



# Chief Elected Officials (CEO) Panel Meeting

**October 6, 2022  
12:00 noon**

**Bayview Tower  
400 Mann Street, Suite 800, Conference Room #1  
Corpus Christi, TX**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/88392902545?pwd=bGRReE9SL245cVNSKzl3TFNPUkx2dz09>

**Toll Free Dial-In**

888 475 4499 US Toll-free

**Meeting ID: 883 9290 2545**

**Passcode: 815306**

Aransas • Bee • Brooks • City of Corpus Christi • Duval • Jim Wells •  
Kenedy • Kleberg • Live Oak • Nueces • Refugio • San Patricio

[www.workforcesolutionscb.org](http://www.workforcesolutionscb.org)

## Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

## Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

## Value Statement

**A**ccountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

**T**eamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

**T**rust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

**I**ntegrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

**T**enacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

**U**nderstanding – We are serious and passionate about delivering our services with compassion and empathy.

**D**ignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

**E**nthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

## Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

*Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

*Appearance of a Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

## Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.



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## Chief Elected Officials (CEO) Panel Meeting

Bayview Tower – 400 Mann Street, Suite 800 - Conference Room #1  
Corpus Christi, Texas

Join Zoom Meeting

<https://us02web.zoom.us/j/88392902545?pwd=bGRRReE9SL245cVNSKzI3TFNPUkx2dz09>

Toll-Free Call In  
888 475 4499 US Toll-free

Meeting ID: 883 9290 2545  
Passcode: 815306

**Thursday, October 6, 2022 – 12:00 noon**

## AGENDA

Page

- I. Call to Order: *Judge Jim Huff, Lead CEO*
- II. Identification of 3 Voting Members: *Judge Jim Huff, Lead CEO*
- III. TOMA Rules: *Janet Neely*
- IV. Roll Call: *Janet Neely*.....3
- V. **Announcement on Disclosure of Conflicts of Interest**  
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.
- VI. **Public Comments**
- VII. **Discussion and Possible Action on Concurrence of Contracts over \$50,000.00 Approved by the Board of Directors: (Requires 3 voting members)**
  - 1. Purchases over \$50k for New Facility Buildout: *Shileen Lee*.....4-5
    - a. IT Cabling
    - b. Burglar Alarm, Security Cameras, Access Control
    - c. Furniture

*(Reviewed and Approved for recommendation by Board of Directors on May 19, 2022)*

(cont. page 2)

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### Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities.

Deaf, hard-of-hearing or speech impaired customers may contact

Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 7-1-1 (voice)

2. \$854,605 Contract (Master) with Marshall Company, Ltd. for General Contractor Services – Mission Plaza Phase I: *Esther Velazquez*.....6  
(Reviewed and Approved for recommendation by Board of Directors on May 19, 2022)
3. \$100,000 Contract (Master) with Vertical Computers for IT Professional Services: *Esther Velazquez*....7  
(Reviewed and Approved for recommendation by Board of Directors on May 19, 2022)
4. Renewal of Contracts for Fiscal Year 2022-23: *Esther Velazquez*.....8-9  
(Reviewed and Approved for recommendation by Board of Directors on May 19, 2022)
5. Purchases over \$50k for Phase II Mission Facility: *Shileen Lee*.....10-11
  - a. IT Cabling
  - b. Burglar Alarm, Security Cameras, Access Control, Conference Room
  - c. Furniture(Reviewed and Approved for recommendation by Board of Directors on September 29, 2022)
6. New Contracts and Leases: *Esther Velazquez*.....12  
(Reviewed and Approved for recommendation by Board of Directors on September 29, 2022)
7. Options for Renewal of Contracts for Fiscal Year 2022-23: *Esther Velazquez*.....13  
(Reviewed and Approved for recommendation by Board of Directors on September 29, 2022)

## VIII. Adjournment

**Note:** Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

**Closed Session Notice.** PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

**Texas Open Meetings Act (TOMA).** All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at our administrative offices and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 400 Mann Street, Suite 800, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

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**Chief Elected Officials Panel Meeting**  
**Roll Call Roster**  
**October 6, 2022**  
**(3 = Quorum)**

**Chief Elected Officials “CEO” Panel**

- \_\_\_\_\_ Judge Jim Huff, Lead CEO; Live Oak County
- \_\_\_\_\_ Judge Eric Ramos; Brooks County
- \_\_\_\_\_ Judge Robert Blaschke; Refugio County
- \_\_\_\_\_ Judge Edmundo B. Garcia, Jr.; Duval County
- \_\_\_\_\_ Judge Rudy Madrid; Kleberg County
- \_\_\_\_\_ Mayor Paulette Guajardo; City of Corpus Christi
- \_\_\_\_\_ Judge C.H. “Burt” Mills, Jr.; Aransas County
- \_\_\_\_\_ Judge George Morrill; Bee County
- \_\_\_\_\_ Judge Barbara Canales; Nueces County
- \_\_\_\_\_ Judge David Krebs; San Patricio County
- \_\_\_\_\_ Judge Juan Rodriguez, Jr.; Jim Wells County
- \_\_\_\_\_ Judge Charles Burns; Kenedy County

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Printed Name

## **ITEM FOR DISCUSSION AND POSSIBLE ACTION**

VII. Discussion and Possible Action on Concurrence of Contracts over \$50,000.00 Approved by the Executive/Finance Committee and Board of Directors: (Requires 3 voting members)

1. Purchases over \$50k for New Facility Buildout:
  - a. IT Cabling
  - b. Burglar Alarm, Security Cameras, Access Control
  - c. Furniture

## **BACKGROUND INFORMATION**

CFO will present the Purchases over \$50k for New Facility Buildout for approval.

## **RECOMMENDATION**

The Chief Elected Officials (CEO) Panel approve on Purchases over \$50k for New Facility Buildout.

**IT Cabling**

Vendor	# of Drops	Price	Purch Coop	Extended Price	Comments
Layer3 Communications	113	41,234.00	DIR-CPO-4807	NA	Couldn't quote all the hardware; did include ladder rack. Everything outside of the cable was not in the quote and would be additional charges; no hourly rates provided.
Empire Technologies	120+	<b>30,356.84</b>	No	<b>54,201.19</b>	Comprehensive Quote to include WAP's, IT Room mounting hardware, TV mounts, & audio/video cabling. Ladders and plywood may be removed if provided by GC
210IT	97	15,148.80	No	NA	Had special pricing on 2nd drops but could not quote other hardware items and did not quote furniture cable runs.
Austin Structured Cabling LLC			DIR-CPO-4787		4/27/22 Spoke with someone and they do not have works available to provide services in Corpus at the moment. They are in Austin and have never done any work this far out.
Network Cabling Services, Inc.			DIR-CPO-4782		4/27/22 Spoke with Katherine who forwarded me to Margie Teal. Called Margie and left a voicemail to get back with me. Sent an email of the plans to request a quote.
Triumph Cabling Systems, LLC			DIR-CPO-4781		4/27/22 Spoke with Yolanda Delagarza. Sent her an email of the plans to request a quote. She said she will forward to the estimators.
Southwest Networks, Inc.			DIR-CPO-4784		Called and received a voicemail: In a conference until today 04/27/22. Left a message for him to get back with me. Sent an email.

**Special Systems: Burglar Alarm, Security Cameras, Access Control**

Vendor		Price	Purch Coop		Comments
American Integrated Solutions		65,979.00	No		One page quote; had to research individual systems and ask questions. One system was not accessible via cell phone. Wanted to run CAT cable for special systems but could not quote IT Drops
Empire Technologies		<b>63,459.49</b>	No		Quote was very detailed and even included recurring monitoring options.
Stanley		97,423.15	Goodbuy		Good quote even quoted recurring monitoring charges.

**Furniture**

Vendor		Price	Purch Coop		Comments
Gateway		<b>165,913.97</b>	Omnia-70% Discount		Great discount and local showroom to view furniture
TXMAS			55% Discount		Same brands and base pricing but less discount

## **ITEM FOR DISCUSSION AND POSSIBLE ACTION**

VII. Discussion and Possible Action on Concurrence of Contracts over \$50,000.00 Approved by the Executive/Finance Committee and Board of Directors: (Requires 3 voting members)

2. \$854,605 Contract (Master) with Marshall Company, Ltd. for General Contractor Services – Mission Plaza Phase I

## **BACKGROUND INFORMATION**

After analysis and a determination of need, Workforce Solutions of the Coastal Bend (WFSCB) made the decision to formally solicit the services of qualified and experienced individuals/firms to assist with the renovation of the new Mission Plaza One Stop Center. WFSCB's use of this procurement process was consistent with TWC FMGC and procurement strategies of other Boards.

A legal notice was advertised in two Sunday editions (January 9 and 16, 2022) of the Caller Times and was posted in the January 14, 2022 edition of the Texas Register. On January 10, 2022 an email blast was sent out by the Texas Coastal Bend Chapter of Associated Builders and Contractors to 173 members. On January 12, 2022 the South Texas Chapter of the Associated General Contractors posted the legal notice in their weekly newsletter, which goes out to 125 of their members. WFSCB staff sent direct email notifications to 15 local firms who were on their vendors list and to 70 HUB vendors from 11 counties, including those in the San Antonio & Austin areas.

On January 18, 2022 a Request for Proposal for General Contractor Services was issued for Phase I of the Mission Plaza office space buildout. In response to the RFP, WFSCB received six (6) proposals, five (5) of which qualified as responsive. The proposals were evaluated and scored by a committee of WFSCB staff. It was the consensus of the evaluation committee to award the contract to the firm of Marshall Company, Ltd.

Successful contract negotiations resulted in a cost-reimbursement contract in the not to exceed amount of \$854,605 which was executed on February 28, 2022.

## **RECOMMENDATION**

The Chief Elected Officials (CEO) Panel authorize the President/CEO's execution of the Contract (Master) with Marshall Company, Ltd. for General Contractor Services – Mission Plaza Phase I.



## ITEM FOR DISCUSSION AND POSSIBLE ACTION

VII. Discussion and Possible Action on Concurrence of Contracts over \$50,000.00 Approved by the Executive/Finance Committee and Board of Directors: (Requires 3 voting members)

3. \$100,000 Contract (Master) with Vertical Computers for IT Professional Services

## BACKGROUND INFORMATION

After analysis and a determination of need, In April 2020, Workforce Solutions of the Coastal Bend (WFSCB) procured a third party to perform an assessment of the IT environment and assist in the process of developing an information technology strategic plan for the period of 2021 to 2025. This plan has been developed as the next natural step in WFSCB's technology evolution and in support of WFSCB's mission to support regional economic growth and economic self-sufficiency.

The objective of this planning process is to develop a realistic and practical strategy that captures the business drivers supporting future technology implementations while remaining with anticipated budget and resource constraints. Although the task of defining and prioritizing projects was challenging, WFSCB leadership rose to the challenge by discussing the merits of each proposed project and the ultimate result is a well-defined five-year roadmap for WFSCB to follow.

During the time of the assessment COVID occurred causing delays and other challenges as everyone else experienced. Workforce Solutions Boards across the State felt a strain on IT systems due to the need to work remotely, and with that presented additional challenges. Texas Workforce Commission saw this statewide and procured a third party to do Texas Cybersecurity Framework Assessments (TCF) across the State.

The third party conducted a security program maturity assessment following control objectives based on the Texas Cybersecurity Framework (TCF) and the DIR Security Control Standards Catalog. The approach consisted of artifact reviews and onsite interviews of the associates responsible for the various aspects of security program responsibilities for the Coastal Bend (COB) information security program and supporting elements. The scope of this assessment was based on the maturity of the Board's implemented security objectives as described by the Texas Cybersecurity Framework, specifically the control objectives and capability scoring outlined within the Board Security Plan and the TAC 202 DIR Security Control Standards Catalog.

On April 11, 2022 WFSCB issued a Request for Qualifications (RFQ) for IT Professional Services to solicit responses from professional and qualified firms or individuals to take the results of both the strategic plan and TCF assessment and design and implement a plan over the next three (3) to four (4) years to meet both plans' criteria. Results could include complete managed services or a combination of.

WFSCB staff reviewed responsive proposals and selected a contractor for these services.

## RECOMMENDATION

The Chief Elected Officials (CEO) Panel authorize the President/CEO to execute a Contract (Master) with Vertical Computers for IT Professional Services.

## ITEM FOR DISCUSSION AND POSSIBLE ACTION

VII. Discussion and Possible Action on Concurrence of Contracts over \$50,000.00 Approved by the Executive/Finance Committee and Board of Directors: (Requires 3 voting members)

4. Renewal of Contracts for Fiscal Year 2022-23

## BACKGROUND INFORMATION

Board staff have been working on the renewals of current contracts for the new fiscal year beginning October 1, 2022.

A review of the expectations detailed in the contracts listed below has been completed. Based upon the review, Board staff have determined it is advisable to proceed with the options for the contract renewals subject to successful contract negotiations.

The contract renewals are as follows:

### ***Management and Operations of the Career Center System***

Contract Renewal #3 of 3 with C2 Global Professional Services for an additional one-year period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year period of October 1, 2021 through September 30, 2022 is \$7,030,157.28. The amount for the new contract for the upcoming fiscal year will be determined based upon the new fiscal allocations and contract negotiations.

### ***Management of Direct Child Care Services***

Contract Renewal #1 of 3 with BakerRipley for an additional one-year period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year period of October 1, 2021 through September 30, 2022 is \$19,680,981.19. The amount for the new contract for the upcoming fiscal year will be determined based upon the new fiscal allocations and contract negotiations.

### ***Legal Services***

Contract Renewal #3 of 3 with Woods, Boykin, Wolter, P.C. for an additional year one-year period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year period of October 1, 2021 to September 30, 2022 is \$25,000.00. The contract renewal amount will be the same \$25,000.00.

### ***Architecture, Design & Certified Space Planning Services***

Contract Renewal #1 of 3 with CLK Architects for an additional one-year period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year period of October 1, 2021 through September 30, 2022 is \$124,865. The contract renewal amount will be \$50,000.00.

### ***General Contractor Services – Mission Plaza Phase 1***

Contract Renewal #1 of 3 with Marshall Company, Ltd. for an additional one-year period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year period of February 28, 2022 through September 30, 2022 is \$854,605. The contract renewal amount will be \$1,000,000.00.

### ***Security Guard Services***

Contract Renewal #2 of 2 with Sec Ops, Inc. for an additional one-year period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year period of October 1, 2021 through September 30, 2022 is per contract hourly.

**Banking Services**

Contract Renewal #3 of 3 with Frost Bank for an additional one-period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year period of October 1, 2021 to September 30, 2022 is based on actual bank fee rates.

**Fire and Security Alarm Monitoring, Testing, and Maintenance Services**

Contract Renewal #2 of 2 with The Safeguard System, Inc. for an additional one-year period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year period of October 1, 2021 through September 30, 2022 is \$10,000.00. The contract renewal amount will be the same \$10,000.00.

**Transportation Service Providers (for participants)**

Contract Renewal #2 of 2 with Rural Economic Assistance League (REAL) and Kleberg County Human Services for an additional one-year period from October 1, 2022 to September 30, 2023. The contract amounts budgeted for REAL and Kleberg during the current fiscal year period of October 1, 2021 through September 30, 2022 is \$5,000.00. The contract renewals amounts for each will be the same \$5,000.00.

**Gasoline Cards (for participants)**

Contract Renewal #3 of 3 with Valero Payment Services Company for an additional one-year period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year period of October 1, 2021 through September 30, 2022 is \$204,000.00. The contract renewal amount will be the same \$204,000.00.

**Economic and Labor Market Information Tool**

Contract Renewal #2 of 2 with Economic Modeling, LLC for an additional one-year period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year period of October 1, 2021 through September 30, 2022 is \$16,000.00. The contract renewal amount will be the same \$16,000.00.

Career Coach Agreement Contract Renewal 2 of 2 with Economic Modeling, LLC for an additional one-year period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year period of October 1, 2021 through September 30, 2022 is \$7,500.00. The contract renewal amount will be the same \$7,500.00.

**Janitorial Services**

Contract Renewal #3 of 3 with M&Rs Elite Janitorial Solutions, LLC for an additional one-year period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year period of October 1, 2021 through September 30, 2022 is \$200,000.00. The contract renewal amount will be the same \$200,000.00.

The above contracts were competitively procured, and the services provided have been determined to be satisfactory, and in accordance with the contract's statement of work and terms and conditions.

**RECOMMENDATION**

The Chief Elected Officials (CEO) Panel authorize the President/CEO to execute options for renewal of contracts for Fiscal Year 2022-23 as listed above. The renewals will be subject to availability of funds and successful contract negotiations.

## **ITEM FOR DISCUSSION AND POSSIBLE ACTION**

VII. Discussion and Possible Action on Concurrence of Contracts over \$50,000.00 Approved by the Executive/Finance Committee and Board of Directors: (Requires 3 voting members)

5. Purchases over \$50k for Phase II Mission Facility
  - a. IT Cabling
  - b. Burglar Alarm, Security Cameras, Access Control, Conference Room
  - c. Furniture

## **BACKGROUND INFORMATION**

CFO will present the Purchases over \$50k for Phase II Mission Facility for approval.

## **RECOMMENDATION**

Board Professionals recommend the Chief Elected Officials (CEO) Panel to approve on Purchases over \$50k for Phase II Mission Facility.

Company / Vendor	Contact Names:	Contact Info.	Server/MDF	Cabling System	TV Installation	Access Control	Security	Conference Rm	Wireless System	Other	Total	Notes
Barcom	Sebastian Test	<a href="mailto:stest@barcoment.com">stest@barcoment.com</a>	6,265.65	63,057.79	432.00	NA	NA	73,955.44	In Cabling	4,200.00	147,910.88	Didn't include TV mounts or supplies only hourly rate; Other=Travel
	John Huebener	<a href="mailto:jhuebener@barcoment.com">jhuebener@barcoment.com</a>										
Empire Technologies	Bryan Burgess	<a href="mailto:bryan@empiretechs.com">bryan@empiretechs.com</a>	5,872.02	38,882.94	8,089.40	13,427.89	20,893.10	65,837.00	5,426.00	2,279.60	160,707.95	Other=Lift due to tall ceilings; Only vendor that quoted all items. Comparing only like items to Barcom they are still almost \$20k cheaper. This is the vendor who completed work in Phase I.
	Nathan Estrada	<a href="mailto:Nathan@empiretechs.com">Nathan@empiretechs.com</a>										
Enstep	Eric Hunter	281-720-3882										Provided responses to questions on 9/2-Never received a quote.
		<a href="mailto:Hunter@enstep.com">Hunter@enstep.com</a>										
Integrated Technology Solutions	Josh Roy	281-254-5087 <a href="mailto:jroy@intechsolutions.com">jroy@intechsolutions.com</a>										No Response
Infinity Networking Solutions	Eugene	469-581-9300 <a href="mailto:eugene@infinitynts.com">eugene@infinitynts.com</a>										Provided responses to questions on 9/6-Never received a quote.
Network Cabling Services & Solutions	Joe Olivares	<a href="mailto:jolivares@ncs-tx.com">jolivares@ncs-tx.com</a> 361-814-4000										No Response
<b>Worked with these vendors locally in Phase I for some of the systems. Knew they could not bid all the project but wanted to give them opportunity to bid on applicable items.</b>												
American Integrated Solutions	Greg Violet	<a href="mailto:g.violett@aisfirst.com">g.violett@aisfirst.com</a>										Provided responses to questions on 9/2-Never received a quote.
	Brad Gunn	<a href="mailto:b.gunn@aisfirst.com">b.gunn@aisfirst.com</a>										
Firetrol	Troy Diamond	<a href="mailto:tdiamond@firetrol.net">tdiamond@firetrol.net</a>										No Response

**Furniture**

Vendor	Price	Purch Coop	Comments
Gateway	300,000.00	Omnia-65-70% Discount	Estimate-Great discount and local showroom to view furniture
TXMAS		55% Discount	Same brands and base pricing but less discount

## ITEM FOR DISCUSSION AND POSSIBLE ACTION

VII. Discussion and Possible Action on Concurrence of Contracts over \$50,000.00 Approved by the Executive/Finance Committee and Board of Directors: (Requires 3 voting members)

### 6. New Contracts and Leases

## BACKGROUND INFORMATION

On July 25, 2022 Board staff issued a Request for Proposal for General Contractor Services for the second Phase of the Mission Plaza office space buildout. In response to the RFP, four (4) proposals were submitted, three (3) of which qualified as responsive. Proposals were evaluated and scored by a committee and consensus was reached regarding selection. Board staff seeks approval to enter into negotiations with Marshall Company, Ltd. to execute a cost-reimbursement contract in the not to exceed amount of \$1,069,060.

Workforce Solutions of the Coastal Bend has had a One-Stop Career Center in Sinton, Texas since approximately the year 2000. The 3,650 square foot Center is located in the Pirate Plaza Shopping Center at 1113 East Sinton, Sinton, Texas 78363. The current Lease Agreement, with PAK 56 Plaza LLC / SGT 44 Pirate LLC, expires on December 31, 2022.

A recent cost price market analysis shows that the Pirate Plaza office space, whose current annual base rent is \$63,804.72, is competitively priced within the real estate market and Board staff seeks approval to enter into negotiations with PAK 56 Plaza LLC / SGT 44 Pirate LLC to execute a new one-year Lease Agreement which will commence on January 1, 2023 and shall terminate on December 31, 2023 with the option to extend for three (3) additional one-year periods beyond the original lease.

## RECOMMENDATION

The Chief Elected Officials (CEO) Panel authorize the President/CEO to enter into negotiations and subsequently execute a contract for General Contractor Services: Mission Plaza Phase II and a Lease Agreement for the Sinton, Texas One-Stop Career Center space.

## ITEM FOR DISCUSSION AND POSSIBLE ACTION

VII. Discussion and Possible Action on Concurrence of Contracts over \$50,000.00 Approved by the Executive/Finance Committee and Board of Directors: (Requires 3 voting members)

### 7. Options for Renewal of Contracts for Fiscal Year 2022-23

## BACKGROUND INFORMATION

In May 2022 the President/CEO was granted authorization to execute the options for the renewal of fourteen (14) contracts. In the process of working on the renewals, Board staff identified four (4) additional contracts eligible for renewal, they are as follows:

### ***IT Professional Services***

Contract renewal with Vertical Computers for an additional one-year period from October 1, 2022 to September 30, 2023. The contract amount for the current fiscal year is \$100,000. The amount for the new contract for the upcoming fiscal year will be \$100,000.

### ***One-Stop Office Space Leases***

Contract renewal with Coastal Bend College (Beeville Campus) for an additional one-year period from October 1, 2022 through September 30, 2023. The base rent contract amount will be \$49,014.

Contract renewal with Coastal Bend College (Alice Campus) for an additional one-year period from February 1, 2023 through January 31, 2024. The base rent contract amount will be \$34,902.

Contract renewal with Coastal Bend College (Kingsville) for an additional one-year period from May 1, 2023 through April 30, 2024. The base rent contract amount will be \$40,711.

The above contracts were competitively procured, and the services provided have been determined to be satisfactory, and in accordance with the contract's statement of work and terms and conditions.

## RECOMMENDATION

The Chief Elected Officials (CEO) Panel authorize the President/CEO to execute options for renewal of contracts for Fiscal Year 2022-23 as listed above. The renewals will be subject to availability of funds and successful contract negotiations.

## WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Able-bodied Adult Without Dependents	ABAWD	An individual 18 yrs.+, but under the age of 50, without dependents. SNAP-ABAWD recipients are referred by the Texas Health and Human Services Commission (HHSC).
Board Contract Year	BCY	Board Contract Year (runs from Oct. 1 - Sept. 30)
Career & Education Outreach Program	CEOP	Provides career information to students at public middle and high schools, grades six through twelve, to direct students towards high-growth/high-demand occupations. Students receive in-depth information and directions on career choices as well as access to workforce resources.
Dislocated Worker	DW	An individual who has been terminated or laid off from employment is not eligible for unemployment benefits due to insufficient earnings and is unlikely to return to a previous industry or occupation.
Department of Labor	DOL	United States Department of Labor
Educator Externship	EDEX	Informs teachers of the skill sets needed for in-demand jobs, and allows the teachers to inform and guide students toward employment in industries that match their skill sets.
Employment Services (Wagner-Peyser)	ES	Services for employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
Eligible Training Provider	ETP	Training providers certified by the Texas Workforce Commission to provide WIOA-funded training programs.
Eligible Training Program List	ETPL	A comprehensive list of training programs approved for WIOA-funded training using Individual Training Accounts.
Fiscal Year	FY	The fiscal year is the accounting period of the federal government. It begins on October 1 and ends on September 30 of the next calendar year.
Individual Training Accounts	ITA	An account established for eligible WIOA customers for training in an array of state-approved training programs. ITAs may be used only for programs included on the statewide ETPL.
Local Workforce Development Board	LWDB	Local workforce development board established in accordance with WIA Section 117, for the purpose of policy planning for a local area and has the responsibility to ensure that the workforce needs of employers and job seekers in the geographic area governed by the local unit of government are met.
Monthly Performance Report	MPR	Performance accountability indicators used to assess the effectiveness of states and local workforce systems to achieve positive outcomes for individuals served by the six core workforce programs.
Migrant and Seasonal Farmworker Program	MSFW	A nationally directed program created by Congress in response to the chronic seasonal unemployment and underemployment experienced by migrant and seasonal farmworkers (MSFW). Provides funding to help migrant and seasonal farmworkers and their families achieve economic self-sufficiency.
National Dislocated Worker	NDW	A grant awarded to areas affected by major disaster or national catastrophe to assist in disaster relief employment and assist the substantial number of workers who were forced to relocate from an area in which a disaster has been declared.
On-the-Job Training	OJT	One-on-one training located at the job site for participants who already have some job-related skills. By participating in training as an employee, the participant acquires new skills and knowledge and receives the same wages and benefits as current employees in the same or similar position.
Program Year	PY	Program Year (for example, Program Year 2022: PY'22; –period varies for state and federal years)
Reemployment Services and Eligibility Assessment	RESEA	A federal grant program designed to allow states to provide intensive reemployment assistance to individuals who are receiving unemployment benefits and are determined likely to exhaust their benefits before becoming reemployed.



## WFSCB Glossary of Terms

Program Title	Acronym	Program Description
Rapid Response	RR	Provides immediate on-site assistance to workers who have job losses due to businesses closure or worker reduction. Designed to transition workers to their next employment as soon as possible.
Summer Earn and Learn	SEAL	A summer program that offers basic work-based learning and training services for students with disabilities such as, pre-employment work readiness training and preparation for the work experience placement; work experience to help gain familiarity with the workplace environment and develop transferable job skills; and paid compensation for time worked on the job.
Student HireAbility Navigator	SHAN	Student HireAbility Navigator’s role is to expand and improve access to employment and training services and to increase employment opportunities for students with disabilities by creating strong partnerships between vocational rehabilitation (VR) Workforce Solutions offices, independent school districts (ISDs), community organizations, employers.
Supplemental Nutrition Assistance Program Employment & Training	SNAP E&T	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
Trade Adjustment Assistance	TAA	A federally funded program, with no costs to employers, who helps workers who are adversely affected by foreign import or job shifts to a foreign country.
Texas Internship Initiative	TII	Provides part-time paid internships in Middle-Skill areas of accounting, business, construction management, engineering, healthcare, and information technology. Participating senior high school students must pass a dual-credit course to be placed in an internship with a local business. This grant is in partnership with Education to Employment (E2E) for the Coastal Bend.
Texas Industry Partnership Program	TIP	Supports collaborations between local workforce development boards and industry partners through the leveraging of matching contributions of cash or qualifying expenditures for occupational job training. Match funds must support certain WIOA (Workforce Innovation and Opportunity Act) activities and focus on eight designated industry clusters.
Texas Veterans Commission	TVC	A state agency that assists veterans, their families, and survivors through services provided by federal, state, local government, and private organizations.
Texas Veterans Leadership Program	TVLP	A non-profit agency that provides services to veterans to help find employment and achieve successful transitions back into civilian life.
The Workforce Information System of Texas	TWIST	TWIST is a centralized point of reporting intake and case management for customers. Intake information is submitted just once for multiple employment and training programs and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems – Employment Services, Unemployment Insurance, SNAP E&T, TANF, Supplemental Security Income, and the Texas Department of Criminal Justice.
Vocational Rehabilitation Services	VRS	A federal program that helps individuals with physical or mental disabilities get and/or keep a job.
Work Experience	WE	A work-based learning opportunity in which program-eligible customers learn both essential and technical skills for long-term employment. Businesses are referred to as “work experience sites.” Intended to be short-term (12 or fewer weeks) and part-time work experience can be a volunteer, internship, or temporary short-term paid-work setting.
Workforce Innovation and Opportunity Act	WIOA	Helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.
Work In Texas	WIT	A comprehensive online job search resource and matching system developed and maintained by TWC. It provides recruiting assistance to Texas employers and job search assistance to any individual seeking work in Texas.
Workforce Opportunity Tax Credit	WOTC	A federal tax credit that the government provides to private-sector businesses for hiring individuals from nine target groups that have historically faced significant barriers to employment.