



POLICY

CATEGORY:	Program Operations-WIA	No: 4.1.103.00
TITLE:	Youth Eligibility Criteria	
SUPERSEDES:	Policy # 462.PR dtd December 6, 2002 and 232 dtd December 6, 2002	
EFFECTIVE:	August 24, 2012	
BOARD APPROVAL:	August 23, 2012	
DATE OF LAST REVIEW:	March 19, 2015	

I. PURPOSE:

Provides further guidance concerning the eligibility criteria for the WIA Youth Program

II. DEFINITIONS:

N/A

III. POLICY STATEMENT:

Workforce Solutions of the Coastal Bend (WFSCB) has defined the sixth eligibility barrier for youth under Title I of the Workforce Investment Act as: Any individual who is considered to be "at-risk" e.g., recipients of public assistance such as Supplemental Assistance to Needy Families Employment and Training (SNAP E&T) or Temporary Assistance to Needy Families (TANF) , who has:

- 1) educational attainment one or more grade levels below the grade level appropriate to the age of the individual,
- 2) failed to pass state mandated tests,
- 3) negative behaviors,
- 4) low self-esteem,
- 5) lack of job skills, or
- 6) been identified as at-risk of dropping out of school by the school which the individual attends.

Not more than five percent (5%) of the participants may be individuals who do not meet the minimum income criteria to be considered eligible youth. Individuals who do not meet the minimum income criteria may be considered eligible youth **ONLY** if such individuals are within one (1) or more of the following categories:

1. Deficient in basic literacy skills
2. A school dropout
3. Homeless, runaway, or foster child
4. Pregnant or a parent
5. An offender
6. An individual who requires additional assistance to complete an educational program

or to secure and hold employment.

IV. PROCEDURES:

N/A

V. RELATED POLICY INFORMATION:

Workforce Investment Act of 1998, Section 101(13)C(vi)
TWC, WD Letter 32-03, Change 4, dated September 17, 2012 and entitled Workforce Investment Act:
Updated WIA Eligibility Guidelines Desk References

VI. RESPONSIBILITIES:

Workforce Solutions of the Coastal Bend Contracted Service Provider management shall disseminate to appropriate WFSCB Career Center staff and develop local procedures to ensure this policy is followed.

VII. FORMS AND INSTRUCTIONS:

VIII. DISTRIBUTION:

Board of Directors Board Staff Service Provider Staff

IX. SIGNATURES:

Reviewed by EO Officer

Date

President/CEO

Date