

# **Child Care Services Committee Meeting**

## September 10, 2019 3:00 pm

Staples Career Center 520 N. Staples Street Conference Room #1 Corpus Christi, TX

www.workforcesolutionscb.org

#### **Strategic Goals**

- Establish and Strengthen Partnerships
- Effectively/Efficiently Target Rural Area Services
- Increase Workforce Awareness
- Expand Innovative Services to Business
- Explore New Revenue Opportunities
- Improve Internal Efficiencies
- Refine Board Culture

#### **Mission Statement**

At Workforce Solutions of the Coastal Bend, we invest in our regional economic success through access to jobs, training, and employer services.

#### Value Statement

Accountability – We address our customers and co-workers in a positive manner that elevates their spirit and creates a professional, supportive workplace for staff, job seekers, and employers.

Teamwork – We combine our individual talents for the benefit of the mission and common goals leveraging our unique abilities and contributions.

Trust – We consistently deliver on our commitments to our customers and co-workers to establish strong, sustainable relationships.

Integrity – We are honest, supportive, candid in addressing difficult issues, and willing to share success to demonstrate respect and consideration for our customers and co-workers.

**T**enacity – We resist giving up when the going gets tough and support our customers and co-workers in seeing that issues are resolved and the job gets done.

Understanding - We are serious and passionate about delivering our services with compassion and empathy.

**D**ignity – We interact with customers and co-workers professionally regardless of their backgrounds, experience, and circumstances to reflect our commitment as public servants.

Enthusiasm – We recognize the importance and value of our work and know that every day we have the opportunity to help build the economic success of our regional economy.

#### **Disclosure and Declaration of a Conflict of Interest**

Conflicts of Interest and the appearance of Conflicts of Interest shall be reported according to Board Administrative Policies #1.0.101.00 - Standards of Conduct and Conflict of Interest; and #1.0.105.00 - Reporting Conflict of Interest, Fraud, and Abuse, which were adopted by the Board of Directors on April 26, 2007.

*Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee is in a decision-making position and has a direct or indirect interest, particularly a financial interest, that influences the individual's ability to perform job duties and fulfill responsibilities.

*Appearance of a Conflict of Interest* – A circumstance in which a Board Member, Board employee, Contracted Provider, or Contracted Provider's employee's action appears to be:

- influenced by considerations of one or more of the following: gain to the person, entity, or organization for which the person has an employment interest, substantial financial interest, or other interest, whether direct or indirect (other than those consistent with the terms of the contract), or;
- motivated by design to gain improper influence over the Commission, the Agency, the Board, or the Board's Chief Elected Officials.

#### Code of Ethics

The Workforce Solutions Code of Ethics is a guide for dealing with ethical matters in the workplace and in our relationship with our clients and members of the community.

- We believe in respect for the individual.
- We believe all persons are entitled to be treated with respect, compassion and dignity.
- We believe in openness and honesty in dealing with the general public, the people we serve, and our peers.
- We believe in striving for excellence.
- We believe in conducting ourselves in a way that will avoid even the appearance of favoritism, undue influence or impropriety, so as to preserve public confidence in our efforts.



#### Child Care Services Committee Meeting Staples Career Center – 520 N. Staples Street – Conference Room #1 Corpus Christi, Texas September 10, 2019 – 3:00 pm

#### AGENDA

I.	Call to Order: <i>Marcia Keener, Chair</i>
II.	Roll Call
III.	Announcement on Disclosure of Conflicts of Interest Any Conflicts of Interest or Appearance of a Conflict of Interest with items on this agenda shall be declared at this time. Members with conflicts will refrain from voting, and are asked to refrain from discussion on such items. Conflicts discovered later in the meeting shall be disclosed at that time. Note: Information on open meetings is included at the end of this agenda.
IV.	Public Comments
V.	Discussion and Possible Action on Minutes of the May 9, 2019 Child Care Services Committee Meeting
VI.	Information Only:
	<ol> <li>Summary of Child Care Performance for the Third Quarter of BCY 2019: <i>Denise Woodson</i></li></ol>
VII.	Adjournment
NT.	

**Note:** Except for expressly authorized closed sessions, meetings, discussions, and deliberations of the Board or Committees will be open to the public. Voting in all cases will be open to the public. Board members are advised that using personal communication devices to discuss Committee and Board business during the meeting may be a violation of the Texas Open Meetings Act. Such communications also may be subject to the Texas Public Information Act.

**Closed Session Notice.** PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.



Equal Opportunity Employer/Program Auxiliary aids and services are available upon request to individuals with disabilities. Relay Texas: 1.800.735.2989 (TDD) and 1.800.735.2988 or 7-1-1 (voice)

## Child Care Services Committee Roll Call Roster September 10, 2019

\_\_\_\_\_ Marcia Keener, Chair

\_\_\_\_\_ Mary Gleason, Vice Chair

\_\_\_\_\_ Mary Afuso

\_\_\_\_\_ Sara Garza

\_\_\_\_ Cleo Rodriguez Jr.

\_\_\_\_\_ Ed Sample

Signed

Printed Name

#### **MINUTES**

#### Workforce Solutions of the Coastal Bend - Child Care Services Committee Meeting Staples Career Center – 520 N. Staples Street, Conference Room #1 Corpus Christi, TX May 9, 2019 – 3:00 pm

#### Committee Members Present

Marcia Keener, Chair Mary Gleason, Vice Chair Noemi Aguilar Absent Mary Afuso Sara Garza Verna Portis Cleo Rodriguez, Jr. Ed Sample

#### **Others Present**

Ken Trevino, Workforce Solutions Shileen Lee, Workforce Solutions Denise Woodson, Workforce Solutions Christina Miller, Workforce Solutions Janet Neely, Workforce Solutions

#### **Other Board Members Present:**

Victor M. Gonzalez, Jr. Gloria Perez

#### I. Call to Order

Ms. Keener called the meeting to order at 3:00 pm.

#### II. Roll Call

The roll was called and a quorum was present.

#### III. Announcement on Disclosure of Conflicts of Interest

Attention was called to the Disclosure and Declaration of Conflict of Interest guidelines, and disclosures were requested at this time. None were made.

#### IV. Public Comments

There were no public comments.

#### V. Discussion and Possible Action on Minutes of the February 6, 2019 Committee Meeting Ms. Gleason moved to approve the minutes of the February 6, 2019 Child Care Services Committee meeting. The motion was seconded and passed.

#### VI. Items for Discussion and Possible Action:

1. Policy #2.0.410.00 – Recoupment of Funds

Ms. Lee provided information on revisions to Policy #2.0.410.00 – Recoupment of Funds (included on pages 5-9 of the May 9 agenda packet). Revisions include language updates to reflect current procedures.

Mr. Gonzalez moved to recommend to the Board of Directors approval of revisions to Policy #2.0.410.00 – Recoupment of Funds. The motion was seconded and passed.

#### VII. Information Only:

1. Let's Talk About Child Care: The Who, What, When, Why, and How Ms. Woodson presented an overview of Let's Talk About Child Care: The Who, What, When, Why and How (included on page 10 of the May 9 agenda packet).

2. Summary of Child Care Performance for the Second Quarter of BCY2019

3. Summary of Child Care Performance for the Month of April of the Third Quarter of BCY2019 Ms. Woodson provided a summary of Child Care performance for the second quarter of BCY 2019 and the month of April of the third quarter of BCY 2019 (included on pages 11-16 of the May 9 agenda packet).

4. Action Plan for Child Care Performance for the Third Quarter of BCY2019

Child Care Services Committee Meeting Minutes May 9, 2019 Page 2 of 2

Ms. Woodson provided information on an action plan for Child Care performance for the third quarter of BCY 2019 (included on page 17 of the May 9 agenda packet).

Ms. Perez inquired if the daycare on the south side that was having issues one of our centers. Mr. Trevino informed Ms. Perez no that the center was a private business. Ms. Woodson included she received information from Child Care Licensing and will discuss later during the meeting.

#### 5. Analysis of Coastal Bend Child Care

Ms. Woodson provided an Analysis of Coastal Bend Child Care for the month of February 2019 (included on pages 18-20 of the May 9 agenda packet).

#### 6. Update on Child Care Quality Program Activities

Ms. Miller provided an update on Child Care Quality Program activities (included on page 21 of the May 9 agenda packet).

- April 10, 2019 "Taking the "Bite" Out of Lesson Planning" presented by Dr. Rhonda Richardson
- April 25, 2019 Child Development Associate (CDA) class ends (9 participants)
- April 25, 2019 "Integrating the Frogstreet Curriculum into the Classroom Daily Schedule" by Dr. Beverly Ashley
- May 30, 2019 "CDA" Reception
- June 15, 2019 "3<sup>rd</sup> Annual Home Providers Symposium"

Ms. Woodson stated one of our child care centers was shut down by Child Care Licensing. Ms. Woodson stated she had spoken with Ms. Dimas regarding the center being shut down. This center had numerous deficiencies and were placed on probation March 27, 2019. Child Care parents were given the option to keep their children there or remove them from the center.

Prior to this centers closure, the Texas Rising Star Mentor and Assessor visited the center and the information obtained was very disturbing. Ms. Woodson stated a few of the deficiencies were: staff to child ratio was out of compliance; children were not being supervised; and nails protruding out of boards.

Ms. Woodson expressed the only other option was to close the center for the safety of the children.

Ms. Keener inquired if this was a Texas Rising Star Center. Ms. Woodson informed Ms. Keener it was not a Texas Rising Star Center.

Ms. Perez inquired how many children did this closure effect. Ms. Woodson confirmed it was sixty (60) children with thirty-eight (38) of those children being Workforce children.

#### VIII. Adjournment

The meeting adjourned at 3:54 pm.

VI - 1. Summary of Child Care Performance for the Third Quarter of BCY 2019.

## BACKGROUND

Board staff will summarize child care performance for the third quarter of BCY 2019. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures for the third quarter of BCY 2019.

VI - 2. Summary of Child Care Performance for the Months of July and August of the Fourth Quarter of BCY 2019

## BACKGROUND

Board staff will summarize child care performance for the months of July and August of the fourth quarter of BCY2019. Attached are charts indicating actual enrollments, expenditures, and monthly performance measures.

VI - 3. Action Plan for Child Care Performance for the Fourth Quarter of BCY 2019.

## BACKGROUND

Board staff will present an action plan for child care performance for the fourth quarter of BCY 2019.

#### FY2019 - Direct Child Care Forecast July 2019 as of July 2, 2019

									Annual	
					AMOUNT EXPENDED As		PROJECTED UNPAID		Performance	
DESCRIPTION	CONTRACT	Start Date	End Date	BUDGET AMOUNT	of 08-01-2019	BALANCE	CLAIMS	SURPLUS / DEFICIT	Potential	Assumptions
_CCC	2218CCC000	10/1/2017	12/31/2018	\$-	\$ 329,360	\$ (329,360)	\$ 413.857	\$ 2,552,204	344	
CCC	2219CCC000	10/1/2018	10/31/2019	\$ 4,502,701	\$ 1,207,280	\$ 3,295,421	φ 413,037	φ 2,332,204	344	CCC amount shown as designated in contract
Sub Total - CCC				\$ 4,502,701	\$ 1,536,640	\$ 2,966,061	\$ 413,857	\$ 2,552,204	344	
	-		-							-
CCF	2218CCF000	10/1/2017	12/31/2018	\$ 350,000	\$ 1,483,651	\$ (1,133,651)	\$ 3,134,387	\$ (3,851,624)	2,548	
CCF	2219CCF000	10/1/2018	10/31/2019	\$ 6,991,401	\$ 6,574,988	\$ 416,413	φ 3,134,307	φ (3,031,024)	2,340	
Sub Total - CCF				\$ 7,341,401	\$ 8,058,638	\$ (717,237)	\$ 3,134,387	\$ (3,851,624)	2,548	

Sub Total - Formula Funds \$ 11,844,102 \$ 9,595,278 \$ 2,248,823 \$ 3,548,244 \$ (1,299,421) 2,892

Coastal Bend College	18192C04		12/31/2018			-	\$ 397,649
City of Corpus Christi	18192C05	10/1/2017	12/31/2018	\$ 596,47	4 \$	-	\$ 596,474
Del Mar College	18192C06	10/1/2017	12/31/2018	\$ 370,73	6 \$	-	\$ 370,736
Texas A&M University-Kingsville	18192C07	10/1/2017	12/31/2018	\$ 238,59	0 \$	-	\$ 238,590
Texas A&M University-Corpus Christi	18192C08	10/1/2017	12/31/2018	\$ 139,1	7\$	-	\$ 139,177
				\$ -	\$	-	\$ -
				\$ -	\$	-	\$ -
				\$-	\$	-	\$ -
				\$-	\$	-	\$ -
				\$ -	\$	-	\$ -
				\$ -	\$	-	\$ -
				\$ -	\$	-	\$ -

Sub Total - Local Match Funds	\$ 1,742,626 \$	- \$	1,742,626 \$	- \$	1,742,626

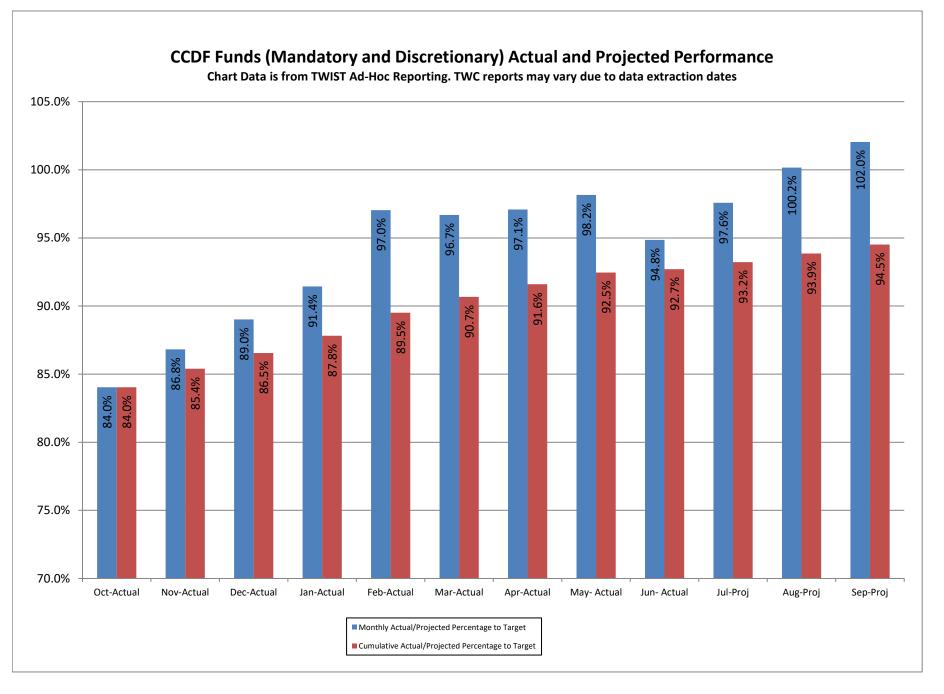
Total	\$	13,586,728	\$ 9,595,278	\$ 3,991,449 \$	3,548,244 \$	443,205	2,892
Percentage			70.62%	29.38%	26.12%	3.26%	
Reconciliation to Contract: Total Funds Management Budget CCP Funds in Contract Other Funds in Contract	\$ \$ \$	13,586,728 1,515,618 -				L	3,060 Performance Target (Discretionary & Mandatory)
Total Budgets in reports	\$	15,102,346					
Contract Amount	\$	15,102,346					
Variance and Explanation	\$						

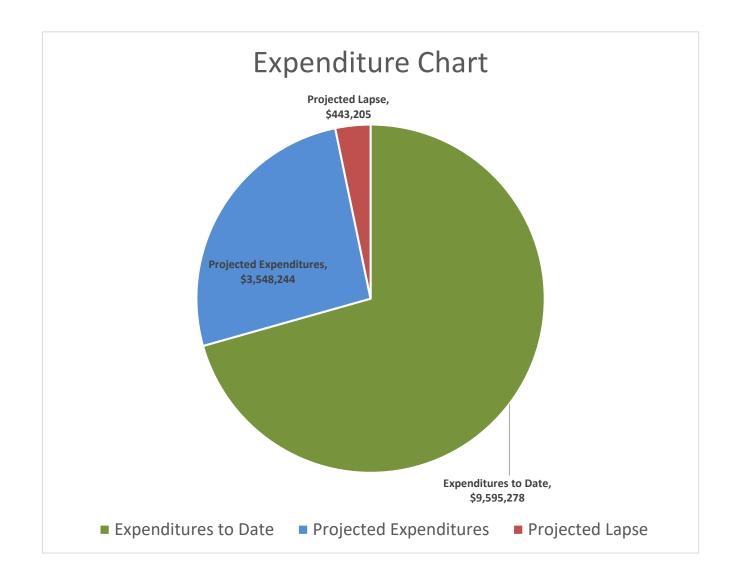
#### Fiscal Year 2019 - Enrollment Targets

		Actual	Projected	Projected										
	Enrollment As Of	Average Enrollment												
Eligibility Characteristic	8/1/2019	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Difference Over/(Under) to current month
3 - Transitional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10 - Low Income	2,619	2,160	2,309	2,400	2,456	2,539	2,561	2,676	2,493	2,573	2,710	2,848	2,848	(229)
16 - Homeless	27	16	21	20	17	20	22	22	23	21	21	21	21	6
														0
Sub Total	2,646	2,176	2,330	2,420	2,473	2,559	2,583	2,698	2,516	2,594	2,731	2,869	2,869	(223)
												-		
1 - Choices	123	178	170	158	159	164	160	148	126	120	120	120	120	3
2 - Tanf Applicant	1	0	0	0	0	1	1	1	1	1	1	1	1	0
4 - SNAP E&T	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15 - Former DFPS	153	224	221	213	220	236	226	207	196	164	164	164	164	(11)
Sub Total	277	402	391	371	379	401	387	356	323	285	285	285	285	(8)
Tatal	0.000	0.570	0.704	0.704	0.050	0.000	0.070	2.054	0.020	0.070	2.040	2 454	0.454	(004)
Total	2,923	2,578	<b>2,721</b> 143	<b>2,791</b> 70	<b>2,852</b> 61	2,960 108	<b>2,970</b> 10	<b>3,054</b> 84	2,839 (215)	<b>2,879</b> 40	<b>3,016</b> 137	3,154 138	3,154	(231)

		D	Æ	F	G	Ħ	Ι	J	K	L
		Average # of Children for the month (self count)	((E+I)/(C*F)) Utilization Rate	Actual Units	Number of Billable Days	Actual Expenses	(G+J)/(E+I Average Ur Rate		Remaining Projected Expenditures	(G+J) Total Actual/Projected Expenditures
	Oct-Actual	2,578	99.7%	59,145	23	\$ 1,023,063	\$ 17.3		\$-	\$ 1,023,063
	Nov-Actual	2,721	97.6%	58,446	22	\$ 1,008,492	\$ 17.2		\$-	\$ 1,008,492
	Dec-Actual	2,791	97.6%	57,205	21	\$ 979,217	\$ 17. <sup>-</sup>	2 0	\$0	\$ 979,217
A c	Jan-Actual	2,852	98.1%	64,354	23	\$ 1,122,137	\$ 17.4	4 -	\$-	\$ 1,122,137
t u	Feb-Actual	2,960	100.3%	59,389	20	\$ 1,007,861	\$ 16.9	- 70	\$-	\$ 1,007,861
a I	Mar-Actual	2,970	99.6%	62,133	21	\$ 1,064,315	\$ 17. <sup>-</sup>	3 -	\$-	\$ 1,064,315
	Apr-Actual	3,054	97.3%	65,354	22	\$ 1,128,020	\$ 17.2		\$-	\$ 1,128,020
	May- Actual	2,839	105.8%	69,080	23	\$ 1,201,685	\$ 17.4	.0 -	\$-	\$ 1,201,685
	Jun- Actual	2,879	100.8%	58,048	20	\$ 1,060,488	\$ 18.2		\$-	\$ 1,060,488
P r o	Jul-Proj	3,016	99.0%	0	23	\$-	\$ 18.3	68,674	\$ 1,258,228	\$ 1,258,228
j e c t	Aug-Proj	3,154	97.2%	0	22	\$-	\$ 18.3	67,432	\$ 1,234,688	\$ 1,234,688
i o n	Sep-Proj	3,154	99.0%	0	21	\$-	\$ 16.0	9 65,572	\$ 1,055,327	\$ 1,055,327
	TOTALS / AVERAGE	2,914	99.2%	553,154	261	. , ,	\$ 17.4	1 201,678	\$ 3,548,244	\$ 13,143,522
		T		Due is stead From		Actual Exp matched	Γ			
		10	tal Actual and	Projected Expe	enaitures	\$ 13,143,522	l T			
		Total Direct C	hild Care Serv	rices Budget		\$ 13,586,728				
		Net Balance (Total "CC Servic	es Budget" minus	"Total Actual & Proj	ected Exper	\$ 443,205 ditures")	]			
				of Units Served ated Units / 12 montl		2,892	ĺ			
		Projected Ave	erage Unit Rat	e for the Year						

#### ALL FUNDS - CHILD CARE FORECASTING PROFILE - TARGET ENROLLMENT - FY 2019





VI.4 - Analysis of Coastal Bend Child Care

## BACKGROUND

The Board receives a monthly report from TWC that analyzes child care performance with respect to several factors. The most current monthly report regarding child care performance was received on August 13, 2019. Included in the report was a program analysis for the month of June 2019 that contained the following information:

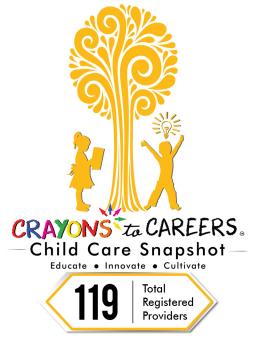
- Average number of children in care 2,907
- Average cost per unit (Board performance) \$18.25
- Average cost per unit (Mandatory Care) \$22.59
- Number of licensed centers –100
- Percentage of children in licensed centers 96.74%
- Number of licensed homes 16
- Percentage of children in licensed homes 2.71%
- Number of registered homes 3
- Percentage of children in registered homes 0.55%
- Total registered providers 119
- Number of listed relative homes 0
- Percentage of children in listed relative homes -0%
- Total relative providers 0
- Percentage of Choices Program 4.31%
- Percentage of Other Mandatory 6.1%
- Percentage of (Board Performance) Discretionary 89.59%
- Percentage of Former DFPS Only 6.06%
- Number of children on wait list 318
- Enrollment is currently closed

#### Coastal Bend Child Care Analysis (as per TWC Data) BCY2019

	Average Number		Board		Mandatory	Number	Number	Number	
	of		Perform.	Discretionary	Average	of	of	of	Total
FY2019	Children	Contracted	% of	Average	Cost Per	licensed	licensed	Registered	Registered
Month	in Care	Target	Target	Cost Per Unit	Unit	centers	homes	homes	Providers
October	2,578	2,641	97.61	\$17.35	\$21.12	125	15	5	145
November	2,660	2,741	97.04	\$17.31	\$21.32	124	14	5	143
December	2,737	2,759	99.20	\$17.21	\$21.62	124	14	4	142
January	2,791	2,759	101.16	\$17.48	\$21.66	127	15	4	146
February	2,962	2,759	107.36	\$17.00	\$21.55	125	16	4	145
March	2,959	3,000	98.63	\$17.13	\$21.65	125	16	4	145
April	2,969	3,060	97.03	\$17.26	\$21.52	126	16	4	146
May	3,004	3,060	98.17	\$17.40	\$21.63	126	16	4	146
June	2,907	3,060	95.00	\$18.25	\$22.59	100	16	3	119
July									
August									
September									
October									
November									
December									

#### Coastal Bend Child Care Analysis (as per TWC Data) BCY2018

	Average Number		Board		Mandatory	Number	Number	Number	
	of		Perform.	Discretionary	Average	of	of	of	Total
FY2018	Children	Contracted	% of	Average	Cost Per	licensed	licensed	Registered	Registered
Month	in Care	Target	Target	Cost Per Unit	Unit	centers	homes	homes	Providers
October	2,273	2,115	107.5	\$16.17	\$20.19	118	18	4	140
November	2,193	2,111	103.9	\$16.17	\$20.09	117	17	4	138
December	2,141	2,106	101.7	\$16.07	\$20.35	118	17	4	139
January	2,153	2,102	102.4	\$16.19	\$20.29	118	18	4	140
February	2,284	2,098	108.8	\$16.02	\$20.48	119	17	5	141
March	2,393	2,094	114.3	\$16.31	\$20.40	117	16	5	138
April	2,451	2,090	117.2	\$16.22	\$20.41	117	16	5	138
May	2,418	2,086	115.9	\$16.56	\$20.52	116	16	5	137
June	2,298	2,087	110.1	\$17.52	\$21.54	95	16	5	116
July	2,298	2,087	110.1	\$17.64	\$21.47	92	16	5	113
August	2,304	2,413	95.48	\$18.88	\$22.36	119	16	5	140
September	2,431	2,541	95.67	\$16.88	\$21.32	123	14	4	141
October									
November									
December									



## April - June 2019 | Child Care Services PERCENTAGE OF CHILDREN IN LICENSED CARE



VI - 5. Update on Child Care Quality Program Activities

## BACKGROUND

Board staff will provide a summary of professional development training activities that were held for child care directors and staff during the fourth quarter of BCY 2019. These trainings are listed below.

1.	July 20, 2019	6 <sup>th</sup> Annual Directors Symposium ( <b>91</b> child care directors & assistant directors attended)
2.	August 17, 2019	6 <sup>th</sup> Annual "Back to School" Teachers Fair ( <b>418</b> child care staff & directors attended)
3.	September 2019	Child Development Associate (CDA) professional development training class begins (8 <sup>th</sup> class) <i>15</i> participants have expressed interest

## **Glossary of Terms**

Program Title	Program Characteristics
Child Care	Helps employers retain qualified workers with families by providing subsidized child care to low-income parents, children of teen parents, and children with disabilities.
Non-Custodial Parent (NCP) Choices	Targets low-income, unemployed, or underemployed NCPs who are behind on child support payments and whose children are current or former recipients of public assistance. Involves working in tandem with the Office of the Attorney General (OAG) and the local court system to help NCPs with substantial barriers to employment and career advancement, become economically self-sufficient while also making consistent child support payments.
Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T)	Designed to assist SNAP recipients in obtaining employment through participation in allowable job search, training, education, or workforce activities that promote long-term self-sufficiency. SNAP recipients are referred by the Texas Health and Human Services Commission (HHSC).
Temporary Assistance for Needy Families (TANF)/Choices	The goal of Choices services is to end the dependence of needy parents on public assistance by promoting job preparation, employment, and job retention with a "Work First" service delivery design. TANF recipients are referred by the Texas Health and Human Services Commission (HHSC).
Trade Act Services	Provides employers with skilled workers. Moves trade-affected workers into new jobs as quickly and effectively as possible.
The Workforce Information System of Texas (TWIST)	TWIST is a centralized point of reporting intake, case management, and service delivery for customers. Intake information is submitted just once for multiple employment and training programs, and can be retrieved statewide. TWIST also allows staff to query and retrieve information from the legacy systems - Employment Services (ES), Unemployment Insurance (UI), SNAP E&T, Temporary Assistance to Needy Families (TANF), SSI (Supplemental Security Income), and the Texas Department of Criminal Justice (TDCJ).
Veterans Employment Services	Employers have quick access to the talents and expertise of veterans and eligible persons, e.g., spouses of deceased/disabled/MIA veterans, to fill job openings.
Wagner-Peyser Employment Services (ES), Agricultural Services and Migrant and Seasonal Farm Worker Services	Acts as liaison between employers and job seekers to ensure employers have access to qualified workers. Provides job matching and recruitment services to employers and job seekers.
Workforce Innovation and Opportunity Act (WIOA)	WIOA helps job seekers and workers access employment, education, training, and support services to succeed in the labor market; and matches employers with the skilled workers they need to compete in the global economy.