



**WORKFORCE SOLUTIONS**  
of the Coastal Bend

# Child Care Services Committee Meeting

**May 4, 2021**  
**3:00 pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/81503310422?pwd=N2xjQ0ZjVE5iT1FRUIFzdndTWk5rZz09>

Toll-Free Call In  
888 475 4499 US Toll-free

Meeting ID: 815 0331 0422  
Passcode: 776704

[www.workforcesolutionscb.org](http://www.workforcesolutionscb.org)

## Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

## Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

## Value Statement

**A**ccountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

**T**eamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

**T**rust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

**I**ntegrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

**T**enacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

**U**nderstanding – We are serious and passionate about delivering our services with compassion and empathy.

**D**ignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

**E**nthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

## Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

*Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

*Appearance of a Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

## Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.



Child Care Services Committee Meeting

Join Zoom Meeting

https://us02web.zoom.us/j/81503310422?pwd=N2xjQ0ZjVE5iT1FRU1FzdndTWk5rZz09

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May 4, 2021 – 3:00 pm

AGENDA

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I. Call to Order: Dr. Mary Gleason, Chair
II. Roll Call.....3
III. Announcement on Disclosure of Conflicts of Interest
Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting, and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.
IV. Public Comments
V. Discussion and Possible Action on Minutes of the February 9, 2021 Child Care Services Committee Meeting.....4-6
VI. Information Only:
1. Summary of Child Care Performance for the Second Quarter of BCY 2021: Denise Woodson.....7
2. Summary of Child Care Performance for the Month of April of the Third Quarter of BCY 2021: Denise Woodson.....8
3. Action Plan for Child Care Performance for the Third Quarter of BCY 2021: Denise Woodson.....9-13
4. Analysis of Coastal Bend Child Care: Denise Woodson.....14
5. Child Care Automated Attendance (CCAA) Swipe Cards and POS Devices: Denise Woodson.....15
6. Excessive Absence Tracking: Denise Woodson.....16
7. Update on Child Care Quality Program Activities: Christina Miller.....17
8. Child Care Quality Program Parent Engagement Meeting and Child Care Newsletter: Vicki Stonum.18
9. Texas Rising Star (TRS) Assessor Credential Training: Valerie De La Cruz and Isabel Gonzalez.....19
VII. Adjournment

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Deaf, hard-of-hearing or speech impaired customers may contact
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Child Care Services Committee Agenda

May 4, 2021

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**Note:** Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

**Closed Session Notice.** PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

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**Child Care Services Committee  
Roll Call Roster  
May 4, 2021**

\_\_\_\_\_ Mary Gleason, Chair

\_\_\_\_\_ Sandra Bowen, Vice Chair

\_\_\_\_\_ Mary Afuso

\_\_\_\_\_ Justin Hoggard

\_\_\_\_\_ Ed Sample

\_\_\_\_\_ Catrina Wilson

\_\_\_\_\_ Gary Allsup

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Printed Name

**MINUTES**

**Workforce Solutions of the Coastal Bend - Child Care Services Committee Meeting**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86521458740?pwd=bVBIUnlvRFJvOUgyRjlZblpWWTNPUT09>

**Toll-Free Call In**

888 475 4499 US Toll-Free

**Meeting ID:** 865 2145 8740

**Passcode:** 689728

**February 9, 2021 – 3:00 pm**

**Committee Members**

**Present**

Mary Gleason, Chair  
Sandra Bowen, Vice Chair  
Mary Afuso  
Justin Hoggard  
Catrina Wilson  
Gary Allsup

**Absent**

Ed Sample

**Others Present**

Ken Trevino, Workforce Solutions  
Amy Villarreal, Workforce Solutions  
Denise Woodson, Workforce Solutions  
Christina Miller, Workforce Solutions  
Vicki Stonum, Workforce Solutions  
Valerie De La Cruz, Workforce Solutions  
Isabel Gonzales, Workforce Solutions  
Alba Silvas, Workforce Solutions  
Xena Mercado, Workforce Solutions  
Lucy Sierra, Workforce Solutions  
Janet Neely, Workforce Solutions  
Neil Hanson, BakerRipley  
Kenia Dimas, BakerRipley

**Other Board Members Present:**

- I. Call to Order**  
Dr. Gleason called the meeting to order at 3:02 pm.
- II. Roll Call**  
The roll was called and a quorum was present.
- III. Announcement on Disclosure of Conflicts of Interest**  
Attention was called to the Disclosure and Declaration of Conflict of Interest guidelines, and disclosures were requested at this time. None were made.
- IV. Public Comments**  
There were no public comments.
- V. Discussion and Possible Action on Minutes of the November 10, 2020 Child Care Services Committee Meeting**  
Ms. Afuso moved to approve the minutes of the November 10, 2020 Child Care Services Committee meeting. The motion was seconded by Ms. Wilson and passed.
- VI. Review of Committee Charter and Initiatives for BCY 2021**  
Ms. Villarreal reviewed the Committee Charter and Initiatives for BCY 2021. Ms. Woodson thanked the returning Committee members, Dr. Gleason for being our Committee Chair, Ms. Bowen for being our Vice-Chair and welcomed all the new Committee members.

#### CHILD CARE SERVICES

Responsible for all issues dealing with the management of child care services. Responsible for monitoring the child care vendor activity, the child care contractor, recommending the allocation of child care dollars to the Board and to the Contractor, reviewing child care training, development issues, and monitoring the reports and enrollments from the contractor.

#### **VII. Information Only:**

1. *Summary of Child Care Performance for the First Quarter of BCY2021*

Ms. Woodson provided a summary of Child Care performance for the first quarter of BCY 2021 (included on page 8 of the February 9 agenda packet).

2. *Summary of Child Care Performance for the Month of January of the Second Quarter of BCY2021*

Ms. Woodson provided a summary of Child Care performance for the month of January of the second quarter of BCY 2021 (included on page 9 of the February 9 agenda packet).

3. *Action Plan for Child Care Performance for the Second Quarter of BCY2021*

Ms. Woodson provided information on an action plan for Child Care performance for the second quarter of BCY 2021 (included on pages 10-16 of the February 9 agenda packet).

4. *Analysis of Coastal Bend Child Care*

Ms. Woodson provided an Analysis of Coastal Bend Child Care for the month of November 2020 (included on page 17 of the February 9 agenda packet).

5. *Extension of Child Care Enhanced Reimbursement Rate Payments*

Ms. Woodson provided information on the Extension of Child Care Enhanced Reimbursement Rate Payments (included on page 18 of the February 9 agenda packet).

6. *Child Care Business Supports*

Ms. Woodson provided information on the Child Care Business Supports (included on page 19 of the February 9 agenda packet).

7. *Child Care Customer Services Portal Update*

Ms. Woodson provided an update on the Child Care Customer Service Portal (included on page 20 of the February 9 agenda packet). Ms. Dimas provided additional information.

8. *Update on Child Care Quality Program Activities*

Ms. Miller provided an update on Child Care Quality Program activities (included on page 21 of the February 9 agenda packet).

Ms. Miller provided a summary of cleaning supplies distributions and educational resources that were purchased during the first quarter of BCY 2021.

#### Cleaning Supplies Distribution

During the first quarter of BCY 2021, WFSCB distributed cleaning supplies, i.e. a case of toilet paper; a case of paper towels; a case of bleach; and a case of hand sanitizer to child care providers listed on the dates below.

Child Care Services Committee Meeting Minutes

February 9, 2021

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<u>Date</u>	<u>Number of Providers</u>	<u>Cost of Distribution</u>
October 15, 2020	15 providers	\$2,382.00
November 4, 2020	31 providers	\$9,971.00

Educational Resources

November 2020

16 child care centers received an educational carpet for their Pre-Kindergarten classrooms.  
*(\$4,344.80)*

December 2020

9 outdoor learning environments were installed at Texas Rising Star (TRS) child care centers which included child care centers in Alice, Beeville, and Nueces County. Each outdoor learning environment cost \$17,161.74 *(\$154,455.66)*.

Ms. Woodson added additional information.

Dr. Gleason thanked the BakerRipley staff and Board staff for everything they do. Dr. Gleason also thanked all the members of our community for attending the Child Care Services Committee Meeting.

**VIII. Adjournment**

The meeting adjourned at 3:52 pm.

## **INFORMATION ONLY**

VI – 1. Summary of Child Care Performance for the Second Quarter of BCY2021

## **BACKGROUND**

Board staff will summarize child care performance for the second quarter of BCY2021. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for the second quarter of BCY2021.

## **INFORMATION ONLY**

VI – 2. Summary of Child Care Performance for the Month of April of the Third Quarter of BCY2021

## **BACKGROUND**

Board staff will summarize child care performance for the month of April of the third quarter of BCY2021. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for April 2021.

**INFORMATION ONLY**

VI – 3. Action Plan for Child Care Performance for the Third Quarter of BCY2021

**BACKGROUND**

Board staff will present an action plan for child care performance for the third quarter of BCY2021.

**FY2021 - Direct Child Care Forecast**  
**April 2021 as of April 01, 2021**

DESCRIPTION	CONTRACT	Start Date	End Date	BUDGET AMOUNT	AMOUNT EXPENDED As of 04-01-2021	BALANCE	PROJECTED UNPAID CLAIMS	SURPLUS / DEFICIT	Annual Performance Potential	Assumptions
CCC	2221CCC001	10/1/2020	10/31/2021	\$ 4,438,543	\$ 312,576	\$ 4,125,966	\$ 410,091	\$ 3,715,875	111	Assumed TWC average cost of \$24.48 over the entire year.
CCC	2220CCC001	10/1/2019	10/31/2020	\$ -	\$ -	\$ -				
CCF	2221CCF	10/1/2020	12/31/2021	\$ 7,663,356	\$ 3,683,434	\$ 3,979,922	\$ 8,882,350	\$ (4,900,725)	2,601	Assumed TWC average cost of \$19.97 over the entire year.
CCF	2220CCF001	10/1/2019	10/31/2020	\$ 906,594	\$ 904,891	\$ 1,702				
<b>Sub Total - Formula Funds</b>				<b>\$ 13,008,492</b>	<b>\$ 4,900,901</b>	<b>\$ 8,107,591</b>	<b>\$ 9,292,441</b>	<b>\$ (1,184,850)</b>	<b>2,711</b>	
<b>Local Match 2021</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>				
Coastal Bend College	22212C04	10/1/2020	12/31/2021	\$ 280,000	\$ -	\$ 280,000				
Del Mar College	22212C06	10/1/2020	12/31/2021	\$ 370,000	\$ -	\$ 370,000				
Texas A&M University-Kingsville	22212C07	10/1/2020	12/31/2021	\$ 280,000	\$ -	\$ 280,000				
Texas A&M University-Corpus Christi	22212C08	10/1/2020	12/31/2021	\$ 70,000	\$ -	\$ 70,000				
City of Corpus Christi	22212C05	10/1/2020	12/31/2021	\$ 806,566	\$ -	\$ 806,566				Is this contract in TWIST correct?
<b>Sub Total - Local Match Funds</b>				<b>\$ 1,806,566</b>	<b>\$ -</b>	<b>\$ 1,806,566</b>	<b>\$ -</b>	<b>\$ 1,806,566</b>		
<b>Sub Total - TWC Direct Care Funds</b>				<b>\$ 14,815,058</b>	<b>\$ 4,900,901</b>	<b>\$ 9,914,157</b>	<b>\$ 9,292,441</b>	<b>\$ 621,716</b>	<b>0</b>	
<b>Total</b>				<b>\$ 14,815,058</b>	<b>\$ 4,900,901</b>	<b>\$ 9,914,157</b>	<b>\$ 9,292,441</b>	<b>\$ 621,716</b>	<b>2,711</b>	
Percentage					33.08%	66.92%	62.72%	4.20%		
									<b>2,710</b>	Performance Target (Discretionary & Mandatory)

**Reconciliation to Contract:**

Total Funds Management Budget	\$ 14,815,058
CCP Funds in Contract	\$ 1,448,000
Other Funds in Contract	\$ -

Total Budgets in reports **\$ 16,263,058**

Contract Amount **\$ 16,257,058**

Variance and Explanation **\$ 6,000** Is City of Corpus contract off?

### Fiscal Year 2021 - Enrollment Targets

	Enrollment As Of Apr 01	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Difference Over/(Under) to current month
		Average Enrollment												
Eligibility Characteristic	4/1/2021	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	
<b>Discretionary</b>	3 - Transitional	0	0	0	0	0	0	0	0	0	0	0	0	0
	10 - Income Eligible	2,484	2,107	2,227	2,265	2,309	2,342	2,422	2,975	2,975	2,975	2,975	2,975	(491)
	16 - Homeless	11	8	5	5	6	8	8	5	5	5	5	5	6
	<b>Sub Total</b>	<b>2,495</b>	<b>2,115</b>	<b>2,232</b>	<b>2,270</b>	<b>2,315</b>	<b>2,350</b>	<b>2,430</b>	<b>2,980</b>	<b>2,980</b>	<b>2,980</b>	<b>2,980</b>	<b>2,980</b>	<b>(485)</b>
<b>Mandatory</b>	1 - Choices	15	32	23	32	28	24	18	18	18	18	18	18	(3)
	2 - Tanf Applicant	0	0	0	0	0	0	0	0	0	0	0	0	0
	4 - SNAP E&T	0	0	0	0	0	0	0	0	0	0	0	0	0
	15 - Former DFPS	91	90	87	94	97	91	89	89	89	89	89	89	2
	<b>Sub Total</b>	<b>106</b>	<b>122</b>	<b>110</b>	<b>126</b>	<b>125</b>	<b>115</b>	<b>107</b>	<b>107</b>	<b>107</b>	<b>107</b>	<b>107</b>	<b>107</b>	<b>(1)</b>
<b>Total All Funds</b>	<b>2,601</b>	<b>2,237</b>	<b>2,342</b>	<b>2,396</b>	<b>2,440</b>	<b>2,465</b>	<b>2,537</b>	<b>3,087</b>	<b>3,087</b>	<b>3,087</b>	<b>3,087</b>	<b>3,087</b>	<b>3,087</b>	<b>(486)</b>
			105	54	44	25	72	550	-	-	-	-	-	
Children on Suspension	330													
Programs with no referral	28													

**ALL FUNDS - CHILD CARE FORECASTING PROFILE - TARGET ENROLLMENT - FY 2021**

		<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>	<b>L</b>
		Average # of Children for the month (self count)	((E+I)/(C+F)) Utilization Rate	Actual Units	Number of Billable Days	Actual Expenses	(G+J)/(E+I) Average Unit Rate	Remaining Projected Units	Remaining Projected Expenditures	(G+J) Total Actual/Projected Expenditures
<b>A</b> <b>c</b> <b>t</b> <b>u</b> <b>a</b> <b>l</b>	<b>Oct-Actual</b>	2,237	99.6%	49,001	22	\$ 970,085	\$ 19.80	-	\$ -	\$ 970,085
	<b>Nov-Actual</b>	2,342	97.9%	48,148	21	\$ 942,988	\$ 19.59	-	\$ -	\$ 942,988
	<b>Dec-Actual</b>	2,396	96.8%	53,349	23	\$ 1,057,837	\$ 19.83	-	\$ -	\$ 1,057,837
	<b>Jan-Actual</b>	2,440	98.2%	50,330	21	\$ 986,464	\$ 19.60	(0)	\$ (0)	\$ 986,464
	<b>Feb-Actual</b>	2,465	98.8%	48,696	20	\$ 943,528	\$ 19.38	-	\$ -	\$ 943,528
<b>P</b> <b>r</b> <b>o</b> <b>j</b> <b>e</b> <b>c</b> <b>t</b> <b>e</b> <b>d</b>	<b>Mar-Proj</b>	2,537	99.0%	0	23	\$ -	\$ 19.96	57,767	\$ 1,152,992	\$ 1,152,992
	<b>Apr-Proj</b>	3,087	99.0%	0	22	\$ -	\$ 19.63	67,235	\$ 1,319,976	\$ 1,319,976
	<b>May- Proj</b>	3,087	99.0%	0	21	\$ -	\$ 19.63	64,179	\$ 1,259,977	\$ 1,259,977
	<b>Jun- Proj</b>	3,087	99.0%	0	22	\$ -	\$ 20.92	67,235	\$ 1,406,682	\$ 1,406,682
	<b>Jul-Proj</b>	3,087	99.0%	0	22	\$ -	\$ 20.92	67,235	\$ 1,406,682	\$ 1,406,682
	<b>Aug-Proj</b>	3,087	99.0%	0	22	\$ -	\$ 20.92	67,235	\$ 1,406,682	\$ 1,406,682
	<b>Sep-Proj</b>	3,087	99.0%	0	22	\$ -	\$ 19.92	67,235	\$ 1,339,448	\$ 1,339,448
<b>TOTALS / AVERAGE</b>		2,745	98.8%	249,524	261	\$ 4,900,901	\$ 20.06	458,121	\$ 9,292,441	\$ 14,193,342

Actual Exp matched

**Total Actual and Projected Expenditures** \$ **14,193,342**

**Total Direct Child Care Services Budget** \$ **14,815,058**

**Net Balance** \$ **621,716**

(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

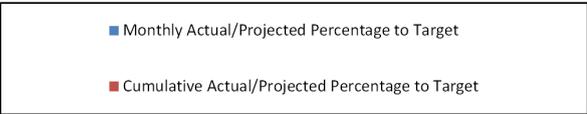
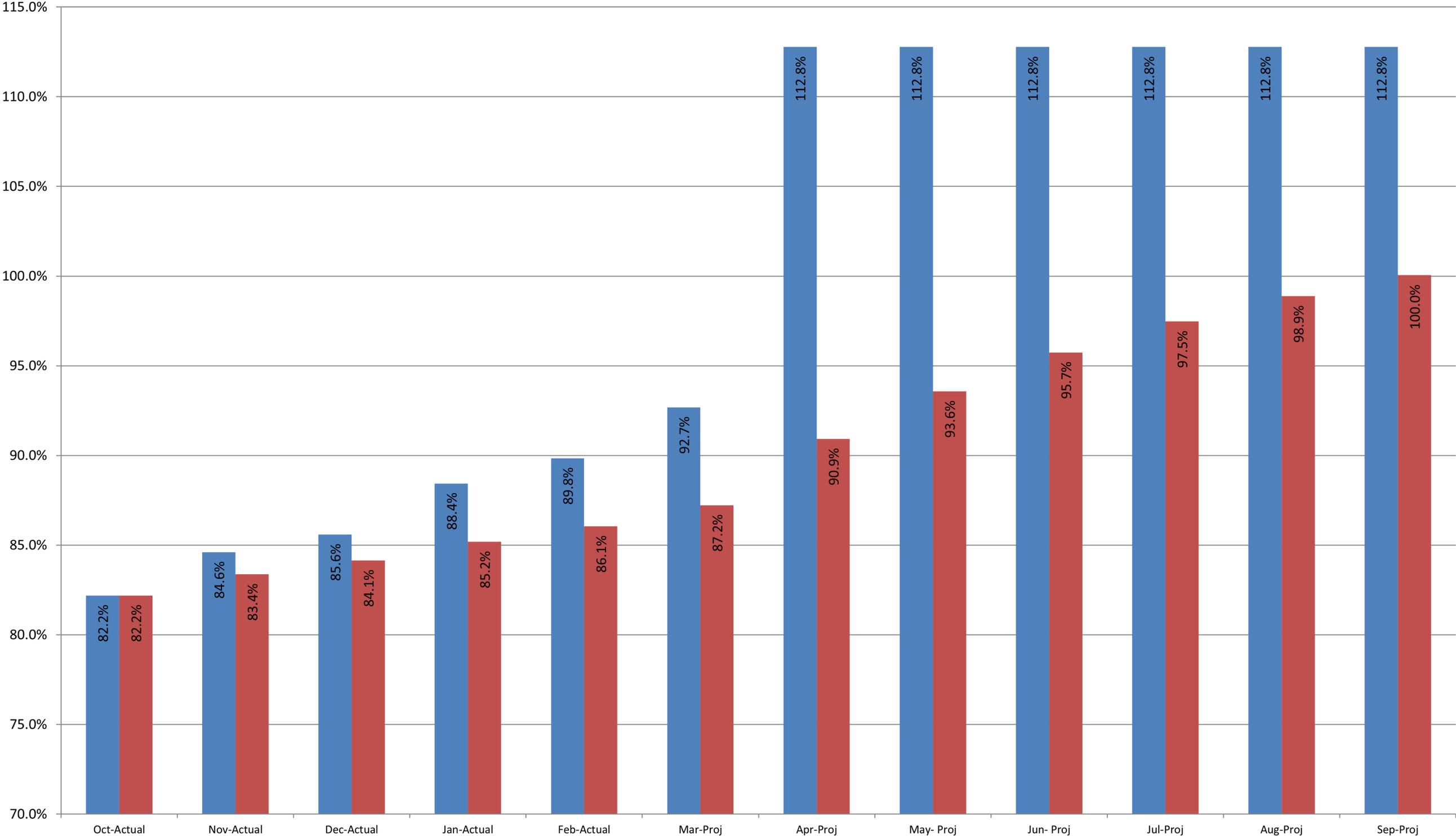
**Projected Average Number of Units Served** **2,711**

(Total of "Number of Actual + Projected Units / 12 months)

**Projected Average Unit Rate for the Year** \$ **20.06**

# CCDF Funds (Mandatory and Discretionary) Actual and Projected Performance

Chart Data is from TWIST Ad-Hoc Reporting. TWC reports may vary due to data extraction dates



## INFORMATION ONLY

### VI – 4. Analysis of Coastal Bend Child Care

## BACKGROUND

The Board receives a monthly report from TWC that analyzes child care performance with respect to several factors. The most current monthly report regarding child care performance was received on March 19, 2021. Included in the report was a program analysis for the month of January 2021 that contained the following information:

- Average number of children in care – 2,312
- Average cost per unit (Board performance) - \$19.60
- Average cost per unit (Mandatory Care) - \$24.92
- Number of licensed centers – 117
- Percentage of children in licensed centers – 96.20%
- Number of licensed homes – 18
- Percentage of children in licensed homes – 3.28%
- Number of registered homes – 3
- Percentage of children in registered homes – 0.44%
- Total registered providers – 138
- Number of listed relative homes – 2
- Percentage of children in listed relative homes – 0.08%
- Total relative providers – 2
- Percentage of Choices Program – 1.22%
- Percentage of Other Mandatory – 3.75%
- Percentage of (Board Performance) Discretionary – 95.02%
- Percentage of Former DFPS Only – 3.75%
- Number of children on wait list – 298
- Enrollment is currently open

## **INFORMATION ONLY**

### VI – 5. Child Care Automated Attendance (CCAA) Swipe Cards and POS Devices

## **BACKGROUND**

Board staff will inform the Committee that the Child Care Automated Attendance (CCAA) swipe cards and POS devices will no longer be used to record the attendance of children participating in the Child Care Services (CCS) Program.

**INFORMATION ONLY**

VI – 6. Excessive Absence Tracking

**BACKGROUND**

Board staff will inform the Committee how excessive absences of children participating in the Child Care Services (CCS) Program will be monitored and recorded by the contractor staff.

## INFORMATION ONLY

### VI – 7. Update on Child Care Quality Program Activities

## BACKGROUND

Board staff will provide an update on the child care quality program activities that took place during the second quarter of BCY2021.

### Cleaning Supplies Distribution

During the second quarter of BCY2021, WFSCB distributed cleaning supplies, i.e., a case of toilet paper; a case of paper towels; a case of bleach; and a case of hand sanitizer to child care providers on the date listed below.

<u>Date</u>	<u>Number of Providers</u>	<u>Cost of Distribution</u>
March 24, 2021	50 providers	\$11,154.00

### Child Care Quality Program Activities

The Early Childhood Development Quality Services Program (ECDQSP) held its first parent engagement meeting on March 24, 2021. Parents from Greenwood Molina Child Care Center participated in this parent engagement meeting.

11 Texas Rising Star (TRS) child care centers received age appropriate Frogstreet curriculum kits on March 30, 2021.

**INFORMATION ONLY**

VI – 8. Child Care Quality Program Parent Engagement Meeting and Child Care Newsletter

**BACKGROUND**

Board staff will provide an update on the child care quality program parent engagement meeting that was held on March 24, 2021 and the Child Care Newsletter.

## **INFORMATION ONLY**

### VI – 9. Texas Rising Star (TRS) Assessor Credential Training

## **BACKGROUND**

The revised Texas Rising Star (TRS) Program Guidelines were implemented in January 2015. Texas Workforce Commission (TWC) Child Care Program and Policy staff collaborated with Board staff and child care providers conducting regional meetings in 2019 to conduct a 4-year review of the revised TRS Program Guidelines. As a result of these regional meetings, one of the recommendations that was presented and approved by the TWC Commissioners was the development of credential training for the TRS assessors. All TRS assessors must complete this training and receive this credential in order to continue in their role as TRS assessor. Board staff will provide an update on the TRS assessor credential training.

## Glossary of Terms

Program Title	Program Characteristics
<b>Child Care</b>	Helps employers retain qualified workers with families by providing subsidized child care to low-income parents, children of teen parents, and children with disabilities.
<b>Non-Custodial Parent (NCP) Choices</b>	Targets low-income, unemployed, or underemployed NCPs who are behind on child support payments and whose children are current or former recipients of public assistance. Involves working in tandem with the Office of the Attorney General (OAG) and the local court system to help NCPs with substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child support payments.
<b>Supplemental Nutrition Assistance Program Employment and Training (SNAP E&amp;T)</b>	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
<b>Temporary Assistance for Needy Families (TANF)/Choices</b>	The goal of Choices services is to end the dependence of needy parents on public assistance by promoting job preparation, employment, and job retention with a “Work First” service delivery design. TANF recipients are referred by the Texas Health and Human Services Commission (HHSC).
<b>Trade Act Services</b>	Provides employers with skilled workers. Moves trade-affected workers into new jobs as quickly and effectively as possible.
<b>The Workforce Information System of Texas (TWIST)</b>	TWIST is a centralized point of reporting intake, case management, and service delivery for customers. Intake information is submitted just once for multiple employment and training programs, and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems - Employment Services (ES), Unemployment Insurance (UI), SNAP E&T, Temporary Assistance to Needy Families (TANF), SSI (Supplemental Security Income), and the Texas Department of Criminal Justice (TDCJ).
<b>Veterans Employment Services</b>	Employers have quick access to the talents and expertise of veterans and eligible persons, e.g., spouses of deceased/disabled/MIA veterans, to fill job openings.
<b>Wagner-Peyser Employment Services (ES), Agricultural Services and Migrant and Seasonal Farm Worker Services</b>	Acts as liaison between employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
<b>Workforce Innovation and Opportunity Act (WIOA)</b>	WIOA helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.