



# Workforce Services Committee Meeting

**February 9, 2023**  
**1:30 pm**

**Bayview Tower**  
**400 Mann Street, Suite 800**  
**Conference Room #1**  
**Corpus Christi, TX**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83479174847?pwd=bDczQ28wYzJ0cjJoZlEyQUJ4UlcyUT09>

**Toll Free Dial-In**

888 475 4499 US Toll-free

Meeting ID: 834 7917 4847

Passcode: 140660

[www.workforcesolutionscb.org](http://www.workforcesolutionscb.org)

## Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

## Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

## Value Statement

**A**ccountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

**T**eamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

**T**rust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

**I**ntegrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

**T**enacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

**U**nderstanding – We are serious and passionate about delivering our services with compassion and empathy.

**D**ignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

**E**nthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

## Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

*Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

*Appearance of a Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

## Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.



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## Workforce Services Committee Meeting

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Corpus Christi, Texas

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Meeting ID: 834 7917 4847

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**Thursday, February 9, 2023 – 1:30 pm**

## AGENDA

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- I. Call to Order: *Manny Salazar, Chair*
- II. TOMA Rules: *Janet Neely*
- III. Roll Call: *Janet Neely*.....3
- IV. **Announcement on Disclosure of Conflicts of Interest**  
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.
- V. **Public Comments**
- VI. **Discussion and Possible Action on Minutes of the November 10, 2022, Workforce Services Committee Meeting**.....4-6
- VII. **Items for Discussion and Possible Action:**
  - 1. Review of Committee Charter, Initiatives, and Strategic Board Goals for BCY 2023: *Alba Silvas*.....7
  - 2. Review of 2021-2024 Strategic Business Plan Modification: *Alba Silvas*.....8-9

(cont. page 2)

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### Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities.

Deaf, hard-of-hearing or speech impaired customers may contact

Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 7-1-1 (voice)

VIII. **Information Only:**

1. Services to Workers
  - a. Policy Review Schedule: *Alba Silvas*.....10-12
  - b. Program Updates: *Alba Silvas*.....13-14
2. Services to Youth
  - a. Ad Hoc Youth Topics: *Catherine “Katie” Cole*.....15
3. Services to Business
  - a. Business Solutions Report: *Alba Silvas*.....16
4. Performance Measure Update
  - a. Board Contract Year 2022: *Allyson Riojas*.....17-20
5. Facilities Update: *Amy Villarreal*.....21

IX. **Adjournment**

**Note:** Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

**Closed Session Notice.** PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

**Texas Open Meetings Act (TOMA).** All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at our administrative offices and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 400 Mann St. Ste. 800, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

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**Workforce Services Committee**  
**Roll Call Roster**  
**February 9, 2023**  
**(4 = Quorum)**

\_\_\_\_\_ Manny Salazar, Chair

\_\_\_\_\_ Randy Giesler, Vice-Chair

\_\_\_\_\_ Ed Sample

\_\_\_\_\_ Michelle Lozano

\_\_\_\_\_ Travis Nelson

\_\_\_\_\_ Dr. Criselda Leal

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Printed Name

**MINUTES**  
**Workforce Solutions of the Coastal Bend – Workforce Services Committee**  
**Bayview Tower – 400 Mann Street, Suite 800 – Conference Room #1**  
**Corpus Christi, Texas**

**Join Zoom Meeting**  
<https://us02web.zoom.us/j/88627531794?pwd=eTVXc1dwTG12clhSamsrd28wM2hidz09>

**Toll Free Dial-In**  
888 475 4499 US Toll-free

**Meeting ID:** 886 2753 1794  
**Passcode:** 008254

**November 10, 2022 – 2:00 pm**

**Committee Members**

**Present**

Manny Salazar, Chair  
Randy Giesler  
Susan Temple  
Michelle Lozano

**Other Board Members Present**

Gloria Perez  
Raynaldo De Los Santos, Jr.

**Absent**

Iain Vasey, Vice Chair  
Travis Nelson

**Others Present**

Ken Trevino, Workforce Solutions  
Shileen Lee, Workforce Solutions  
Janet Neely, Workforce Solutions  
Alba Silvas, Workforce Solutions  
Allyson Riojas, Workforce Solutions  
Rosina Salas, Workforce Solutions  
Luis Rodriguez, Workforce Solutions  
Samantha Smolik, Workforce Solutions  
Imelda Trevino, Workforce Solutions  
Denise Woodson, Workforce Solutions  
Christina Miller, Workforce Solutions  
Vicki Stonum, Workforce Solutions  
Xena Mercado, Workforce Solutions  
Tony Armadillo, Workforce Solutions  
Valerie Ann De La Cruz, Workforce Solutions  
Celina Leal, Workforce Solutions  
Ruben Gonzalez, Workforce Solutions  
Chakib Chehadi, C2GPS, LLC  
Ramsey Olivarez, C2GPS, LLC  
Robert Reyna, C2GPS, LLC  
Armando Martinez, C2GPS, LLC  
Ricardo Munoz, C2GPS, LLC  
Neil Hanson, BakerRipley  
Joe Mansour, C2GPS, LLC

**I. Call to Order**

Mr. Salazar called the meeting to order at 2:00 pm.

**II. TOMA Rules**

Ms. Neely provided information on the Texas Open Meetings Act (TOMA) Rules.

**III. Roll Call**

The roll was called and a quorum was present. Also in attendance was Ms. Perez and Mr. De Los Santos, Jr.

**IV. Announcement on Disclosure of Conflicts of Interest**

Attention was called to the Disclosure and Declaration of Conflict of Interest and disclosures were requested by the chair at this time. None were made.

**V. Public Comments**

Due to the new TOMA rules we do have a laptop setup at 400 Mann Street, Suite 800 and it is listed on the zoom call as Public. The laptop is available and open to the public.

**VI. Discussion and Possible Action on Minutes of the September 8, 2022 Workforce Services Committee Meeting**

Mr. Giesler moved to approve the minutes of the September 8, 2022 Workforce Services Committee meeting. The motion was seconded by Ms. Perez and passed.

**VII. Information Only:**

1. *Services to Workers*

a. Policy Review Schedule

Ms. Silvas presented the Policy Review Schedule (included on pages 7-9 of the November 10 agenda packet).

Ms. Silvas recognized the Contract Management team for their outstanding work on the Board policies.

b. Program Updates

Ms. Silvas provided program updates (included on page 10 of the November 10 agenda packet).

Mr. Reyna provided an update on the Career Center Operations and staffing.

Mr. Olivarez presented information on tools and dashboards available to management for service delivery.

Ms. Silvas provided an update on Veterans Services (included on page 10 of the November 10 agenda packet).

2. *Services to Youth*

a. Ad Hoc Youth Topics

Ms. Silvas provided information on the Ad Hoc Youth Topics (included on page 11 of the November 10 agenda packet).

Ms. Silvas provided information on the YOU Choose Career Expo and shared a recap video from the event.

3. *Services to Business*

a. Business Solutions Report

Ms. Silvas presented the Business Solutions Report (included on pages 12-13 of the November 10 agenda packet).

4. *Local Labor Market Information*

a. Jobs and Employment Report

Ms. Silvas provided local labor market information for September 2022 (included on pages 14-17 of the November 10 agenda packet).

5. *Performance Measure Update*

a. Board Contract Year 2022

Ms. Riojas presented a performance measure update for the Board Contract Year 2022 (included on pages 18-21 of the November 10 agenda packet).

6. *Facilities Update*

Ms. Lee provided a facilities update (included on page 22 of the November 10 agenda packet).

**VIII. Adjournment**

The meeting adjourned at 2:54 pm.

## DISCUSSION AND POSSIBLE ACTION

VII – 1. Review of Committee Charter, Initiatives, and Strategic Board Goals for BCY 2023:

### BACKGROUND INFORMATION

#### Workforce Services Committee Charter:

Responsible for monitoring all activities associated with the delivery of programs through the business and career centers and the quality of those services; including Services to Workers, Services to Youth(via Ad Hoc effective January 2022), Services to Business, Local Labor Market Information, Performance Measures and Facilities Updates. Review activities associated with all workforce programs and make recommendations to the Board of Directors via board policy revisions and information items listed on Workforce Services Committee Agenda. Responsible for planning of facilities and physical locations of the centers, mobile unit, and board offices.

#### Board Strategic Goals:

Established in 2010, the strategic board goals were set to work towards increasing educational and employment opportunities for the people of the Coastal Bend region, including youth and those with barriers to employment.

1. Establish and Strengthen Partnerships
2. Effectively/Efficiently Target Rural Area Services
3. Increase Workforce Awareness
4. Expand Innovative Services to Business
5. Explore New Revenue Opportunities
6. Improve Internal Efficiencies
7. Refine Board Culture

### RECOMMENDATION

The Workforce Services Committee consider committee charter, initiatives and board strategic goals for BCY 2023; and take any appropriate action on the information presented.

## DISCUSSION AND POSSIBLE ACTION

VII – 2. Review of 2021-2024 Strategic Business Plan Modification.

### BACKGROUND INFORMATION

As set forth in Texas Workforce Commission(TWC)- Workforce Development Letter(WDL) 18-22, Local Workforce Development Board Plans: Guidelines for Two-Year Plan Modifications of 2021-2024 Plans, issued September 21,2022; The WIOA requires that at the end of the first two-year period of the four-year local Board plans, Boards review their local plans, develop, and submit modifications to reflect labor market changes, economic conditions, and other factors affecting plan implementation.

#### **Key requirements:**

1. Opportunity for public comment on the development of the plan modifications must be provided by:
  - Making copies of the proposed plan modifications available to public through electronic and other means, such as public hearings and local new media;
  - Provide a 30-day comment period on the plan modifications; and
  - Submitting to TWC any comments that express disagreement with the plan modifications.
2. The plan modifications must be approved in an open meeting, pursuant to Texas Government Code Chapter 551.

#### **Actions taken to adhere to key requirements part of WDL 18-22:**

1. 2021-2024 Strategic Business Plan Modification was completed and published on January 9, 2023, via WFSCB's website and other social media platforms.
2. The posting provides hyperlink allowing the public to review all the revisions made, as the document must contain "strikethroughs" and make obvious the inserted revisions.
3. The posting provides specific instructions on how public comments may be made. These include, written comments can be submitted electronically to Director of Programs & Planning, delivered via mail or in person by February 7, 2023, before 5pm.
4. In addition, a Public Information and Listening Session has been scheduled and advertised for Friday February 10, 2023, 12pm, at Staples Career Center, 520 N. Staples. CC. Tx. 78401.
5. Present the plan at Workforce Services Committee at meeting scheduled February 9, 2023 and recommend approval to Board of Directors meeting scheduled for February 23, 2023.

**Actions taken to modify the plan in regard to:** reflect labor market changes, financing available to support WIOA Title I or provision of services or a need to revise strategies in order to meet local performance goals.

1. Target Occupation List updated to reflect addition of occupations made over the past two years; from 51 occupations to 59. Update the in-demand industry, wage, training institutions and programs of study.
2. No significant changes made to service delivery in regard to the issuance of support services and training accounts. No significant changes to performance measures- added two measures, Credential attainment and Measurable skills gain. However, there were changes made due to

pandemic in regard to distance, on-line, hybrid services implementation during and post pandemic.

3. Changes made to the services provided to youth with the continuum of annual projects and addition of Career and Education Outreach Program (CEOP).
4. Career Center locations; minus Sunrise Career Center, plus Mission Center in Corpus Christi Texas. Our service delivery area remains with six one-stop career centers and two satellite offices with the addition of satellite office in Rockport Texas,
5. Significant changes in Child Care Services due to increase in Funding.
6. Significant changes made to the grants received and creation of partnerships.

WFSCB Team provided a great deal of attention to make certain the key requirements were addressed and provided specific examples on how our development board continues to elevate our service delivery, maintain and create meaningful partnerships, adhere to program rules and continue to trend-up in the quality of work. Great Job Team! The cycle continues, an updated plan will be due again on or around March 2025.

The approved 2021-2024 Strategic Business Plan Modification must be submitted to TWC by March 1, 2023.

## **RECOMMENDATION**

The Workforce Services Committee consider and recommend approval to board of directors for modifications made to the 2021-2024 Strategic Business Plan as presented.

## INFORMATION ONLY

VIII – 1a. Services to Workers – Policy Review Schedule

## BACKGROUND INFORMATION

Board Staff will be presenting Policy Review Schedule; **Attached.**

Workforce Services Committee 02.09.23- No Policy Update

Year-to-Date: 0

# Policy Review Schedule-2023

<u>Category</u>	<u>Policy Number</u>	<u>Policy Title</u>
<b>Board Administration</b>		
	1.0.100.01	Responsibilities of the Local Workforce System
	1.0.101.01	Standards of Conduct and Conflict of Interest
	1.0.102.01	Policy Development
	1.0.103.02	Open Meetings Policy
	1.0.104.02	Public Information Policy
	1.0.105.01	Reporting Conflict of Interest, Fraud and Abuse
	1.0.106.02	New Board Member Orientation and Training
	1.0.107.03	Communication Process
	1.0.108.00	Restrictions on Lobbying Activities and Expenditures
	1.0.109.00	Businesses Employing Undocumented Workers
	1.0.110.03	Equal Employment Opportunity
	1.0.111.00	Fraud, Waste, theft, and Program Abuse
	1.0.112.02	Discrimination Complaint Procedure
	1.0.113.00	Approval Process for Contracts, Contract Renewals, and Contract Amendments
	1.0.114.02	Storage and Use of Disability-Related and Medical Information
	1.0.115.01	Anonymous Complaints and Communications
	1.0.116.01	Approval Process for Micro-Purchases
	1.0.117.00	Firearms and Weapons Restrictions of WFSCB Premises
<b>Workforce Programs</b>		
	4.0.100.06	Incentives/Stipends
	4.0.101.13	Support Services
	4.0.102.02	Basic Skills Deficiencies
	4.0.103.05	Case Management
	4.0.104.02	Workforce Professional Development and Continuous Improvement
	4.0.106.02	Reasonable Distance
	4.0.107.03 (Annual)	Determination of Self-Sufficiency
	4.0.109.02	Credentials
	4.0.110.02	Integrated Complaints, Hearings, and Appeals
	4.0.111.05	Customer File Documentation
	4.0.113.06	OJT, Subsidized Employment, and Customized Training
	4.0.115.08	Program Non-Compliance
	4.0.117.03	Priority of Service and Data Collection
	4.0.118.02	Accessibility
	4.0.120.04	Limited English Proficiency (LEP)
	4.0.121.03	Reasonable Accommodations
	4.0.122.02	Outreach
	4.0.123.00	Common Exit

## Policy Review Schedule-2023

<u>Category</u>	<u>Policy Number</u>	<u>Policy Title</u>
<b><u>WIOA</u></b>		
	4.0.124.00	Documentation and Verification of Work Activities: Choices/SNAP E&T
	4.1.101.02	Follow-Up Services for WIOA Adults & Dislocated Workers
	4.1.103.01	Youth Eligibility Criteria
	4.1.104.07	Individual Training Accounts (ITAs)
	4.1.105.01	Apprenticeship Programs
	4.1.106.00	National Dislocated Worker Grants
<b><u>Choices</u></b>		
	4.2.100.02	Service Strategies
<b><u>Child Care</u></b>		
	4.3.100.06	Child Care Eligibility
	4.3.102.04	Assessing and Collecting Parent Share of Cost
	4.3.103.00	Attendance Requirements for Child Care Services
	4.3.104.00	Reapplication for Child Care Provider Agreement
	4.3.105.01	Child Care Related Funds Recovery
	4.3.106.01	Termination of Child Care
	4.3.107.00	Children of Military Parents on Deployment
	4.3.108.03	Child Care Provider Reimbursement Rate
	4.3.109.01	Eligible Child Care Providers
	4.3.111.00	American Recovery and Reinvestment Act (ARRA)
<b><u>Unemployment Insurance</u></b>		
	4.5.100.08 (Annual)	Work Search Requirement
<b><u>Quality Assurance &amp; Monitoring</u></b>		
	5.0.100.02	Oversight and Monitoring
	5.0.101.03	Data Integrity
	5.0.102.03	Equal Opportunity - Accessibility Monitoring
<b><u>Property &amp; Facilities</u></b>		
	6.0.100.00	Smoking in Workforce Solutions of the Coastal Bend Facilities
	6.0.101.01	Emergency Management & Business Recovery/Continuity of Operations Plan
	6.0.102.01	Accessibility for Persons with Disabilities
<b><u>Information Technology &amp; Data Management</u></b>		
	7.0.100.03	Use of Electronic Media and Services
	7.0.101.02	Computer and Personally Identifiable Information Systems Access and Security
<b><u>Public Relations</u></b>		
	8.0.100.02	Strategic Marketing Standards and Guidelines

## INFORMATION ONLY

### VIII – 1b. Services to Workers – Program Updates & Veterans Services

## BACKGROUND INFORMATION

Board Professionals will provide updates on programs/grants, operation of career centers, and Veterans Services.

#### 1. Updates as of December 31, 2022.

PROGRAM/GRANT	UPDATES
1. CHOICES. 2. WIOA- Adult, Dislocated, Youth 3. SNAP Employment & Training 4. Non-Custodial Parent (NCP) 5. Re-Employment Services (RESEA) 6. Workforce Commission Initiatives (YOU CHOOSE! & Hiring Red, White & You). 7. Summer Earn & Learn	The PY began Oct. 1, 2022. And Q1 just wrapped up Dec. 31,2022. Program meetings take place monthly to review initiatives. C2 Provided a Service Delivery Plan (SDP) presentation on the approach to operations, programs, quality assurance, fiscal. Areas for further discussion include: Youth Services, Business Solutions, and Partnerships.
NEW OPPORTUNITIES/PROJECTS	NOTES
1. Building Rural Communities Learning Systems.	Part of Guiding Team. Civic Lab Grant- Focus on three Rural Counties: Brooks, Duval, Jim Wells.
2. Upskill Coastal Bend.	Part of Guiding Team and oversight of Webpage.
3. UT Health San Antonio- Advisory Committee- CHW Initiatives- Health Resources & Services Administration. HHS	Curriculum design, trainee recruitment, Experiential learning. \$225,543,198. 83 entities. 6 in Tx. 3yrs. 3mill. Health equity.
4. Reengaging Opportunity Youth in the South (ROYS). National League of Cities (NLC)	Partners- E2E, City of CC, CCISD, DMC, CTC, Juvenile Probation.
5. Youth Systems Building Academy- DOL.	Application submitted to be part of this DOL Academy. E2E and Kingsville Chamber.
6. Youthbuild: DOL	Letter of Support, Budget, QA, LMI.
7. 2023- DollarWise Innovation Grants.	Application submitted- \$10K, 8 entities to be selected. Promote economic mobility.
8. Texas Industry Partnership. TWC	First ever notification of award- Collaboration, Kingsville Chamber, Coastal Bend College. To purchase equipment for Aviation Mechanic training and potential employment at NAS-Kingsville. \$150K. Partner Match \$150K.
9. Regional Convener Grant. TEA	Application submitted- \$540K. Career pathways, work based learning. 11 county service ISDs.
10. Educator Externship. TWC.	Application submitted- 180K. 8 <sup>th</sup> Annual. Serve 80 Educators. Supplement with private funds, Port Corpus Christi 26K, to serve an additional 20 Educators.
11. Texas Internship Initiative. TWC	Application submitted- 100K. 4 <sup>th</sup> Annual, Serve 40 area ISD Students. Internships, work-readiness.

12. PATH-Walmart. Private	Continue Grant until May 2024. 150K, to serve 50 additional learners.
13. Ticket to Work. Social Security Administration	Employment Network Designee- Employment Services.
14. Women-in-industry! Conference	Partner in set-up, logistics, promotion. Community.
15. Perkins Reserve Grant-TEA	Intermediary for STCC(Jim Hogg, San Diego, Benavides ISDs). Partner for RSIZ(Freer, Premont and Brooks ISDs).

2. Operation of Career Centers: Update to be provided by C2GPS Management regarding:
  - Career Center Operations and Staffing- Hiring of Autumn Villafranco- Manager, Fiscal Operations.
  - Services to Workforce Career Center Customers- WIT services data, including unemployment recipient services and registrations.
  
3. Veterans Services:
  - Texas Veterans Network (TVN)- hosted a Veteran Resource Fair at Del Mar College. Over 25 organizations participated; WFSCB's Military Family Support Program (MFSP) joined the efforts, set-up booth and interacted with veterans and their families. WFSCB has been notified this TWC Grant may continue past March 2023; however, they've published a statewide RFP and are awaiting results of award to entity selected to provide TVN services.
  - MFSP- funding has been secured for PY2023. The career center team continues to attend TAPS meetings at Naval Air Station Corpus Christi (NASCC) and Naval Air Station Kingsville (NASK). Other meetings also include Ombudsmen meetings for military spouses at NASCC and NASK. Upcoming events- Texas VFW & Resource Fair; January 19<sup>th</sup> at Omni Hotel and NASK Career Fair; March 16<sup>th</sup> at Kingsville Elks Lodge.

## **INFORMATION ONLY**

VIII – 2a. Services to YOUTH – Youth Opportunities Unlimited (YOU) Program & Activities

## **BACKGROUND INFORMATION**

Board professionals will extend invitation to committee members to attend Youth Ad Hoc Committee meeting. The meeting will provide information on all the Youth activity taking place throughout our 11- County Region. The list below is representation of agenda.

1. Services to Youth: Program & Performance Updates
2. Services to Special Community Populations: Student HireAbility Navigator, Foster Care
3. Programs and Education Engagements: Texas Internship Initiative, South Texas Career Connection, Career & Education Outreach Program (CEOP)
4. Celebrate Participate Success

## **INFORMATION ONLY**

VIII – 3a. Services to Business – Business Solutions Report

## **BACKGROUND INFORMATION**

Board Team Members will provide updates on Business Services as of December 31, 2022 – Q1.

- **Key Efforts and Plan of Work**
- **Employer Accounts and Job Postings**
- **Summary of Q4 Job Fairs/Hiring Event Activity Report**
- **Employer and Community Networking Engagements**
- **Continuing and Future Efforts**

# INFORMATION ONLY

VIII – 4a. Performance Measure Update BCY 2021 – 2022

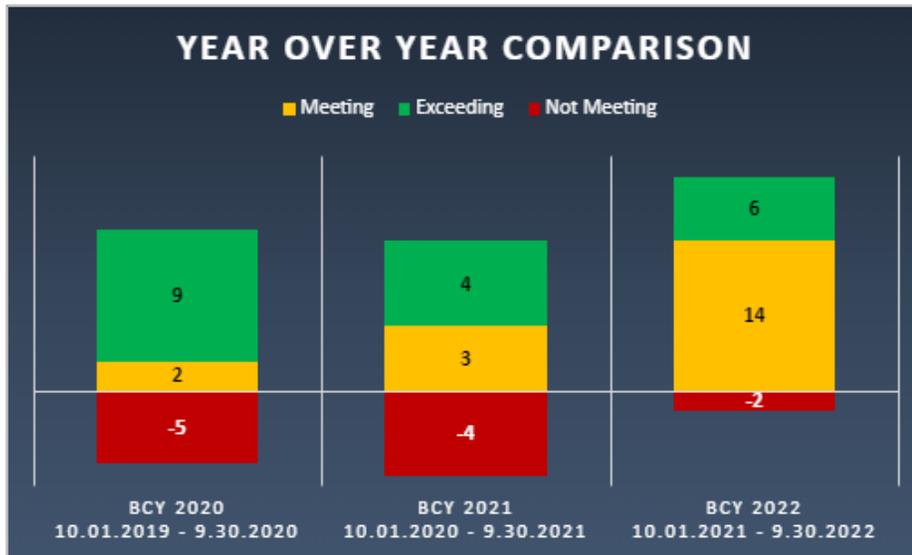
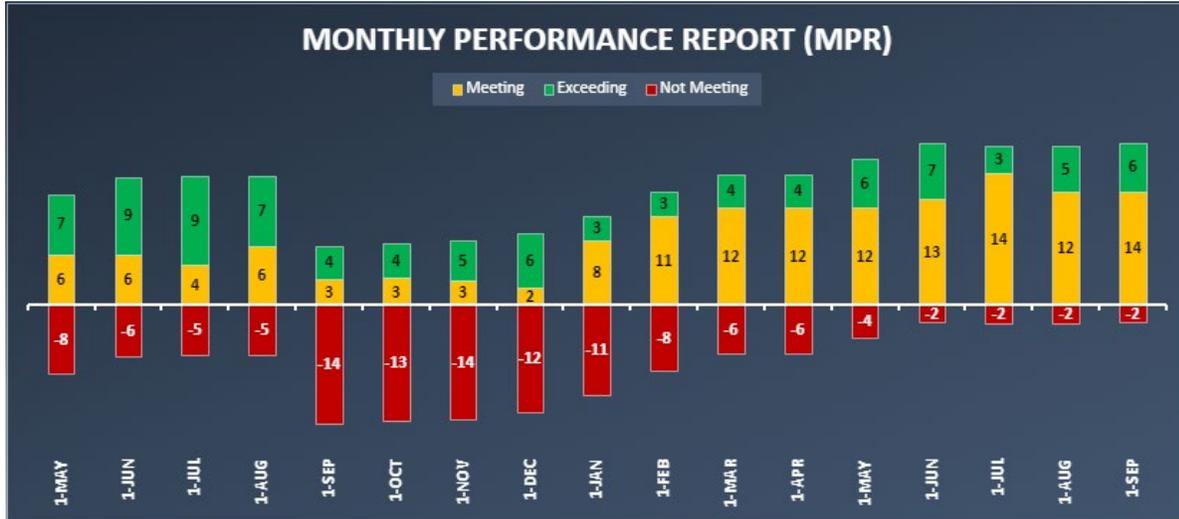
## BACKGROUND INFORMATION

Performance Measure Update (September EOY 2022 Final Release)

Performance Synopsis

Board Contract Year: 2022

BCY 2022 Timeframe: October 1, 2021 – September 30, 2022



### Background

Listed below are the TWC Performance Measures definitions and an indication of whether the individual measures are attained or not, Target % and Current %. The Percentages of target attained are represented by the following:

Non-WIOA Measures	WIOA Measures
<b>+P</b> (Exceeding) – Meeting performance – Greater than 105%	<b>+P</b> (Exceeding) – Meeting performance – Greater than 110%
<b>MP</b> – Meeting performance – Greater than 97.5% and Equal to or Less than 105%	<b>MP</b> – Meeting performance – Greater than 95% and Equal to or Less than 110%
<b>MP</b> – Meeting at Risk – Equal to or Greater than 95% and Equal to or Less than 97%	<b>MP</b> – Meeting at Risk – Equal to or Greater than 90% and Equal to or Less than 95%
<b>-P</b> – Not meeting performance – Less than 95%	<b>-P</b> – Not meeting performance – Less than 90%

Explanation of Measures **in Negative Performance** for September 2022

Performance Measure	Current		Current Performance	YTD Current % Target	EOY % Goal
	Numerator	Denominator			
<b>1. Credential Rate – C&amp;T Participants</b>	76	131	<b>58.02%</b>	82.77%	70.10%
<b>2. Choices Full Engagement Rate – All Family Total</b>	24	56	<b>45.03%</b>	90.06%	50.00%

**Board Actions: Performance Update**

C2GPS has concluded Program Year(PY) 2022 earning 91% of meeting all performance measures. During PY 2022, C2GPS implemented tracking tools which accelerated performance percentages in all twenty-two (22) measures.

C2GPS has continued to improve on the Choices Full Engagement Measure with a positive trend month over month from December to September based on TWC Web Reports and TWC MRP reports.

Because WFSCB remains on a TWC Technical Assistance Plan(TAP) for Choices Full Engagement Rate; therefore, C2GPS will continue with activities prescribed in TAP submitted to TWC during April 2022.

**INFORMATION ONLY**

VIII – 4a. Performance Measure Update BCY 2021 – 2022 – Continued

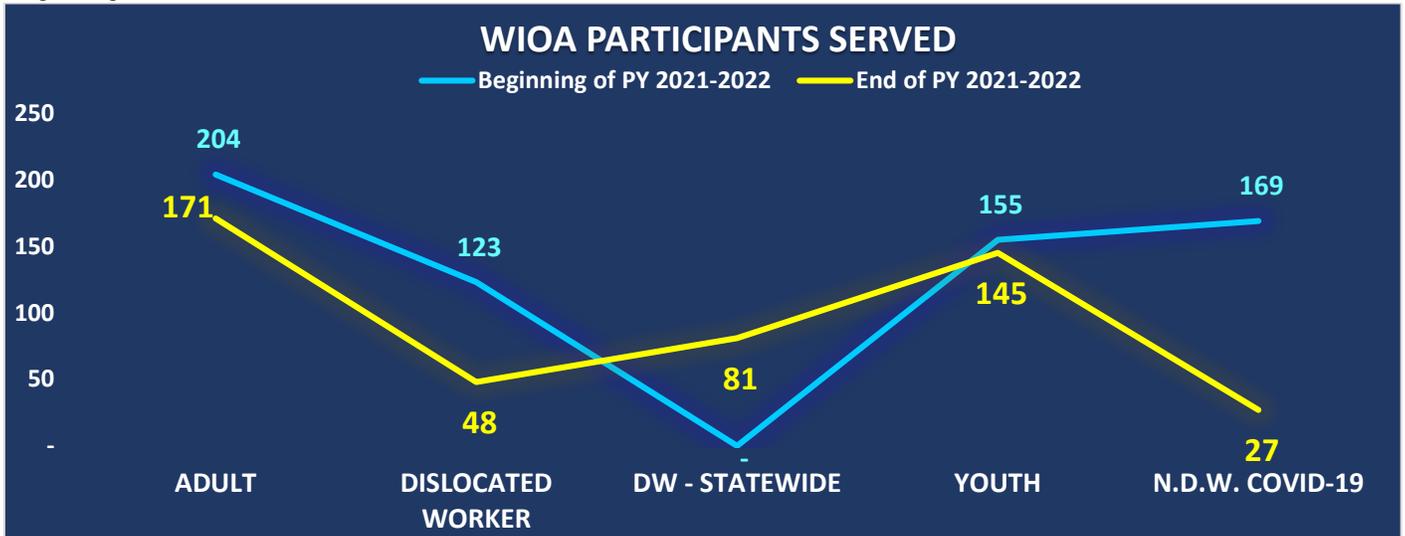
**BACKGROUND INFORMATION**

**Caseload Report Update – Participants Currently Being Served**

Total of WIOA Participants Served:

Beginning of Year: **651**

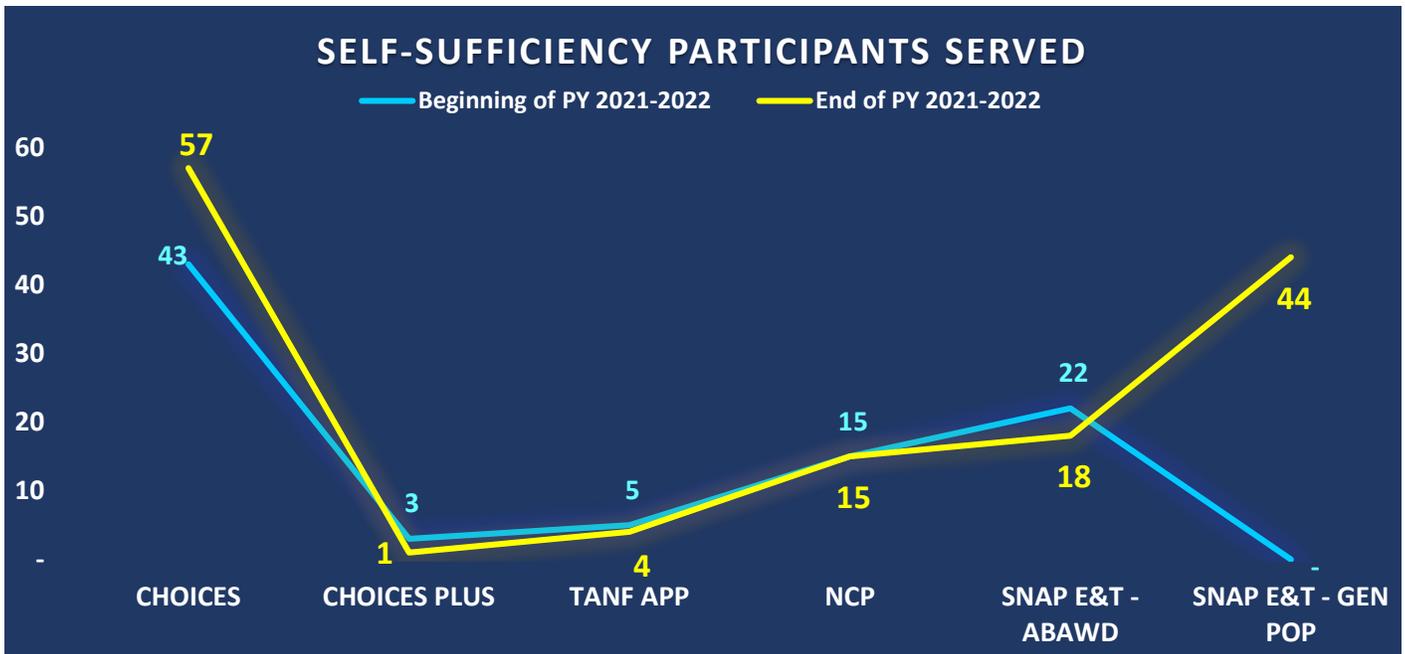
End of Year: **472**



Self-Sufficiency Participants Served

Beginning of Year: **88**

End of Year: **139**

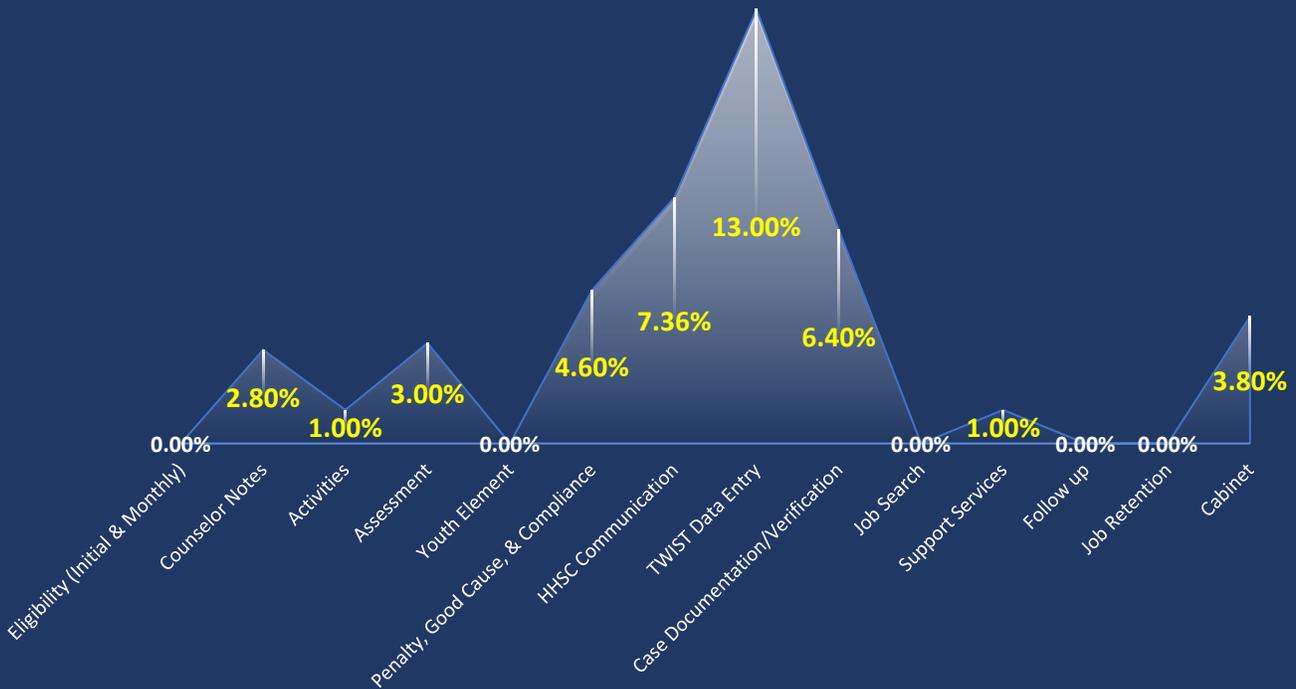


## Quality Assurance Update

### CASELOAD FILE REVIEW



### CASELOAD FILE REVIEW BY ATTRIBUTES



## **INFORMATION ONLY**

VIII – 5. Facilities Updates

## **BACKGROUND INFORMATION**

Board Professionals will provide update on:

- Facilities: Progress of New Career Center in Corpus Christi.
- Leases of Rural Centers Updates
- Mobile Unit- Deployment for outreach and engagement of Youth, Partner's events.

## WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Able-bodied Adult Without Dependents	ABAWD	An individual 18 yrs.+, but under the age of 50, without dependents. SNAP-ABAWD recipients are referred by the Texas Health and Human Services Commission (HHSC).
Board Contract Year	BCY	Board Contract Year (runs from Oct. 1 - Sept. 30)
Career & Education Outreach Program	CEOP	Provides career information to students at public middle and high schools, grades six through twelve, to direct students towards high-growth/high-demand occupations. Students receive in-depth information and directions on career choices as well as access to workforce resources.
Dislocated Worker	DW	An individual who has been terminated or laid off from employment is not eligible for unemployment benefits due to insufficient earnings and is unlikely to return to a previous industry or occupation.
Department of Labor	DOL	United States Department of Labor
Educator Externship	EDEX	Informs teachers of the skill sets needed for in-demand jobs, and allows the teachers to inform and guide students toward employment in industries that match their skill sets.
Employment Services (Wagner-Peyser)	ES	Services for employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
Eligible Training Provider	ETP	Training providers certified by the Texas Workforce Commission to provide WIOA-funded training programs.
Eligible Training Program List	ETPL	A comprehensive list of training programs approved for WIOA-funded training using Individual Training Accounts.
Fiscal Year	FY	The fiscal year is the accounting period of the federal government. It begins on October 1 and ends on September 30 of the next calendar year.
Individual Training Accounts	ITA	An account established for eligible WIOA customers for training in an array of state-approved training programs. ITAs may be used only for programs included on the statewide ETPL.
Local Workforce Development Board	LWDB	Local workforce development board established in accordance with WIA Section 117, for the purpose of policy planning for a local area and has the responsibility to ensure that the workforce needs of employers and job seekers in the geographic area governed by the local unit of government are met.
Monthly Performance Report	MPR	Performance accountability indicators used to assess the effectiveness of states and local workforce systems to achieve positive outcomes for individuals served by the six core workforce programs.
Migrant and Seasonal Farmworker Program	MSFW	A nationally directed program created by Congress in response to the chronic seasonal unemployment and underemployment experienced by migrant and seasonal farmworkers (MSFW). Provides funding to help migrant and seasonal farmworkers and their families achieve economic self-sufficiency.
National Dislocated Worker	NDW	A grant awarded to areas affected by major disaster or national catastrophe to assist in disaster relief employment and assist the substantial number of workers who were forced to relocate from an area in which a disaster has been declared.
On-the-Job Training	OJT	One-on-one training located at the job site for participants who already have some job-related skills. By participating in training as an employee, the participant acquires new skills and knowledge and receives the same wages and benefits as current employees in the same or similar position.
Program Year	PY	Program Year (for example, Program Year 2022: PY'22; –period varies for state and federal years)
Reemployment Services and Eligibility Assessment	RESEA	A federal grant program designed to allow states to provide intensive reemployment assistance to individuals who are receiving unemployment benefits and are determined likely to exhaust their benefits before becoming reemployed.

## WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Rapid Response	RR	Provides immediate on-site assistance to workers who have job losses due to businesses closure or worker reduction. Designed to transition workers to their next employment as soon as possible.
Summer Earn and Learn	SEAL	A summer program that offers basic work-based learning and training services for students with disabilities such as, pre-employment work readiness training and preparation for the work experience placement; work experience to help gain familiarity with the workplace environment and develop transferable job skills; and paid compensation for time worked on the job.
Student HireAbility Navigator	SHAN	Student HireAbility Navigator’s role is to expand and improve access to employment and training services and to increase employment opportunities for students with disabilities by creating strong partnerships between vocational rehabilitation (VR) Workforce Solutions offices, independent school districts (ISDs), community organizations, employers.
Supplemental Nutrition Assistance Program Employment & Training	SNAP E&T	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
Trade Adjustment Assistance	TAA	A federally funded program, with no costs to employers, who helps workers who are adversely affected by foreign import or job shifts to a foreign country.
Texas Internship Initiative	TII	Provides part-time paid internships in Middle-Skill areas of accounting, business, construction management, engineering, healthcare, and information technology. Participating senior high school students must pass a dual-credit course to be placed in an internship with a local business. This grant is in partnership with Education to Employment (E2E) for the Coastal Bend.
Texas Industry Partnership Program	TIP	Supports collaborations between local workforce development boards and industry partners through the leveraging of matching contributions of cash or qualifying expenditures for occupational job training. Match funds must support certain WIOA (Workforce Innovation and Opportunity Act) activities and focus on eight designated industry clusters.
Texas Veterans Commission	TVC	A state agency that assists veterans, their families, and survivors through services provided by federal, state, local government, and private organizations.
Texas Veterans Leadership Program	TVLP	A non-profit agency that provides services to veterans to help find employment and achieve successful transitions back into civilian life.
The Workforce Information System of Texas	TWIST	TWIST is a centralized point of reporting intake and case management for customers. Intake information is submitted just once for multiple employment and training programs and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems – Employment Services, Unemployment Insurance, SNAP E&T, TANF, Supplemental Security Income, and the Texas Department of Criminal Justice.
Vocational Rehabilitation Services	VRS	A federal program that helps individuals with physical or mental disabilities get and/or keep a job.
Work Experience	WE	A work-based learning opportunity in which program-eligible customers learn both essential and technical skills for long-term employment. Businesses are referred to as “work experience sites.” Intended to be short-term (12 or fewer weeks) and part-time work experience can be a volunteer, internship, or temporary short-term paid-work setting.
Workforce Innovation and Opportunity Act	WIOA	Helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.
Work In Texas	WIT	A comprehensive online job search resource and matching system developed and maintained by TWC. It provides recruiting assistance to Texas employers and job search assistance to any individual seeking work in Texas.
Workforce Opportunity Tax Credit	WOTC	A federal tax credit that the government provides to private-sector businesses for hiring individuals from nine target groups that have historically faced significant barriers to employment.