



Questions & Answers (Q&A)

RFSQ for Architecture/Certified Space Planning Services

(RFSQ Issued on February 12, 2019)

The following questions were received during the Pre-Proposal Conference on February 14, 2019. No additional questions were received during the Q&A period of February 14-18, 2019. The responses are noted below. Thank you for your interest and participation in the solicitation for the Architecture/Certified Space Planning Services.

- Question #1: In the RFSQ, it states on page 10, under the Section 3.0, entitled "Proposal Submission Requirements" Tab A - Letter of Transmittal, that the response must be limited to two (2) pages. Is there also a limit on pages on information requested under the other Tabs?
Response: No.
- Question #2: What is the required number of copies required?
Response: WFSCB requires one original paper document with all executed (i.e., original signatures) forms and certificates and one (1) electronic copy of your response on flash drive for evaluation purposes. Please refer to Section 5.3 "Proposal Format" for additional information.
- Question #3: Will the Q&A and Power Point presentation be provided to all interested parties?
Response: Yes. Both documents will be posted on our website and send via e-mail to all persons with e-mail addresses on file.
- Question #4: Is the date for submittal of responses February 20th or 25th?
Response: The due date for responses is Monday, February 25, 2019, 4:00 p.m. (CST).
- Question #5: Do respondents have to be HUB certified?
Response: No. WFSCB encourages HUBs (Historically Underutilized Businesses) to apply. In its evaluation process, WFSCB awards additional points to HUB certified businesses.
- Question #6: Do you have a budget?
Response: No.
- Question #7: How many workforce centers do you have in the 11-county region?
Response: WFSCB has six workforce centers and one satellite office. The workforce centers are located in the following cities: two in Corpus Christi and one each in Alice, Kingsville, Sinton, and Beeville. The satellite office is located in Falfurrias.