



POLICY

CATEGORY:	Program Operations-WIOA	No: 4.1.103.01
TITLE:	Youth Eligibility Criteria	
SUPERSEDES:	Policy # 462.PR dtd December 6, 2002 and 232 dtd December 6, 2002	
EFFECTIVE:	June 16, 2017	
BOARD APPROVAL:	June 15, 2017	
LAST REVIEW:	June 7, 2017	

I. PURPOSE:

Provides further guidance concerning the eligibility criteria for the Workforce Innovation and Opportunity Act (WIOA) Youth Program, specifically defining a youth who "requires additional assistance".

II. DEFINITIONS:

N/A

III. POLICY STATEMENT:

Workforce Solutions of the Coastal Bend (WFSCB) has established the following barriers to define a youth who "requires additional assistance to complete an educational program or to obtain or retain employment" criterion of In-School-Youth (ISY) and Out-of-School Youth (OSY):

- 1) educational attainment one or more grade levels below the grade level appropriate to the age of the individual,
- 2) failed to pass state mandated tests,
- 3) negative behaviors,
- 4) low self-esteem,
- 5) lack of job skills, or
- 6) been identified as at-risk of dropping out of school by the school which the individual attends.

For ISY, not more than five percent (5%) of the ISY served in the Coastal Bend workforce area may be deemed eligible because of the criteria described/listed in "requires additional assistance".

IV. PROCEDURES:

N/A

V. RELATED POLICY INFORMATION:

Workforce Investment Act of 1998, Section 101(13)C(vi)
TWC, WD Letter 32-03, Change 4, dated September 17, 2012 and entitled Workforce Investment Act:
Updated WIA Eligibility Guidelines Desk References
TWC WIOA Guidelines for Adults, Dislocated and Youth, Issued September 26, 2016.

VI. RESPONSIBILITIES:


Workforce Solutions of the Coastal Bend Contracted Service Provider management shall disseminate to appropriate WFSCB Career Center staff and develop local procedures to ensure this policy is followed.

VII. FORMS AND INSTRUCTIONS:

VIII. DISTRIBUTION:

Board of Directors Board Staff Service Provider Staff

IX. SIGNATURES:




Reviewed by EO Officer



Date



President/CEO



Date