeling, LLC (EMSI)	Career Coach Agreement	\$7,500	Renewal 2 of 2	10/1/22 – 9/30/23
M&Rs Elite Janitorial Solutions, LLC	Janitorial Cleaning Services for Career Centers in Corpus Christi & Sinton	\$200,000	Renewal 3 of 3	10/1/22 – 9/30/23
Education to Employment Partners	Texas Internship Initiative	\$90,910	Year 1	4/1/22 – 5/31/23
	Amendment #1 – To decrease budget by \$1 with changes to various expenditure line-item amounts.			

TWC GRANTS & CONTRACTS LOG 2022–2023

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
TX-34 Disaster Recovery Dislocated Worker Grant – COVID -19	2220NDW001	To assist affected individuals residing in the local Workforce Development Board affected by COVID-19. Considered to be supplemental resources that provide flexibility to communities in responding to and recovering from unexpected events that cause large-scale job loss that exceed the capacity of the state and local area to address with formula resources.	\$878,655	5/5/20 – 3/31/23
	Amendment #1 – Extended grant period end date from 3/31/21 to 3/31/22, increased grant award amount by \$1,450,744 and revised award terms and conditions. Amendment #2 – Revised statement of work financial requirements. Amendment #3 – Revised statement of work project requirements. Amendment #4 – Revised statement of work project requirements, uniform administrative requirements and decreased (voluntary return) award amount by \$503,317. Amendment #5 – Revised statement of work project requirements, uniform administrative requirements and extending grant period end date to 3/31/23. Amendment #6 - Revised uniform administrative requirements and award amended to reflect voluntary deobligation of \$142,493. Amendment #7 - Revised statement of work financial requirements.			
Workforce Innovation and Opportunity Act – Dislocated Worker	2221WOD001	To provide funds to support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.	\$1,314,043	7/1/21 – 6/30/23
	Amendment #1 – Revised general terms and conditions and special federal award terms and conditions. Amendment #2 - Revised general terms and conditions and financial requirements.			
Workforce Innovation and Opportunity Act – Adult	2221WOA001	To provide job seekers and workers with the high-quality career services, education and training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.	\$1,514,463	7/1/21 – 6/30/23
	Amendment #1 – Revised general terms and conditions and special federal award terms and conditions.			
Workforce Innovation and Opportunity Act – Youth	2221WOY001	To provide funds to plan and deliver services to low-income youth and young adults, ages 14-24, who face barriers to employment, beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with good job along a career pathway or enrollment in post-secondary education.	\$1,584,376	7/1/21 – 6/30/23
	Amendment #1 – Revised general terms and conditions and special federal award terms and conditions. Amendment #2 - Revised general terms and conditions and financial requirements.			

TWC GRANTS & CONTRACTS LOG 2022–2023

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
CCDF Quality Improvement Activity	2222CCQ001	Local Boards areas and their subcontractors that implement child care quality improvement activities shall do so according to the rules and regulations established by the lead agency.	\$1,476,155	10/1/21 – 3/31/23
	Amendment #1 – Revised statement of work – project requirements, financial requirements, uniform administrative requirements, and to extend grant period from 10/31/22 to 3/31/23. Amendment #2 – Revised general terms & conditions, statement of work project requirements, financial requirements, uniform administrative requirements and to increase grant award by \$57,639.			
Service Industry Recovery (SIR) Child Care	2222CCX001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow SIR parents to work, and contribute to the state’s COVID economic recovery.	\$2,472,683	10/1/21 – 3/31/23
	Amendment #1 – Revised to decrease grant award by \$7,324,114.			
Texas Internship Initiative	2222TAN02	Recruit, train, place, monitor and evaluate 40 high school student interns in high-demand STEM fields, including accounting, business management/operations, construction management, engineering, healthcare and information technology.	\$100,000	2/7/22 – 5/31/23
Workforce Commission Initiatives	2222WCI002	To fund projects that strengthen and add value to the delivery system in its workforce area.	\$331,680	10/1/21 – 5/31/23
	Amendment #1 – Revised GTC table of contents, statement of work project & financial requirements, uniform administrative requirements, special federal award terms and conditions & increased grant amount by \$61,110.			
	Amendment #2 – Revised statement of work project requirements, uniform administrative requirements and grant award increased by \$84,761			
	Amendment #3 – Revised statement of work project & financial requirements.			
	Amendment #4 – Revised statement of work project, financial & uniform administrative requirements and amending the grant end date to May 31, 2023.			
Workforce Innovation and Opportunity Act – Adult	2222WOA001	To provide job seekers and workers with the high-quality career services, education, training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports including education and training for their current workforce.	\$1,617,444	7/1/22 – 6/30/24
	Amendment #1 – Revised general terms & conditions and the statement of work financial requirements.			

TWC GRANTS & CONTRACTS LOG 2022–2023

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Workforce Innovation and Opportunity Act – Dislocated Worker	2222WOD001	To support the planning and delivery of service to dislocated workers, including trade-affected workers and ranked unemployment insurance claimants.	\$1,708,397	7/1/22 – 6/30/24
	Amendment #1 – Revised statement of work financial requirements. Amendment #2 – Revised general terms & conditions and the statement of work financial requirements.			
Workforce Innovation and Opportunity Act – Rapid Response	2222WOR001	To support the planning and delivery of Rapid Response services to dislocated workers, including trade-affected workers.	\$29,662	7/1/22 – 6/30/23
	Amendment #1 – Revised general terms & conditions and the statement of work financial requirements.			
Agency Board Agreement	2223ABA001	To establish the nature of the working relationship between the Agency and the local Workforce Board to include the goals, responsibilities and obligations with respect to the administration of these programs, or other service delivery programs.	Non-Financial	10/1/22 – 9/30/24
Child Care Services Formula Allocation	2223CCF001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$25,883,831	9/30/22 – 12/31/23
	Amendment #1 – Revised general terms & conditions and the statement of work financial requirements.			
Child Care and Development Fund Child Care Local Match	2223CCM001	Child Care services are provided to families who meet the eligibility criteria. These direct child care services allow parents to work or to attend school or training, which helps them achieve economic self-sufficiency.	\$1,880,444	10/1/22 – 12/31/23
	Amendment #1 – Revised general terms & conditions and the statement of work financial requirements.			
Texas Department of Family and Protective Services (DFPS) Child Care	2223CCP001	To purchase child care services for children who are deemed eligible and authorized for services by DFPS.	\$0.00	9/1/22 – 12/31/23
	Amendment #1 – Revised statement of work financial requirements.			
CCDF Quality Improvement Activity	2223CCQ001	Local Boards areas and their subcontractors that implement child care quality improvement activities shall do so according to the rules and regulations established by the lead agency.	\$1,715,438	10/1/22 – 10/31/23
	Amendment #1 - Revised general terms & conditions, statement of work (project & financial requirements), uniform administrative requirements, and to increase grant award by \$232,675.			
Vocational Rehabilitation Integration Agency Contract - Infrastructure Cost Reimbursement Agreement	2223COL001	Infrastructure Cost Reimbursement Agreement for services pertaining to co-locating and integrating VR staff at WFSCB offices. Reimburses initial start-up, reoccurring monthly and shared VR costs.	\$120,144	9/1/22 – 10/31/23

TWC GRANTS & CONTRACTS LOG 2022–2023

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Noncustodial Parent Choices Program	2223NCP001	Employment program that targets low-income, unemployed, or underemployed NCPs who are behind on their child support payments. Goals of the program are to help NCPs who have substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child care payments.	\$142,403	9/1/22 – 9/30/23
	Amendment #1 – Revised general terms & conditions and the statement of work financial requirements.			
Reemployment Services and Eligibility Assessment	2223REA001	To provide claimants with access to a widely array of available resources that support reemployment and to connect claimants to the direct provision of intensive career services as appropriate. This program targets claimants who are mostly likely to exhaust benefits and be in need of reemployment services.	\$406,411	10/1/22 – 9/30/23
	Amendment #1 – Revised general terms & conditions and the statement of work financial requirements.			
Resource Administration Grant	2223RAG002	To acquire and support shared facilities and in those facilities, to acquire goods and services that support access to and use of common equipment, hardware platforms, consumables, and telecommunications networks amongst Board, Agency, and workforce service provider staff.	\$6,923	10/1/22 – 9/30/23
	Amendment #1 – Revised statement of work financial requirements and uniform administrative requirements.			
Supplemental Nutrition Assistance Program Employment & Training	2223SNE001	To provide SNAP recipients employment and training activities that will lead to long-term self-sufficiency inclusive of co-enrollments in other Board administered programs that will assist the recipient in gaining employment.	\$529,712	10/1/22 – 9/30/23
	Amendment #1 – Revised general terms & conditions and the statement of work project & financial requirements.			
Temporary Assistance for Needy Families/Choices	2223TAF001	To end the dependence of needy parents on public assistance by promoting job preparation, work, and marriage through the provision of services.	\$2,328,761	10/1/22 – 10/31/23
	Amendment #1 – Revised general terms & conditions and the statement of work project & financial requirements.			
Texas Industry Partnership	2223TIP	To assist with the purchase of equipment, software and to create the space needed to implement an Airframe & Power Plant certification program in collaboration with the Kingsville Chamber of Commerce and Coastal Bend College.	\$150,000	12/28/22 – 4/30/24

TWC GRANTS & CONTRACTS LOG 2022–2023

NAME	TWC CONTRACT #	ACTIVITY	AWARD AMOUNT	GRANT PERIOD
Trade Act Services for Dislocated Workers	2223TRA001	To fund required remedial skills training, allowable prerequisite training, and vocational training costs for eligible trade certified dislocated workers. Activities under this grant must seamlessly integrate industry and employer needs with the preparation of job seekers for the transition to new and sustainable employment.	\$10,000	10/1/22 – 12/31/23
	Amendment #1 – Revised statement of work project & financial requirements.			
Texas Veterans Commission – Resource Administration Grant	2223TVC001	To acquire and support shared facilities and in those facilities, to acquire goods and services that support access to and use of common equipment, hardware platforms, consumables, and telecommunications networks amongst Board and Texas Veterans Commission (TVC) employees.	\$37,412	10/1/22 – 9/30/23
Workforce Commission Initiatives	2223WCI001	To fund projects that strengthen and add value to the delivery system in its workforce area.	\$56,291	10/1/22 – 9/30/23
	Amendment #1 – Revised statement of work financial requirements.			
Military Family Support	2223WOS001	To better meet the needs of military spouses entering the job market from military installations in Texas. The program will provide enhanced job search assistance, assessment of skills, LMI, resume writing, interview skills, and if funding is available, to support training in high-demand occupations.	\$55,240	1/1/23 – 12/31/23
Workforce Innovation and Opportunity Act – Additional Assistance for Adult and Dislocated Worker Services	2223WOZ001	To support the delivery of services to adults and dislocated workers due to the increased demand for the employment and training activities funded through the Board’s WIOA allocation.	\$230,000	9/14/22 – 6/30/23
Wagner-Peyser Employment Services	2223WPA001	To provide funds to establish an organizational framework to integrate the delivery of Wagner-Peyser funded Employment Services into the Workforce Solutions Offices.	\$36,459	10/1/22 – 12/31/23
	Amendment #1 – Revised general terms & conditions and the statement of work project & financial requirements.			

INFORMATION ONLY

XII – 6. Performance Measure Update BCY 2021 – 2022

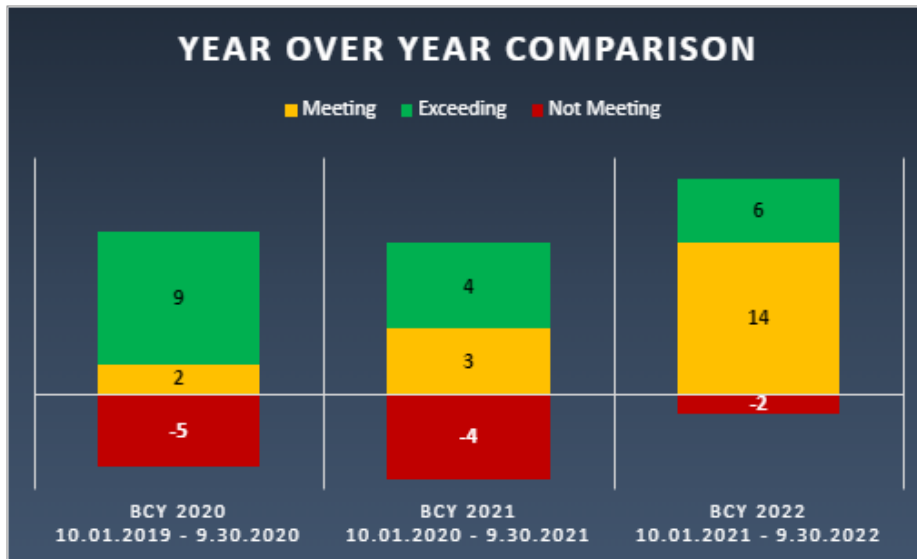
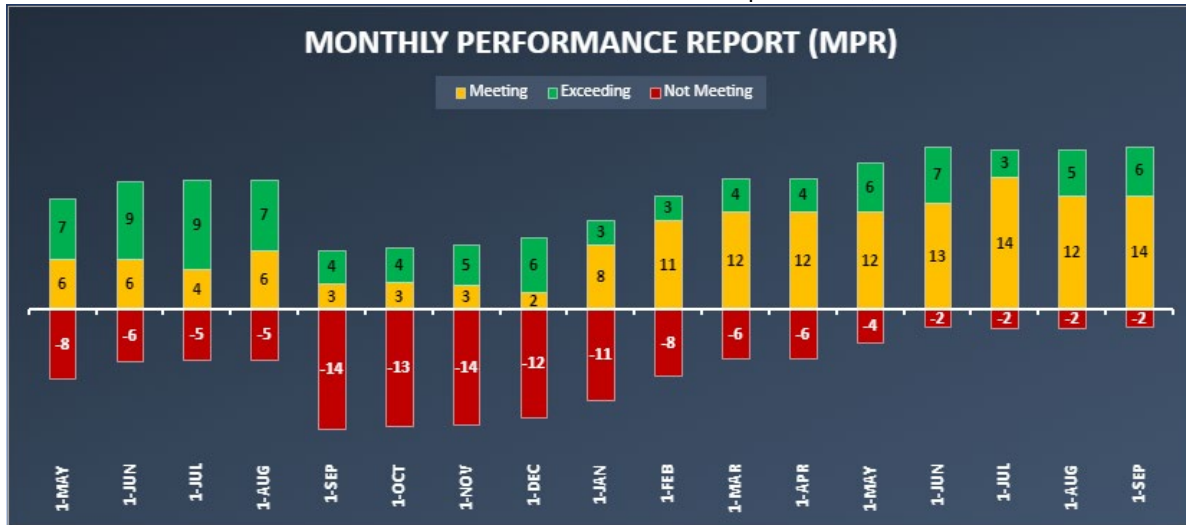
BACKGROUND INFORMATION

Performance Measure Update (September EOY 2022 Final Release)

Performance Synopsis

Board Contract Year: 2022

BCY 2022 Timeframe: October 1, 2021 – September 30, 2022



Background

Listed below are the TWC Performance Measures definitions and an indication of whether the individual measures are attained or not, Target % and Current %. The Percentages of target attained are represented by the following:

Non-WIOA Measures	WIOA Measures
+P (Exceeding) – Meeting performance – Greater than 105%	+P (Exceeding) – Meeting performance – Greater than 110%
MP – Meeting performance – Greater than 97.5% and Equal to or Less than 105%	MP – Meeting performance – Greater than 95% and Equal to or Less than 110%
MP – Meeting at Risk – Equal to or Greater than 95% and Equal to or Less than 97%	MP – Meeting at Risk – Equal to or Greater than 90% and Equal to or Less than 95%
-P – Not meeting performance – Less than 95%	-P – Not meeting performance – Less than 90%

Explanation of Measures **in Negative Performance** for September 2022

Performance Measure	Current		Current Performance	YTD Current % Target	EOY % Goal
	Numerator	Denominator			
1. Credential Rate – C&T Participants	76	131	58.02%	82.77%	70.10%
2. Choices Full Engagement Rate – All Family Total	24	56	45.03%	90.06%	50.00%

Board Actions: Performance Update

C2GPS has concluded Program Year(PY) 2022 earning 91% of meeting all performance measures. During PY 2022, C2GPS implemented tracking tools which accelerated performance percentages in all twenty-two (22) measures.

C2GPS has continued to improve on the Choices Full Engagement Measure with a positive trend month over month from December to September based on TWC Web Reports and TWC MRP reports.

Because WFSCB remains on a TWC Technical Assistance Plan(TAP) for Choices Full Engagement Rate; therefore, C2GPS will continue with activities prescribed in TAP submitted to TWC during April 2022.

INFORMATION ONLY

XII – 6. Performance Measure Update BCY 2021 – 2022 – Continued

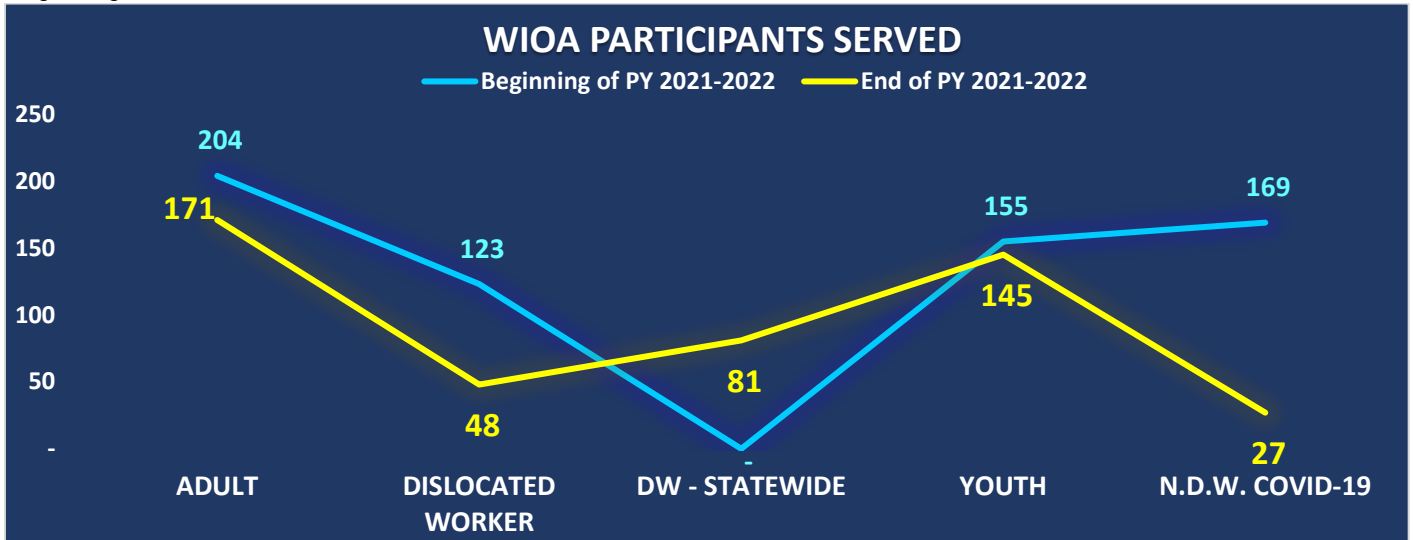
BACKGROUND INFORMATION

Caseload Report Update – Participants Currently Being Served

Total of WIOA Participants Served:

Beginning of Year: **651**

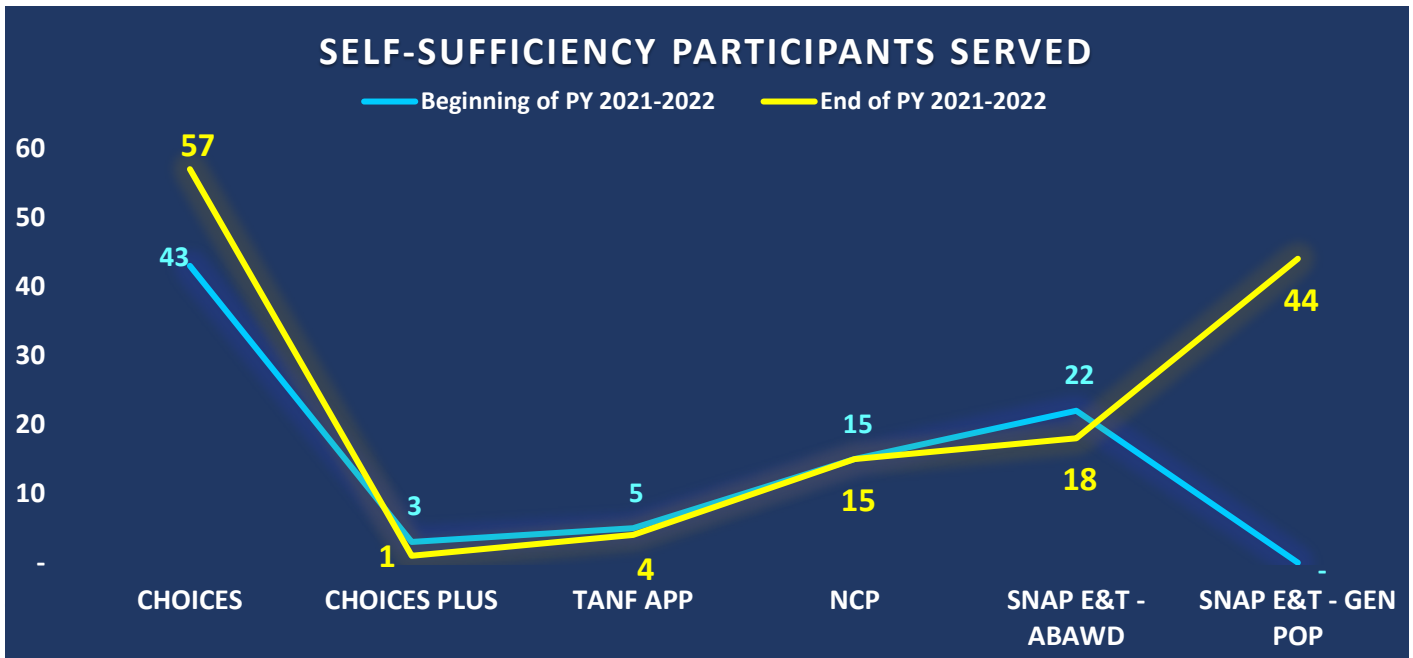
End of Year: **472**



Self-Sufficiency Participants Served

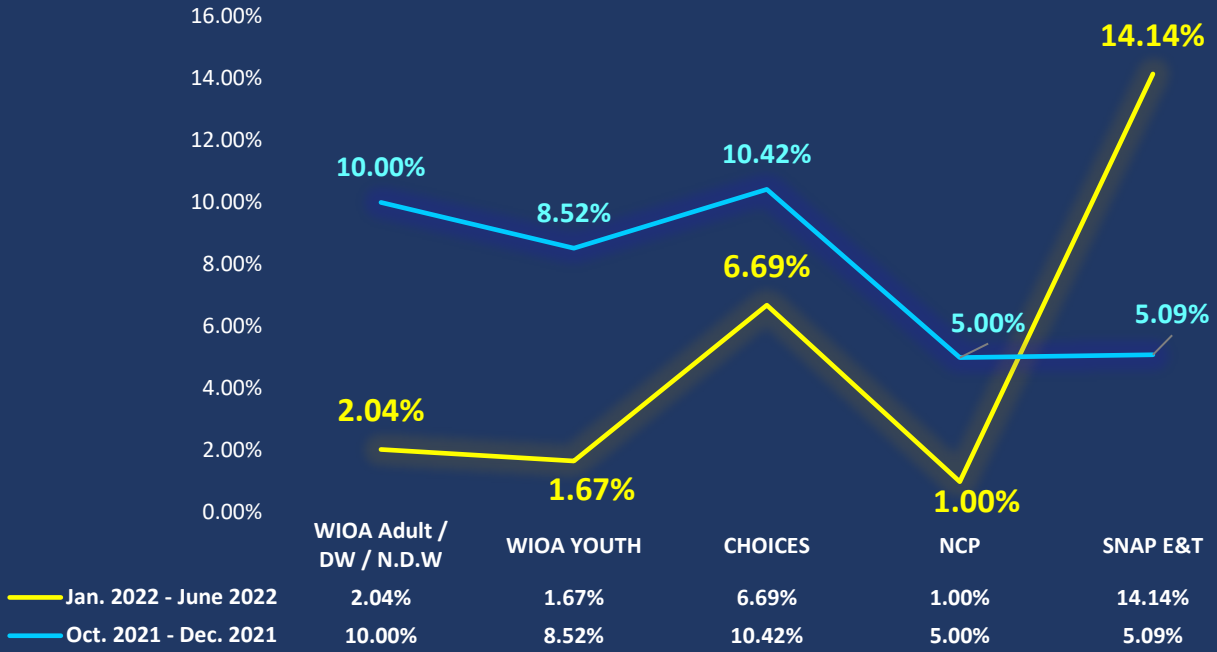
Beginning of Year: **88**

End of Year: **139**

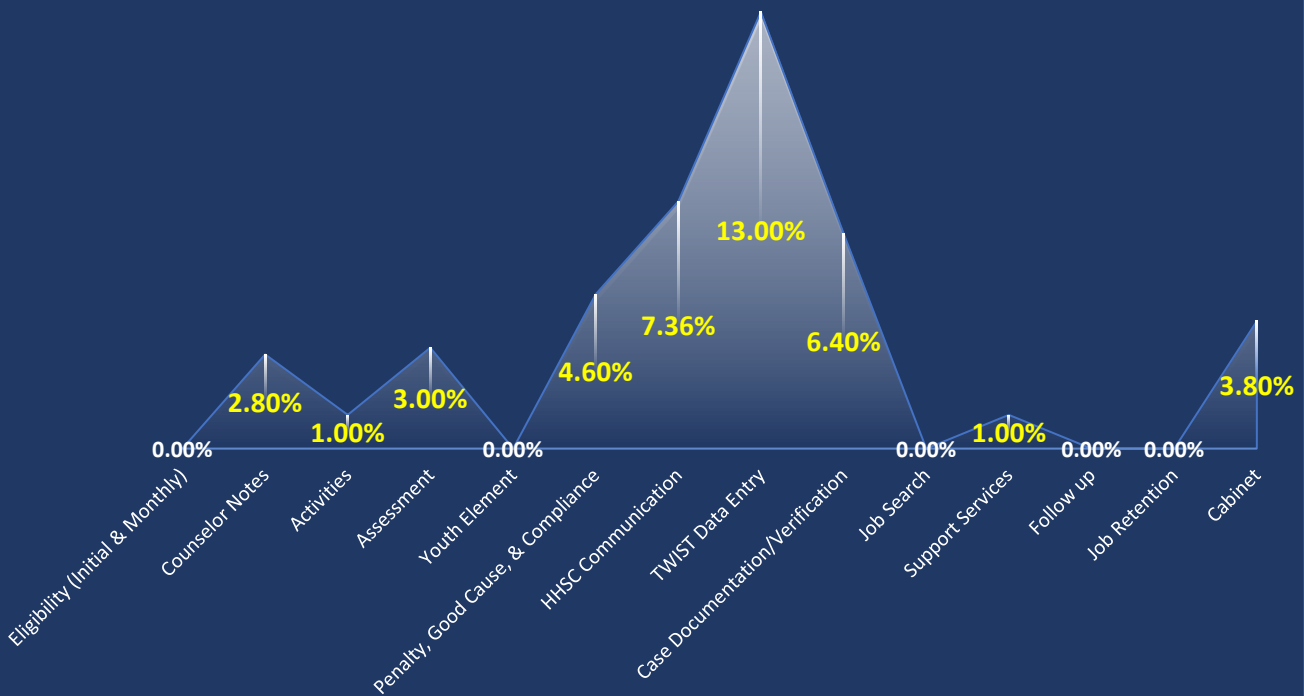


Quality Assurance Update

CASELOAD FILE REVIEW



CASELOAD FILE REVIEW BY ATTRIBUTES



WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Able-bodied Adult Without Dependents	ABAWD	An individual 18 yrs.+, but under the age of 50, without dependents. SNAP-ABAWD recipients are referred by the Texas Health and Human Services Commission (HHSC).
Board Contract Year	BCY	Board Contract Year (runs from Oct. 1 - Sept. 30)
Career & Education Outreach Program	CEOP	Provides career information to students at public middle and high schools, grades six through twelve, to direct students towards high-growth/high-demand occupations. Students receive in-depth information and directions on career choices as well as access to workforce resources.
Dislocated Worker	DW	An individual who has been terminated or laid off from employment is not eligible for unemployment benefits due to insufficient earnings and is unlikely to return to a previous industry or occupation.
Department of Labor	DOL	United States Department of Labor
Educator Externship	EDEX	Informs teachers of the skill sets needed for in-demand jobs, and allows the teachers to inform and guide students toward employment in industries that match their skill sets.
Employment Services (Wagner-Peyser)	ES	Services for employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
Eligible Training Provider	ETP	Training providers certified by the Texas Workforce Commission to provide WIOA-funded training programs.
Eligible Training Program List	ETPL	A comprehensive list of training programs approved for WIOA-funded training using Individual Training Accounts.
Fiscal Year	FY	The fiscal year is the accounting period of the federal government. It begins on October 1 and ends on September 30 of the next calendar year.
Individual Training Accounts	ITA	An account established for eligible WIOA customers for training in an array of state-approved training programs. ITAs may be used only for programs included on the statewide ETPL.
Local Workforce Development Board	LWDB	Local workforce development board established in accordance with WIA Section 117, for the purpose of policy planning for a local area and has the responsibility to ensure that the workforce needs of employers and job seekers in the geographic area governed by the local unit of government are met.
Monthly Performance Report	MPR	Performance accountability indicators used to assess the effectiveness of states and local workforce systems to achieve positive outcomes for individuals served by the six core workforce programs.
Migrant and Seasonal Farmworker Program	MSFW	A nationally directed program created by Congress in response to the chronic seasonal unemployment and underemployment experienced by migrant and seasonal farmworkers (MSFW). Provides funding to help migrant and seasonal farmworkers and their families achieve economic self-sufficiency.
National Dislocated Worker	NDW	A grant awarded to areas affected by major disaster or national catastrophe to assist in disaster relief employment and assist the substantial number of workers who were forced to relocate from an area in which a disaster has been declared.
On-the-Job Training	OJT	One-on-one training located at the job site for participants who already have some job-related skills. By participating in training as an employee, the participant acquires new skills and knowledge and receives the same wages and benefits as current employees in the same or similar position.
Program Year	PY	Program Year (for example, Program Year 2022: PY'22; –period varies for state and federal years)
Reemployment Services and Eligibility Assessment	RESEA	A federal grant program designed to allow states to provide intensive reemployment assistance to individuals who are receiving unemployment benefits and are determined likely to exhaust their benefits before becoming reemployed.

WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Rapid Response	RR	Provides immediate on-site assistance to workers who have job losses due to businesses closure or worker reduction. Designed to transition workers to their next employment as soon as possible.
Summer Earn and Learn	SEAL	A summer program that offers basic work-based learning and training services for students with disabilities such as, pre-employment work readiness training and preparation for the work experience placement; work experience to help gain familiarity with the workplace environment and develop transferable job skills; and paid compensation for time worked on the job.
Student HireAbility Navigator	SHAN	Student HireAbility Navigator’s role is to expand and improve access to employment and training services and to increase employment opportunities for students with disabilities by creating strong partnerships between vocational rehabilitation (VR) Workforce Solutions offices, independent school districts (ISDs), community organizations, employers.
Supplemental Nutrition Assistance Program Employment & Training	SNAP E&T	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
Trade Adjustment Assistance	TAA	A federally funded program, with no costs to employers, who helps workers who are adversely affected by foreign import or job shifts to a foreign country.
Texas Internship Initiative	TII	Provides part-time paid internships in Middle-Skill areas of accounting, business, construction management, engineering, healthcare, and information technology. Participating senior high school students must pass a dual-credit course to be placed in an internship with a local business. This grant is in partnership with Education to Employment (E2E) for the Coastal Bend.
Texas Industry Partnership Program	TIP	Supports collaborations between local workforce development boards and industry partners through the leveraging of matching contributions of cash or qualifying expenditures for occupational job training. Match funds must support certain WIOA (Workforce Innovation and Opportunity Act) activities and focus on eight designated industry clusters.
Texas Veterans Commission	TVC	A state agency that assists veterans, their families, and survivors through services provided by federal, state, local government, and private organizations.
Texas Veterans Leadership Program	TVLP	A non-profit agency that provides services to veterans to help find employment and achieve successful transitions back into civilian life.
The Workforce Information System of Texas	TWIST	TWIST is a centralized point of reporting intake and case management for customers. Intake information is submitted just once for multiple employment and training programs and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems – Employment Services, Unemployment Insurance, SNAP E&T, TANF, Supplemental Security Income, and the Texas Department of Criminal Justice.
Vocational Rehabilitation Services	VRS	A federal program that helps individuals with physical or mental disabilities get and/or keep a job.
Work Experience	WE	A work-based learning opportunity in which program-eligible customers learn both essential and technical skills for long-term employment. Businesses are referred to as “work experience sites.” Intended to be short-term (12 or fewer weeks) and part-time work experience can be a volunteer, internship, or temporary short-term paid-work setting.
Workforce Innovation and Opportunity Act	WIOA	Helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.
Work In Texas	WIT	A comprehensive online job search resource and matching system developed and maintained by TWC. It provides recruiting assistance to Texas employers and job search assistance to any individual seeking work in Texas.
Workforce Opportunity Tax Credit	WOTC	A federal tax credit that the government provides to private-sector businesses for hiring individuals from nine target groups that have historically faced significant barriers to employment.