



**RFP for Direct Child Care Services Management  
For Workforce Solutions of the Coastal Bend**

**Questions and Answers**

*(Issued on February 17, 2021)*

The following questions were received during the Pre-Proposal Conference on February 24, 2021. No questions were received during the Q&A period of February 24 through March 3, 2021. The responses are noted below. No additional questions will be accepted.

Thank you for your interest and participation in the solicitation for Direct Child Care Services Management.

Question #1: Can you clarify where the Excel budget forms are located on the website?

*Response:* A link for accessing the Excel budget forms will be posted on our website at: [www.workforcesolutionscb.org](http://www.workforcesolutionscb.org).

Question #2: Is it okay for bidders to use signature systems like DocuSign or do we need to use the Adobe signature blocks that are included in the Adobe forms provided?

*Response:* We require that potential proposers use the Adobe signature blocks required for signatures. However, if your organization uses another signature authority platform such as DocuSign, you may use it to send your application and proposal. If you use DocuSign, please remember that you are responsible for meeting the Application and Proposal submittal deadlines. Therefore, as you are processing the documents for signatures, you are responsible for making sure we receive the documents and required information prior to or no later than the date/time deadlines noted in the RFP for Direct Child Care Services Management issued February 17, 2021.

*If you are thinking of using another different signature platform (other than the two mentioned above), you are required to contact Robert Ramirez, Contracts and Procurement Officer, for approval at: [robert.ramirez@workforcesolutionscb.org](mailto:robert.ramirez@workforcesolutionscb.org).*