



POLICY

CATEGORY: Program Operations **No: 4.0.106.02**
TITLE: Reasonable Distance
SUPERSEDES: 4.0.106.01 dated August, 29, 2014
EFFECTIVE: February 26, 2021
DATE APPROVAL: February 25, 2021
DATE OF LAST REVIEW: November 12, 2020

I. PURPOSE:

To provide criteria in determining reasonable distance for determining good cause for participants.

II. DEFINITIONS:

Reasonable Distance – Any distance to program activities or an available job, which would require a daily commuting time of not more than two hours round trip.

III. POLICY STATEMENT:

All Board contractors shall establish procedures for determining good cause according to the “reasonable distance” definition provided in this policy.

Participants shall be informed that they have the option to accept services or employment beyond a reasonable distance, even if good cause status is available to gain the benefits of workforce services and employment.

In the case of RESEA participants, following parameters prescribed by TWC, if a participant is unable to access public transportation, resides 50 miles or more from a Workforce Solutions of the Coastal Bend Career Center, or has other geographic conditions that create a significant impediment to traveling to the nearest Workforce Solutions of the Coastal Bend Career Center are to be considered for exemption from participating in RESEA. In the case of virtual participation, if the participant is unable to access remote technologies, the participant will also be deemed in favor of consideration for distance exemption.

Workforce Solutions of the Coastal Bend will follow present and future TWC Guidance regarding physical and virtual services by program which may activate reasonable distance at any given time. If a reasonable distance is determined for a participant, it will be up to the Contractor to present the best service and delivery plan for the participants that are in reasonable distance.

IV. PROCEDURES:

When a participant qualifies for and accepts good cause, the reason for good cause must be documented in that individual's case record and in TWIST.

V. RELATED POLICY INFORMATION:

RESEA Program Guide. Effective January 2021
TAC §811, §813
Texas Labor Code 301.0015, 302.002(d)
45 CFR
40 TAC, Chapter 811

VI. RESPONSIBILITIES:

Board staff shall ensure all Contracted Service Providers are aware of and comply with this policy.

VII. FORMS AND INSTRUCTIONS:

N/A

VIII. DISTRIBUTION:

Board of Directors
Staff

Board Staff

Contracted Service Provider

IX. SIGNATURES:



Reviewed by EO Officer

3/16/21

Date



President/CEO

3/16/21

Date