



WORKFORCE SOLUTIONS of the Coastal Bend

MEMORANDUM

TO: Interested Parties

FROM: Esther Velazquez, Contracts and Procurement Specialist

DATE: January 9, 2021

SUBJECT: RFP FOR GENERAL CONTRACTOR SERVICES

Using the Request for Proposal (RFP) method of procurement, Coastal Bend Workforce Development Board dba Workforce Solutions of the Coastal Bend (WFSCB), is soliciting proposals from qualified and experienced individuals or firms for General Contractor services for a minimum two-phase (over two fiscal years) office space buildout of 24,973 square feet located in the Mission Plaza shopping center at 4981 & 4985 Ayers Road, Corpus Christi, Texas 78415.

The RFP will be available on Tuesday, January 18, 2022 at 2:00 pm Central Time and can be accessed on our website at: www.workforcesolutionscb.org or by contacting Esther Velazquez at 361.885.3013 or esther.velazquez@workforcesolutionscb.org.

Interested parties are encouraged to attend a pre-proposal meeting at WFSCB's Administrative Offices located at 400 Mann Street, Suite 800, Corpus Christi, Texas 78401, Main Conference Room on **Friday, January 21, 2022 at 10:00 am Central Time**. The purpose of the meeting is to review the project requirements and answer any questions related to the RFP. While this meeting is not mandatory, attendance is strongly recommended. Parties unable to attend in person may participate virtually from a computer, tablet, or smart phone via Zoom:

Join Zoom Meeting

<https://us02web.zoom.us/j/85368209893?pwd=SlJoc1pzaGY0TXVvV3RUeEFXUXRpUT09>

US Toll-Free Call In: 888 475 4499

Meeting ID: 853 6820 9893

Passcode: 077811

Proposals are due on Wednesday, February 2, 2022 at 4:00 pm Central Time. Responses should be submitted via email to esther.velazquez@workforcesolutionscb.org or may be hand delivered or mailed to: Workforce Solutions of the Coastal Bend, 400 Mann Street, Suite 800, Corpus Christi, Texas 78401.

Workforce Solutions of the Coastal Bend is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 711 (Voice). Historically Underutilized Businesses (HUBs) are encouraged to apply.