



WORKFORCE SOLUTIONS of the Coastal Bend

POLICY

CATEGORY:	Contracts and Program Operations	No: 4.3.108.03
SUBJECT:	Child Care Provider Reimbursement Rates	
SUPERSEDES:	4.3.108.02 Dtd. January 1, 2010	
EFFECTIVE:	August 27, 2015	
BOARD APPROVAL:	August 27, 2015 Board of Directors' Meeting	
DATE APPROVED:	August 27, 2015	

I. PURPOSE:

To establish the criteria utilized in establishing child care reimbursement rates.

II. DEFINITIONS:

Category of child care - Infant, toddler, pre-school and school-age child care

Child Care – Child care services provided by the Board to assist qualified parents who are either working or participating in educational or training activities in accordance with state and federal statutes and regulations.

Contractor - The grant recipient of specified child care allocations to implement Child Care services within the service delivery area.

Parent - An individual responsible for the care and supervision of the child identified as the child’s natural parent, adoptive parent, stepparent, or legal guardian.

Provider – A person or entity that meets the minimum qualifications as set forth by Board policy for providing child care funded through Workforce Solutions of the Coastal Bend.

Texas Rising Star (TRS) – A voluntary state certification program that child care providers, who have a current Workforce Provider Agreement, may choose to obtain. This certification criterion exceeds the Texas Department of Family and Protective Services (TDFPS) Child Care Licensing Minimum Standards. The higher quality of child care service is attained by meeting criteria such as higher education levels for staff, lower ratios of children assigned to each caregiver, and utilizing an established curriculum.

Texas School Ready (TSR) – A certification program provided by the University of Texas Health Sciences, Center for Early Childhood Development that certifies preschool (ages four and five) education classrooms that effectively prepare children for kindergarten

Type(s) of child care providers - a licensed child care center, a licensed child care home, a registered child care home, and relative child care (relative must be listed with TDPRS).

III. POLICY STATEMENT:

The Board shall:

1. Establish a maximum reimbursement rate for purchased child care based upon the most recent Child Care Market Rate Survey provided by the Texas Workforce Commission (TWC).
2. Establish the same maximum reimbursement rates for all regulated child care providers with signed Workforce Provider Agreements or Self-Arranged Child Care Provider Agreements by the customer, for each category of care.
3. Establish a reimbursement rate for TRS providers and the four and five year old classrooms at child care centers with a TSR Certification. The reimbursement rate will be greater than the rate for non-TRS providers for the same category of child care, but within guidance allowed by TWC.

The reimbursement rates established shall provide equal access to child care services in the local market and in a manner that is consistent with the state and federal regulations. ***Child care providers shall be reimbursed at the Board's maximum rate for the level of care being provided or at the provider's published rate, whichever is lower.***

Providers who are providing child care services to children with disabilities are eligible to receive an Inclusion Assistance Rate. The Inclusion Assistance Rate allows a child care provider to provide additional adult support to a child(ren) with a disability(ies). The Inclusion Assistance Rate will not exceed 190% of the provider's designated reimbursement rate for a child of that same age.

A child care provider with a Workforce Provider Agreement who offers transportation shall be reimbursed for its transportation cost. However, the combined total of the child care provider's published rate and its transportation cost, will **not** exceed the Board's maximum reimbursement rate for the same category of child care.

Child care providers shall **not** charge subsidy parents the difference between their published rate and WFSCB's maximum rate when the child care provider's published rate exceeds the Board's maximum payment rate.

Child care providers are responsible for collecting the parent share of cost fees from their parents. A child care provider may charge additional fees to parents, i.e. late pick-up, activity fees, etc..., but that any additional payment received from the parent will be applied to their PSC first. ***The child care provider cannot report any additional fees as part of the parent's unpaid PSC.***

1. PROCEDURES:

NA

2. RELATED POLICY INFORMATION:

Texas Government Code §2308.264(e) (4)

40 TAC §801.33

Texas Workforce Commission Letter WD 13-15, July 13, 2015; WD 19-09, June 5, 2009; WD 55-07, Change 1, November 2, 2007; WD 42-07, July 2, 2007.

3. RESPONSIBILITIES:

The contract manager shall ensure that all relevant staff and the Contractor are informed of and comply with this policy.

4. FORMS AND INSTRUCTIONS:

5. DISTRIBUTION:

Board Board Staff Contracted Staff

IX. SIGNATURES:

Reviewed by EO Officer

Date

Executive Director

Date

WORKFORCE SOLUTIONS REIMBURSEMENT RATES

EFFECTIVE JANUARY 01, 2010

	INFANT		TODDLER		PRESCHOOL		SCHOOL AGE	
	Regular	*TRS/TSR	Regular	*TRS/TSR	Regular	*TRS/TSR	Regular	*TRS/TSR
Licensed Child Care Center Full Day	24.57	26.29	21.84	23.37	18.82	20.13	19.87	20.86
Licensed Child Care Center Part Day	18.44	19.73	17.85	19.10	15.29	16.36	15.33	16.10
Licensed Child Care Homes Full Day	18.48	19.77	18.90	20.22	18.06	19.32	15.89	16.68
Licensed Child Care Homes Part Day	19.95	21.35	18.25	19.53	16.05	17.18	19.95	20.95
Registered Child Care Homes Full Day	18.48	19.77	16.80	17.98	16.80	17.98	15.75	16.54
Registered Child Care Homes Part Day	15.75	16.85	15.75	16.85	15.75	16.85	13.23	13.89
Relative Care Full Day	11.51	N/A	10.47	N/A	10.47	N/A	10.47	N/A
Relative Care Part Day	11.51	N/A	10.47	N/A	7.56	N/A	6.54	N/A

Revised 12/2009