



WORKFORCE SOLUTIONS
of the Coastal Bend

Child Care Services Committee Meeting

**December 5, 2018
3:00 pm**

**Staples Career Center
520 N. Staples Street
Conference Room #1
Corpus Christi, TX**

www.workforcesolutionscb.org

Strategic Goals

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

Mission Statement

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

Value Statement

Accountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

Teamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

Trust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

Integrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

Tenacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

Understanding – We are serious and passionate about delivering our services with compassion and empathy.

Dignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

Enthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

Disclosure and Declaration of a Conflict of Interest

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

Appearance of a Conflict of Interest – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.



**Child Care Services Committee Meeting
Staples Career Center – 520 N. Staples Street – Conference Room #1
Corpus Christi, Texas
December 5, 2018 – 3:00 pm**

AGENDA

	<i>Page</i>
I. Call to Order: <i>Marcia Keener, Chair</i>	
II. Roll Call.....	2
III. Announcement on Disclosure of Conflicts of Interest <i>Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting, and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.</i>	
IV. Public Comments	
V. Discussion and Possible Action on Minutes of the May 1, 2018 Child Care Services Committee Meeting.....	3-5
VI. Information Only:	
1. Summary of Child Care Performance for the Fourth Quarter of BCY2018: <i>Denise Woodson</i>	6
2. Summary of Child Care Performance for the Months of October and November of the First Quarter of BCY2019: <i>Denise Woodson</i>	7-19
3. Action Plan for Child Care Performance for the Second Quarter of BCY2019: <i>Denise Woodson</i>	20
4. Update on Child Care Quality Program Activities: <i>Christina Miller</i>	21
VII. Adjournment	

Note: Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

Closed Session Notice. PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

**Child Care Services Committee
Roll Call Roster
December 5, 2018**

_____ Marcia Keener, Chair

_____ Mary Gleason, Vice Chair

_____ Mary Afuso

_____ Noemi Aguilar

_____ Tracy Florence

_____ Sara Garza

_____ Verna Portis

_____ Cleo Rodriguez Jr.

_____ Ed Sample

Signed

Printed Name

MINUTES

**Workforce Solutions of the Coastal Bend - Child Care Services Committee Meeting
Staples Career Center – 520 N. Staples Street, Conference Room #1
Corpus Christi, TX
May 1, 2018 – 3:00 pm**

Committee Members

Present

Marcia Keener, Chair
Mary Afuso
Noemi Aguilar
Tracy Florence
Cleo Rodriguez, Jr.

Absent

Mary Gleason, Vice Chair
Sara Garza
Verna Portis

Others Present

Amy Villarreal, Workforce Solutions
Shileen Lee, Workforce Solutions
Denise Woodson, Workforce Solutions
Christina Miller, Workforce Solutions
Vicki Stonum, Workforce Solutions
Heather Cleverley, WS
Janet Neely, Workforce Solutions

Other Board Members Present:

Victor M. Gonzalez, Jr.

I. Call to Order

Ms. Keener called the meeting to order at 3:01 pm.

II. Roll Call

The roll was called and a quorum was present.

III. Announcement on Disclosure of Conflicts of Interest

Attention was called to the Disclosure and Declaration of Conflict of Interest guidelines, and disclosures were requested at this time. None were made.

IV. Public Comments

There were no public comments.

V. Discussion and Possible Action on Minutes of the February 6, 2018 Committee Meeting

Ms. Aguilar moved to approve the minutes of the February 6, 2018 Child Care Services Committee meeting. The motion was seconded and passed.

VI. Information Only:

1. *Summary of Child Care Performance for the Second Quarter of BCY2018*

2. *Summary of Child Care Performance for the Month of April of the Third Quarter of BCY2018*

Ms. Woodson provided a summary of Child Care performance for the second quarter of BCY 2018 and the month of April of the third quarter of BCY 2018. (included on pages 5-6 of the May 1 agenda packet).

3. *Action Plan for Child Care Performance for the Third Quarter of BCY2018*

Ms. Woodson provided a summary of Child Care performance for the third quarter of BCY 2018. (included on pages 7-17 of the May 1 agenda packet).

4. *Analysis of Coastal Bend Child Care*

Ms. Woodson provided an Analysis of Coastal Bend Child Care for the month of January 2018 (included on page 18-20 of the May 1 agenda packet).

5. *Update on Child Care Quality Program Activities*

Ms. Miller provided an update on Child Care Quality Program activities.

6. *Save the Date: 2nd Annual Child Care Home Provider Symposium*

7. *Save the Date: 5th Annual Directors Symposium*

8. *Save the Date: 5th Annual “Back to School” Teachers Fair*

Ms. Miller provided a handout on updated information on the following upcoming events.

VII. Adjournment

The meeting adjourned at 4:03 pm.

NOTES

**Workforce Solutions of the Coastal Bend - Child Care Services Committee Meeting
Staples Career Center – 520 N. Staples Street, Conference Room #1
Corpus Christi, TX
September 18, 2018 – 3:00 pm**

Committee Members

Present

Marcia Keener, Chair
Mary Afuso
Noemi Aguilar
Tracy Florence

Absent

Mary Gleason, Vice Chair
Sara Garza
Verna Portis
Cleo Rodriguez, Jr.

Others Present

Amy Villarreal, Workforce Solutions
Shileen Lee, Workforce Solutions
Denise Woodson, Workforce Solutions
Christina Miller, Workforce Solutions
Vicki Stonum, Workforce Solutions
Heather Cleverley, WS
Janet Neely, Workforce Solutions
Neil Hanson, BakerRipley

Other Board Members Present:

I. Call to Order

Due to the lack of a quorum the meeting could not be called to order. The following informational items were presented.

VI. Information Only:

1. *Summary of Child Care Performance for the Third Quarter of BCY2018*

2. *Summary of Child Care Performance for the Months of July and August of the Fourth Quarter of BCY2018*

Mr. Hanson provided a summary of Child Care performance for the third quarter of BCY 2018 and for the months of July and August of the fourth quarter of BCY 2018 (included on pages 5-6 of the September 18 agenda packet).

3. *Action Plan for Child Care Performance for the Fourth Quarter of BCY2018*

Mr. Hanson provided information on an action plan for Child Care performance for the fourth quarter of BCY 2018 (included on page 7 of the September 18 agenda packet).

4. *Overview of Child Care Performance for BCY2019*

Mr. Hanson provided a handout and an Analysis of Coastal Bend Child Care for the month of September 2018 (included on pages 8-18 of the September 18 agenda packet).

5. *Analysis of Coastal Bend Child Care*

Ms. Woodson provided an analysis of Coastal Bend Child Care for June 2018 (included on pages 19-21 of the September 18 agenda packet).

6. *Increasing Child Care Provider Reimbursement Rates*

Ms. Woodson provided information on increasing Child Care provider reimbursement rates (included on page 22 of the September 18 agenda packet).

7. *Funding to Hire Additional TRS Assessors and Mentors*

Ms. Woodson provided information on funding to hire additional TRS Assessors and Mentors (included on page 23 of the September 18 agenda packet).

8. *Update on Child Care Quality Program Activities*

Ms. Miller provided an update on Child Care Quality Program activities (included on page 24 of the September 18 agenda packet).

INFORMATION ONLY

VI - 1. Summary of Child Care Performance for the Fourth Quarter of BCY2018

BACKGROUND

Board staff will summarize child care performance for the fourth quarter of BCY2018. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for the fourth quarter of BCY2018.

INFORMATION ONLY

VI - 2. Summary of Child Care Performance for the Months of October and November of the First Quarter of BCY2019.

BACKGROUND

Board staff will summarize child care performance for the months of October and November of the first quarter of BCY2019. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures.

FY2019 - Direct Child Care Forecast

October 2018 as of October 1, 2018

DESCRIPTION	CONTRACT	Start Date	End Date	BUDGET AMOUNT	AMOUNT EXPENDED As of 10-01-2018	BALANCE	PROJECTED UNPAID CLAIMS	SURPLUS / DEFICIT	Annual Performance Potential
CCC	2218CCC000	10/1/2017	12/31/2018	\$ -	\$ -	\$ -	\$ 2,542,489	\$ 1,960,212	444
CCC	2219CCC000	10/1/2018	10/31/2019	\$ 4,502,701	\$ -	\$ 4,502,701			
Sub Total - CCC				\$ 4,502,701	\$ -	\$ 4,502,701	\$ 2,542,489	\$ 1,960,212	444
CCF	2218CCF000	10/1/2017	12/31/2018	\$ 350,000	\$ -	\$ 350,000	\$ 10,006,268	\$ (2,664,867)	2,295
CCF	2219CCF000	10/1/2018	10/31/2019	\$ 6,991,401	\$ -	\$ 6,991,401			
Sub Total - CCF				\$ 7,341,401	\$ -	\$ 7,341,401	\$ 10,006,268	\$ (2,664,867)	2,295

Sub Total - Formula Funds				\$ 11,844,102	\$ -	\$ 11,844,102	\$ 12,548,757	\$ (704,655)	2,739
----------------------------------	--	--	--	----------------------	-------------	----------------------	----------------------	---------------------	--------------

Coastal Bend College	18192C04	10/1/2017	12/31/2018	\$ 1,742,626	\$ -	\$ 1,742,626			
City of Corpus Christi	18192C05	10/1/2017	12/31/2018	\$ -	\$ -	\$ -			
Del Mar College	18192C06	10/1/2017	12/31/2018	\$ -	\$ -	\$ -			
Texas A&M University-Kingsville	18192C07	10/1/2017	12/31/2018	\$ -	\$ -	\$ -			
Texas A&M University-Corpus Christi	18192C08	10/1/2017	12/31/2018	\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			

Sub Total - Local Match Funds				\$ 1,742,626	\$ -	\$ 1,742,626	\$ -	\$ 1,742,626	
--------------------------------------	--	--	--	---------------------	-------------	---------------------	-------------	---------------------	--

Total				\$ 13,586,728	\$ -	\$ 13,586,728	\$ 12,548,757	\$ 1,037,971	2,739
--------------	--	--	--	----------------------	-------------	----------------------	----------------------	---------------------	--------------

Percentage					0.00%	100.00%	92.36%	7.64%	
Performance Target (Discretionary & Mandatory)									2,763

Reconciliation to Contract:	
Total Funds Management Budget	\$ 13,586,728
CCP Funds in Contract	\$ 1,515,618
Other Funds in Contract	\$ -
Total Budgets in reports	\$ 15,102,346
Contract Amount	\$ 15,102,346
Variance and Explanation	\$ -

Fiscal Year 2019 - Enrollment Targets

Eligibility Characteristic	Enrollment As Of	Projected Average Enrollment	Difference Over/(Under) to current month											
	10/1/2018	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	
3 - Transitional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10 - Low Income	2,071	2,200	2,301	2,324	2,324	2,324	2,324	2,324	2,324	2,324	2,324	2,324	2,324	(129)
16 - Homeless	12	17	17	17	17	17	17	17	17	17	17	17	17	(5)
Sub Total	2,083	2,217	2,318	2,341	(134)									
1 - Choices	186	185	185	185	185	185	185	185	185	185	185	185	185	1
2 - Tanf Applicant	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4 - SNAP E&T	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15 - Former DFPS	245	265	265	265	265	265	265	265	265	265	265	265	265	(20)
Sub Total	431	450	(19)											
Total	2,514	2,667	2,768	2,791	(153)									
			101	22	-	-	-	-	-	-	-	-	-	

DISCRETIONARY FORECASTING PROFILE - FY 2019

	C - H				I	J	K	L	M	N	O	P	
	Average # of Children for the month (self count by eligibility characteristic)				Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures	
	3 - Transitional	10 - Low Income	16 - Homeless	Total									
P r o j e c t i o n	10/1/2018	0	2,200	17	2,217	99%	0	23	\$ -	\$ 16.62	50,490	\$ 839,191	\$ 839,191
	11/1/2018	0	2,301	17	2,318	99%	0	22	\$ -	\$ 16.44	50,495	\$ 830,168	\$ 830,168
	12/1/2018	0	2,324	17	2,341	96%	0	21	\$ -	\$ 16.23	47,187	\$ 765,781	\$ 765,781
	1/1/2019	0	2,324	17	2,341	97%	0	23	\$ -	\$ 16.62	52,219	\$ 867,929	\$ 867,929
	2/1/2019	0	2,324	17	2,341	99%	0	20	\$ -	\$ 16.07	46,344	\$ 744,737	\$ 744,737
	3/1/2019	0	2,324	17	2,341	99%	0	21	\$ -	\$ 16.23	48,662	\$ 789,711	\$ 789,711
	4/1/2019	0	2,324	17	2,341	99%	0	22	\$ -	\$ 16.44	50,979	\$ 838,124	\$ 838,124
	5/1/2019	0	2,324	17	2,341	99%	0	23	\$ -	\$ 16.62	53,296	\$ 885,825	\$ 885,825
	6/1/2019	0	2,324	17	2,341	99%	0	20	\$ -	\$ 17.63	46,344	\$ 816,951	\$ 816,951
	7/1/2019	0	2,324	17	2,341	99%	0	23	\$ -	\$ 17.63	53,296	\$ 939,494	\$ 939,494
	8/1/2019	0	2,324	17	2,341	99%	0	22	\$ -	\$ 17.63	50,979	\$ 898,646	\$ 898,646
	9/1/2019	0	2,324	17	2,341	99%	0	21	\$ -	\$ 16.23	48,662	\$ 789,711	\$ 789,711
TOTALS / AVERAGE		0	2,312	17	2,329		0	261	\$ -	\$ 16.71	598,954	\$ 10,006,268	\$ 10,006,268

Total Actual and Projected Expenditures	\$ 10,006,268
Total CCF Budget	\$ 7,341,401
Total CCM Budget	\$ 1,742,626
Total Direct Child Care Services Budget	\$ 9,084,027
Net Balance	\$ (922,241)
(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")	
Projected Average Number of Units Served	2,295
(Total of "Number of Actual + Projected Units / 12 months)	

MANDATORY FORECASTING PROFILE - FY 2019

	C - F					H	I	J	K	L	M	N	O	P
	Average # of Children for the month (self count by eligibility characteristic)					Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures	
	1 - Choices	2 - Tanf Applicant	4 - SNAP E&T	15 - Former DFPS	Total									
P r o j e c t i o n	10/1/2018	185	0	0	265	450	99%	0	23	\$ -	\$ 21.68	10,247	\$ 222,113	\$ 222,113
	11/1/2018	185	0	0	265	450	99%	0	22	\$ -	\$ 21.68	9,801	\$ 212,456	\$ 212,456
	12/1/2018	185	0	0	265	450	95%	0	21	\$ -	\$ 21.68	8,978	\$ 194,605	\$ 194,605
	1/1/2019	185	0	0	265	450	99%	0	23	\$ -	\$ 21.68	10,247	\$ 222,113	\$ 222,113
	2/1/2019	185	0	0	265	450	99%	0	20	\$ -	\$ 21.68	8,910	\$ 193,142	\$ 193,142
	3/1/2019	185	0	0	265	450	99%	0	21	\$ -	\$ 21.68	9,356	\$ 202,799	\$ 202,799
	4/1/2019	185	0	0	265	450	99%	0	22	\$ -	\$ 21.68	9,801	\$ 212,456	\$ 212,456
	5/1/2019	185	0	0	265	450	99%	0	23	\$ -	\$ 21.68	10,247	\$ 222,113	\$ 222,113
	6/1/2019	185	0	0	265	450	98%	0	20	\$ -	\$ 22.79	8,820	\$ 201,008	\$ 201,008
	7/1/2019	185	0	0	265	450	99%	0	23	\$ -	\$ 22.79	10,247	\$ 233,518	\$ 233,518
	8/1/2019	185	0	0	265	450	99%	0	22	\$ -	\$ 22.79	9,801	\$ 223,365	\$ 223,365
	9/1/2019	185	0	0	265	450	99%	0	21	\$ -	\$ 21.68	9,356	\$ 202,799	\$ 202,799
TOTALS / AVERAGE	185	0	0	265	450			0	261	\$ -	\$ 21.95	115,808	\$ 2,542,489	\$ 2,542,489

Total Actual and Projected Expenditures \$ 2,542,489

Total CCC Budget \$ 4,502,701

Total Direct Child Care Services Budget \$ 4,502,701

Net Balance \$ 1,960,212
 (Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

Projected Average Number of Units Served 444
 (Total of "Number of Actual + Projected Units / 12 months)

ALL FUNDS - CHILD CARE FORECASTING PROFILE - TARGET ENROLLMENT - FY 2019

	D	E	F	G	H	I	J	K	L	
	Average # of Children for the month (self count)	((E+I)/(C*F)) Utilization Rate	Actual Units	Number of Billable Days	Actual Expenses	(G+J)/(E+I) Average Unit Rate	Remaining Projected Units	Remaining Projected Expenditures	(G+J) Total Actual/Projected Expenditures	
P r o j e c t i o n	Oct-Proj	2,667	99.0%	0	23	\$ -	\$ 17.47	60,737	\$ 1,061,305	\$ 1,061,305
	Nov-Proj	2,768	99.0%	0	22	\$ -	\$ 17.29	60,296	\$ 1,042,624	\$ 1,042,624
	Dec-Proj	2,791	95.8%	0	21	\$ -	\$ 17.10	56,165	\$ 960,386	\$ 960,386
	Jan-Proj	2,791	97.3%	0	23	\$ -	\$ 17.45	62,466	\$ 1,090,043	\$ 1,090,043
	Feb-Proj	2,791	99.0%	0	20	\$ -	\$ 16.97	55,254	\$ 937,879	\$ 937,879
	Mar-Proj	2,791	99.0%	0	21	\$ -	\$ 17.11	58,017	\$ 992,510	\$ 992,510
	Apr-Proj	2,791	99.0%	0	22	\$ -	\$ 17.28	60,780	\$ 1,050,580	\$ 1,050,580
	May-Proj	2,791	99.0%	0	23	\$ -	\$ 17.44	63,543	\$ 1,107,938	\$ 1,107,938
	Jun-Proj	2,791	98.8%	0	20	\$ -	\$ 18.45	55,164	\$ 1,017,959	\$ 1,017,959
	Jul-Proj	2,791	99.0%	0	23	\$ -	\$ 18.46	63,543	\$ 1,173,012	\$ 1,173,012
	Aug-Proj	2,791	99.0%	0	22	\$ -	\$ 18.46	60,780	\$ 1,122,011	\$ 1,122,011
	Sep-Proj	2,791	99.0%	0	21	\$ -	\$ 17.11	58,017	\$ 992,510	\$ 992,510
TOTALS / AVERAGE	2,779	98.6%	0	261	\$ -	\$ 17.56	714,762	\$ 12,548,757	\$ 12,548,757	

Actual Exp matched

Total Actual and Projected Expenditures \$ 12,548,757

Total Direct Child Care Services Budget \$ 13,586,728

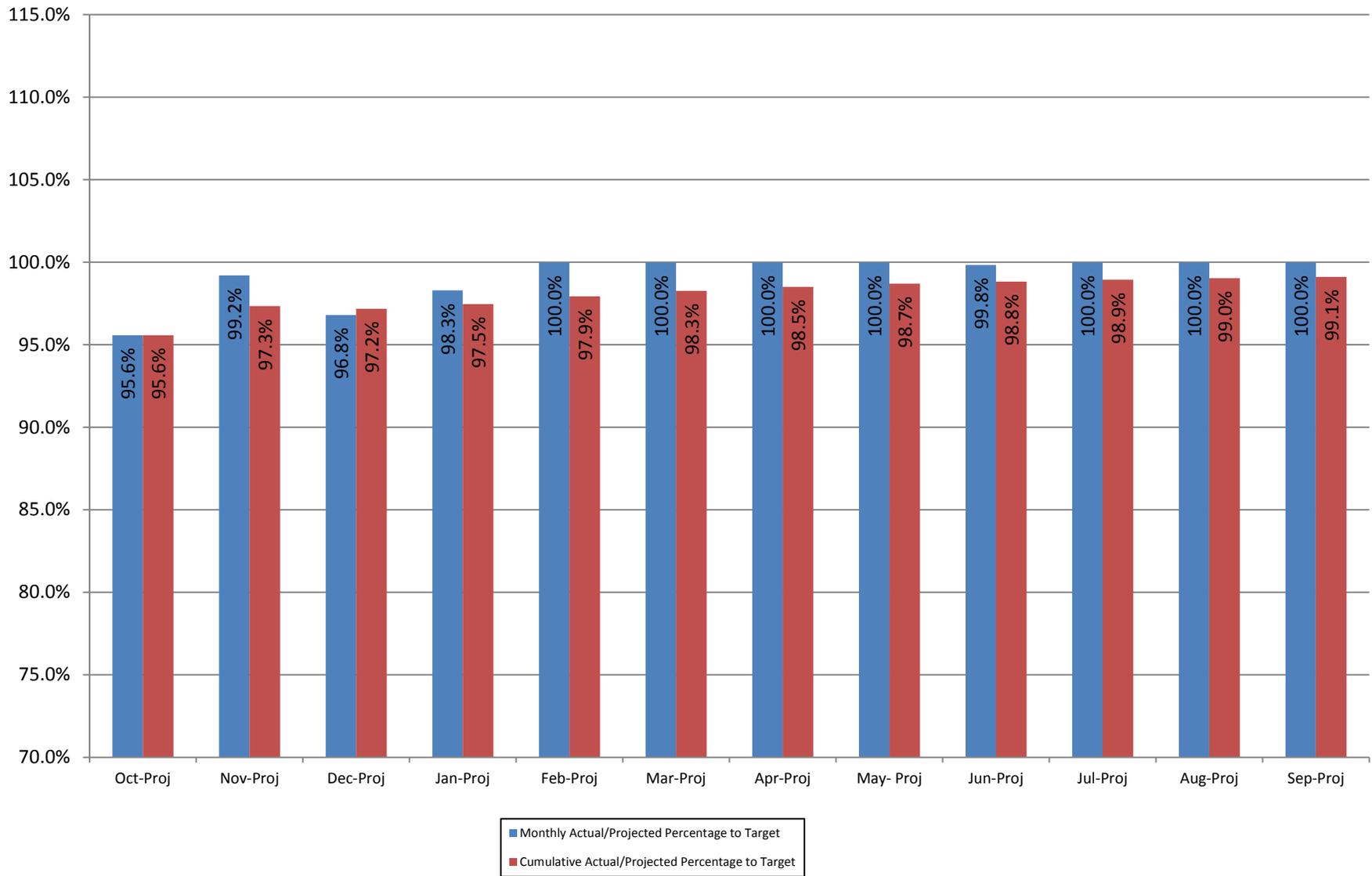
Net Balance \$ 1,037,971
 (Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

Projected Average Number of Units Served 2,739
 (Total of "Number of Actual + Projected Units / 12 months")

Projected Average Unit Rate for the Year \$ 17.56

CCDF Funds (Mandatory and Discretionary) Actual and Projected Performance

Chart Data is from TWIST Ad-Hoc Reporting. TWC reports may vary due to data extraction dates



FY2019 - Direct Child Care Forecast

November 2018 as of November 1, 2018

DESCRIPTION	CONTRACT	Start Date	End Date	BUDGET AMOUNT	AMOUNT EXPENDED As of 11-01-2018	BALANCE	PROJECTED UNPAID CLAIMS	SURPLUS / DEFICIT	Annual Performance Potential
CCC	2218CCC000	10/1/2017	12/31/2018	\$ -	\$ -	\$ -	\$ 2,224,324	\$ 2,278,377	392
CCC	2219CCC000	10/1/2018	10/31/2019	\$ 4,502,701	\$ -	\$ 4,502,701			
Sub Total - CCC				\$ 4,502,701	\$ -	\$ 4,502,701	\$ 2,224,324	\$ 2,278,377	392

CCF	2218CCF000	10/1/2017	12/31/2018	\$ 350,000	\$ -	\$ 350,000	\$ 10,340,027	\$ (2,998,626)	2,394
CCF	2219CCF000	10/1/2018	10/31/2019	\$ 6,991,401	\$ -	\$ 6,991,401			
Sub Total - CCF				\$ 7,341,401	\$ -	\$ 7,341,401	\$ 10,340,027	\$ (2,998,626)	2,394

Sub Total - Formula Funds				\$ 11,844,102	\$ -	\$ 11,844,102	\$ 12,564,351	\$ (720,249)	2,786
----------------------------------	--	--	--	----------------------	-------------	----------------------	----------------------	---------------------	--------------

Coastal Bend College	18192C04	10/1/2017	12/31/2018	\$ 1,742,626	\$ -	\$ 1,742,626			
City of Corpus Christi	18192C05	10/1/2017	12/31/2018	\$ -	\$ -	\$ -			
Del Mar College	18192C06	10/1/2017	12/31/2018	\$ -	\$ -	\$ -			
Texas A&M University-Kingsville	18192C07	10/1/2017	12/31/2018	\$ -	\$ -	\$ -			
Texas A&M University-Corpus Christi	18192C08	10/1/2017	12/31/2018	\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -			

Sub Total - Local Match Funds				\$ 1,742,626	\$ -	\$ 1,742,626	\$ -	\$ 1,742,626	
--------------------------------------	--	--	--	---------------------	-------------	---------------------	-------------	---------------------	--

Total				\$ 13,586,728	\$ -	\$ 13,586,728	\$ 12,564,351	\$ 1,022,377	2,786
--------------	--	--	--	----------------------	-------------	----------------------	----------------------	---------------------	--------------

Percentage					0.00%	100.00%	92.48%	7.52%	
Performance Target (Discretionary & Mandatory)									2,763

Reconciliation to Contract:

Total Funds Management Budget	\$ 13,586,728
CCP Funds in Contract	\$ 1,515,618
Other Funds in Contract	\$ -

Total Budgets in reports	\$ 15,102,346
--------------------------	---------------

Contract Amount	\$ 15,102,346
-----------------	---------------

Variance and Explanation	\$ -	
--------------------------	------	--

Fiscal Year 2019 - Enrollment Targets

Eligibility Characteristic	Enrollment As Of	Actual	Projected	Projected	Difference Over/(Under) to current month									
		Average Enrollment												
	11/1/2018	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	
3 - Transitional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10 - Low Income	2,242	2,160	2,342	2,442	2,442	2,442	2,442	2,442	2,442	2,442	2,442	2,442	2,442	(100)
16 - Homeless	20	16	20	20	20	20	20	20	20	20	20	20	20	0
Sub Total	2,262	2,176	2,362	2,462	2,462	(100)								
1 - Choices	176	178	176	176	176	176	176	176	176	176	176	176	176	0
2 - Tanf Applicant	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4 - SNAP E&T	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15 - Former DFPS	221	224	221	221	221	221	221	221	221	221	221	221	221	0
Sub Total	397	402	397	397	0									
Total	2,659	2,578	2,759	2,859	2,859	(100)								
			181	100	-	-	-	-	-	-	-	-	-	

DISCRETIONARY FORECASTING PROFILE - FY 2019

		C - H				I	J	K	L	M	N	O	P
		Average # of Children for the month (self count by eligibility characteristic)				Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures
		3 - Transitional	10 - Low Income	16 - Homeless	Total								
P r o j e c t i o n	10/1/2018	0	2,160	16	2,176	99%	0	23	\$ -	\$ 16.46	49,548	\$ 815,750	\$ 815,750
	11/1/2018	0	2,342	20	2,362	99%	0	22	\$ -	\$ 16.29	51,444	\$ 837,797	\$ 837,797
	12/1/2018	0	2,442	20	2,462	96%	0	21	\$ -	\$ 16.08	49,634	\$ 797,890	\$ 797,890
	1/1/2019	0	2,442	20	2,462	97%	0	23	\$ -	\$ 16.46	54,927	\$ 904,322	\$ 904,322
	2/1/2019	0	2,442	20	2,462	99%	0	20	\$ -	\$ 15.92	48,748	\$ 775,964	\$ 775,964
	3/1/2019	0	2,442	20	2,462	99%	0	21	\$ -	\$ 16.08	51,185	\$ 822,824	\$ 822,824
	4/1/2019	0	2,442	20	2,462	99%	0	22	\$ -	\$ 16.29	53,622	\$ 873,267	\$ 873,267
	5/1/2019	0	2,442	20	2,462	99%	0	23	\$ -	\$ 16.46	56,060	\$ 922,968	\$ 922,968
	6/1/2019	0	2,442	20	2,462	99%	0	20	\$ -	\$ 17.46	48,748	\$ 851,206	\$ 851,206
	7/1/2019	0	2,442	20	2,462	99%	0	23	\$ -	\$ 17.46	56,060	\$ 978,887	\$ 978,887
	8/1/2019	0	2,442	20	2,462	99%	0	22	\$ -	\$ 17.46	53,622	\$ 936,327	\$ 936,327
	9/1/2019	0	2,442	20	2,462	99%	0	21	\$ -	\$ 16.08	51,185	\$ 822,824	\$ 822,824
TOTALS / AVERAGE		0	2,410	20	2,430		0	261	\$ -	\$ 16.55	624,782	\$ 10,340,027	\$ 10,340,027

Total Actual and Projected Expenditures	\$ 10,340,027
Total CCF Budget	\$ 7,341,401
Total CCM Budget	\$ 1,742,626
Total Direct Child Care Services Budget	\$ 9,084,027
Net Balance	\$ (1,256,000)
(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")	
Projected Average Number of Units Served	2,394
(Total of "Number of Actual + Projected Units / 12 months)	

MANDATORY FORECASTING PROFILE - FY 2019

	C - F					H	I	J	K	L	M	N	O	P
	Average # of Children for the month (self count by eligibility characteristic)					Utilization Rate	Actual Units	Billable Days	Actual Expenses	Average Unit Cost	Remaining Projected Units	Remaining Projected Expenditures	Total Actual & Projected Expenditures	
	1 - Choices	2 - Tanf Applicant	4 - SNAP E&T	15 - Former DFPS	Total									
P r o j e c t i o n	10/1/2018	178	0	0	224	402	99%	0	23	\$ -	\$ 21.47	9,154	\$ 196,549	\$ 196,549
	11/1/2018	176	0	0	221	397	99%	0	22	\$ -	\$ 21.47	8,647	\$ 185,665	\$ 185,665
	12/1/2018	176	0	0	221	397	95%	0	21	\$ -	\$ 21.47	7,920	\$ 170,065	\$ 170,065
	1/1/2019	176	0	0	221	397	99%	0	23	\$ -	\$ 21.47	9,040	\$ 194,105	\$ 194,105
	2/1/2019	176	0	0	221	397	99%	0	20	\$ -	\$ 21.47	7,861	\$ 168,787	\$ 168,787
	3/1/2019	176	0	0	221	397	99%	0	21	\$ -	\$ 21.47	8,254	\$ 177,226	\$ 177,226
	4/1/2019	176	0	0	221	397	99%	0	22	\$ -	\$ 21.47	8,647	\$ 185,665	\$ 185,665
	5/1/2019	176	0	0	221	397	99%	0	23	\$ -	\$ 21.47	9,040	\$ 194,105	\$ 194,105
	6/1/2019	176	0	0	221	397	98%	0	20	\$ -	\$ 22.58	7,781	\$ 175,661	\$ 175,661
	7/1/2019	176	0	0	221	397	99%	0	23	\$ -	\$ 22.58	9,040	\$ 204,071	\$ 204,071
	8/1/2019	176	0	0	221	397	99%	0	22	\$ -	\$ 22.58	8,647	\$ 195,198	\$ 195,198
	9/1/2019	176	0	0	221	397	99%	0	21	\$ -	\$ 21.47	8,254	\$ 177,226	\$ 177,226
TOTALS / AVERAGE	176	0	0	221	397			0	261	\$ -	\$ 21.75	102,282	\$ 2,224,324	\$ 2,224,324

Total Actual and Projected Expenditures	\$ 2,224,324
Total CCC Budget	\$ 4,502,701
Total Direct Child Care Services Budget	\$ 4,502,701
Net Balance <small>(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")</small>	\$ 2,278,377
Projected Average Number of Units Served <small>(Total of "Number of Actual + Projected Units / 12 months)</small>	392

ALL FUNDS - CHILD CARE FORECASTING PROFILE - TARGET ENROLLMENT - FY 2019

	D	E	F	G	H	I	J	K	L	
	Average # of Children for the month (self count)	((E+I)/(C+F) Utilization Rate)	Actual Units	Number of Billable Days	Actual Expenses	(G+J)/(E+I) Average Unit Rate	Remaining Projected Units	Remaining Projected Expenditures	(G+J) Total Actual/Projected Expenditures	
P r o j e c t i o n	Oct-Proj	2,578	99.0%	0	23	\$ -	\$ 17.24	58,701	\$ 1,012,300	\$ 1,012,300
	Nov-Proj	2,759	99.0%	0	22	\$ -	\$ 17.03	60,091	\$ 1,023,463	\$ 1,023,463
	Dec-Proj	2,859	95.9%	0	21	\$ -	\$ 16.82	57,554	\$ 967,956	\$ 967,956
	Jan-Proj	2,859	97.3%	0	23	\$ -	\$ 17.17	63,967	\$ 1,098,426	\$ 1,098,426
	Feb-Proj	2,859	99.0%	0	20	\$ -	\$ 16.69	56,608	\$ 944,751	\$ 944,751
	Mar-Proj	2,859	99.0%	0	21	\$ -	\$ 16.82	59,439	\$ 1,000,050	\$ 1,000,050
	Apr-Proj	2,859	99.0%	0	22	\$ -	\$ 17.01	62,269	\$ 1,058,932	\$ 1,058,932
	May-Proj	2,859	99.0%	0	23	\$ -	\$ 17.16	65,099	\$ 1,117,072	\$ 1,117,072
	Jun-Proj	2,859	98.9%	0	20	\$ -	\$ 18.17	56,529	\$ 1,026,867	\$ 1,026,867
	Jul-Proj	2,859	99.0%	0	23	\$ -	\$ 18.17	65,099	\$ 1,182,958	\$ 1,182,958
	Aug-Proj	2,859	99.0%	0	22	\$ -	\$ 18.17	62,269	\$ 1,131,525	\$ 1,131,525
	Sep-Proj	2,859	99.0%	0	21	\$ -	\$ 16.82	59,439	\$ 1,000,050	\$ 1,000,050
TOTALS / AVERAGE	2,827	98.5%	0	261	\$ -	\$ 17.28	727,064	\$ 12,564,351	\$ 12,564,351	

Actual Exp matched

Total Actual and Projected Expenditures \$ 12,564,351

Total Direct Child Care Services Budget \$ 13,586,728

Net Balance \$ 1,022,377

(Total "CC Services Budget" minus "Total Actual & Projected Expenditures")

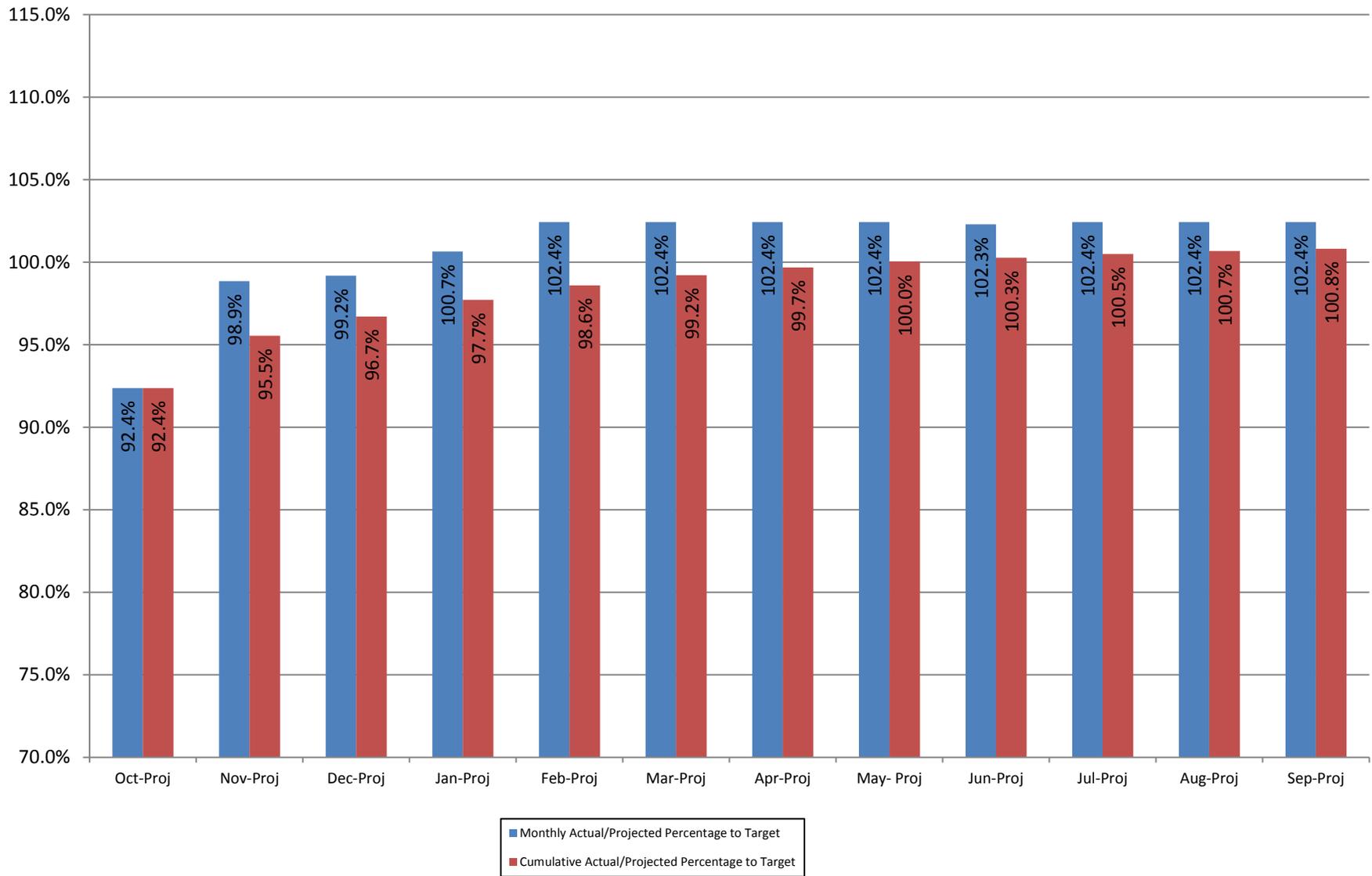
Projected Average Number of Units Served 2,786

(Total of "Number of Actual + Projected Units / 12 months)

Projected Average Unit Rate for the Year \$ 17.28

CCDF Funds (Mandatory and Discretionary) Actual and Projected Performance

Chart Data is from TWIST Ad-Hoc Reporting. TWC reports may vary due to data extraction dates



INFORMATION ONLY

VI - 3. Action Plan for Child Care Performance for the Second Quarter of BCY2019.

BACKGROUND

Board staff will present an action plan for child care performance for the second quarter of BCY2019.

INFORMATION ONLY

VI - 4. Update on Child Care Quality Program Activities

BACKGROUND

Board staff will provide a summary of professional development training activities that were provided for child care directors and staff during the first quarter of BCY2019.

Glossary of Terms

Program Title	Program Characteristics
Child Care	Helps employers retain qualified workers with families by providing subsidized child care to low-income parents, children of teen parents, and children with disabilities.
Non-Custodial Parent (NCP) Choices	Targets low-income, unemployed, or underemployed NCPs who are behind on child support payments and whose children are current or former recipients of public assistance. Involves working in tandem with the Office of the Attorney General (OAG) and the local court system to help NCPs with substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child support payments.
Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T)	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
Temporary Assistance for Needy Families (TANF)/Choices	The goal of Choices services is to end the dependence of needy parents on public assistance by promoting job preparation, employment, and job retention with a “Work First” service delivery design. TANF recipients are referred by the Texas Health and Human Services Commission (HHSC).
Trade Act Services	Provides employers with skilled workers. Moves trade-affected workers into new jobs as quickly and effectively as possible.
The Workforce Information System of Texas (TWIST)	TWIST is a centralized point of reporting intake, case management, and service delivery for customers. Intake information is submitted just once for multiple employment and training programs, and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems - Employment Services (ES), Unemployment Insurance (UI), SNAP E&T, Temporary Assistance to Needy Families (TANF), SSI (Supplemental Security Income), and the Texas Department of Criminal Justice (TDCJ).
Veterans Employment Services	Employers have quick access to the talents and expertise of veterans and eligible persons, e.g., spouses of deceased/disabled/MIA veterans, to fill job openings.
Wagner-Peyser Employment Services (ES), Agricultural Services and Migrant and Seasonal Farm Worker Services	Acts as liaison between employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
Workforce Innovation and Opportunity Act (WIOA)	WIOA helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.