



**WORKFORCE SOLUTIONS**  
of the Coastal Bend

# Child Care Services Committee Meeting

**February 8, 2022**  
**3:00 pm**

**Bayview Tower**  
**400 Mann Street, Suite 800**  
**Conference Room #1**  
**Corpus Christi, TX**

Join Zoom Meeting

<https://us02web.zoom.us/j/81363510345?pwd=WWxMNXI4VC9MTlIrY3N5SUZhekYrZz09>

Toll-Free Call In

888 475 4499 US Toll-free

Meeting ID: 813 6351 0345

Passcode: 731565

[www.workforcesolutionscb.org](http://www.workforcesolutionscb.org)

## Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

## Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

## Value Statement

**A**ccountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

**T**eamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

**T**rust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

**I**ntegrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

**T**enacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

**U**nderstanding – We are serious and passionate about delivering our services with compassion and empathy.

**D**ignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

**E**nthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

## Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

*Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

*Appearance of a Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

## Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.



**Child Care Services Committee Meeting**

Bayview Tower – 400 Mann Street, Suite 800 – Conference Room #1  
Corpus Christi, Texas

Join Zoom Meeting

<https://us02web.zoom.us/j/81363510345?pwd=WWxMNXI4VC9MTlRyY3N5SUZhekYrZz09>

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**Tuesday, February 8, 2022 – 3:00 pm**

**AGENDA**

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I. Call to Order: <i>Marcia Keener, Chair</i>	
II. Roll Call.....	3
III. <b>Announcement on Disclosure of Conflicts of Interest</b> Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.	
IV. <b>Public Comments</b>	
V. <b>Discussion and Possible Action on Minutes of the November 9, 2021 Child Care Services Committee Meeting.....</b>	4-6
VI. <b>Review of Committee Charter and Initiatives for BCY2022: <i>Denise Woodson</i>.....</b>	7
VII. <b>Discussion and Possible Action on Policy #4.3.100.07 – Child Care Eligibility.....</b>	8
a. Policy #4.3.100.07 – Child Care Eligibility: <i>Denise Woodson</i> .....	9-16
VIII. <b>Discussion and Possible Action on the Purchase of Curriculum for Child Care Center Classrooms: <i>Denise Woodson</i>.....</b>	17

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**Equal Opportunity Employer/Program**

Auxiliary aids and services are available upon request to individuals with disabilities.

Deaf, hard-of-hearing or speech impaired customers may contact

Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 7-1-1 (voice)

**IX. Information Only:**

- a. Summary of Child Care Performance for the First Quarter of BCY2022: *Denise Woodson*.....18
- b. Summary of Child Care Performance for the Month of January of the Second Quarter of BCY2022:  
*Denise Woodson*.....19
- c. Action Plan for Child Care Performance for the Second Quarter of BCY2022: *Denise Woodson*.....20-26
- d. Analysis of Coastal Bend Child Care: *Denise Woodson*.....27
- e. Service Industry Recovery (SIR) Child Care Services: *Denise Woodson*.....28
- f. COVID-19 Stimulus-Funded Child Care Provider Growth Support Payments: *Denise Woodson*.....29
- g. Update on Child Care Quality Program Activities: *Christina Miller*.....30

**X. Adjournment**

**Note:** Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

**Closed Session Notice.** PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

**Texas Open Meetings Act (TOMA).** All public meetings are required to follow all parts of the Texas Open Meetings Act. Therefore, we will be holding this meeting both in-person at our administrative offices and on **ZOOM**. With this format, comes some changes to what is required of board members and the public.

- The presiding member (Chair or designee) must be in-person at the meeting location, 400 Mann St. Ste. 800, Corpus Christi, Texas.
- Board members must be visible on camera in order to count toward the quorum and in order to vote.
- The public and all presenters will need to be visible while presenting information.

This hybrid meeting format will allow us to meet TOMA rules, while still ensuring the safety of those who must attend.

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**Child Care Services Committee**  
**Roll Call Roster**  
**February 8, 2022**  
**(4 = Quorum)**

\_\_\_\_\_ Marcia Keener, Chair

\_\_\_\_\_ Sandra Bowen, Vice Chair

\_\_\_\_\_ Mary Gleason

\_\_\_\_\_ Catrina Wilson

\_\_\_\_\_ Justin Hoggard

\_\_\_\_\_ Andrea Chavez

\_\_\_\_\_ Alma Barrera

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Printed Name

**MINUTES**

**Workforce Solutions of the Coastal Bend - Child Care Services Committee Meeting  
Bayview Tower – 400 Mann Street, Suite 800 – Conference Room #1  
Corpus Christi, Texas**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83721112482?pwd=NFpwc29JRS9yczR0b0NMSHNaVW1lQT09>

**Toll-Free Call In**

888 475 4499 US Toll-Free

**Meeting ID:** 837 2111 2482

**Passcode:** 713551

**November 9, 2021 – 3:00 pm**

**Committee Members**

**Present**

Mary Gleason, Chair  
Ed Sample  
Justin Hoggard

**Absent**

Sandra Bowen, Vice Chair  
Catrina Wilson  
Andrea Chavez

**Others Present**

Ken Trevino, Workforce Solutions  
Shileen Lee, Workforce Solutions  
Janet Neely, Workforce Solutions  
Denise Woodson, Workforce Solutions  
Christina Miller, Workforce Solutions  
Vicki Stonum, Workforce Solutions  
Valerie De La Cruz, Workforce Solutions  
Alba Silvas, Workforce Solutions  
Allyson Riojas, Workforce Solutions  
Imelda Trevino, Workforce Solutions  
Rosina Salas, Workforce Solutions  
Norma Ochoa, Workforce Solutions  
Neil Hanson, BakerRipley  
Kenia Dimas, BakerRipley

**Other Board Members Present:**

Gloria Perez

**I. Call to Order**

Due to the lack of a quorum the meeting could not be called to order. The following informational items were presented.

**IV. Public Comments**

Mr. Trevino noted that due to the new TOMA rules we do have a laptop setup here at 400 Mann Street, Suite 800 and it is listed on the zoom call as Public. The laptop is available and open to the public.

**VI. Information Only:**

1. *Summary of Child Care Performance for the Fourth Quarter of BCY 2021*

Ms. Woodson provided a summary of Child Care performance for the fourth quarter of BCY 2021 (included on page 7 of the November 9 agenda packet).

**I. Call to Order**

Ms. Perez called the meeting to order at 3:06 pm.

**II. Roll Call**

The roll was called and a quorum was present.

**III. Announcement on Disclosure of Conflicts of Interest**

Attention was called to the Disclosure and Declaration of Conflict of Interest guidelines, and disclosures were requested at this time. None were made.

**VI. Information Only:**

2. *Summary of Child Care Performance for the Month of October of the First Quarter of BCY 2022*  
Ms. Woodson provided a summary of Child Care performance for the month of October of the first quarter of BCY 2022 (included on page 8 of the November 9 agenda packet).

**V. Discussion and Possible Action on Minutes of the September 7, 2021 Child Care Services Committee Meeting**

Mr. Sample moved to approve the minutes of the September 7, 2021 Child Care Services Committee meeting. The motion was seconded by Dr. Gleason and passed.

**VI. Information Only:**

3. *Action Plan for Child Care Performance for the First Quarter of BCY 2022*  
Ms. Woodson provided information on an action plan for Child Care performance for the first quarter of BCY 2022 (included on pages 9-13 of the November 9 agenda packet).

4. *Analysis of Coastal Bend Child Care*  
Ms. Woodson provided an Analysis of Coastal Bend Child Care for the month of November 2020 (included on page 14 of the November 9 agenda packet).

5. *Service Industry Recovery (SIR) Child Care Services Update*  
Ms. Woodson provided an update on the Service Industry Recovery (SIR) Child Care Services (included on page 15 of the November 9 agenda packet).

6. *Update on Child Care Quality Program Activities*  
Ms. Miller provided an update on Child Care Quality Program activities (included on page 16 of the November 9 agenda packet).

**Directors Symposium**

Workforce Solutions of the Coastal Bend's Early Childhood Development Quality Services Program (ECDQSP) hosted the **7<sup>th</sup> Annual Directors Symposium** on September 25, 2021. Child care directors and assistant directors from child care centers with Workforce Provider Agreements participated in this virtual professional development training event from 8:15 a.m. to 4:00 p.m.

Breakout sessions included topics on *"Trauma to Triumph: How Are the Children?"*; *"Minimum Standards Update"*; *Stopping the Spread of Diseases with an Emphasis on COVID-19*; and *"Simple Budgeting and Practical Money Management Skills for Child Care Centers"*. Child care staff who participated in this event received a certificate for 6.5 clock hours of training which can be credited toward the annual staff training hours requirement, and they participated in drawings for door prizes which included instructional carpets and activity calendars for classrooms.

A total of **45** child care directors and assistant directors participated in this virtual training event.

**Educational Carpets**

During the fourth quarter of BCY2021, ECDQSP purchased **51** educational carpets. The carpets were distributed to **31** Texas Rising Star (TRS) child care centers and **20** non-TRS child care centers. The educational carpets costs **\$13,520.10**.

Ms. Woodson added additional information.

Mr. Trevino mentioned the Annual Board of Directors Meeting and Reception will be on Thursday, December 9, 2021 at the Omni Corpus Christi Hotel. This meeting will be a hybrid meeting both in person and on zoom.

**VIII. Adjournment**

The meeting adjourned at 3:47 pm.

## **DISCUSSION AND POSSIBLE ACTION**

VI. Review of Committee Charter and Initiatives for BCY 2022

### **BACKGROUND INFORMATION**

Child Care Services Committee Charter:

#### **CHILD CARE SERVICES**

Responsible for all issues dealing with the management of childcare services. Responsible for monitoring the childcare vendor activity, the childcare contractor, recommending the allocation of childcare dollars to the Board and to the Contractor, reviewing childcare training, development issues, and monitoring the reports and enrollments from the contractor.

### **RECOMMENDATION**

The Child Care Services Committee consider initiatives for 2022 and take any appropriate action on the information presented.

## DISCUSSION AND POSSIBLE ACTION

VII - a. Review of Policy #4.3.100.07 – “Child Care Eligibility”

## BACKGROUND INFORMATION

Policy 4.3.100.07 – Child Care Eligibility, the section entitled “*Priority for Child Care Services*” is being revised to establish a Third Priority Group which will allow a sibling(s) to be added to a customer’s “current” child care services case and clarifying the intent of several of the existing sections of the Child Care Eligibility Policy, 4.3.100.08. As per the November 2020 Child Care Services Guide, a Board may establish a third priority group which includes any other priority adopted by the Board. All Boards must ensure that children in the first and second priority groups are enrolled before enrolling children from Board-established priority groups. The Third Priority Group is served subject to the availability of funds.

The section entitled “*Certification and Training Program*” has a clarifying statement added that stipulates the parent’s certification or training program entry date and anticipated completion date must be entered in Texas Workforce Information System of Texas (TWIST). The section entitled “*Education Program*” was added to clarify the timeframe for completing an educational course of study after initial eligibility for child care services is determined. Regarding the subject of pursuing graduate or advanced degrees, Workforce Solutions of the Coastal Bend does not allow parents to receive child care services while pursuing a graduate or advanced degree, i.e. Masters or Doctoral degrees. The section entitled “*Transfer to Another Eligible Provider*” was updated to include the verbiage regarding the mandatory two-week (14 days) waiting period before a child who has either contracted or been exposed to COVID-19 may transfer from one child care provider to a “new” child care provider. The verbiage regarding the mandatory two-week waiting period before a child has either contracted or been exposed to COVID-19 may transfer from one child care provider to a “new” child care was previously approved by the Board in July 2020 under the Board’s Emergency Management Plan.

The updated Child Care Services Guide provides guidance and instruction for Workforce Development Boards (Boards) and their contractors on the child care services process and ensures consistency in the provision of child care services. Policy #4.3.100.07 – “Child Care Eligibility” has been updated to reflect the appropriate changes as per the amended Chapter 809 Child Care Services Rules.

## RECOMMENDATION

The Child Care Committee review Policy #4.3.100.07– “Child Care Eligibility” and recommend to the Board of Directors approval of the revisions to ensure that Board and contractor staff are in compliance with and are adhering to the changes to the Chapter 809 Child Care Services Rules.



**POLICY**

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<b>CATEGORY:</b>	Workforce Programs - Childcare	<b>No: 4.3.100.076</b>
<b>TITLE:</b>	Child Care Eligibility	
<b>SUPERSEDES:</b>	4.3.100.065, dtd <del>June 16, October 28, 2017</del>	
<b>EFFECTIVE:</b>	<del>February 17, June 16, 2021</del>	
<b>BOARD APPROVAL:</b>	<del>February 24, June 15, 2021</del>	
<b>DATE OF LAST REVIEW:</b>	<del>January 26, June 1, 2021</del>	

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**I. PURPOSE:**

To establish eligibility criteria to receive child care services.

**II. DEFINITIONS:**

*Child*- An individual who meets the general eligibility requirements contained in Chapter 809 Child Care Services Rules. A child includes persons born to the parents, persons adopted by either or both parents, the person for whom the parents have legal responsibility granted by the court, or persons provided supervision and care by the parents.

*Child Care Services* - Child care subsidies and quality improvement activities funded by the Texas Workforce Commission.

*Child Care Contractor*-The entity or entities under contract with the Board to manage child care services. This includes contractors involved in determining eligibility for child care services, contractors involved in the billing and reimbursement process related to child care subsidies, as well as contractors involved in the funding of quality improvement activities as described in §809.16.

*Parent* – An individual who is responsible for the care and supervision of a child and is identified as the child’s natural parent, adoptive parent, stepparent, legal guardian, or person standing in loco parentis (as determined in accordance with Commission policies and procedures). Unless otherwise indicated, the term applies to a single parent or both parents.

*Satisfactory Progress* - Progressing satisfactorily as determined by the educational institution attended.

Policy Title: Child Care Eligibility  
Policy Number: 4.3.100.076  
Updated: ~~01/16/2021~~

—Date: ~~2/24/2021~~

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*Suspension* – A temporary interruption of child care services of ninety calendar days or less.

*Teen Parent* – An individual 18 years of age or younger, or 19 years of age and attending high school or the equivalent, who has a child.

### III. POLICY STATEMENT:

#### Eligibility for At-Risk Child Care Services

A child is eligible for At- Risk child care services if the following conditions are met at initial eligibility determination and at eligibility redetermination(s):

- The child’s family income does not exceed the income limit established by the Board.
- The child’s family income does not exceed 85 percent of the state median income (SMI).
- Child care is required for the child’s parent to work or attend a job training or educational program ~~for a combination of~~ at least ~~an average of~~ 25 hours per week for a single-parent family or 50 hours per week for a two-parent family.

#### A Child’s General Eligibility for Child Care Services.

- (a) Except for a child receiving or needing protective services as described in §809.49, for a child to be eligible to receive child care services, at the time of eligibility determination or redetermination, the Board shall ensure that the child:
  - (1) Meets one of the following age requirements:
    - (a) be under 13 years of age; or
    - (b) at the option of the Board, be a child with disabilities under 19 years of age;
  - (2) Is a U. S. citizen or legal immigrant as determined under applicable federal laws, regulations, and guidelines; and
  - (3) Resides with:
    - (a) a family within the Board’s workforce area:
      - (1) whose income does not exceed the income limit established by the Board, which income limit must not exceed 85 percent of the state median income (SMI) for a family of the same size; and
      - (2) whose assets do not exceed \$1,000,000 as certified by a family member
      - (3) or that meets the definition of experiencing homelessness as defined in §809.2
- (b) parents who require child care in order to work or attend a job training or educational program; or
- (c) A person standing in loco parentis for the child while the child’s parent is on military deployment and the deployed military parent’s income does not exceed the limits set

Policy Title: Child Care Eligibility  
Policy Number: 4.3.100.076  
Updated: 016/2604/202247

—Date: 24/246/202207

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forth in subparagraph (a) of this paragraph.

Priority for Child Care Services

Consistent with the Child Care Development Fund (CCDF) regulations, the first priority group consists of children residing in families with very low income. The second priority group consists of children with special needs, including children experiencing homelessness. The third priority group includes any other priority adopted by the Board.

First Priority Group – Mandatory

The first priority group is assured child care services and includes children of parents eligible for the following:

- Choices child care as referenced in the Child Care Guide Section D-300
- Temporary Assistance for Needy Families applicant child care as referenced in Section D-400
- Supplemental Nutrition Assistance Program Employment and Training (SNAP E & T) child care as referenced in Section D-500
- Transitional child care as referenced in D-650

Child care eligibility for non-CCDF funds (e.g. SNAP E&T, WIA, and other workforce programs funded by the Commission) shall be based upon the specific eligibility requirements for the specific program the parent is enrolled in.

Second Priority Group – Subject to Availability of Funds

The second priority group is served subject to the availability of funds and includes, in the following order of priority:

- Children who need to receive protective services child care as referenced in Section D-700
- Children of a qualified veteran or qualified spouse as defined in §801.23
- Children of a foster youth as defined in §801.23
- Children experiencing homelessness as defined in Section A-100 and described in Section D-600
- Children of parents on military deployment as defined in Section A-100 whose parents are unable to enroll in military-funded child care assistance programs
- Children of teen parents as defined in Section A-100
- Children with disabilities as defined in Section A-100

Third Priority Group – Subject to Availability of Funds

Policy Title: Child Care Eligibility  
Policy Number: 4.3.100.076  
Updated: 01/6/2024

—Date: 2/24/2027

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The third priority group is served subject to the availability of funds and includes.

- Sibling(s) – a child(ren) who share the same parent or parents may be added to a customer’s existing child care case.

Children in the first and second priority groups must be enrolled before children in the third priority group.

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Parent Eligibility Documentation Requirements

Except for a child experiencing homelessness pursuant to §809.52 at initial eligibility, before a child can be initially determined or re-determined eligible for child care services and care authorized, parents must provide the Board’s child care contractor with all information necessary to determine eligibility.

A parent’s failure to submit eligibility documentation will result in denial of child care services or termination of services at the 12-month eligibility redetermination period. Eligibility and documentation for child care shall be dependent upon the specific eligibility requirements of the program that the parent is enrolled in (e.g. SNAP E&T, WIA, CCDF, and other workforce programs funded by the Commission).

Certification or Training Programs

Parents participating in and attending a certification or training program at a community college or proprietary school **must complete** their chosen certification or training program’s course requirements within that program’s designated timeframe, i.e. one year, 18 months, or two years. -The parent’s certification or training program entry date and anticipated completion date must be entered in Texas Workforce Information System of Texas (TWIST).

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***The one exception to this requirement is if the eligible child’s parent is enrolled in an associate’s degree program that will prepare the parent for a job in a high-growth, high-demand occupation (also known as “in-demand or target occupation”) as determined by the Board.*** The eligible child’s parent must inform the child care contractor of his/her enrollment in a high-growth, high-demand occupation associate’s degree program upon initial eligibility determination for child care services. ***Parents enrolled in a Board identified high-growth, high-demand occupation will be allowed to receive child care services for four years.***

Parents who have just begun their current educational program (are in the first year of a four degree program) and who are in their initial eligibility determination for child care services may receive child care services for ***up to a total of five (5) years or 130 college credit hours (whichever is obtained first).***

Parents who are in the process of completing an educational program during their initial eligibility determination for child care services, i.e. 30, 40, 50, or more college credit hours may receive child care services based on the length of time needed to complete their chosen

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educational program, *not to exceed four (4) years or 130 college credits (whichever is obtained first)*.

Parents participating in an educational or training program must maintain a grade point average (GPA) of at least a 2.0 and continued enrollment (each successive school semester) in an educational or training program shall be the measure used to determine satisfactory progress toward successful completion of a job training or educational program. Parents whose GPA falls below a 2.0 shall be given one semester/quarter to reestablish the 2.0 GPA. Based on extenuating circumstances a waiver of one semester/quarter enrollment may be granted with prior approval of the Board.

#### Education Program

Parents participating in an education program (at a community college or a four-year university) must be pursuing a degree, i.e. Associates or Bachelors. The customer's education program must have a degree plan that has an entry date and an anticipated graduation date. Parents who attend a community college are expected to complete this course of study **two years** after their initial child care eligibility has been determined. Parents who attend a four-year university are expected to complete this course of study **four years** after their initial child care eligibility has been determined. (See timeframes listed above for the total number of college hours allowed when receiving child care for educational programs.)

**Workforce Solutions of the Coastal Bend does not allow parents to receive child care services while pursuing a graduate or advanced degree, i.e. Masters or Doctoral degrees,**

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#### Wait List Applications

During periods of closed enrollment, parents must complete a Wait List Application to have their child or children's names placed on the Wait List. The Contractor shall enter the child's name onto the Wait List maintained in the automated system. Parents must update their Wait List application every sixty (60) days to remain on the wait list.

#### Written Acknowledgement

Parents must sign a written acknowledgement indicating their understanding of the attendance standards and reporting requirements at each of the following stages:

- a. Initial eligibility determination
- b. Each eligibility redetermination

#### Income Requirement:

Policy Title: Child Care Eligibility  
Policy Number: 4.3.100.076  
Updated: 016/2604/202217

—Date: 24/246/202207

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The Board is aware that unless otherwise required by federal or state law, a family’s monthly income for purposes of determining eligibility and the related parent share of cost includes all income sources that are not excluded under section D-106 (see rule §809.44). Families whose income remains at or below the established income limits may continue to receive funded child care as long as the family remains eligible and funds are available.

Income and Family Size for Teen Parents

A teen parent’s family income is based solely on the following:

- The teen parent’s income
- The size of the teen parent’s family as defined in section D-100: Eligibility for Child Care Services (see rule §809.50).

Transfer to Another Eligible Provider

- A parent may request a transfer to another eligible provider in writing or can submit the request over the phone.
- Transfer requests, in writing or by telephone, must be made within **14 calendar** days of the date of the notification.
- There are two type of transfers; voluntary and involuntary.

*A voluntary transfer request is a request by the parent to simply change providers. The parent **must not** be delinquent in the payment of parent share of cost fees to the current provider. If the parent owes parent share of cost fees to the current provider, **the transfer will not be granted until the parent has paid the current provider the parent share of cost fees owed.***

*An involuntary transfer is a transfer request from the current provider whereby the current provider wants the child removed from their child care center due to safety reasons. This type of transfer will be granted.*

- If during the 14 calendar days, the parent requests to transfer the child because the provider is on corrective or adverse action, then the transfer **must not** be counted against the parent under the Board’s transfer policy.

There is a mandatory two-week (14 days) waiting period before a child who has either contracted or been exposed to COVID-19 may transfer from one child care provider to a “new” child care provider.

Child Care During Interruptions in Work, Education, or Job Training

Policy Title: Child Care Eligibility  
Policy Number: 4.3.100.076  
Updated: 016/2604/202217

—Date: 24/246/202207

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If a child met all of the applicable eligibility requirements for child care services on the date of the most recent eligibility determination or redetermination, the child is considered eligible and will receive services during the 12-month eligibility period, regardless of any of the following:

- Changes in family income, if the family income does not exceed 85percent of the state median income (SMI) for a family of the same size.
- Temporary changes in the ongoing status of the child’s parent as working or attending a job training or education program (as described in Section D-801).

Unreported Cessation of Work, Education, or Job Training

A permanent cessation of work, education, or training must be cause for termination of care. In this situation, child care must continue for a minimum of three months or up until the scheduled redetermination if sooner, to allow the parent to resume participation in an activity.

If a parent fails to report a cessation of work, education, or job training, but the discovery is made after the parent has already resumed participation in work, education, or job training, then care should continue.

If a parent does not report a permanent cessation of work, education, or training that has already exceeded three months and the Board contractor discovers that one has occurred, care must be terminated with proper notice to the parent. Prior to making a determination to end care, however, the Board contractor must verify that the parent has not resumed participation in any activity at any level. Unreported interruptions in participation exceeding three months are subject to fraud fact-finding.

If a parent has a temporary interruption in work, education, or job training activities child care will not be suspended for more than 90 calendar days from the documented effective date of the interruption of these activities.

Childcare will be provided during all brief interruptions of education caused by school breaks, except as identified in the following paragraph.

Suspensions of Care During Interruptions in Activities

Suspensions of child care services during interruptions in parent’s work, training, or education status is allowed **only** at the parent’s concurrence. Parents may request one suspension per

Policy Title: Child Care Eligibility  
Policy Number: 4.3.100.076  
Updated: 01/6/2014/2022/17

—Date: 24/246/202207

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quarter (once every ~~three~~<sup>four</sup> (3) (4) months) during the child's eligibility or redetermination eligibility period. These suspensions must not exceed one week in duration.

Court Ordered Visitations

Child care may continue or be suspended, depending on the particular family and child care arrangements, for custody arrangements of short duration (for example, two weeks during the summer or one week a month) Childcare services in these situations *may only be suspended at the concurrence of the parent* (as described in section D-806). The court order regarding the court ordered visitation agreement must be on file with the child care contractor and the provider.

**IV. PROCEDURES:**

**V. RELATED POLICY INFORMATION:**

- 49 TAC 809
- 45 CFR
- TWC WD Letter 34-08, dated August 26, 2008
- TWC WD Letter 36-08, dated September 15, 2008
- Workforce Solutions Child Care Standard Operating Procedures
- Texas Workforce Commission (TWC) Child Care services Guide, ~~November March~~ 20~~20~~<sup>17</sup>

**VI. RESPONSIBILITIES:**

The Board's Director of Child Care Programs shall ensure that all relevant staff and the Contractor are informed of and comply with this policy.

The Contractor shall ensure that appropriate procedures are implemented and that relevant staff receive training regarding the requirements of this policy.

**VII. FORMS AND INSTRUCTIONS:**

Workforce Solutions of the Coastal Bend Child Care Standard Operating Procedures

**VIII. DISTRIBUTION:**  Board  Board Staff  Contracted Staff

**IX. SIGNATURES:**

<b>Reviewed by EO Officer</b>	<b>Date</b>
<b>CEO/President</b>	<b>Date</b>

Policy Title: Child Care Eligibility  
 Policy Number: 4.3.100.076  
 Updated: ~~01/6/2016~~<sup>2022</sup>

—Date: ~~24/24/2020~~<sup>2027</sup>

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## DISCUSSION AND POSSIBLE ACTION

### VIII. Purchase of Curriculum for Child Care Center Classrooms

## BACKGROUND INFORMATION

The revised Texas Rising Star (TRS) Certification Program Guidelines place an emphasis on utilizing a curriculum to help children become “school ready”. The TRS emphasis on “school readiness” is in alignment with the Board’s early literacy quality initiative. The use of an early education curriculum plays a critical role in preparing four and five-year old children for the public school Pre-Kindergarten or Kindergarten classroom.

The implementation of a multiage early education curriculum at the Texas Rising Star (TRS) child care centers is a quality initiative. The initial purchase of the multiage early education curriculum was approved by the Board in June 2016. This curriculum purchase allowed the Board to implement curriculum at 16 TRS certified child care centers. Each of these child care centers received one (1) infant curriculum kit, one (1) toddler curriculum kit, one (1) three year curriculum kit, and one (1) Pre-Kindergarten curriculum kit.

Board staff would like to purchase additional multiage early education curriculum kits for *each* of the classrooms at an additional 14 TRS certified child care centers. The estimated cost of this curriculum purchase will be \$94,984.40.

## RECOMMENDATION

The Child Care Committee recommend to the Board of Directors the approval of the purchase of *additional* multiage early education curriculum kits which will be placed in the additional 14 TRS certified child care centers.

## **INFORMATION ONLY**

IX - a. Summary of Child Care Performance for the First Quarter of BCY2022

## **BACKGROUND**

Board staff will summarize child care performance for the first quarter of BCY2022. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for the fourth quarter of BCY2022.

## **INFORMATION ONLY**

IX - b. Summary of Child Care Performance for the Month of January of the Second Quarter of BCY2022

## **BACKGROUND**

Board staff will summarize child care performance for the month of January of the second quarter of BCY2022. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for January 2022.

**INFORMATION ONLY**

IX - c. Action Plan for Child Care Performance for the Second Quarter of BCY2022

**BACKGROUND**

Board staff will present an action plan for child care performance for the second quarter of BCY2022.

**FY2022 - Direct Child Care Forecast**  
**January 2022 as of January 01, 2022**

DESCRIPTION	CONTRACT	Start Date	End Date	BUDGET AMOUNT	AMOUNT EXPENDED As of 01-04-2022	BALANCE	PROJECTED UNPAID CLAIMS	SURPLUS / DEFICIT	Annual Performance Potential	Assumptions
CCC	2221CCC001	10/1/2020	10/31/2021	\$ -	\$ -	\$ -	\$ 633,982	\$ 3,786,955	97	
CCC	2222CCC001	10/1/2021	10/31/2022	\$ 4,527,643	\$ 106,707	\$ 4,420,937				Assumed TWC average cost of \$24.48 over the entire year.
CCF	2221CCF	10/1/2020	12/31/2021	\$ 1,000,000	\$ 2,563,264	\$ (1,563,264)	\$ 13,710,804	\$ (5,521,213)	2,569	
CCF	2222CCF001	10/1/2021	12/31/2022	\$ 9,752,185	\$ (670)	\$ 9,752,855				Assumed TWC average cost of \$19.97 over the entire year.
<b>Sub Total - Formula Funds</b>				<b>\$ 15,279,828</b>	<b>\$ 2,669,300</b>	<b>\$ 12,610,528</b>	<b>\$ 14,344,786</b>	<b>\$ (1,734,258)</b>	<b>2,667</b>	

<b>Local Match 2022</b>	22CCM	#N/A	#N/A	\$ 1,834,806	\$ -	\$ 1,834,806				
Coastal Bend College	22212C04	10/1/2020	12/31/2021	\$ -	\$ -	\$ -				
Del Mar College	22212C06	10/1/2020	12/31/2021	\$ -	\$ -	\$ -				
Texas A&M University-Kingsville	22212C07	10/1/2020	12/31/2021	\$ -	\$ -	\$ -				
Texas A&M University-Corpus Christi	22212C08	10/1/2020	12/31/2021	\$ -	\$ -	\$ -				
City of Corpus Christi	22212C05	10/1/2020	12/31/2021	\$ -	\$ -	\$ -				
<b>Sub Total - Local Match Funds</b>				<b>\$ 1,834,806</b>	<b>\$ -</b>	<b>\$ 1,834,806</b>	<b>\$ -</b>	<b>\$ 1,834,806</b>		

<b>Sub Total - TWC Direct Care Funds</b>				<b>\$ 17,114,634</b>	<b>\$ 2,669,300</b>	<b>\$ 14,445,334</b>	<b>\$ 14,344,786</b>	<b>\$ 100,548</b>	<b>0</b>	
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Service Industry Recovery	2221SIR	7/1/2021	10/31/2021	\$ 2,463	\$ 5,748	\$ (3,285)	\$ 6,424,691	\$ 2,598,977	845	
Service Industry Recovery	2222CCX	11/1/2021	3/31/2023	\$ 9,062,037	\$ 35,084	\$ 9,026,953	\$ -	\$ 9,026,953	0	

<b>Total</b>				<b>\$ 26,179,134</b>	<b>\$ 2,710,132</b>	<b>\$ 37,914,337</b>	<b>\$ 20,769,477</b>	<b>\$ 11,827,027</b>	<b>\$ 3,512</b>	
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Percentage				10.35%	144.83%	79.34%	45.18%			<b>2,619</b> Performance Target (Discretionary & Mandatory)
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**Reconciliation to Contract:**

Total Funds Management Budget	\$ 26,179,134
CCP Funds in Contract	\$ 1,767,868
Other Funds in Contract	\$ -

Total Budgets in reports	\$ 27,947,002
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Contract Amount	\$ 17,919,272
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Variance and Explanation	\$ 10,027,730	Contract does not reflect SIR funding that has been loaded to TWIST. FM report also adds \$963,231 that TWC shows in supplemental allocation that is not yet in contract.
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### Fiscal Year 2022 - Enrollment Targets

Eligibility Characteristic	Enrollment As Of	Actual	Actual	Actual	Projected	Difference Over/(Under) to current month								
	Jan 01	Average Enrollment												
	1/1/2022	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	
Discretionary	3 - Transitional	0	0	0	0	0	0	0	0	0	0	0	0	0
	10 - Income Eligible	2,564	2,728	2,663	2,585	2,560	2,560	2,560	2,560	2,560	2,560	2,560	2,560	4
	16 - Homeless	12	12	11	12	12	12	12	12	12	12	12	12	0
	<b>Sub Total</b>	<b>2,576</b>	<b>2,740</b>	<b>2,674</b>	<b>2,597</b>	<b>2,572</b>	<b>4</b>							
Mandatory	1 - Choices	23	20	21	22	22	22	22	22	22	22	22	22	1
	2 - Tanf Applicant	0	0	0	0	0	0	0	0	0	0	0	0	0
	4 - SNAP E&T	0	0	0	0	0	0	0	0	0	0	0	0	0
	15 - Former DFPS	80	73	70	78	78	78	78	78	78	78	78	78	2
	<b>Sub Total</b>	<b>103</b>	<b>93</b>	<b>91</b>	<b>100</b>	<b>3</b>								
<b>TWC Performance Cat</b>	<b>2,679</b>	<b>2,833</b>	<b>2,765</b>	<b>2,697</b>	<b>2,672</b>	<b>7</b>								
			(68)	(68)	(25)	-	-	-	-	-	-	-	-	
Service Industry	144	10	56	118	350	800	1,258	1,258	1,258	1,258	1,258	1,258	1,258	(206)

### DISCRETIONARY FORECASTING PROFILE - FY 2022

		C - H				I	J	K	L	M	N	O	P
		Average # of Children for the month (self count by eligibility characteristic)				Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures
		3 - Transitional	10 -Income Eligible	16 - Homeless	Total								
Actual	Oct-21	0	2,728	12	2,740	98.9%	56,926	21	\$ 1,260,871	\$ 22.15	0	\$ 0	\$ 1,260,871
	Nov-21	0	2,663	11	2,674	98.6%	57,976	22	\$ 1,301,722	\$ 22.45	0	\$ 0	\$ 1,301,722
	Dec-21	0	2,585	12	2,597	99.0%	0	23	\$ -	\$ 24.07	59,134	\$ 1,423,348	\$ 1,423,348
Projected	Jan-22	0	2,560	12	2,572	99.0%	0	21	\$ -	\$ 24.07	53,472	\$ 1,287,068	\$ 1,287,068
	Feb-22	0	2,560	12	2,572	99.0%	0	20	\$ -	\$ 24.07	50,926	\$ 1,225,779	\$ 1,225,779
	Mar-22	0	2,560	12	2,572	99.0%	0	23	\$ -	\$ 24.07	58,564	\$ 1,409,646	\$ 1,409,646
	Apr-22	0	2,560	12	2,572	99.0%	0	21	\$ -	\$ 24.07	53,472	\$ 1,287,068	\$ 1,287,068
	May-22	0	2,560	12	2,572	99.0%	0	22	\$ -	\$ 24.07	56,018	\$ 1,348,357	\$ 1,348,357
	Jun-22	0	2,560	12	2,572	99.0%	0	22	\$ -	\$ 26.07	56,018	\$ 1,460,393	\$ 1,460,393
	Jul-22	0	2,560	12	2,572	99.0%	0	21	\$ -	\$ 26.07	53,472	\$ 1,394,012	\$ 1,394,012
	Aug-22	0	2,560	12	2,572	99.0%	0	23	\$ -	\$ 26.07	58,564	\$ 1,526,775	\$ 1,526,775
	Sep-22	0	2,560	12	2,572	99.0%	0	22	\$ -	\$ 24.07	56,018	\$ 1,348,357	\$ 1,348,357
<b>TOTALS / AVERAGE</b>		0	2,585	12	2,597		114,902	261	\$ 2,562,594	\$ 24.27	555,658	\$ 13,710,804	\$ 16,273,398

**Total Actual and Projected Expenditures**

**\$ 16,273,398**

**Total CCF Budget**

**\$ 10,752,185**

**Total CCM Budget**

**\$ 1,834,806**

**Total Direct Child Care Services Budget**

**\$ 12,586,991**

**Net Balance**

**\$ (3,686,407)**

(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

**Projected Average Number of Units Served**

**2,569**

(Total of "Number of Actual + Projected Units / 12 months)

**MANDATORY FORECASTING PROFILE - FY 2022**

		C - F					I	J	K	L	M	N	O	P
		Average # of Children for the month (self count by eligibility characteristic)					Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures
		1 - Choices	2 - Tanf Applicant	4 - SNAP E&T	15 - Former DFPS	Total								
Actual	Oct-21	20	0	0	73	93	96.2%	1,878	21	\$ 51,439	\$ 27.39	-	\$ -	\$ 51,439
	Nov-21	21	0	0	70	91	98.0%	1,962	22	\$ 55,267	\$ 28.17	-	\$ -	\$ 55,267
	Dec-21	22	0	0	78	100	99.0%	0	23	\$ -	\$ 28.77	2,277	\$ 65,509	\$ 65,509
Projected	Jan-22	22	0	0	78	100	99.0%	0	21	\$ -	\$ 28.77	2,079	\$ 59,813	\$ 59,813
	Feb-22	22	0	0	78	100	99.0%	0	20	\$ -	\$ 28.77	1,980	\$ 56,965	\$ 56,965
	Mar-22	22	0	0	78	100	99.0%	0	23	\$ -	\$ 28.77	2,277	\$ 65,509	\$ 65,509
	Apr-22	22	0	0	78	100	99.0%	0	21	\$ -	\$ 28.77	2,079	\$ 59,813	\$ 59,813
	May-22	22	0	0	78	100	99.0%	0	22	\$ -	\$ 28.77	2,178	\$ 62,661	\$ 62,661
	Jun-22	22	0	0	78	100	99.0%	0	22	\$ -	\$ 30.77	2,178	\$ 67,017	\$ 67,017
	Jul-22	22	0	0	78	100	99.0%	0	21	\$ -	\$ 30.77	2,079	\$ 63,971	\$ 63,971
	Aug-22	22	0	0	78	100	99.0%	0	23	\$ -	\$ 30.77	2,277	\$ 70,063	\$ 70,063
	Sep-22	22	0	0	78	100	99.0%	0	22	\$ -	\$ 28.77	2,178	\$ 62,661	\$ 62,661
<b>TOTALS / AVERAGE</b>		22	0	0	77	99		3,840	261	\$ 106,707	\$ 29.14	21,582	\$ 633,982	\$ 740,689

**Total Actual and Projected Expenditures**

**\$ 740,689**

**Total CCC Budget**

**\$ 4,527,643**

**Total Direct Child Care Services Budget**

**\$ 4,527,643**

**Net Balance**

(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

**\$ 3,786,955**

**Projected Average Number of Units Served**

(Total of "Number of Actual + Projected Units / 12 months)

**97**

**ALL FUNDS - CHILD CARE FORECASTING PROFILE - TARGET ENROLLMENT - FY 2022**

	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>	
	Average # of Children for the month (self count)	((E+I)/(C*F)) Utilization Rate	Actual Units	Number of Billable Days	Actual Expenses	(G+J)/(E+I) Average Unit Rate	Remaining Projected Units	Remaining Projected Expenditures	(G+J) Total Actual/Projected Expenditures	
<b>A c t u a l</b>	<b>Oct-Actual</b>	2,833	98.8%	58,804	21	\$ 1,312,311	\$ 22.32	0	\$ 0	\$ 1,312,311
	<b>Nov-Actual</b>	2,765	98.5%	59,938	22	\$ 1,356,990	\$ 22.64	0	\$ 0	\$ 1,356,990
	<b>Dec-Actual</b>	2,697	99.0%	0	23	\$ -	\$ 24.24	61,411	\$ 1,488,857	\$ 1,488,857
<b>P r o j e c t e d</b>	<b>Jan-Proj</b>	2,672	99.0%	0	21	\$ -	\$ 24.25	55,551	\$ 1,346,881	\$ 1,346,881
	<b>Feb-Proj</b>	2,672	99.0%	0	20	\$ -	\$ 24.25	52,906	\$ 1,282,744	\$ 1,282,744
	<b>Mar-Proj</b>	2,672	99.0%	0	23	\$ -	\$ 24.25	60,841	\$ 1,475,155	\$ 1,475,155
	<b>Apr-Proj</b>	2,672	99.0%	0	21	\$ -	\$ 24.25	55,551	\$ 1,346,881	\$ 1,346,881
	<b>May- Proj</b>	2,672	99.0%	0	22	\$ -	\$ 24.25	58,196	\$ 1,411,018	\$ 1,411,018
	<b>Jun- Proj</b>	2,672	99.0%	0	22	\$ -	\$ 26.25	58,196	\$ 1,527,410	\$ 1,527,410
	<b>Jul-Proj</b>	2,672	99.0%	0	21	\$ -	\$ 26.25	55,551	\$ 1,457,983	\$ 1,457,983
	<b>Aug-Proj</b>	2,672	99.0%	0	23	\$ -	\$ 26.25	60,841	\$ 1,596,838	\$ 1,596,838
	<b>Sep-Proj</b>	2,672	99.0%	0	22	\$ -	\$ 24.25	58,196	\$ 1,411,018	\$ 1,411,018
<b>TOTALS / AVERAGE</b>	2,695	98.9%	118,742	261	\$ 2,669,300	\$ 24.45	577,240	\$ 14,344,786	\$ 17,014,086	

Actual Exp matched

**Total Actual and Projected Expenditures** \$ 17,014,086

**Total Direct Child Care Services Budget** \$ 17,114,634

**Net Balance** \$ 100,548

(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

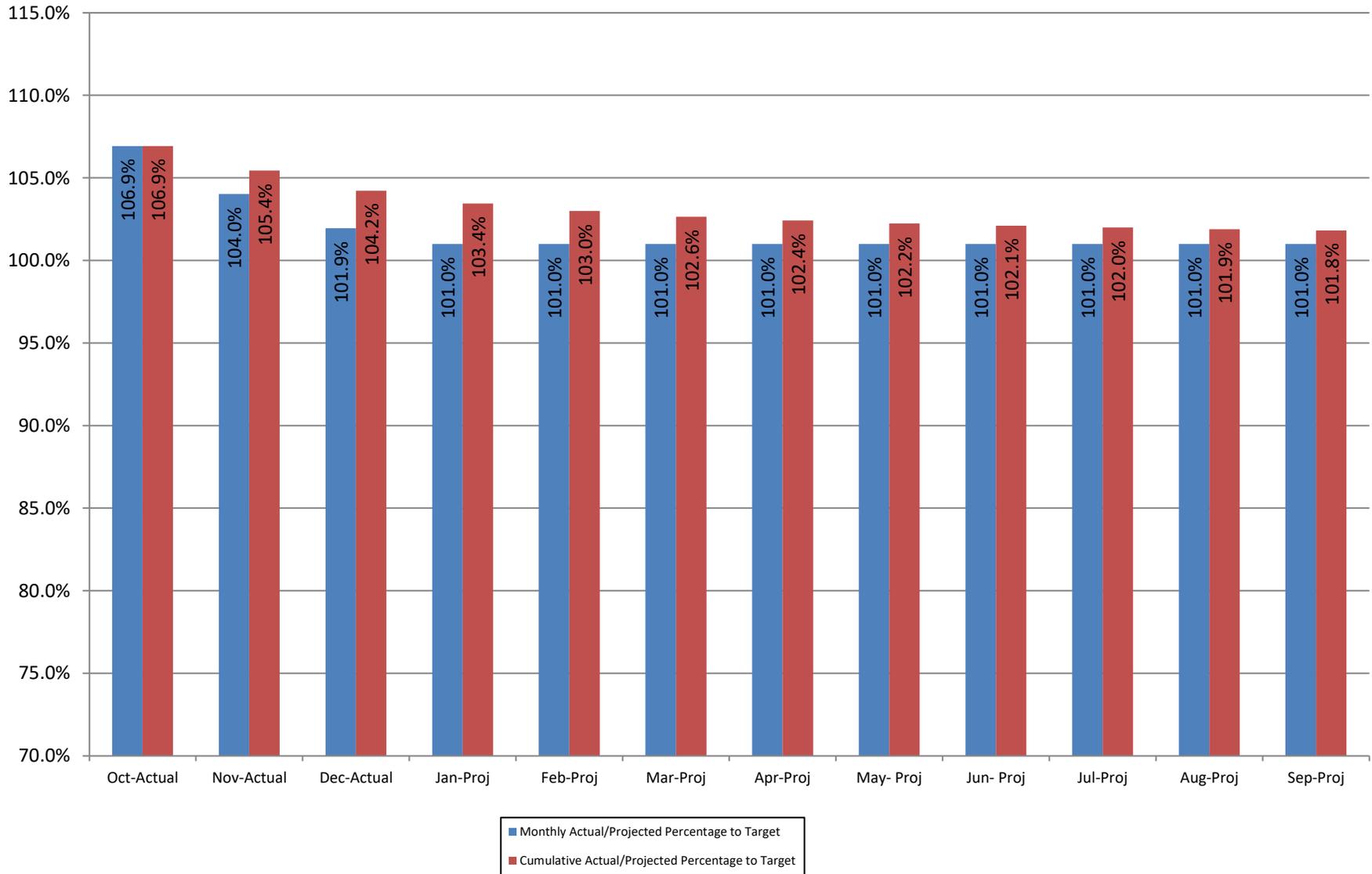
**Projected Average Number of Units Served** 2,667

(Total of "Number of Actual + Projected Units / 12 months)

**Projected Average Unit Rate for the Year** \$ 24.45

## CCDF Funds (Mandatory and Discretionary) Actual and Projected Performance

Chart Data is from TWIST Ad-Hoc Reporting. TWC reports may vary due to data extraction dates



## INFORMATION ONLY

### IX - d. Analysis of Coastal Bend Child Care

## BACKGROUND

The Board receives a monthly report from TWC that analyzes child care performance with respect to several factors. The most current monthly report regarding child care performance was received on January 5, 2022. Included in the report was a program analysis for the month of October 2021 that contained the following information:

- Average number of children in care – 2,805
- Average cost per unit (Board performance) - \$22.33
- Average cost per unit (Mandatory Care) - \$27.31
- Number of licensed centers – 116
- Percentage of children in licensed centers – 96.60%
- Number of licensed homes – 20
- Percentage of children in licensed homes – 3.55%
- Number of registered homes – 3
- Percentage of children in registered homes – 0.32%
- Total registered providers – 139
- Number of listed relative homes – 7
- Percentage of children in listed relative homes – 0.52%
- Total relative providers – 7
- Percentage of Choices Program – 0.68%
- Percentage of Other Mandatory – 2.48%
- Percentage of (Board Performance) Discretionary – 96.85%
- Percentage of Former DFPS Only – 2.48%
- Number of children on wait list – 813
- Enrollment is currently open

## INFORMATION ONLY

IX - e. Service Industry Recovery (SIR) Child Care Services

## BACKGROUND

**“Service Industry Recovery (SIR) Child Care”** addresses the impacts of COVID-19 and supports Texas’ continued economic recovery and targets low-wage workers in in the arts, entertainment and recreation industry, accommodations, food services and retail trade. The timeframe for enrolling customers into Service Industry Recovery (SIR) Child Care Services is October 2021 through March 2022. All enrollments into SIR child care must occur by March 31, 2022 in order to provide a full 12 months of care. The funding for this contract ends on March 31, 2023.

Service Industry Recovery (SIR) Child Care enrollments by month are listed below for the first quarter of BCY2022.

October 2021		10
November 2021	46	
December 2021	<u>52</u>	
Total		118

67.4% of the customers enrolled in SIR Child Care Services are in Nueces County.  
32.7% of the customers enrolled in SIR Child Care Services are in the rural areas.

### January 2022

80 SIR Child Care Applications were received in January 2022.

42 were denied services  
2 were not in our service area  
2 did not meet the program requirements  
3 did not submit paperwork  
2 could not find a provider  
29 employers did not fall under the NAIC allowed industry codes.

\*The 2 applications that were denied in January 2022 were received in December 2021.

There are 13 pending SIR Child Care applications.

## **INFORMATION ONLY**

### IX - f. COVID-19 Stimulus-Funded Child Care Provider Growth Support Payments

## **BACKGROUND**

The Texas Workforce Commission (TWC) has received increased Child Care and Development Block Grant (CCDBG) funding through multiple pieces of COVID-19 related federal legislation, including the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSA) and the American Rescue Plan Act (ARPA).

On November 2, 2021, the Texas Workforce Commission's three-member Commission authorized the use of an estimated \$287 million in CCDBG CRRSA/ARPA funding to support a temporary increase in child care provider reimbursement rates. A 20 percent enhanced payment is in effect for BCY2022. Boards must adjust reimbursement payments based on the number of approved referrals for both TWC-referred children and DFPS-referred children to provide the 20 percent monthly growth support payments to providers that were open and provided subsidized care at any time during the service month.

A portion of the funds (\$164,373,659) estimated to cover provider growth support payment costs for October 2021 – June 2022. Coastal Bend's initial distribution for October 2021 thru June 2022 is \$3,736,779. The initial distribution of funds was based on the Board's estimated need for October 2021 through June 2022 payments. The provider growth support payments for October and November 2021 services are retroactive to October 1, 2021. These provider growth support payments were disbursed to providers by January 31, 2022.

## INFORMATION ONLY

IX - g. Update on Child Care Quality Program Activities

## BACKGROUND

Board staff will provide an update on the child care quality program professional development training activities that took place during the first quarter of BCY2022 and upcoming professional development training activities and events for the second quarter.

### Professional Development Training Activities

11-30-2021	"Pre-Service Training, Part 1" Dr. Beverly Ashley (This was an on-site training held at ESC-2)
02-19-2022	"Is it Time for a Timeout? Self-Care for Child Care Providers" Ms. Jackie Caldwell (This is a virtual training)
02-24-2022	"Pre-Service Training, Part 2" Dr. Beverly Ashley (This is a virtual training)

### Events

02-21-2022	Cleaning supplies will be distributed to child care providers
02-28-2022	Frogstreet curriculum will be delivered (tentatively)

## Glossary of Terms

Program Title	Program Characteristics
<b>Child Care</b>	Helps employers retain qualified workers with families by providing subsidized child care to low-income parents, children of teen parents, and children with disabilities.
<b>Non-Custodial Parent (NCP) Choices</b>	Targets low-income, unemployed, or underemployed NCPs who are behind on child support payments and whose children are current or former recipients of public assistance. Involves working in tandem with the Office of the Attorney General (OAG) and the local court system to help NCPs with substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child support payments.
<b>Supplemental Nutrition Assistance Program Employment and Training (SNAP E&amp;T)</b>	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
<b>Temporary Assistance for Needy Families (TANF)/Choices</b>	The goal of Choices services is to end the dependence of needy parents on public assistance by promoting job preparation, employment, and job retention with a “Work First” service delivery design. TANF recipients are referred by the Texas Health and Human Services Commission (HHSC).
<b>Trade Act Services</b>	Provides employers with skilled workers. Moves trade-affected workers into new jobs as quickly and effectively as possible.
<b>The Workforce Information System of Texas (TWIST)</b>	TWIST is a centralized point of reporting intake, case management, and service delivery for customers. Intake information is submitted just once for multiple employment and training programs, and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems - Employment Services (ES), Unemployment Insurance (UI), SNAP E&T, Temporary Assistance to Needy Families (TANF), SSI (Supplemental Security Income), and the Texas Department of Criminal Justice (TDCJ).
<b>Veterans Employment Services</b>	Employers have quick access to the talents and expertise of veterans and eligible persons, e.g., spouses of deceased/disabled/MIA veterans, to fill job openings.
<b>Wagner-Peyser Employment Services (ES), Agricultural Services and Migrant and Seasonal Farm Worker Services</b>	Acts as liaison between employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
<b>Workforce Innovation and Opportunity Act (WIOA)</b>	WIOA helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.